

## **CLEAR CREEK COMMUNITY SERVICES DISTRICT**

Board of Directors, Johanna F. Trenerry, Chairwoman  
Irwin Fust, Vice-Chairman - Doug Evans, Director  
Virginia Bassham, Director - Mark Engel, Director  
5880 Oak Street, Happy Valley, CA 96007  
Phone: (530) 357-2121 Fax: (530) 357-3723

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### **REGULAR MEETING Wednesday, October 18, 2017 at 9:00am District Office**

### **MINUTES**

**DIRECTORS:** Johanna Trenerry, Irwin Fust, Doug Evans, Virginia Bassham and Mark Engel

**STAFF:** Kurt Born, Richard Cascarina & Roxanna Sanford

**AUDIENCE:** Brenda Konicek, Tammy Cole & Sandy Winters

**CALL TO ORDER:** The meeting was called to order at 9:01AM.

**PLEDGE OF ALLEGIANCE:** Director Bassham led the Pledge of Allegiance.

**OPEN TIME:** None

**CONSENT/AGENDA:** A motion was made by Vice Chairman Fust and seconded by Director Evans to approve the August 2017 & September 2017 Financial Statements and the paid bills from 8/25/17, 8/31/17, 9/11/17, 9/25/17, 9/28/17 & 10/10/17 totaling \$336,466.12.

Motion was voted on and unanimously approved.

A motion was made by Vice Chairman Fust and seconded by Director Evans to approve the minutes from August 16, 2017.

Motion was voted on 4 Ayes and 1 Abstain.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**APPROPRIATIONS TAX LIMIT FOR THE 2017-2018 FISCAL YEAR -  
ORDINANCE 2017-12:** General Manager Born stated that this Ordinance complies

with Article XIII B of the California Constitution requiring limitations on spending tax dollars collected by the Agency. The State Constitution requires all government entities to calculate the limit, done by our auditor. This is an action item.

A motion was made by Vice-Chairman Fust and seconded by Director Bassham to approve Ordinance 2017-12 establishing appropriations limitation for the 2017-2018 fiscal year. Vice Chairman Fust explained in greater detail the appropriations tax limit.

Motion voted on and unanimously approved.

**CAPACITY CHARGES RATE INCREASE - ORDINANCE 2017-13:** General Manager Born stated that this is the annual increase using the CCI index, which is 3.7% this year. This was set into place by the 2007 water management plan. After a discussion it was agreed that Mr. Born would do more research and the capacity charge rate increase would be tabled for now.

**AGING DISTRIBUTION SYSTEM:** General Manager Born stated that we have had several main line breaks lately. They have been all primarily the 10" transite pipe line that exists through-out the system. Mr. Born stated that he will do more research for applying for a grant to replace these lines.

Brenda Konicek stated that there has been 4 breaks in the last month on Olinda Road, always happens on the weekend at night. The last break was early in the morning and she couldn't reach the District office and had to call 911. The Fire Department came right over.

Mr. Born agreed to check into why the answering service is not picking up the after-hour calls.

**PAPERLESS BILLING:** General Manager Born stated that after being able to research the internet billing program offered by our current software vendor it was discovered that it will in fact give us the ability to provide those services as discussed at our August board meeting. Even if the customer doesn't want to pay using this method, they can at least view their current bill and have access two years of activity. It will also distribute e-mail notifications with links to the bill pay page. We can also generate reminders and shut off notices. There will be a convenience fee of \$3.95 each time a customer chooses to make a payment this way. This is what the bank charges. Tammy Cole stated that the fee thing sounds like a big rip off. Mr. Born stated that you can still see your account just like you do for your other bills, but you can use other means of paying this bill. Director Bassham asked what the cost will be for doing this. Mr. Born stated it will be \$3600.00 to be able to do the e-billing/paperless billing. Vice-Chairman asked if the customer will share the \$3600.00 cost of doing this. Mr. Born stated yes.

A motion was made by Director Engel and seconded by Director Evans to go ahead with the paperless billing.

Motion voted on 4 Ayes and 1 Nay.

**NEW WEBPAGE FOR CLEAR CREEK:** General Manager Born stated that Audie and he have been working on a new web page for the District. This one will link directly to whatever new form of e-bill pay the Board decides to use. It also allows the ease of regular updates and will be valuable for those customers who do not have Facebook. There's also a place for alerts, if you sign up for this feature. It will send you a text message on your cell phone as well as an e-mail.

Tammy Cole stated Thank you!

**STATE WATER RESOURCES CONTROL BOARD RESCISSION NOTICE:** General Manager Born advised that we have received a letter from the local SWRCB, stating they are doing away with the permit to discharge. The final approval for this now lies with the SWRCB Board of Directors in Sacramento.

**LAWSUIT CLEAR CREEK Vs USBR:** General Manager Born stated an email had been received recently from Rachel at Walt's office that included the USBR response to Walt, and Walt's response to the U.S. response to Walt's request of reconsideration. According to the email Walt sent, he stated we are done with the briefing on the reconsideration. Now, it is back in the Judges hands to consider and give us a decision.

## **OPERATIONS & ADMINISTRATION**

**STAFF REPORTS:** General Manager Born stated that the five-year rate analysis is done, we have not had time to review it yet. After it has been reviewed it will be brought to the Board.

Assistant Manager Cascarina stated that the crew has been busy with routine maintenance and meter reading. There were nine main line ruptures and six service leaks this month. We sold the fork lift and backhoe and bought a Bobcat track loader. The guys at the filter plant have been pressure washing the filters. Jim took the Bobcat to the plant and cleaned up around the rinse pond and cleaned out pond 3. Audie has been monitoring the security cameras around the District facilities. We are currently working with staff from the Happy Valley Cemetery to try and catch water thieves taking water from the cemetery at night. Vandals spray painted graffiti on our facilities at the well fields. Jack has since painted over the graffiti. Jim and Jack have been working on uncovering station 144+50 on the Muletown conduit along with the cylinder that had toppled 35 years ago. Digging is very tough and literally has to be done by hand. The original cylinder location has not yet been found which contains the tee and riser that needs attention. Water scheduled was 3156 acre feet, water used is 2874 acre feet. We are behind 282 acre feet, roughly 10%, but ahead of least years usage. E.A.G.S.A. Management meeting is tomorrow. Application Packet should be ready to send to DWR by the end of the month.

General Manager Born asked the BOD to take a look at the online crop report Audie completed.

### **STANDING COMMITTEE REPORTS:**

**LAFCO:** Vice-Chairman Fust advised that October's meeting was primarily a business meeting. The objective for this year is to do the MSR on all of the Fire Districts.

**HAPPY VALLEY PRIDE:** Chairwoman Trenerry stated that we did clean the roads, and I can't believe how much litter there is already. There is \$600.00 in the Pride Day kitty primarily catching the people that are littering.

**COCOA-COLA:** Chairwoman Trenerry thanked Director Bassham for the donations.

**FARMERS MARKET:** We will be having a meeting at my house in November. Hoping to have everything ready in May. It will open on Saturday mornings. Open to all of Shasta County for now.

**QUESTIONS AND/OR PUBLIC COMMENTS:** Director Engel asked General Manager Born if he thought he would have all of the grant stuff for the line replacement ready for the next month's meeting. General Manager Born stated probably not, grants take mountains of time.

Director Engel asked if we would need to seek a engineering firm. Mr. Born stated yes. Brenda Konicek asked can you do at least one BOD Meeting in the evening a year so that the working people can attend?

General Manager Born stated that we have done survey's at least a couple times and no one was interested.

Vice-Chairman Fust made a proposal that we have one meeting a year in the evening. Please put that on the next agenda.

Sandy Winters asked who she can contact about fire danger?

General Manager Born stated to contact Leonard Moty.

**ADJOURNMENT:** 10:37AM

Submitted by,

Roxanna Sanford  
Secretary

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Johanna Trenerry, Chairwoman

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Irwin Fust, Vice Chairman

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Doug Evans, Director

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Virginia Bassham, Director

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Mark Engel, Director

ATTEST: \_\_\_\_\_  
Kurt Born, General Manager