

CLEAR CREEK COMMUNITY SERVICES DISTRICT

Board of Directors, Johanna F. Trenerry, Chairwoman
Irwin Fust, Vice-Chairman - Doug Evans, Director
Virginia Bassham, Director - Mark Engel, Director
5880 Oak Street, Happy Valley, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

REGULAR MEETING Wednesday, April 17, 2019 at 9:00AM District Office

MINUTES

DIRECTORS: Johanna Trenerry, Irwin Fust, Doug Evans and Mark Engel

STAFF: Kurt Born, Richard Cascarina, Roger Schreiber and Christy Roberts

AUDIENCE: Kevin Harrasser and Tammy Cole

CALL TO ORDER: The meeting was called to order at 9:01AM.

PLEDGE OF ALLEGIANCE: Director Engel led the Pledge of Allegiance.

OPEN TIME: None

CONSENT/AGENDA: A motion was made by Vice Chairman Fust and seconded by Director Evans to approve the minutes from March 20, 2019, paid bills from 3/25/19, 3/29/19 and 4/10/19 totaling \$118,991.30 and the March 2019 Financial Statements. Director Engel stated a typo was made under the Prop 218 section; the last word should be significant, not significate.

With that change a motion was voted on and unanimously approved.

OLD BUSINESS:

None

NEW BUSINESS:

GOVERNMENT CODE SECTION 20202 – BOARD COMPENSATION: General Manager Born stated that we can do an adjustment according to code, which is 5%. Director Engel stated it needs to be looked at since the last Board Ordinance was so long ago. General Manager Born stated we should seek legal counsel to make sure we are “in compliance”. Director Engel stated the compensation should be equal to time spent. Director Engel stated that he spends on average, 10 hours per month doing research.

Director Engel also stated the meetings that are out of town are easily 10-12 hours per day, which are long days. Director Engel stated to Chairwoman Trenerry that all compensations are up to the Board member to accept or decline. Chairwoman Trenerry stated that she is satisfied with her pay as it is. Vice Chairman Fust stated that he has been paid the same \$150.00 as when he first started, and he is okay with that. Director Evans agreed that \$150.00 is enough. Director Engel stated that there is no need to further pursue this issue because it is not going to change.

SOLAR INFORMATION: Chairwoman Trenerry invited Kevin Harrasser, CFO of United Sun Energy to speak at the podium about the solar information. Mr. Harrasser stated that we will continue to use electricity and we will still be connected to the grid and it just simply comes down to the cost of the electricity. Mr. Harrasser stated that he is a solar contractor that has a separate company that does contracts for solar installations for non-profit organizations and provides services at a discounted price, with an additional tax credit. Mr. Harrasser stated they looked at 3 facilities; Oak Street, Cloverdale Road and Paige Bar Road. Mr. Harrasser stated that Oak Street and Cloverdale Road locations have plenty of room, however the Paige Bar Road location would be problematic due to the terrain and it would be a prevailing wage job that would increase our installation costs; therefore, he suggested a roof mount system. Mr. Harrasser gave all Board members and the audience a copy of his Photovoltaic Solar Energy Analysis & Proposal. He stated that some price adjustments still need to be made to the proposal. Director Engel asked Mr. Harrasser if we are getting the full benefit from the panels purposed in the bid? Mr. Harrasser stated "absolutely". Chairwoman Trenerry asked Mr. Harrasser if the panels move with the sun? Mr. Harrasser stated "no, there are no moving parts". Vice Chairman Fust asked Mr. Harrasser if our credit through PG&E is up to Legislature and if could be subject to change? Mr. Harrasser stated that "PG&E can't just change it and is up to CPUC but could be subject to change, yes". Vice Chairman Fust stated that in a drought year, he would like to see the wells on solar panels, using less energy and pass the savings onto our customers. General Manager Born stated that we have no land in that area to put the panels on. Mr. Harrasser stated that the current Federal tax credit is 30% and goes down every year after. Mr. Harrasser stated that he could attend another board meeting in the future. All board members thanked Kevin for his presentation.

OFFICE CLOSURE DURING NOON: Chairwoman Trenerry stated her chiropractor, dentist and doctors offices all close for an hour during lunch and suggested we go ahead and make a decision and stop putting this off. General Manager Born stated that 100% of customer responses were positive and supportive of the decision to close for an hour during lunch. General Manager Born stated that the closure time will be discussed. A motion was made by Vice Chairman Fust and seconded by Director Evans. Motion was voted on and unanimously approved.

SHASTA COUNTY HAZARDOUS WASTE COLLECTION: General Manager Born stated he was contacted and they are seeking approval to use our facility during a weekend for collecting hazardous waste. Mr. Born stated they provide their own covers for the ground in case of spillage, they provide their own insurance, they provide personnel and they would take care of any traffic concerns. This would be zero cost to the district. A motion was made by Director Evans and seconded by Vice Chairman Fust. Motion was voted on and unanimously approved.

CARR FIRE - UPDATED INFORMATION: General Manager Born stated that the roof has been repaired and he is still working closely with our Program Manager for FEMA to get the pond repaired, which will be in excess of \$1.5M to complete. Mr. Born stated that the FEMA Program Manager has been pleased to work with Clear Creek CSD and he said we have been the easiest company to work with in all his years with working with FEMA. Chairwoman Trenerry suggested that we send him a thank you letter when this is all over and Mr. Born agreed.

EAGSA – UPDATED INFORMATION: Vice Chairman Fust stated that in last weeks meeting we are, determined by the Department of Water Resources, considered to be at a medium ranking level. The Board approved Ch2m/Jacobs Engineering Firm to develop the Groundwater Sustainability Plan (GSP). Assistant Manager Cascarina stated that it's going to be a very time-consuming project for all agencies involved to gather all the information needed. Chairwoman Trenerry asked if we will be able to use any of our past studies for this project? Mr. Cascarina stated he didn't know what kind of information they will request until they get here. Vice Chairman Fust stated that some of the information should still be good but the DWR will ask for more.

PROP 2018 – NOTICE UPDATED: General Manager Born stated that he changed the language in the notice to include the latest suggestions. Mr. Born stated that it needs to be changed again because the USBR changed their rates, which are in our favor but that change needs to be reflected in the Prop 218 notice so that it is 100% accurate. Mr. Born stated that the Board members need to decide when and where to have the Prop 218 meeting; there is a 45-day notice that must go to the customers. Mr. Born stated that this will go out in the next billing cycle so that we can have the meeting for discussion and action in June. Vice Chairman Fust stated that his suggested changes that were made are sufficient. Vice Chairman Fust stated he wants the meeting held on a regular meeting day, at a larger venue and in the evening. Chairwoman Johanna stated the meeting for the Prop 218 Rate Increase will be held on June 19, 2019 at 6:30PM at the Happy Valley Elementary School on Palm Ave. A motion was made by Vice Chairman Fust and seconded by Director Evans. Motion was voted on and unanimously approved.

RICK CASCARINA – MEDICAL INSURANCE REQUEST FOR CONSIDERATION:

Assistant Manager Cascarina provided all board members with a health insurance premium worksheet. Vice Chairman Fust asked Mr. Cascarina to explain why we are talking about this. Mr. Cascarina stated that after 13 years of employment he is only covered for 65% of his retirement health insurance benefits and he will have to pay the remaining 35% out of pocket. What he is purposing is for the District to pick up the 35% of his portion of the retirement health benefits in exchange for the money that has been withheld from his paychecks over the years. Mr. Cascarina stated that he has tried to contact several people over the years about the benefits but was unsuccessful. If the Board does not agree, he would like is portion he's paid into the OPEB over the years to be refunded to him. Mr. Cascarina also stated that he is the only employee in this "gray" area. General Manager Born stated that Mr. Cascarina's request is not unreasonable and all his documentation supports what he says. Vice Chairman Fust stated that he needs more time to review and asked if we could look at this again next month? Mr. Cascarina agreed and offered additional information if it is needed.

DRAFT AUDIT AND MANAGEMENT REPORT: General Manager Born stated that he found some mistakes and it needs to be reviewed. Discussion is postponed.

OPERATIONS & ADMINISTRATION

STAFF REPORTS: Mr. Schreiber stated that as of last month the raw water turbidity levels were between a 12-13, which is totally out of proportion than what they are used to and now the raw water turbidity is floating between a 5-5.5, so it has greatly improved. Mr. Schreiber stated that at this time last month we were doing about 4 backwashes per day and this month we are doing 1-2 backwashes per day. The low-flow per day was 1.6mg per day, the highest was 2.06mg and the highest hourly rate was 4mg which was last weekend. Mr. Schreiber stated that 5 trains are currently operational, one is down for minor repair. Mr. Schreiber stated that we are currently looking at replacing the chlorine injection pumps with stainless steel injection pumps to prevent rust which causes the plant to go offline. They haven't been replaced since 2013/2014 and they run 24 hours per day, 365 days per year.

Mr. Cascarina stated the field staff have been doing routine maintenance on meters, meter readings and booster station checks. The filter plant has seen some bad weather. Lighting strikes have disrupted the treatment process a few times and has destroyed some of the sensitive electronic equipment used to control the tank levels. The treatment staff has done a great job responding to those incidents. Mr. Cascarina stated that Jim, Roberto and Cary attended a JPIA training on April 9, 2019 on how to properly document job performances, evaluations and how to avoid wrongful terminations. Jim is signed up to take a competent person training on April 23, 2019. Jim also went to help at the annual literacy fair at the Happy Valley Primary school on April 10, 2019. This is

an annual event that Clear Creek CSD sends a staff member to help with the event. Mr. Cascarina stated that we got our draft audit back but he has not had a chance to review it entirely. Mr. Cascarina stated that he figured out Centerville's portion of the retro billing for last year and based on that portion of the audit draft, it would be roughly \$61,619.75 and he doesn't expect it to change much from the adopted audit.

STANDING COMMITTEE REPORTS: Vice Chairman Fust asked Mr. Born if he received the LAFCO purposed budget with the 10% increase? Mr. Born stated that he did receive it and he doesn't feel that a 10% increase is unfair considering rising costs. Chairwoman Trenerry stated that she wanted to remind everyone that next Saturday is the day we clean up our roads. They will meet at 9:00AM at the Community Center.

QUESTIONS and/or PUBLIC COMMENTS: Tammy Cole said she had some questions for General Manager Born later, outside of the meeting.

ADJOURNMENT: 10:44AM

Submitted by,

Christy Roberts

Johanna Trenerry, Chairwoman

Irwin Fust, Vice Chairman

Doug Evans, Director

Virginia Bassham, Director

Mark Engel, Director

ATTEST: _____
Kurt Born, General Manager