

CLEAR CREEK COMMUNITY SERVICES DISTRICT

Board of Directors, Johanna F. Trenerry, Chairwoman
Irwin Fust, Vice-Chairman - Doug Evans, Director
Virginia Bassham, Director - Mark Engel, Director
5880 Oak Street, Happy Valley, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

REGULAR MEETING Wednesday, May 17, 2017 at 9:00am District Office

MINUTES

DIRECTORS: Johanna Trenerry, Irwin Fust, Doug Evans, Virginia Bassham and Mark Engel

STAFF: Kurt Born & Roxanna Sanford

AUDIENCE: Sheila Barnes

CALL TO ORDER: The meeting was called to order at 9:01AM.

PLEDGE OF ALLEGIANCE: Chairwoman Trenerry led the Pledge of Allegiance.

OPEN TIME: None

CONSENT/AGENDA: A motion was made by Vice-Chairman Fust and seconded by Director Bassham to approve the minutes of April 19, 2017, April 2017 Financial Statements and the paid bills from 4/25/17, 4/27/17 & 5/10/17 totaling \$155,006.26.

Motion was voted on and unanimously approved.

OLD BUSINESS: None

NEW BUSINESS:

ANNUAL RATE INDEXING – ORDINANCE 2017-08: Chairwoman Trenerry stated you have been given two different rates to choose from. Chairwoman Trenerry prefers the lower rate. After a discussion it was in agreement to use the lower rate of 3.65%. A motion was made by Director Bassham and seconded by Director Evans to approve

Ordinance 2017-08 Annual Rate Indexing using the Construction Cost Index (CCI) of 3.65% for May to May.

Motion was voted on and unanimously approved.

ANNUAL DRAFT AUDIT AND MANAGEMENT REPORT:

General Manager Born reviewed the audit and management report. After a discussion. A motion was made by Vice-Chairman Fust and seconded by Director Engel to approve the Annual Audit and Management Report.

Motion was voted on and unanimously approved

BUDGET - 2017/2018:

General Manager Born stated that Chairwoman Trenerry, Director Bassham, Assistant Manager Cascarina & Superintendent Paul all had a meeting on May 9, 2017, AND went over the budget line by line. During the meeting there were a few questions. As far as under Administrative/General, the account labeled Miscellaneous is used for petty cash, notary fee's, Johanna's signature stamp, Mark's name plate, etc. Under the Other Revenue, the account labeled Equipment Acquisition is an account designated for equipment purchases many years ago. Currently 1.6% of water sales are designated to this account. The dollar amounts in this account are separate but it is in the General Checking Account. Under Administrative/General, the account labeled Debt Service Interest Expense is the interest only expense related to debt payments like the filter plant payments and eventually the recycle backwash project. Director Bassham asked why the charges for new customers to turn water on are more than to turn water off for non-payment? It was agreed to research this and bring it back at a later date. A motion was made by Director Bassham and seconded by Director Evans to approve the 2017/2018 Budget.

Motion was voted on and unanimously approved

EMPLOYEES ASSOCIATION:

Manager Born stated that every year the employees have the opportunity to request changes to the MOU. The employees are happy and feel that no changes are necessary at this time. Mr. Born recommends that we leave the contract in place with no changes needed or necessary. A motion was made by Director Evans and seconded by Vice-Chairman Fust to approve leaving the contract in place as is with no changes.

Motion was voted on and unanimously approved

OPERATIONS & ADMINISTRATION

STAFF REPORTS: General Manager Born stated that everything has been quiet. All filter trains are now ready for the anticipated summer flows. The last train re-coaling took place the first week of May. The temporary recycling of backwash water is working very well and will prevent any further issues with SWRCB. Due to the heavy and extended rainy season this year the access road to the chlorine building at the filter plant developed a huge sink hole that is growing quickly. Mr. Born spoke with Don Bader with USBR and he stated that he would be sending a private contractor out to fix it. A temporary fix was done and later they will do a more permanent repair. Every three years we are required by law to contract and conduct an analysis on our Process Safety Management Program. This audit was performed at the filtration plant and centers on the use and safety of chlorine gas. This was conducted on May 3rd. Robert recently passed his testing for his certification in backflow testing. Bill is already scheduled to take his oral T5 test in Sacramento next month. After taking this test, there is two years field work required before he will be able to receive his T5 certification, then Roger can retire. Our old service truck was sold. Days after selling it we received notice from California Air Resources Board that they gave us an extension from 2017 to 2023 on our dump truck. Assistant Manager is on vacation in Colorado, his son is graduating with his PHD.

STANDING COMMITTEE REPORTS:

LAFCO: Vice-Chairman Fust advised they will meet the first Thursday of June.

HAPPY VALLEY PRIDE: Chairwoman Trenerry stated that the Irrigation Workshop is this Saturday, May 20, 2017 at 9:00am here at Clear Creek Community Services District in the Board Room.

QUESTIONS AND/OR PUBLIC COMMENTS:

Sheila Barnes stated that she hasn't been able to attend the last few meetings, what is happening with the solar? General Manager Born stated that we have been very busy with other things and also with the drought, we haven't had the money.

ADJOURNMENT TO CLOSED SESSION: 9:45am

CLOSED SESSION:

Personnel

ADJOURNMENT TO OPEN SESSION: 10:06am

A motion was made by Director Evans and seconded by Vice-Chairman Fust to approve the compensation package that was presented by General Manager Born.

Motion was voted on and unanimously approved

ADJOURNMENT: 10:13am

Submitted by,

Roxanna Sanford
Secretary

Johanna Trenerry, Chairwoman

Irwin Fust, Vice Chairman

Doug Evans, Director

Virginia Bassham, Director

Mark Engel, Director

ATTEST: _____
Kurt Born, General Manager