

## **CLEAR CREEK COMMUNITY SERVICES DISTRICT**

Board of Directors, Johanna F. Trenerry, Chairwoman  
Irwin Fust, Vice-Chairman - Doug Evans, Director  
Virginia Bassham, Director - Mark Engel, Director  
5880 Oak Street, Happy Valley, CA 96007  
Phone: (530) 357-2121 Fax: (530) 357-3723

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**REGULAR MEETING**  
**Wednesday, May 16, 2018 at 9:00AM**  
**District Office**

### **MINUTES**

**DIRECTORS:** Johanna Trenerry, Irwin Fust, Doug Evans, Virginia Bassham and Mark Engel

**STAFF:** Kurt Born, Richard Cascarina, Christy Roberts & Roxanna Sanford

**AUDIENCE:** Rachel McVean, Tammy Cole, Valene Day, John Greene, Sandy Winters & Sheila Barnes

**CALL TO ORDER:** The meeting was called to order at 9:01AM.

**PLEDGE OF ALLEGIANCE:** Director Engel led the Pledge of Allegiance.

#### **OPEN TIME:**

Rachel McVean introduced herself as our new legal counsel and told some history about herself.

John Greene who is running for Shasta County Sheriff talked about his campaign.

**CONSENT/AGENDA:** A motion was made by Vice-Chairman Fust and seconded by Director Evans to approve the minutes of April 18, 2018, April 2018 Financial Statement and the paid bills from 4/25, 4/30/18 & 5/10/18 totaling \$180,133.26  
Motion was voted on and unanimously approved.

#### **OLD BUSINESS:**

None

## **NEW BUSINESS:**

**WATER ALLOCATION-ORDINANCE 2018-05:** General Manager Born stated that since we were given 100% of our allocation we need to rescind Ordinance 2018-04, which was approved last month.

A motion was made by Director Bassham and seconded by Director Engel to approve Ordinance 2018-05, which rescinds Ordinance 2018-04.

Motion was voted on and unanimously approved.

**BUDGET - 2018/2019:** General Manager Born went over all of the numbers with the BOD. After a discussion a motion was made by Vice-Chairman Fust and seconded by Director Evans to approve the Budget for 2018/2019.

Motion was voted on and unanimously approved.

**ELECTIONS - ORDINANCE 2018-06:** General Manager Born asked both Chairwoman Trenerry and Director Bassham if they were going to run for election again this year. They both stated that yes, they were.

A motion was made by Director Bassham and seconded by Director Evans to approve Ordinance 2018-16, giving the General Manager permission to submit the order of Board of Directors Election.

Motion was voted on and unanimously approved.

**ANNUAL RATE INDEXING - ORDINANCE 2018-07:** General Manager stated that we have discussed the need to make a rate adjustment above the normal CCI (Construction Cost Index) but due to several factors including the fact that this is an election year. Mr. Born stated that he has elected to ask the BOD for the annual CCI adjustment alone for the time being. After a discussion a motion was made by Director Engel and seconded by Director Engel to approve Ordinance 2018-07, raising the rates to the CCI rate of 3% beginning with the June 1<sup>st</sup> billing.

Motion was voted on and unanimously approved.

**RENEWABLE ENERGY:** General Manager stated that a study was done by PACE in 2001. Because of the conduit/law suit issues with the USBR, our attorney had asked us to hold off. Director Engel stated that he knows someone who would buy our solar system, we would just be the place to put it. Mr. Born stated that if the BOD agrees he could do research in this aspect. Director Engel stated that this probably would need to have legal counsel approve it too. Director Evans stated that all of the schools had solar put in and someone else paid for them. Mr. Born stated that he would talk to them and find out who did them. The BOD all gave Mr. Born approval to do more research.

**WATER TRANSFER PROTOCOLS - DWR/USBR:** General Manager Born stated that he and Christy has done research on all of the water districts both north and south of the Delta in the CVP. They are all here on a chart on the wall in the board room. A binder was also made of the process of making a successful water transfer. Christy is now working on a list of all of the State water districts (SWP). This will make it much easier for water transfers in the future. Mr. Born also stated that he has not been able to find anyone interested in buying water at this time.

**REFI FILTER PLANT LOAN TO LOWER INTEREST RATE – EXTEND LOAN LENGTH:** General Manager Born stated that we cannot refinance the Filter Plant loan and we cannot combine the Backwash Recycle Project loan with it. Mr. Born stated that he will continue researching this. Waiting for information from DWR to determine if they will extend the length of the loan.

**DISADVANTAGED COMMUNITIES FEE REDUCTIONS:** Mr. Born stated that we have received confirmation from the State Water Resources Board that we do in fact qualify for the disadvantaged communities water systems. This will be a reduction in those fees of nearly \$5,000.00.

**CALIFORNIA URBAN WATER MANAGEMENT COUNCIL:** General Manager stated that the CUWCC (California Urban Water Management Council) site is back up and running which means this annual report has to be completed and submitted for contract compliance with the USBR. He has begun the process of compiling this data in the report.

## **OPERATIONS & ADMINISTRATION**

**STAFF REPORTS:** Assistant General Manager Cascarina stated that we used 245 ac. ft., 337 ac. ft. was scheduled. We had a theft in our back shed of approximately \$6,000.00 - \$8,000.00. Roxanna explained the situation.

Mr. Cascarina stated that he gave Chris Muehlbacher with Centerville CSD the retro billing for 2016/2017. The Backwash Recycle Project is near completion.

PACE is working out the bugs on the pond level transmitters. Christy has been working on tabulating figures on the Backwash Recycle Project.

Christy met with Char and scheduled more meetings in the future.

The field crew have been working on routine maintenance and meter reading, replacing bad or leaky valves as part of a proactive maintenance program, painting fire hydrants, resetting valve and meter boxes. Axner Excavating revisited the patch on Happy Valley Road and used Eagle Paving to grind down the hump and repave, it is much, smoother now. Jim is in touch with Team Industrial Service out of Benicia, CA who will visit our 144+50 vault soon and come up with a solution to repair the problem. Jim is working

on trying to find another source of funding for a new dump truck utilizing the local ARB of Shasta County. He is waiting on a return phone call.

The GSP had a management meeting on 4/26/18. Things are progressing. Jaclyn has been chosen as the basin coordinator. Mr. Cascarina read an e-mail from Jaclyn stating that the grant has been awarded and everything is going smoothly. After the draft is submitted we should be seeing some action.

### **STANDING COMMITTEE REPORTS:**

**LAFCO:** Vice-Chairman Fust advised that they will be meeting on July 1, 2018. They will be adopting the budget.

**CITIZENS PATROL:** Vice-Chairman Fust stated that the Citizens Patrol thanks CCCSD for inserting our flyer in last month's bills. The Citizens Patrol will have a booth at the Strawberry Festival, Saturday, May 26<sup>th</sup> and Sunday, May 27<sup>th</sup>.

**QUESTIONS AND/OR PUBLIC COMMENTS:** Sandy Winters stated that Leonard Moty is still working on the fire hazard policy.

**ADJOURNMENT:** 10:55AM

Submitted by,

Roxanna Sanford  
Secretary

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Johanna Trenerry, Chairwoman

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Irwin Fust, Vice Chairman

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Doug Evans, Director

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Virginia Bassham, Director

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Mark Engel, Director

ATTEST: \_\_\_\_\_  
Kurt Born, General Manager

