



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

Board of Directors

Directors - Beverly Fickes, Committee Chair: Scott McVay

General Manager: Paul Kelley

FINANCE COMMITTEE

April 9th 2024 at 4PM: District Office Board Room

Committee Responsibility

The Board's standing Financial Committee shall be concerned with the financial management of the Clear Creek CSD including the preparation and oversight of an annual budget, and oversight of reserve accounts and major expenditures.

MINUTES

1. CALL TO ORDER – Vice Chair McVay at 4:00 PM.

2. PLEDGE OF ALLEGIANCE – Led by Vice Chair McVay

3. ROLL CALL - Administrative Assistant Shannan Perry, Accountant Melissa Tenney, General Manager Paul Kelley, Director Fickes, Vice Chair McVay.

i. OPEN TIME/PUBLIC COMMENT:

Dennis Possehn mentioned having an accountant on the Finance Committee would be beneficial.

4. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

a. Water Year 2024-25 Usage Rates Ordinance – Discussion

i. GM Kelley leads review over usage rate regarding WTP. Discussed in detail regarding water loss from WTP to customers meters. Director Fickes inquired about PG&E utilities going up.

b. New Banking Services RFP Update – Discussion

i. Accountant Tenney mentioned the June training by Shasta County, suggested that the board should attend. Also mentioned the RFPs and more detail about the three banks Chase, Umpqua, Plumas.

c. FY 24 – Q3 (July 2023 – March 2024) Actuals vs Budget – Discussion

i. GM Kelley discussed OPEB Reimbursement as well as other loan repayment dates.

d. FY 24-25 Budget – Draft and Components, Discussion

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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- i. GM Kelley mentioned that we will be planning for the budget.
- e. Reserve Policy – Discussion
 - i. GM Kelley mentioned that Emily Rankin has been doing the updates on the policies and this is the first draft of the rewrite on the Reserve Policy.
- f. Bank Account Balances & Loans report – Discussion.
 - i. Board discussed WIIN act and discussion on pulling funds to pay for operations. GM Kelley mentioned the procedure for doing that would be guided from the Boards direction.

5. ADJOURN THE MEETING – Director McVay adjourned meeting at 6:09 pm.

Approved: 04/17/24 Meeting



Signed:

Secretary of the Board

General Manager: Paul Kelley

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