

CLEAR CREEK COMMUNITY SERVICES DISTRICT

Board of Directors: Irwin Fust - Chair; Chuck Jones- Vice;
Johanna Trenerry - Director; Patricia Delzell - Director; Scott McVay -
Director
5880 Oak Street, Anderson CA 96007
Phone: (530) 357-2121; Fax: (530) 357-3723

REGULAR MEETING

Wednesday, September 21, 2022, 6 pm
District Office Board Room
5880 Oak Street, Anderson CA 96007

Minutes transcribed via video. Recording may be found on YouTube Happy Valley CCCSD.

MINUTES

DIRECTORS: Irwin Fust, Chuck Jones, Johanna Trenerry, Patricia Delzell, and Scott McVay.

STAFF: IGM Bill Palmaymesa

AUDIENCE: John Fickes, Beverly Fickes, Terry Lincoln, Ken Longcrier, Jackie Longcrier, Kaitlyn Patrick, Pam Beaver, Darlene Shelton, Brenda Konicek, Mark Crowell, Sally Lunn, Joanne Blomquist, Greg Blomquist, Sarah Bennett.

CALL TO ORDER: Chair Fust called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE: Director Jones led the pledge.

OPEN TIME: Mark Crowell voiced concern with the water line breaks in the District and wasted water. He asked how many breaks have occurred since January 2022. IGM Palmaymesa indicated he had not brought those statistics with him this evening. Mr. Crowell stated he wanted to be part of the solution to get our lines repaired. He asked about the timeframe on the grant. IGM Palmaymesa said currently the grant process was stuck in environmental. Beverly Fickes asked whether the audit report had been received yet. She also asked how much these breaks are costing each time they occur. Darlene Shelton asked where the money is going. She stated that it doesn't appear that the board is doing there job. Chair Fust stated that the board has yet to receive an activity report so the funds can be analyzed. Darlene indicated that all along money should have been placed into reserves to pay for line replacement. Pam Beaver reported that the District was in bad shape due to mismanagement from past General Manager and board members.

The Board recognized IGM Palmaymesa's birthday with a card. His family came with balloons and cupcakes.

CONSENT AGENDA: Director Trenerry moved to approve the consent agenda which includes bills from 8-24-22, 9-6-22; Payroll from 8-19-22, 9-2-22; and Minutes from 8-30-21, 9-15-21, 10-26-21, 11-23-21, 1-5-22, 1-13-22, 1-24-22, 6-30-22, 7-27-22, 8-17-22, and 8-29-22. Director McVay seconded the motion, which carried unanimously.

FUST - YES

JONES - YES

TRENERRY - YES

DELZELL - YES

MCVAY - YES

OLD BUSINESS/NEW BUSINESS:

- A. ORDINANCE 2022-07: CONFLICT OF INTEREST (DISCUSSION/ACTION) -** IGM Palmaymesa indicated that a letter was received from Shasta County and that the Conflict of Interest Ordinance needed to be updated. The Board discussed the methods of training and their requirements. Chair Fust asked that a list of training be sent to all Board members. Director Trenerry moved to approve Ordinance 2022-07. Director Jones seconded the motion, which carried unanimously.

FUST - YES

JONES - YES

TRENERRY - YES

DELZELL - YES

MCVAY - YES

- B. ORDINANCE 2022-08: DIRECTOR COMPENSATION/REIMBURSEMENT/ETHICS (DISCUSSION/ACTION) -** IGM Palmaymesa indicated that this recommendation came out of the Finance Committee. He noted there was one correction that needed to be made as it did not follow the compensation table as presented in the ordinance. The ordinance may be approved with noting the correction that needs to be made. Director McVay gave highlights of the proposed ordinance with reducing regular meeting compensation to \$100 and special/standing committee meeting compensation to \$25 with maximum of \$150 per month. He indicated that there were other changes recommended with lodging and mileage reimbursements. Director Jones noted another error on page three with standing committee compensation that needs to be corrected. Director McVay stated that the ordinance also needs to clearly state that only a maximum of two additional meetings per month will be compensated. Chair Fust brought forth the idea of \$75 in Board meeting compensation. The Board discussed the merits and decided that \$100 was fair. Director Trenerry moved to approve Ordinance 2022-08 with the changes as presented. Director Delzell seconded the motion, which carried unanimously.

FUST - YES

JONES - YES

TRENERRY - YES

DELZELL - YES

MCVAY - YES

OPERATIONS & ADMINISTRATION:

- A. OPERATIONS REPORT:** IGM Palmaymesa reported on the latest emergency work which included the repairs, costs and loss of approximately 2 million gallons of water. He reported that an isolation valve was installed at Maybelle and Olinda. Joanne Blomquist asked why all the breaks were happening at the south end of the District. IGM Palmaymesa indicated that the lower end of the District has the higher pressure. He stated that some areas had very thin walled asbestos/cement pipes which doesn't hold up to the high pressure. Mark Crowell confirmed the replacement process with IGM Palmaymesa. He stated he works with water districts so he understands the process. IGM Palmaymesa spoke about the current process with our grant. He stated that the State of California has made claim to all surface waterways including ditches which will cost the District more time and money in environmental process. IGM Palmaymesa said there would be a meeting in a couple weeks to review. The backwash pond is under review and we should be hearing on that project soon. IGM Palmaymesa thanked the volunteers catching the District up on minutes. He reported on delinquent accounts amounting to \$18,471. There were 47 customers receiving penalties in the July billing cycle totaling \$17,750 which is before protest reversals. IGM Palmaymesa also thanked volunteer Sally Lunn for her countless hours in getting the past due accounts process up and going again. He stated that the auto control switch for the generator went out and that will cost approximately \$6,000. In regards to water usage, the District used 192 AF of surface water and 69 AF of well water in last month. IGM Palmaymesa reported that the District is still working with the Auditors as they asked a few more questions. We are awaiting the draft audit report after partner review. IGM Palmaymesa stated that the books have closed from January to end of year (June). The activity reports are being printed from the old program. The Quick Books system started July 1st. IGM Palmaymesa indicated a selection has been made for a new bookkeeper/accountant.
- B. STANDING COMMITTEE REPORTS -** Director McVay gave a review of financial standing of District. He stated that bills are being paid and a small amount is being retained so progress is being made. Director McVay also asked the Board to consider hiring a grant writer to apply for appropriate grants for the District. He also asked about the District purchasing a vacuum trailer to assist in digging down to the pipes to save man hours. Chair Fust gave an update on the Personnel Committee. He stated the Personnel Committee had recently received a 91 page draft MOU. After review with employees, the committee will hold a meeting to discuss. Director Trenerry reminded everyone that the dump vouchers are still available at the District. She also reported that the roadside cleanup would take place the first Saturday in October. Director Trenerry reported on the Agriculture Committee meeting. They are going to look into having a farmer's market here. She also reported on an agriculture issue regarding cattle and loss of pasture land. There is a flyer available and possible informational meeting.
- C. PUBLIC COMMENT -** Joanne Blomquist indicated that she had seen a marked improvement from the Board and IGM. She thanked the Board for there attention and improving finances. Sally Lunn asked for patience for the staff in getting payments posted. They are working hard. IGM Palmaymesa shared that the

District has 453 AF of McConnell water left for the rest of the water year. We will use it all.

Chair Fust reported that the Board is still looking into the possibility of hiring a interim general manager. He also reported that another gentleman had been interviewed and the Board was in the process of analyzing that candidate.

CLOSED SESSION ANNOUNCEMENT - THE BOARD ADJOURNED TO CLOSED SESSION AT 7:14 P.M. AND RECONVENED AT 8:06 P.M. WITH THE FOLLOWING ACTION:

- A. PUBLIC EMPLOYMENT. GOVERNMENT CODE S. 54957 TITLE: GENERAL MANAGER - The Board has sent an offer letter to a candidate and he has accepted our offer letter. The Board approved negotiations for a contract.
- B. CONFERENCE WITH LABOR NEGOTIATORS. GOVERNMENT CODE S. 54957.6 DESIGNATED REPRESENTATIVES: IRWIN FUST AND CHUCK JONES. EMPLOYEE ORGANIZATION: UPEC 279 - The Board reported no reportable action on this item.

ADJOURNMENT: Chair Fust adjourned the meeting at 8:07 p.m.

Submitted by

Beverly Fickes, Volunteer

Irwin Fust, Chair

Chuck Jones, Vice Chair

Johanna Trenerry, Director

Patricia Delzell, Director

Scott McVay, Director

William Palmayesa, Interim
Manager/Chief Plant Operator