

## **CLEAR CREEK COMMUNITY SERVICES DISTRICT**

Board of Directors, Johanna Trenerry – Chairwoman, Irwin Fust – Vice-Chairman,  
Virginia Bassham – Director, Mark Engel – Director, Murray Miller – Director  
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### **REGULAR MEETING**

**Wednesday, November 18, 2020 at 9:00 AM**  
**District Office - 5880 Oak Street Anderson, CA 96007**

Due to COVID-19 the Board of Directors meeting will be held via Zoom (video) or telephone conference and will be available for the public to attend. We have established an entry point for log in and attendance. In your web browser type in <https://zoom.us/> and in the upper right of the screen click on “join a meeting”. When the next page opens enter the meeting ID number 309 792 2136 in the field meeting ID. Click the blue box below the meeting ID after entering the ID number.

The next screen will allow the user to enter the password. That password is 5zY2c1. It is case sensitive. The next prompt will have you wait for the host to bring you into the meeting. For those who would rather place a telephone call the dial in number is 415-762-9988, password: 892752# and follow the prompts to join the meeting.

### **MINUTES**

**DIRECTORS:** Johanna Trenerry, Irwin Fust, Virginia Bassham, Mark Engel and Murray Miller

**STAFF:** Kurt Born, Cary Brown and Christy Roberts

**AUDIENCE:** Dennis Possehn, Shawna Welch, Nora Willson, Tammy Cole, Beverly Fickes, Cameron Weist, Sandy Winters, Cedric Twilight, Frank Soriano and Scott McVay

**CALL TO ORDER:** The meeting was called to order at 9:01 AM

**PLEDGE OF ALLEGIANCE:** Chairwoman Trenerry led the Pledge of Allegiance

**OPEN TIME:** Chairwoman Trenerry stated that we always have an open time for the public to speak about items that are not on the Agenda. Audience Scott McVay asked if there will be a chance for the public to comment on items listed on the Agenda before any action is taken? Chairwoman Trenerry stated we have always done that and she has always allowed the public to comment.

**CONSENT/AGENDA:** A motion was made by Vice Chairman Fust and seconded by Director Miller to approve the minutes, with corrections to the special meeting minutes of October 12, 2020 and the regular meeting minutes of October 21, 2020, paid bills

dated 10/26/20, 10/30/20 and 11/10/20 totaling \$229,290.86 and the October 2020 financial statements. Motion was voted on and approved.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**WIIN Act Validation – Financing of Construction Costs:** General Manager Born introduced Cameron Weist of Cal-Muni Advisors and he is going to discuss the process we are looking at. Mr. Weist stated he provided a PDF document to the Board Members. Mr. Weist advised that this item is pertaining to the WIIN Act contract and whether or not the Board wants to use loan financing to pay off that contract. When it comes to a municipal finance, California law is not friendly about converting a long-term debt issue. There are many things to adhere to and several different types of instruments that affect the interest rate, terms and provisions. On top of that, there are different processes. There is a public process, which is municipal bonds and a private placement process, which is a bank loan (inaudible). The WIIN Act contract is \$845,385.00 and the desired contract terms would be 15-30 years. The borrowing structure would be a net revenue pledge, which is standard. When we talk about trends and rates and the look forward of 3-5 years, it becomes important in any equation and with interest rates. In the public sale, there is a standalone or a pooled process. Page 3 are the differences in the public sale and private placement process. Public sale process is typically 90-120 days, select a team, develop a plan, draft legal documents, draft a disclosure or official statement, obtain credit rating and obtain board approval. Once approved then you distribute the official statement, which is when the underwriter goes and offers the obligations and collect the interest from those markets and figure out who is going to buy and not. The underwriting is critical to a public sale process. The private placement process is just scaled down a bit and takes 60-90 days and is a teamwork effort with the bank. Mr. Weist advised the pooled financing considerations is a feature of the public sale. It allows for lower costs by combining several financings of different users into one pool. The challenge here is that the issuers have to be of comparable credit quality, so if an issuer is behind in credit quality, it sets back the higher credit issuer and vice versa. Timing here has to work for several issuers. The net revenue and key credit items, which is the stability and financial health aspect. It's important for pension costs to be under control. We all know that California has been hit and everyone's CalPERS is going up and it's important to know how you are going to handle that in the future, which applies to your rates and how your debt service is going to work. They are going to crunch numbers to make sure you can meet your debt service coverage requirements even in the face of rising pension costs. Financing costs will include bond counsel, disclosure with the public sale and (inaudible) a placement agent or underwriter. Typical total fees for private placement are \$70,000 - \$90,000 and the public sale process is \$110,000 - \$120,000. The pooled financing fees are allocated among the participating agencies. Chairwoman Trenerry thanked Mr. Weist for his presentation. Vice Chairman Fust asked Mr. Weist if he could

expand on the underwriter process. Mr. Weist introduced Frank Soriano of Caldwell Sutter Capital (inaudible). Director Fust questioned, so then your job is to prepare the paperwork for this with the people who are in the pool and then go out and find investors who will buy the bonds. Mr. Soriano stated yes. Director Engel asked Mr. Weist if he had a preliminary assessment where we might fit into this and how compatible we might be with these other agencies, or is it to soon? Mr. Weist advised it is soon but he does have an idea. I've looked at your financial statements and from what I can tell, the District has been using its reserves to make the books balance and the markets are looking for something more than that. They are looking at rate revenue themselves. In looking at your revenues and expenses, you are coming up short. The way the District is operating is not what the markets would want to see. We could paint a different story with a narrative such as, 'yes, the District is using reserves but because we had reserves we didn't need to raise rates and now we are getting our rates back up.' Director Engel asked if we were to put in place a significant rate increase to help with our revenue problem, would that affect our situation? Mr. Weist stated (inaudible). Director Engel stated there are audio problems here but to clarify, if we were to do that, it would be helpful in the process? Mr. Weist advised, correct, it would be helpful (inaudible). Director Engel asked, what I am looking for is if we have a better outlook moving forward, is that effective in helping our situation now? Mr. Weist stated, yes it will be very helpful. These companies look at your rate revenue. Even under other loans like USDA, they want to see revenue from rates, not from reserves. Director Miller asked Mr. Weist which one seems more feasible considering our current financial status? Mr. Weist stated with your current status, your only option might be the private placement. I'm just trying to be very honest here and tell you that it is difficult in our industry to finance something when you're running in the red, regardless of how much is in reserves. Director Bassham stated she is concerned on which way we need to go. Director Fust asked, that what the Board is being asked today is whether we go with the public option and finance it over a 20-30 year period of time, or to go with paying it off in 4-payments, is that correct? Mr. Born stated that is correct.

Audience Sandy Winters stated that she's so tired of this and everything comes down to penalizing or the customers having to pay, everything falls back on us. It boils down to lack of action that should have been taken a long time ago. I feel that you guys should look into other options besides raising our rates again.

Office Manager Cary Brown stated that she doesn't think the Community understands that as a CSD or Community Service District; the water bill you pay for every month, pays to keep the lights on, keeps the water flowing, the Filter Plant running, our Distribution personnel fixing line-breaks and the Office personnel doing the billing, etc.. In that respect and as Community members we need to understand those rates are going to go up. You are right Sandy; our rates should have been going up for the last 10-years but as Community members we need to understand that it is on us to keep things flowing here. In the last 10-years the water bills have only gone up \$5.46 total, so we need to accept that there is going to be some sort of an increase here.

Audience Beverly Fickes stated that one of the issues we have had in the past was that we really wanted to look at our costs. What are our expenditures, have there been measures taken where we can cut costs and look at all of this data? I submitted a letter to the District last week asking for a lot of information and that's one of the reasons why; is to see if there are ways we can balance our budget, not just by raising rates.

Audience Cedric Twight said we need to focus on the task at hand. My question to Mr. Weist is how many participants are lined up in the pool and what are their credit ratings and to Mr. Soriano, what kind of interest rate to you suspect? Mr. Weist stated the credit ratings of the 2 Districts that have adopted resolutions, their credit ratings are each in the A category. Mr. Soriano stated on A rated, for a 20-year, on a private placement is 3% and a 25-year is 3.5%. Shorter terms would be at lower rates. On the public side is 2% for 15-year, 2.2% for 20-year, 2.35% for 25-year and 2.5% for 30-years. There is a great difference between the private placement and public offering. Mr. Twight asked Mr. Weist if he expected the number in the pool to go up? Mr. Weist stated yes, he does expect others to join the pool. Mr. Weist stated the Districts currently in the pool expect to close at the end of January or early February but if there are other Districts that want to join with that A quality credit rating, I'm sure they would hold back because it does spread those costs out.

Chairwoman Trenerry asked Mr. Weist if our Community makes a turn around with revenues and say in 3 years, can we re-negotiate the interest rate? Mr. Weist stated some of the pre-payment provisions with the public option is a 10-year lock-out, so nothing can be done for the first 10-years but after that it's pre-payable, with no penalty and then you could re-set the rate. Chairwoman Trenerry stated that we must make a decision today and Vice Chairman Fust agreed and stated we need to decide whether we go with the public financing option or private option. We also need to move forward with a rate increase. I agree with Sandy, we have not done increases for a long time. We had good reserves and we dipped into those as Mr. Weist has noticed, to make up for us not increasing the rates over the years but the time has now come to do that and there is no other option. We can look at the costs as Mrs. Fickes suggested. I look at costs all the time and I'm afraid you are not going to find much in the way of cost cutting, in lieu of raising rates. We are going to have to raise rates. I personally think we need to go with the public option and we have to raise the rates in the meantime. Vice Chairman Fust made a motion to go with the public option to finance our approximate \$800,000 over the longest period of time we can get. Director Engel seconded the motion.

Ayes: 5                      Noes: 0                      Absent: 0                      Abstain: 0

General Manager Born stated he contacted our attorney to get their opinion on the costs of getting this done. Their comments are in the memo on page 1. The Board needs to make a decision. Chairwoman Trenerry made a motion to approve the Downey Brand Law Firm for the validation process with the courts. Director Miller seconded.

Ayes: 5                      Noes: 0                      Absent: 0                      Abstain: 0

**Public Comment During Board Meetings:** General Manager Born stated there is a concern from a customer that public comments be opened for each item on the Agenda before a decision is made. Chairwoman Trenerry stated that we always open the meeting for the public comments. Director Engel stated that it's important we get public comments. Maybe we can proceed with a bit more attention to this but I don't think we need to make a resolution here. Director Bassham stated that since she's been on the Board, they have never not let anyone speak before or even after it's been voted on. Vice Chairman Fust stated on the Agenda there is an item for open time where people can speak about items that are not on the Agenda, which is a legal requirement. At the end of the Agenda there is another section we open it up to the public. Director Miller stated there has been a good faith effort to let the public speak.

Audience Cedric Twilight stated that from a process perspective, you guys seem to be very collegial and I don't have any gripes.

Audience Dennis Possehn stated that the problem is the Agenda states public comments are only at the end of the meeting and that's the problem. Director Bassham stated it's not a problem because as you know Dennis that when you come to a meeting and you raise your hand, that your able to speak or ask a question. I don't see that we need to vote on this. Director Engel asked to take a 5-minute break.

**Community Advisory Committee:** Chairwoman Trenerry stated she wanted to clarify with Mr. Fust, if you go to #3; at the present moment we are in lock-down and we won't be able to conduct meetings here. I also have a concern about meeting at night, we are trying to cut costs, so I think you need to excuse us from having the meetings here at the CCCSD. Vice Chairman Fust stated this is just a proposal and you can modify it as you want. What I got out of the last Prop 218 meeting is that the Community wanted to help the Board make the decision on what the rate increase will be. So, I made a motion at the last meeting to form a Committee. The Committee will be 2 CCCSD Board members, 3 Community members and the Community members will be chosen by the CCCSD Board and that Committee will come up with a reasonable rate increase that they will recommend to the CCCSD Board. What we are looking for is a Community Advisory Committee (CAC) to help us make the decision, not make the decision for us. The only people that can make the legal decision in this District about the rates are the CCCSD Board of Directors. The formation of the CAC will be an Ad Hoc Committee, which means it will go away when this is done. The CAC will be made up of 2 CCCSD Board Members, one acting as Chairman. 2 Community members with financial experience and 1 Community member with Agricultural experience. All CAC meetings will be open to the public. The meeting dates and times will be noted on the CCCSD website and in the newsletter. For the purpose of an official CAC meeting, a quorum will consist of 3 members of the CAC with one being a CCCSD Board member

acting as Chairman. Should a vacancy exist on the CAC, the vacancy will be filled by a vote of the CCCSD Board of Directors. An initial meeting of the newly appointed CAC will take place at a date and time in December 2020 to get this started. The initial meeting of the CAC will choose a Chairman and Vice Chairman from the 2 appointed CCCSD Board members and choose a Secretary to take minutes and be one of the 3 Community members. Develop a date and time schedule for future CAC meetings and the meeting calendar will be posted on the CCCSD website and in the newsletter. Discuss the purpose of the CAC as set forth by the CCCSD Board and list the resources the members of the CAC will need to carry out their duty. The purpose of the CAC is to review the annual CCCSD budget, reserve accounts and Capital Improvement Program and make recommendations to the CCCSD Board of Directors for a rate increase structure, over a multi-year period, if necessary. That would put the District on a sound financial footing and restore adequate reserve accounts. The recommended rate increase would have an M&I and Agricultural component. In addition, the CAC would make recommendations on a Capital Improvement Plan and a plan for increasing Agriculture in Happy Valley. The recommended Capital Improvement Plan can be based on customer rates, grants or loans or a combination of all 3. To talk a bit about this, Ag has made a dramatic decline and Johanna has done so much for this District as far as Agriculture and it still declines, so I insist that if you want to keep Agriculture you are going to have to do something about promoting it. Director Engel said, to clarify, we are choosing those people today? Mr. Fust stated that is correct. Director Engel asked Mr. Fust for a list of names? Mr. Fust stated we will hear from the general public about that. Director Bassham asked if this Committee is going to help us make decisions based on budgets and financing? Mr. Fust stated yes. Chairwoman Trenerry asked who are you recommending being on this CAC Board? Vice Chairman Fust stated there are people in the audience prepared to make those recommendations and we can accept or decline.

Audience Beverly Fickes stated that their Save Happy Valley Committee has been meeting every week. We came up with 3 names and they all have experience in the fields Mr. Fust is talking about. Those members are Cedric Twight, Ben Swim and Dennis Possehn. All 3 have finance and budget experience and I know Mr. Swim has a small farm. Those are the 3 we have discussed at each meeting and are the 3 we have identified and have continued to discuss at each meeting and we are happy with those 3 recommendations. Chairwoman Trenerry asked who are you recommending for Agriculture? Mrs. Fickes stated Ben Swim, he has a small farm. Mr. Fust stated when he formed this and the idea of someone having new Agriculture idea and how to promote Ag, I don't know that any of the people you have put before us here have any extensive Agricultural promotional experience. We are trying to find someone to keep Ag going.

Audience Nora Willson stated that in her experience in the meetings they've had, these gentlemen have been very proactive in making this work and from what I have seen he

would be good at promoting it. I just think Ben would be a good choice. Office Manager Cary Brown asked if Mr. Swim can hold both positions, Financial and Ag, on the Board? Mr. Fust said it didn't matter to him, Ag just needs to be promoted.

General Manger Born stated that what a lot of people don't realize, that by contract, an Agricultural customer is supposed to be maintaining a Commercial business. I also know that a lot of our customers, even though they do receive the Ag rate, don't really comply with the Bureau of Reclamation definition of a Commercial Agricultural Business. This is something that needs to be looked at. It needs to be cleaned up to make sure that definition is understood by Ag customers. Mr. Fust stated a long time ago, you were just given Ag rates whether you needed it or not. Over the years the definition of Ag has become Commercial, it's not for hobby farming anymore. Director Engel stated (inaudible) if we don't have Ag people stepping up at this time, where is that going to come from? If we don't have someone supporting these individuals, then perhaps we should just move forward with these people at hand. Mr. Fust agreed with Mr. Engel and stated perhaps this Committee should just focus on the rate structure and sideline the Ag for now. Mr. Miller agreed to keep this narrowed down and I think Mr. Swim would be a great liaison for the Ag customers. Office Manager Cary Brown stated that she can see Shawna Welch is in attendance and I know that she is wanting to farm. I'm not sure if she has the time but maybe she wanted to do this? I do suggest that who ever does it, come to the office and look over stuff, like the crop reports. Like Mr. Born stated there are a lot of people on Ag that shouldn't be according to the Bureau of Reclamation standards. Audience Cedric Twight stated that the CAC will be soliciting feedback from everyone and I think the goal should be focusing on the fiscal side first. Helping with the details and distribute to people, helping them understand when it comes to the rates. I look forward to moving on this and finding some solutions. Director Engel stated (inaudible) there is never going to be a good time for a rate increase. No one wants to see a rate increase and every member on this Board is a member of this District, it's a requirement for us. So it's a proposed rate increase is on ourselves too but let's get to a point where we are talking and communicating. We need to move this forward. Director Engel made a motion to move this CAC proposal. Chairwoman Trenerry stated she wanted to make a suggestion that Mr. Twight and Mr. Swim be appointed to the financial and Mr. Possehn be appointed to Agriculture. Director Engel made a motion to appoint Chairman Fust, Direct Miller as the CCCSD Board members and the 3 members recommended by Happy Valley community, which are Mr. Twight, Mr. Swim and Mr. Possehn to the CAC. Vice Chairman Fust seconded the motion.

Audience Scott McVay stated he has been muted for the last 20 minutes and had to call the office. My name hasn't been given a chance to put forward with this CAC. I have vested interest in Commercial Agriculture and in Financial. Mr. Fust stated we have a motion on the table, it would be up to Director Engel to amend the motion. Director Engel stated (inaudible). Mr. Possehn stated he has raised livestock for years and has farmed in another state. I ran a consulting company for years. I have the experience and I started this with Mr. Swim, so I would like to be approved for the Ag. Director Engel thanked Mr. McVay and Mr. Possehn and stated his original motion still stands.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

Vice Chairman Fust stated now we need to set a date and time for the Committee to meet and we are going to have to do this by Zoom. Chairwoman Trenerry asked Mr. Fust to decide on a date at a later time? Mr. Fust agreed.

**CCI Rate Increase – 1.9% November – 2020 Ordinance 2020-14:** General Manager Born stated that we talked about this last month and is based on the CCI. Beverly Fickes pointed out a few typos. Director Miller asked if Mr. Born was going to bring up legal counsel regarding the tiered rates? Mr. Born stated it is such a gray area, it is not illegal and using that word is inappropriate. It's the difference in agency requirements whether it's the State or the Feds. Feds pass on tiered rates themselves. Director Miller proceeded to read from an unknown document. Mr. Born stated this does brings up questions and again we are falling in the cracks because we are State but have a Federal contract. We developed tiered rates a long time ago because the Bureau of Reclamation said we had to in order to be compliant and it promotes water conservation. It has never been an issue up to this point. They already know our rate structure from reports we've had to submit and there have never been any comments. Mr. Fust suggested that the CAC talk about a single rate structure as a possibility. Mr. Born stated that he has contacted the State asking them exactly what they need for us to qualify for their grants. I want to know exactly what the requirements are. Chairwoman Trenerry stated we have done this for many years and have never had a problem. Audience Sandy Winters stated (inaudible). Vice Chairman Fust made a motion and Director Engel seconded. Director Miller abstained.

Ayes: 4

Noes: 0

Absent: 0

Abstain: 1

**Request for Forgiveness – Roger & Sue Gibson:** General Manger Born stated when a customer has a leak downstream from the meter, that becomes their responsibility and if they don't pay it, it gets passed onto the District and in turn gets passed onto the customer base which makes everyone else responsible for that persons bill. Mrs. Trenerry is right the path we have always followed in the past has been to hold that customer responsible but put them on a payment schedule. The balance on this account is currently zero so it would be hard to make an adjustment. Director Bassham asked if we gave them the best rate possible on this? I know previously we've given the Green Rate? Mr. Born stated we have done away with the Green Rate because we found out that it's not considered legal as far as the Bureau of Reclamation and our contract so that rate no longer exist. Director Engel stated he didn't want to set a precedence and (inaudible). Vice Chairman Fust made a motion to deny and Director Bassham seconded. The request for forgiveness was unanimously denied.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0



**Request for Forgiveness – Eddy & Mallory James:** Vice Chairman Fust stated it's the same thing as the previous request, it's just a bigger bill. We need to offer payments. Vice Chairman Fust made a motion to deny and Director Bassham seconded. The request for forgiveness was unanimously denied.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

**Initial Rate Structure Proposal – Director Engel:** General Manager Born stated that Director Engel came up with a meter-based pricing proposal. I think what Director Engel has here is a good baseline to start with. Vice Chairman Fust thanked Mr. Engel and suggested that this is something the CAC can look at right away. I have compared it and it would only be about an 11% increase. Director Engel stated to clarify I've grouped all meter sizes into 3 tiers or groups, that I'm calling residential, small commercial and large commercial. Residential is up to 1" and small commercial is 1-1/2" through 3" and large commercial is all services larger than 3". The initial base rates here are \$30, \$50 and \$70 per month, plus 7% on the water charge. I believe it keeps rates down for the lower income customers that can't afford a higher rate. We need a rate increase to survive. This provides a good foundation to build on. This improves our financial profile for the WIIN Act funding, if we can get a longer term at a lower rate with the WIIN Act then it means it's less from the customers.

Audience Cedric Twight stated this does penalize the larger meters. The infrastructure rebuild plan services every single house with pipes, not meters. So the meters are really not material in the infrastructure costs. It's just something to think about philosophically in terms of where the value sits with the individual customers. Office Manager Cary Brown stated that she respected Mr. Twight's opinion but there are a couple things, the bigger the meter the more capacity it puts on the Distribution system so that's why there is more of a fee. Secondly, it doesn't matter the size of your property or the size of your meter. We have a 10-acre parcel and a fairly large pond we have been servicing with a 5/8" meter. There also was a fire in our back yard that we fought and saved our home with a 5/8" meter and a regular garden hose. The size of your meter doesn't mean you can't wet down your property or get Ag and we proved that with Mrs. Trenerry's property. I agree and disagree with what you are saying and another thing is there are not very many meters out here that are 4" or above. Maybe about 13.

Audience Cedric Twight stated that the issue with having a large meter and sticking with a large meter is that you've already invested in plumbing your entire property and downsizing doesn't make a lot of sense. I would like us to explore all the other options. General Manager Born stated that the costs of O&M and servicing a smaller meter versus a larger meter, the cost is significant. To rebuild a smaller meter might cost \$120 whereas a 4" or larger is \$1000. Mr. Fust stated we don't rebuild those every month so that cost is insignificant. Mrs. Trenerry pointed out that these meters have been in the ground for 50 + years so we have to plan for the future here. Director Miller asked if the customer pays for that? Mr. Born stated no, it's the District's responsibility. The only time it's the customer responsibly is if it is a new service.

**Consolidation – Services for Igo/Ono – Tech Assistance # 6223:** General Manager Born stated that the main reason this is on the Agenda is because of transparency to the customer base. Mr. Born asked the Board if they are still interested in pursuing this, not to decide today. I just want feedback. Mr. Fust stated it depends on if the people in the Igo/Ono are contacting you and trying to pursue this? Mr. Born stated yes, he contacted the State and they recommended an outreach program be done. They are going to do the research. Mr. Fust stated this is something that I would want you to pursue if they have been asking you about it. Mr. Born stated that he is contacted by them every year and we fill their containers because their wells dry up at certain times of the year. I get dozens and dozens of phone calls from customers out there wanting to know how to get water out there. Several years ago I did an annexation for their school out there and brought them in. I was also contacted by one of the Igo/Ono Board members seeking water services for fire suppression purposes. At this point there is zero commitment from the District. Director Engel stated this could be a benefit for the CSD. We could cover more costs of the Filter Plant. Igo/Ono is in a particularly difficult situation right now. There's opportunity here to lower our overhead and if they are interested, then we are interested. Mr. Born stated he sees other ways in making improvements to our system and Filter Plant with this.

**Distribution System Grant – Tech Assistance # 6079:** General Manager Born stated this is more informational and just letting you know what the next process is. I submitted a general information package and they are looking at our rates right now and they are asking how we are going to make this work. This is just letting people know it's moving forward. Director Miller asked why there is a difference in the population served in both packages? Mr. Born stated because it's an estimate on their side and because Happy Valley doesn't have their own census done, it's grouped in with the City of Anderson.

**FEMA/CalOES Funding for Backwash Pond Repair – Carr Fire:** General Manager Born stated again, another update for the customers. The FEMA process is still moving, it's a long slow process. We just received a letter from the State stating our ASADRA funding has been approved. The catch with ASADRA is they give you 30% of what you're asking for and you pay back the 70% at zero percent interest for 40-years.

**EPA Utility Risk Assessment:** General Manager Born stated this informational and is more regulatory coming up that will be due in 2021. Director Engel asked if there are costs associated with this? Mr. Born stated yes, our time.

**OPERATIONS & ADMINISTRATION**

**STAFF REPORTS:** Nothing to report

**STANDING COMMITTEE REPORTS:** None

**QUESTIONS and/or PUBLIC COMMENTS:** Audience Cedric Twight suggested to have Agenda numbers on corresponding documents. Mr. Born stated he could do that.

Chairwoman Trenerry wished everyone a Happy Thanksgiving!

**ADJOURNMENT:** 12:38 PM

Submitted by,

\_\_\_\_\_  
Christy Roberts

\_\_\_\_\_  
Johanna Trenerry, Chairwoman

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Irwin Fust, Vice Chairman

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Virginia Bassham, Director

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Mark Engel, Director

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Murray Miller, Director

ATTEST: \_\_\_\_\_  
Kurt Born, General Manager