

CLEAR CREEK COMMUNITY SERVICES DISTRICT

Board of Directors: Johanna Trenerry - Chair; Irwin Fust - Vice;
Murray Miller - Director; Cedric Twight - Director; Dave Zabaldano - Director
5880 Oak Street, Anderson CA 96007
Phone: (530) 357-2121; Fax: (530) 357-3723

REGULAR MEETING

Wednesday, August 25, 2021 6:30 pm
Happy Valley Elementary School
17400 Palm Avenue, Anderson CA 96007

These minutes were transcribed using video recordings that can be found on YouTube. If exact language is required, the video can be located by searching the following on YouTube: CCCSD Board Meeting 8/25/21.

MINUTES

DIRECTORS: Chair Trenerry, Vice Chair Fust, Director Miller, Director Twight

STAFF: IGM Bill Palmaymesa and Administrative Assistant Kristen Thomas

AUDIENCE: Full auditorium

CALL TO ORDER: Chair Trenerry called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Vice Chair Fust led the pledge.

OPEN TIME: Scott McVay spoke regarding the supplemental water program.

CONSENT AGENDA: Vice Chair Fust asked to pull the financial statements for the July Activity Report. IGM Palmaymesa said the District was working with the bookkeeper from Centerville to clean up the files and are hoping for next week to have a report.

NEW BUSINESS:

- 1. APPOINT NEW DIRECTOR (DISCUSSION/ACTION) -** Scott McVay, Nathan Beckman, and Dave Zabaldano spoke about their experience. Pat Emerson and Stephen Reese completed an application but did not attend meeting. Vice Chair Fust made a motion to appoint Dave Zabaldano to the vacant Director position. Director Twight seconded the motion. Chair Trenerry indicated that this was a vote not a motion. Vice Chair Fust voted for Dave Zabaldano, Director Twight voted for Dave Zabaldano, Director Miller voted for Nathan Beckman, and Chair Trenerry voted for Dave Zabaldano. By majority Dave Zabaldano was appointed to the position. Chair Trenerry swore in Mr. Zabaldano by reading of the oath of office.

1A. URGENCY ITEM - IGM Palmaymesa asked that a variance issue with construction and the drought ordinance be put on the agenda tonight. Vice Chair Fust moved to add this emergency item to the agenda. Director Murray seconded the motion, which carried unanimously.

TRENERRY - YES

FUST - YES

MILLER - YES

TWIGHT - YES

ZABALDANO - YES

2. LEAK/PENALTY FORGIVENESS - SIX REQUESTS (DISCUSSION/ACTION) - The Board reviewed the six requests, four of which actual went over their allotment. Joanne Blomquist asked how a customer would know to request forgiveness of the penalty. Director Miller indicated that these were customers that had water line leaks. He asked staff if these were verified leaks. Director Miller stated that the Board has never in the past approved forgiveness of the water bills. Customers are allowed to spread out their payments to get caught up. Customer Ron stated that the drought ordinance says nothing about submitting a letter of forgiveness, it does talk about the variance process. Ron indicated he filed for a variance and was suppose to hear within 15 days, which he has not. He asked that staff follow through with the requirements in the ordinance. Vice Chair Fust made a motion to deny all the leak/penalty forgiveness requests. Director Miller seconded the motion, which carried unanimously.

TRENERRY - YES

FUST - YES

MILLER - YES

TWIGHT - YES

ZABALDANO - YES

3. FISCAL AUDIT PROPOSAL SELECTION (DISCUSSION/ACTION) - IGM Palmaymesa indicated that Mr. Wallis would not be doing an audit for Clear Creek. Vice Chair Fust stated that only two proposals were received. Director Zabaldano felt the Board should postpone any type of audit until the District is fully staffed. Chair Trenerry indicated that the Board had talked previously about putting off the audit until we are financially stable. Discussion followed regarding the accounting firm of Horton and what requirements would be needed. There was an issue with the dates of the audit. Vice Chair Fust moved to accept Horton as the auditor for 2021. Director Zabaldano seconded the motion, which carried unanimously.

TRENERRY - YES

FUST - YES

MILLER - YES

TWIGHT - YES

ZABALDANO - YES

4. CAC RECOMMENDATIONS/REQUEST FOR ACTION FROM 1-2021 (DISCUSSION/POSSIBLE ACTION) - Chair Trenerry read the CAC recommendations that were presented to the Board in January 2021, as these had not been discussed previously. Many of the items need to be worked on within the standing committees, ie: Finance, Personnel. Dennis Possehn indicated that this list of recommendations will get

the District on the right path to improving processes and financial stability. Vice Chair Fust stated that there just isn't enough staff right now to start handling these items. Director Twight felt the list should be taken under advisement as a good work plan. Terry Lincoln stated that this list can be turned over to the standing committees so they can start working on it. Director Miller indicated that this would be brought to the next regular meeting with a time line.

5. HVCC RECOMMENDATIONS/REQUEST FOR ACTION LETTER FROM 8-10-21 (DISCUSSION/POSSIBLE ACTION) - The list of 12 items were discussed by the Board. IGM Palmaymesa spoke on fire departments keeping track of water usage. The Board spoke on wage freezes and Director Twight said that direction can be given to IGM Palmaymesa not to give raises while we are financial unstable. Director Twight moved to freeze wages for at least 6 months. Motion died for lack of a second. Director Miller directed IGM Palmaymesa to discuss and negotiate with the union on wage freeze. IGM Palmaymesa indicated he would report back at next meeting. The Board discussed software issues with meter reading. Director Twight directed IGM Palmaymesa to timeline the items on the letter.

One item on the request/action was for night meetings. Vice Chair Fust made a motion for Clear Creek Community Services Board to change its policy and hold all regular scheduled meetings at night. Director Miller seconded the motion which carried unanimously.

TRENERRY - YES

FUST - YES

MILLER - YES

TWIGHT - YES

ZABALDANO - YES

6. HAPPY VALLEY COMMUNITY PRIDE GIVING OUT FREE VOUCHERS (ANNOUNCEMENT) - Chair Trenerry reported that dump vouchers will be available for the months of September and October. Instead of picking them up at the District, you will need to contact me. More information will be forthcoming.

7. VACANT GENERAL MANAGER POSITION/APPOINT A REVIEW/SELECTION COMMITTEE (DISCUSSION/ACTION) - Director Twight reported on the Personnel Committee meeting where they reviewed the selection announcement. It's a better document but not quite ready to present to the Board.

8. ORDINANCE 2021-07 - WORKERS COMPENSATION INSURANCE FOR VOLUNTEERS (DISCUSSION/ACTION) - Director Miller stated a volunteer service agreement needs to be prepared for any volunteer to keep track of their hours. Discussion followed on the merits of using volunteers. Director Miller moved to approve Ordinance 2021-07. Vice Chair Fust seconded the motion. Chair Trenerry stated she had concerns regarding the cost for the insurance. Director Twight stated that legal counsel had prepared a waiver form. IGM Palmaymesa stated that the insurance carrier requires the insurance for volunteers. Just an ordinance needs to be passed.

IGM Palmaymesa indicated that he has not heard back regarding cost. Motion did not pass. Director Miller stated the office needed volunteers. Chair Trenerry stated we should be emphasizing hiring employees.

TRENERRY - NO

FUST - NO

MILLER - YES

TWIGHT - NO

ZABALDANO - NO

9. URGENCY ITEM VARIANCE REQUEST- CONSTRUCTION WATER USE (DISCUSSION/ACTION) - IGM Palmaymesa reported that there are two new home constructions. Since it isn't an established service, they are requesting limited water for construction. The current ordinance says no construction water during drought. The customer for one of the constructions indicated that her's is not new construction but replacement construction. The meter already exists. She was told that she needed to apply for a variance to receive water. The District is refusing to turn on the water. Vice Chair Fust said to work it out with District staff. She stated she called and was told that the second meter on the second lot would not be turned on. IGM Palmaymesa indicated that her variance request needed to come before the Board. Director Miller asked that these two requests be explained as it was brought up as an urgency item and there was no paperwork for the directors to review. Vice Chair Fust moved to accept the variance request for the Wilson property. Kristen noted that staff thought the second request was for new construction. It's just a matter of turning on her meter. Director Twight asked that the motion be amended to accept the second request upon filing of her variance request. Vice Chair Fust amended his motion to grant the variance for both properties. Director Twight seconded the motion, which carried unanimously.

TRENERRY - YES

FUST - YES

MILLER - YES

TWIGHT - YES

ZABALDANO - YES

OPERATIONS & ADMINISTRATION: IGM Palmaymesa reported on well production and surface water. He indicated that the District is utilizing the bookkeeper from Centerville to assist on our books. Director Zabaldano indicated that if he could get access to the finances remotely, he could start to analyze the records.

QUESTIONS/PUBLIC COMMENTS: Several customers spoke about the water shortage, extreme fire danger, and how to protect our community. Other discussions were on water usage and the possibility of increasing base allocations by purchasing all the water on the contract. Chair Trenerry asked that IGM Bill come back with a report on how much water was utilized last year from September to February and that will give us an idea of how much water we used.

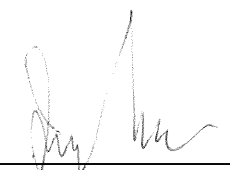
STANDING COMMITTEE REPORTS: None

ADJOURNMENT: Chair Trenerry adjourned the meeting at 9:36 p.m.

Submitted by

Beverly Fickes, Volunteer


Johanna Trenerry, Chair

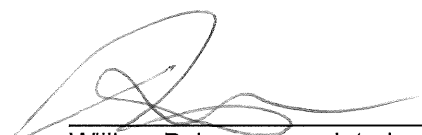


Irwin Fust, Vice Chair

Dave Zabaldano, Director

Murray Miller, Director

Cedric Twight, Director



William Palmaymesa, Interim
Manager/Chief Plant Operator