

CLEAR CREEK COMMUNITY SERVICES DISTRICT

Board of Directors, Johanna F. Trenerry, Chairwoman
Irwin Fust, Vice-Chairman - Doug Evans, Director
Virginia Bassham, Director - Mark Engel, Director
5880 Oak Street, Happy Valley, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

REGULAR MEETING Wednesday, April 18, 2018 at 6:30PM District Office

MINUTES

DIRECTORS: Johanna Trenerry, Irwin Fust, Doug Evans, Virginia Bassham and Mark Engel

STAFF: Kurt Born, Richard Cascarina, Jim Paul, Cary Brown, Christy Roberts & Roxanna Sanford

AUDIENCE: Mike Battles, Tammy Cole, Harry Weldin, Don & Sandy Winters

CALL TO ORDER: The meeting was called to order at 6:31PM.

PLEDGE OF ALLEGIANCE: Director Bassham led the Pledge of Allegiance.

OPEN TIME:

None

CONSENT/AGENDA: Vice-Chairman Fust stated that a correction to the minutes needs to be made. In the standing committee reports, it says that I stated that the draft budget, the sphere of influence of all Fire Departments are all on the agenda, the correction to be made is to the Eastern and Castella Fire Departments. Roxanna stated that she would make those changes. A motion was made by Vice-Chairman Fust and seconded by Director Bassham to approve the minutes of March 21, 2018, March 2018 Financial Statement and the paid bills from 3/9/18, 3/26/18 & 3/30/18 totaling \$147,596.65

Motion was voted on and unanimously approved.

OLD BUSINESS:

None

NEW BUSINESS:

WATER ALLOCATION-ORDINANCE 2018-04: Mr. Born stated that he had talked to Rich Robertson with USBR about our allocation. He said that they should be in at any time. We still haven't heard any updates. The 4209 acre feet that we have at this time will be fine. If our numbers come in higher, we could sell some water to Orland-Artois Water District. After a discussion a motion was made by Vice-Chairman Fust and seconded by Director Evans to give the General Manager approval to sell excess water to Orland-Artois Water District if our allocation comes in higher.

Motion was voted on and unanimously approved.

GREEN RATE: Mr. Born stated that he recommends that we put the Green Rate into place a month earlier. We did really well with it last year. It will give us more revenue. A motion was made by Director Bassham and seconded by Director Evans to put the Green Rate into place for the May 2018 billing.

Motion was voted on and unanimously approved.

REQUEST FOR FORGIVENESS: Chairwoman Trenerry stated at last month's meeting Director Engle made the remark that customers who have leaks and who ask for forgiveness, could be given the Green Rate. Chairwoman Trenerry stated that this is a great idea. Mr. Born stated that he will pay \$150.00 from his own account towards Mr. Kraft's bill. A motion was made by Director Bassham and seconded by Vice-Chairman Fust to charge Mr. Kraft at the Green Rate and also to set up a payment plan.

Motion was voted on and unanimously approved.

NEW USBR RATES FINANCIAL IMPACT TO DISTRICT: Mr. Born stated with the rate increases on the water, we have to make adjustments. The Ag rate has gone up 36% and the M&I rate has gone up 10.8%. Hopefully next month we will have more accurate numbers to bring back to the BOD for the recycle project.

RECYCLE PROJECT RATE FEE: Mr. Born stated that we had talked about maybe being able to combine the Filter Plant Repayment fee with the Recycle Project fee and still keep it at \$7.55. After looking at everything we won't be able to do so. The figures are exactly where they need to be. If our sales of new services go up, then maybe we can do this, but not at this time. Until we get the final cost of the Recycle Project, we cannot figure out the repayment cost to the customer.

SB 272 CALIFORNIA PUBLIC RECORDS ACT: Mr. Born stated that the largest part of our costs are for regulatory, \$449,600.65 a year. All of these are requirements from the Federal and State. Mr. Born stated that the SB 272 is that we are to supply a list of all of our vendors and what they supply for us. This is to be on file in hard copy for anyone to come into the office and look at and posted to our website. Christy has been working on this.

DRAFT AUDIT: Mr. Born stated that he and Rick had both requested changes. Mr. Born stated that he has the corrected copy and would like approval. After a discussion a motion was made by Vice-Chairman Fust and seconded by Director Evans to approve the draft audit.

Motion was voted on and unanimously approved.

REQUESTS FOR LEGAL REPRESENTATION: Mr. Born stated that he had sent letters to several law firms and had not heard back from any of them. Mr. Born recommended that we use Reese, Smalley, Wiseman & Schweitzer, since Rachel McVean works for them. She had worked for Walt McNeill for nine years. She is familiar with all of our needs. She went to work for them after maternity leave. Director Bassham asked will they be charging a retainer. Mr. Born stated that they will be used as needed. Vice-Chairman Fust asked Mr. Born if he could invite Rachel McVean to the May BOD Meeting, off the clock, so that everyone could meet her. A motion was made by Vice-Chairman Fust and seconded by Director Bassham to use Rachel McVean with Reese, Smalley, Wiseman & Schweitzer for our legal representation.

Motion was voted on and unanimously approved.

DISADVANTAGED COMMUNITIES FEE REDUCTIONS: Mr. Born stated that Mr. Cascarina had attended the April WRMS meeting, during the meeting they had discussed the Disadvantaged Community annual fee reductions. These reductions are only available to financially disadvantaged community water systems. Mr. Born did certify and file for the reconsideration of the reduction in fees.

OPERATIONS & ADMINISTRATION

STAFF REPORTS: Assistant General Manager Cascarina stated that March water usage was 102 ac ft. we scheduled 139 ac ft. April scheduled 198 and estimate 200 ac ft. Will be meeting with Char on Monday to introduce Christy Roberts and transition to our new accountant.

Have been working on the Retro billing for Centerville for the fiscal year of 2016-2017. Adoption of the audit and State Health Department costs from Steve Watson should wrap up the billing.

Have been reconciling Backwash Recycle cost, to estimate Centerville's annual cost reimbursement.

The nasty flu went through our office and I was out for a week along with Skip, Roger, Cary, and Jim.

Toured Christy around the District facilities and filter plant.

New Water Loss Requirements from DWR, (More Regulatory Requirements).

The field crew has been working on maintenance of meters in Route 9. The Crew have been replacing a few line setters on Scout Ave that have been recently showing signs of leaking. They are also installing 2" section valves on these lines to lessen the need for a large shutdown in case of a leak.

Robert and Toby have painted the PRV station enclosure at Happy Valley Market.

There have been no leaks this month. A couple days ago a fire hydrant was damaged and is out of service until we receive parts to make the repair.

Vice-Chairman Fust asked Mr. Cascarina to give us an update on SIGMA. Mr. Cascarina stated that he received an e-mail from Shasta County. They recommended two different people Tania Carlone and Craig Moyle. It was decided to go with Tania since that's who we had been working with before. Total cost of proposal was \$1,161,590.

Recommended funding was \$983,230. Funding for the project was approved.

STANDING COMMITTEE REPORTS:

LAFCO: Vice-Chairman Fust advised that they will be meeting the first Thursday of June. The budget and the sphere of influence for the rest of the Fire Departments will be on the agenda.

AG MEETING: Chairwoman Trenerry stated that next Wednesday there will be an Ag meeting at the Happy Valley Elementary School at 3PM.

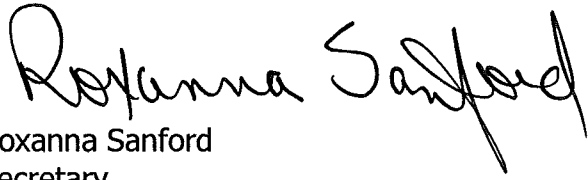
HAPPY VALLEY PRIDE DAY: Chairwoman Trenerry stated that Happy Valley Pride Day will be on Saturday, May 5, 2018 at 8:00AM at the Happy Valley Community Center, if it rains, the rain date will be the following Saturday. Coffee & Doughnuts will be served.

CITIZENS PATROL: Vice-Chairman Fust introduced Harry Weldin and stated that they will be having a booth at the Strawberry Festival. They are looking for new members.

QUESTIONS AND/OR PUBLIC COMMENTS: Sandy Winters stated that this was the most joyful meeting we have ever been attended. With the rates going up we may have to sell our cattle and not water.

ADJOURNMENT: 7:52PM

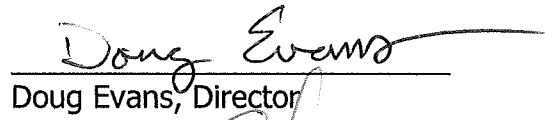
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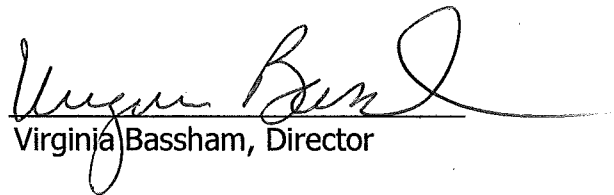


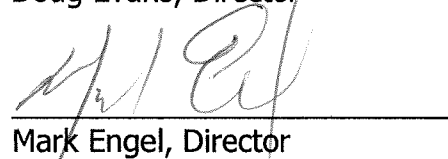
Roxanna Sanford
Secretary

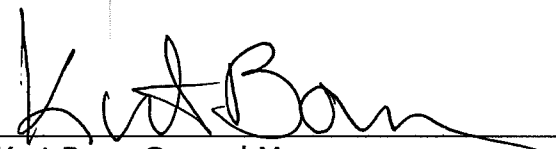

Johanna Trenerry, Chairwoman


Irwin Fust, Vice Chairman


Doug Evans, Director


Virginia Bassham, Director


Mark Engel, Director

ATTEST: 
Kurt Born, General Manager