



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

Board of Directors: Terry Lincoln - Chair
Scott McVay, Vice Chair
Directors – Pam Beaver, Beverly Fickes, Logan Johnston

General Manager: Paul Kelley

REGULAR MEETING: April 17th 2024 at 6:00PM: District Office Board Room

MINUTES

- 1. CALL TO ORDER – Chairman Lincoln 6pm**
- 2. PLEDGE OF ALLEGIANCE – Director Fickes**
- 3. ROLL CALL -Director Johnston, Director Fickes, Director Beaver, Vice Chair McVay, Chairman Lincoln, General Manager Paul Kelley, Administrative Assistant Shannan Perry.**
- 4. OPEN TIME/PUBLIC COMMENT:** Pursuant to Gov. code S54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.

-No one spoke

5. CONSENT AGENDA (Action)

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- a. Minutes from Meetings – Regular meeting 3/20/24, Special Meeting 4/2/24, Finance Committee 4/9/24
- b. Paid Bills: 3/15/24 – 4/13/24
- c. Payroll: 3-14-24, 3-28-24
- d. Activity P&L Report: March 2024
 - i. Director McVay mentioned that he had flagged 3 bills to review. Strange and Sons was to fix customers fence, CalPERS invoice for \$11,000 which is the unfunded accrued liability past and current and the Quadiant.

Motion to approve consent: Fickes, McVay 2nd, Motion carried Unanimously (5-0)

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

- a. O.B. - USBR Area Manager – Don Bader & Account Reconciliation - (Discussion)

Don spoke on current Bureau activities, he mentioned that it will be a good year for water and next year the lake coming out with high levels. He praised GM Kelley for all the work he has done and how easy he is to work with. GM Kelley mentioned matching flows and positive for moving forward for drought years. Don Bader mentioned the importance of the Trinity Basin and creating a better plan for future drought years and mentioned the Sytes reservoir is a good place for excess water storage.

- b. Ordinance 2024-03 – Water Usage Rates Increase Ordinance – 30-day Notice (Discussion/Action)

GM Kelley mentioned the changed from rate calculation, cost of service, chlorine, chemicals, utilities have increased, with the rate increase .04 cents domestic and .03 cents Agricultural. Director Fickes questioned the budget and wanted the budget to be more accurate regarding the previous financial packet from the previous budget and the information in the packet for the board meeting. Rate increase will be effective June 1st.

Motion to approve the Water Usage Rates Increase Ordinance:
Aye: Director Johnston, Vice Chair McVay 2nd , Director Beaver 3rd
Nay: Director Fickes, Director Lincoln
(3 – 2)

- c. Fiscal Year 2024 – Quarter 3 (July 2023-March2024) Actuals to Budget (Discussion/Action)

GM Kelley was asked by Chairman Lincoln to go into more explanation of how the budget is calculated. GM Kelley explained in more detail. Discussed delinquent accounts and reviewed costs of samples as well as reconciliation discrepancies and the OT from the leaks.

Planning & Steering Committee Items:

- d. Procurement, Competitive Bidding and Emergency contracting Policy (Discussion/Action)
- e. Ethics Policy (Discussion/Action)

GM Kelley mentioned that the policy looks good and that the board will need to look it over and then it can be approved. Will be reaching out to Emily the volunteer regarding the policies.

Director Fickes recommended adding the Water Code in the Ethics policy for director compensation.

7. GENERAL MANAGERS REPORT

- i. *GM Kelley mentioned that the new Account Clerk is doing well. There is the DI positions open, there will be a OIT at the Water Treatment Plant. He also mentioned that he is reaching out to the City of Anderson for the Cross-connection Control Specialist and establishing a plan.*

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8. OPERATIONS REPORT

- i. *Director Fickes asked what certain parts of the report meant and GM Kelley provided clarification. Special Meeting June 5th to review Budget workshop and Bank selection.*

9. STANDING COMMITTEE REPORT –

- a. Agriculture –
 - i. *May 1st is the next Ag Meeting and mentioned the Farmers Market.*
- b. Finance –
 - i. *Preliminary Finance meeting sometime in May.*
- c. Planning/Steering –

10. BOARD MEMBER ITEMS

- i. *Special Meeting June 5th to review Budget workshop and Bank selection.*

11. CLOSED SESSION ANNOUNCEMENT: - None

12. ADJOURN THE MEETING – Meeting Adjourned by Chairman Lincoln at 8:33pm

Approved: 05/15/24 Meeting



Signed:

Secretary of the Board

General Manager: Paul Kelley

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