

CLEAR CREEK COMMUNITY SERVICES DISTRICT

Board of Directors, Johanna F. Trenerry, Chairwoman
Irwin Fust, Vice-Chairman - Doug Evans, Director
Virginia Bassham, Director - Mark Engel, Director
5880 Oak Street, Happy Valley, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

REGULAR MEETING Wednesday, July 18, 2018 at 9:00AM District Office

MINUTES

DIRECTORS: Johanna Trenerry, Doug Evans, Virginia Bassham and Mark Engel

STAFF: Kurt Born, Richard Cascarina, Christy Roberts, Roxanna Sanford, Jim Paul, Toby Ladewig, Roberto Chacon & James Grissom

AUDIENCE: Sheila Barnes

CALL TO ORDER: The meeting was called to order at 9:01AM.

PLEDGE OF ALLEGIANCE: Chairwoman Trenerry led the Pledge of Allegiance.

CONSENT/AGENDA: Director Engel stated that there needs to be some corrections to the minutes. Director Engel stated that in the Renewable Energy, it should of said, he believes that there are investors out there. And also in the Annual Rate Indexing it states that Director Engel made the motion and also seconded it. It actually was Director Evans who seconded it.

A motion was made by Director Bassham and seconded by Director Engel to approve the minutes of May 16, 2018 with the corrections mentioned, May 2018 Financial Statement and the paid bills from 5/25/18, 5/31/18, 6/11/18, 6/22/18, 6/29/18 & 7/11/18 totaling \$453,023.36

Motion was voted on and unanimously approved.

OLD BUSINESS:

None

NEW BUSINESS:

THE CREEK INCIDENT – STAFF RESPONSE: Chairwoman Trenerry stated that she had asked Mr. Born to make a Certificate of Appreciation to the employees of Clear Creek Community Services District. Chairwoman Trenerry read the certificate out loud. For outstanding performance during the events of the Clear Creek Incident fire that swept through the north western portion of the District on the 24th of June, 2018. Your combined coordinated efforts to maintain a constant water supply to the District and firefighting efforts was admirable and flawless during a time of disaster. The Board of Directors stated that all of the employees had done a great job. The guys as well as the ladies who opened the office for a cooling place for the victims. Roxanna stated that Mr. Born had rescued a dog in the fire, whom was caught in barb wire and singed from head to toe. Cary had taken the dog home that evening and bathed him and brought him back the next morning, met with his owner.

CREEK INCIDENT – ORDINANCE 2018-18: Chairwoman Trenerry stated that this ordinance was for the people who lost their homes in the Creek Fire. Mr. Born stated that they will be billed \$1.00 for the next six months to hopefully give them time to decide if they are going to sell or rebuild and the CCCSD employees' are, as time allows willing to assist with clean up for the people who did not have any insurance.

Both Director Engel and Director Bassham asked what were the limits on the District help to clean up? Mr. Born stated that all work will be done during working hours, no overtime.

Chairwoman Trenerry asked the BOD if they could include the fire that took place on the 23rd of June, 2018, in which Doug Evans lost everything in that fire? Everyone agreed. Mr. Born stated that he would make the changes.

A motion was made by Director Engel and seconded by Director Bassham to approve Ordinance 2018-18 with the corrections mentioned.

Motion was voted on and unanimously approved.

144+50 REPAIR COST ESTIMATE: Chairwoman asked if there were any questions, any thoughts? Director Engel stated that we either do nothing or we should take option one. Putting an epoxy bandaid on something is not an option. Directors were given three options, 1 = \$19,264.00 2 = \$46,034.00 & 3 = do nothing at all. Mr. Born stated that he agrees, we should fix everything correctly. Something should have been done a

long time ago. Mr. Born is preparing an environmental document and knows what needs to go in them. When someone asks what we did, we will have it all ready and hand them the book. Director Engel asked if we are fully addressing the problem? Mr. Born stated absolutely, this will take it off of the books. It will be done. It's to the point that it's an emergency situation. Director Bassham asked if this will start immediately if we approve this? Mr. Born stated, -yes. It will probably happen in August because we need to make sure that this section of the creek bed is dry. Director Engel and Director Bassham both asked where the money will come from. Mr. Born stated that it will come from our General Checking and then an amendment will have to be done to the budget. A motion was made by Director Evans and seconded by Director Engel to fix 144+50 as discussed.

Motion was voted on and unanimously approved.

LEGISLATION FOR PERMANENT WATER CONSERVATION: Director Bassham asked Mr. Born why he did not think this pertained to us? Mr. Born stated because this is being mandated by the State. We are governed by the Federal Government. Director Bassham asked if our legal counsel was aware of this? Mr. Born stated no but he will talk to her about it. Mr. Born stated that he needs to do more research on this.

RENEWABLE ENERGY – PG&E ENERGY SAVINGS: General Manager Born stated that he has been in contact with Sun Works Solar and has requested updated information that includes product improvements, costs, the ARC Program, financial incentives and financial aid programs that they may be aware of. The reason for choosing to contact this firm was because of their continued good reputation, product warranty, and lowest cost among what was considered to be the best three firms. Mr. Born stated that he re-examined our current electrical rate plans through the PG&E web site with a tool they provide to complete a rate analysis and recently found that if we switched the rate plans at our reservoir tank locations, we can realize a savings of \$1,826.00 annually for this location. Mr. Born also completed the rate analysis for all other locations and discovered that by changing the rates for the south booster station and well stations, we can realize a potential savings of an additional \$5,360.00 annually.

REFI FILTER PLANT LOAN TO LOWER INTEREST RATE – EXTEND LOAN LENGTH: General Manager Born asked to table this. They have not responded back to us.

ON-LINE BILL PAY OPTION HAS GONE LIVE: General Manager Born stated that we went live with it. We have been receiving payments on line. Director Bassham asked how much this was costing the District? Mr. Born replied it is not costing the District anything, There is a \$3.95 charge for the customer for each payment. Director Bassham

asked how it worked? Both Mr. Born and Roxanna explained how it works. Director Engel asked about receiving bills through email? Mr. Born yes, it is capable of doing that also.

FIVE YEAR WATER MANAGEMENT PLAN DUE: Mr. Born stated that Christy and Cary will be working very closely with Rick & I on this. Cary will also be doing our human resources. Director Bassham asked if she could talk to Cary about the training program? Mr. Born stated that would be no problem at all.

SANDY AND DON WINTERS – FILTER PLANT TOUR: Mr. Born stated that after Sandy and Don Winters went on the tour of the filter plant, Sandy has a new outlook for the District. Roxanna stated that Cary had a great idea of doing a video of the filter plant and putting it on our web page. Mr. Born said that would be good but it would not have the opportunity for the question and answering process. Sheila Barnes asked where is the filter plant? Mr. Born stated that it is located at the base of Whiskeytown Dam.

CALIFORNIA URBAN WATER CONSERVATION COUNCIL: General Manager Born stated that this report is one of our annual requirements. We completed the annual CUWCC report in June and found the on-line reporting was still sub-par. Mr. Born contacted Reclamation to register a complaint about the frustrations involved with yet another year of dealing with this inferior method of reporting. Someone from Reclamation finally listened and we received a phone call from Tom Hawes in Sacramento telling us that Reclamation has finally decided to take the Urban Reporting back from CUWCC and develop their own, new and improved method for reporting. Mr. Hawes then asked Mr. Born if he would be willing to participate in the development of the new reporting tool because of his knowledge and the requirements of the existing reporting methods. He told Mr. Born his input over the years has not gone un-noticed and Reclamation felt he could be an asset in the development of the new and improved process. Mr. Born stated he would help.

BACKWASH RECYCLE PROJECT: General Manager Born stated now this is something all of the Board of Directors need to see. We are so close to being finished. Jim Paul stated we only have just a couple of little things left and it will be finished. Mr. Born stated that review of the entire contract from the State Water Resources Control Board needs to be done to ensure compliance with all contract terms displayed. There have not been any issues to date but complete review is critical for a project such as this.

OPERATIONS & ADMINISTRATION

STAFF REPORTS: Assistant Manager Cascarina stated that the field crew has been busy doing maintenance and meter reading. They started the Taffey Lane project, they are about half way done. Jim, Audie & Roberto volunteered to put up the scoreboard

for the Happy Valley Little League. Toby passed his T3 water treatment exam. There were four service leaks and one main line leak reported last month. All leaks were repaired quickly with little disruption in service to our customers. Our crew has been recognized by some customers that needed assistance with their downstream piping. On June 19, 2018, the Clear Creek Staff attended a memorial service for Ron Carlin (a former employee) at the Veterans Cemetery on Clear Creek Road.

The Anderson GSA Meeting was on July 12, 2018. Both Rick Casacrina and Irwin Fust attended. The minutes from August 10, 2018 were approved. Tania Carlone will be coming back to be the facilitator.

The Board will consider authorizing the City of Redding to release a Request for Proposals to provide engineering services for the preparation of the Groundwater Sustainability Plan and identification of monitoring well locations for the Anderson and Enterprise Subbasins on behalf of the Agency.

The Board will consider adopting a resolution opposing the Department of Water Resources' Draft 2018 SGMA Basin Prioritization which reprioritized the Anderson Subbasin from medium priority to high priority.

Water usage at the end of June. Scheduled 1276 ac ft. Used 1164 ac ft.

STANDING COMMITTEE REPORTS:

Chairwoman Trenerry stated that the only thing she had to report about was being aware of Rattlesnakes. She also stated that she would like to have something in this month's Newsletter about Rattlesnakes.

QUESTIONS AND/OR PUBLIC COMMENTS: None

ADJOURNMENT TO CLOSED SESSION: 10:15AM

CLOSED SESSION:

Closed Session – Personnel – Government Code Section 54947 (B)

ADJOURNMENT TO OPEN SESSION: 11:10AM

A motion was made to accept the settlement and to authorize General Manager Born to sign on behalf of the District.

Motion was voted on and unanimously approved.

ADJOURNMENT: 11:12AM

Submitted by,

Roxanna Sanford
Secretary

Johanna Trenerry, Chairwoman

Absent.
Irwin Fust, Vice Chairman

Doug Evans, Director

Virginia Bassham, Director

Mark Engel, Director

ATTEST: _____
Kurt Born, General Manager