



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

Board of Directors: Terry Lincoln - Chair
Scott McVay, Vice Chair
Directors – Pam Beaver, Beverly Fickes, Logan Johnston

General Manager: Paul Kelley

REGULAR MEETING: May 15th 2024 at 6:00PM: District Office Board Room

MINUTES

- 1. CALL TO ORDER** 6pm
- 2. PLEDGE OF ALLEGIANCE** – Director Beaver
- 3. ROLL CALL** – All Directors: Chair Lincoln, Vice-Chair McVay, Directors Beaver, Fickes, Johnston
GM: Paul Kelley
- 4. OPEN TIME/PUBLIC COMMENT:** JoAnn bloomquist – Spoke to thank the District and Bill Palmyamesa and Brandon Anderson for a wonderful Treatment plant tour.

5. CONSENT AGENDA (Action)

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- a. Minutes from Meetings – Regular meeting 4/17/24, Agriculture Committee 4/10/24, 5/1/24
- b. Paid Bills: 4/14/24 – 5/9/24
- c. Payroll: 4-11-24, 4-25-24
- d. Activity P&L Report: April 2024

GM Kelley reported that with staff changes, and staff out for health, the Activity report was not ready – for next meeting it's expected. Also remarked on some edits in the 4/17/24 meeting minutes – just putting motions and votes in correct location.

Motion – Director McVay to approve consent with edits

2nd – Johnston Unanimous Vote – 5-0

6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

- a. O.B. - USBR Area Manager – Account Reconciliation - (Discussion)
Gm Kelley reported that the Area manager was last month (April Meeting – this mention was carry over from April), but had followed up with a fall (September timeframe) tour of Shasta and facilities. The Bureau had sent a one year report on water deliveries for past year and requested approval or

ADA Related Disabilities:

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edits. GM Kelley suggested edits for three months and it was approved. The account reconciliation has nothing more to report at this point.

b. Election November 2024 (Discussion/Action)

GM Kelley reported on items in the packet (for review) that was received from the County Registrar. There are three seats up for election (and three incumbents) in November. This item is the recommended ordinance for the District to have those seats as part of the “Consolidated” election November 5th 2024. The only option is the district to run its election, and that is not feasible.
Motion to Approve Ordinance 2024-05 – Fickes, 2nd: Beaver – Unanimous vote: 5-0

c. Ag Committee Report and Recommendation to support a Farmers Market (Discussion/Action)

GM Kelley reviewed that activities of the Ag Committee that is volunteering to coordinate a Community event for the community at Bonney’s Burgers – the “Happy Valley Farmers Market”. The committee is asking that the District help by putting the event in the newsletter and create a flyer as an insert in the bills June 1st. or a post card to all ag customers.

Director Fickes asked about costs –

GM Kelley – probably less for the flyer as insert that postage for 2-300 postcards and it was thought that would be best.

Also reported that it will start June 22nd, and run 2nd and 4th Saturday of the months.

Planning & Steering Committee Items:

d. Ordinance 2024-06 - Procurement, Competitive Bidding and Emergency contracting Policy (Discussion/Action)

GM Kelley mentioned that the Board saw this last month, and this is the Ordinance implementing the item.

Motion to approve Ordinance 2024-06: Fickes, 2nd: Beaver – Unanimous: 5-0

e. Ordinance 2024-07 - Ethics Policy (Discussion/Action)

GM Kelley mentioned that the Board saw this last month, and this is the Ordinance implementing the item. Also an edit from last time reference to the water code on the director pay.

Motion to approve Ord 2024-07: Director Beaver, 2nd: McVay – Unanimous: 5-0 vote

7. GENERAL MANAGERS REPORT

GM Kelley reports – In addition to written report:

Staff changes – many and quick, listed: Yesterday, Adminstratvie Assistant gave notice.

5 staff out of 10 leaving in 6 weeks makes things challenging, but recruitment going well for Operator D1/D2’s

Also GM reported working with a company “WaterTALENT” to bring an experienced retiree to help with Distribution Supervisor duties and updates of policies etc.

Reported on activity with the Backwash ponds project – start in mid June?

We did get a reimbursement from ARPA for Meter Registers and Transponders..

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8. OPERATIONS REPORT

GM Kelley reported in addition to the written report:

LIHWAP has ended – the States support of those in need for water bill assistance has ended.

The District was able to help many of it's customers on this program.

The Report does mention the Treatment challenges with Train 6 and 4

9. STANDING COMMITTEE REPORT –

- a. Agriculture – See item 6.c
- b. Finance – Scheduled for May 22nd
- c. Planning/Steering –

10. BOARD MEMBER ITEMS

Director Fickes reported on JPIA meeting – Insurance brokers, Budget, Pooling of risk, national association

GM Kelley confirmed and mentioned that past JPIA meetings have also had information on Cyber security etc.

Director McVay – Ag Committee to look at Co-op,

Also reported on EAGSA – RFP for Consulting Firm, and Grant,

Grant/Tech assistance for small farmers (< \$350K)

Grant for admin and studies: \$2.1mil – cover costs through 2027

11. CLOSED SESSION ANNOUNCEMENT: - None

12. ADJOURN THE MEETING – 7:20pm

Approved: 06/19/24 Meeting



Signed:

**Secretary of the Board
General Manager: Paul Kelley**

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