



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

Board of Directors: Terry Lincoln - Chair

Scott McVay, Vice Chair

Directors – Pam Beaver, Beverly Fickes, Logan Johnston

General Manager: Paul Kelley

REGULAR MEETING: March 20th 2024 at 6:00PM: District Office Board Room

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. OPEN TIME/PUBLIC COMMENT: Pursuant to Gov. code S54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.

5. CONSENT AGENDA (Action)

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- a. Minutes from Meetings – Regular meeting 2/21/24, Ag Committee 3/6/24, Finance Committee 3/12/24
- b. Paid Bills: 2/13/24 – 3/13/24
- c. Payroll: 2-15-24, 2-29-24
- d. Activity P&L Report: February 2024

6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

- a. **O.B.** - USBR Account Reconciliation (Discussion)
- b. Ordinance 2024-03 – Water Usage Rates Ordinance (Discussion/Action)
- c. RCAC Resolution to Borrow – For Backwash Ponds Bridge Financing (Discussion/Action)
- d. Agriculture Committee Recommendation to join Family Water Alliance (Discussion/Action)

7. GENERAL MANAGERS REPORT

8. OPERATIONS REPORT

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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9. STANDING COMMITTEE REPORT –

- a. Agriculture –
- b. Finance –
- c. Planning/Steering –

10. BOARD MEMBER ITEMS

11. CLOSED SESSION ANNOUNCEMENT: - None

12. ADJOURN THE MEETING

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MEMO

Date: March 20th 2024
To: Board of Directors
From: General Manager – Paul Kelley
Re: 5 – Consent Agenda (Action)

Discussion:

5.a – Minutes of The Meetings: Regular meeting 2/21/24, Agriculture Committee 3/6/24,
Finance Committee 3/12/24

5.b – List of bills paid – from QuickBooks 2/13/24 – 3/13/24

5.c – Payroll since last meeting: 2-15-24, 2-29-24

5.d – P&L Activity report – February 2024

Recommendation:

Review, Discussion and by Motion approve items 5.a through 5.d



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Scott McVay, Vice Chair
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General Manager: Paul Kelley

REGULAR MEETING: February 21st, 2024, at 6:00PM: District Office Board Room

MINUTES

1. CALL TO ORDER: 6:00 pm by Chair Lincoln

2. PLEDGE OF ALLEGIANCE: Led by Director Johnston

3. ROLL CALL:

Directors – Chair Lincoln, Vice Chair McVay, Director Beaver, Director Fickes, Director Johnston

Staff Present – GM Paul Kelley, Administrative Assistant Shannan Perry

Members of the Public – Sandy Winters, others are not identified.

4. OPEN TIME/PUBLIC COMMENT: Pursuant to Gov. code S54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.

Sandy Winters – came to podium to speak about the Happy Valley Firewise meeting for February that was cancelled and stated the next meeting will be March 28th.

5. CONSENT AGENDA (Action)

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

a. Minutes from Meetings – Regular meeting 1/17/24, Finance Committee 1/10/24

b. Paid Bills: 1/10/24 – 2/12/24

i. *Director Fickes asked about Lloyd Lane hydrant cost approximately \$10,000 what was wrong with the hydrant. GM Kelley stated that it is an older hydrant and does not have enough flow as well as a wrong coupling. Director Fickes then asked about the estimated cost for replacement of the hydrant on Olinda Rd. GM Kelley stated that it will be approximately \$20,000 for replacement.*

ii. *Directors asked about the credit card purchases for tools, GM Kelley mentioned that the tools replacements are for Unit 3 and maintaining the inventory list with tools needing to be provided.*

c. Payroll: 1-18-24, 2-1-24

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d. Activity Report: January 2024

- i. Board members asked about hydrant replacements and inquired about how many hydrants are in the district as well as a discussion about the wharf heads. GM Kelley mentioned this is why he has put in a request for hydrant funding in the district.

Motion to approve consent: Beaver, 2nd Fickes. Motion carried Unanimously (5-0)

6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

a. **O.B. - USBR Account Reconciliation (Discussion)**

- i. GM Kelley says we received a letter from the Bureau that we fulfilled the obligations.

b. Water Year 2024-25 Update (Discussion)

- i. GM Kelley discussed the Bureau provided the preliminary rate sheet that stated he is waiting to confirm once we receive the official report in the mail as this is the preliminary report. We will be going over rates in the March Board Meeting.

c. Update on Retiree Medical Plan Change actions and MOU Approval (Discussion)

- i. GM Kelley updated the Board on this item – Mid America is great to work with and has taken care of all the retirees. Director McVay asks if employees are happy no longer paying into OPEB. S. Perry responds yes.

d. Revise General Administrative Policy (Discussion/Action)

- i. GM Kelley reviewed the updated General Administrative Policy regarding the correct amount of petty cash.

Motion to approve the revised General Administrative Policy: Johnston, 2nd Beaver.

Motion carried Unanimously (5-0)

7. GENERAL MANAGERS REPORT

GM Kelley mentions the fix and repair of the heater in the board room. He reported the new account clerk hired with the start date of February 26th. GM Kelley mentioned that we have been running parallel with CUSI and CUBIC and have had approximately 10 hours of training for CUSI. Director Johnston asked about communication capabilities in CUSI. GM Kelley stated that we will be able to reach out to customers specified to their preferences, robo-call, text, email.

8. OPERATIONS REPORT

GM Kelley mentions the payment plans and offered Admin Asst. Perry a chance to review the admin items. GM Kelley also discussed the Water Treatment Plant new computer is about to be swapped out as well as the leak that occurred on Lassen Ave.

9. STANDING COMMITTEE REPORT –

a. Agriculture –

Director McVay mentioned the agriculture meeting on March 6th at 6 pm. He wants to have information in the newsletter as well as on the marquee board at the school to inform the community.

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b. Finance –

GM Kelley mentions the finance committee meeting will be the 2nd week of the month.

Director McVay requested to set up a quarterly finance meeting in April.

c. Planning/Steering –

GM Kelley mentions that we should have a planning and steering committee meeting in April.

Director Fickes asked who gets the money when the fire marshal requires hydrant being installed. She suggested the planning and steering dept. get that information.

10. BOARD MEMBER ITEMS

Director Fickes mentions the convention in Reno that she and GM Kelley attended. Mentioned that the Ag Committee would have benefitted from going to the conference and recommends more to attend.

11. CLOSED SESSION ANNOUNCEMENT: - None

12. ADJOURN THE MEETING – Meeting Adjourned by Director Beaver at 7:22pm

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Agriculture Committee Meeting

Directors - Scott McVay, Logan Johnston

Community Members

Dr. Audra Harl, Dennis Possehn, Robert Wharton

General Manager: Paul Kelley

AGRICULTURE COMMITTEE MEETING

March 6th 2024 at 6:00PM: District Office Board Room

Committee Responsibility

The Board's standing Agricultural Committee shall be concerned with promoting and preserving agricultural customers and assisting them with regulatory compliance, such as Annual Crop Reports.

NOTES/MINUTES

I. CALL TO ORDER – 6:01pm

- Introduction of Community and Community Members on Committee.

Director McVay introduced himself and then asked the Community members on the committee to introduce themselves and take a few minutes to provide background.

Dr. Audra Harl – Ag instructor at Shasta Community College.

Expertise in Livestock reproduction, Cattle, Sheep/Goats

Lives in Happy Valley since 2020

Dennis Possehn – Raised in Midwest as a farm boy – Soybean/corn

Still has land there and ranch in Happy Valley

Active in Firewise and a Licensed Forrester

Robert Wharton – From Red Bluff, Family in Tehema County in 1860's

Grandfather a County Supervisor for two terms (1916)

Deputy Sheriff – Shasta County

Private Investigator

Been in Happy Valley (across from CCCSD Office) 3 years

Has 4.5 acres – Mini Farm, Loves area, Looking for small lot

Ag production and help the community.

Logan Johnston – Director – Reported he has a Bachelors in Ag Science

And in the spring a Masters

Works for Trinity River Timber Co.

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Scott McVay – Director – Lives in District 20 years

18 Acres – mostly Olives and some Citrus and Beef Cattle

Has sold Trees to Nursery and Donates produce.

2. PLEDGE OF ALLEGIANCE – Led by Logan Johnston.

3. OPEN TIME/PUBLIC COMMENT:

Charles Hansen – 11 years, growing trees 7 years, Almond

Oranges, and challenges with Pests – Oak trees

Farm Advisor help, needs information on where to put traps

Needs to hear from others in Happy Valley to have traps

5 years Apiary – Honey Bees

Drought really impacts bees, and lost colony to aphid in oaks

Coleen Wogoman

4. OLD BUSINESS/NEW BUSINESS (Discussion)

a. Supplemental Water Program for District – Report/Discussion

GM Kelley – Reviewed the “Drought and Supplemental Water” Program that Director McVay had brought to the Board and was approved in December of 2023. This would be for years of drought and customers could commit to purchase water for their property.

b. Update on Annual Crop Report – Submitted for 2023 – Discussion

GM Kelley – Reviewed the 2023 report and that mentioned that our Volunteer Sally took all the customer reports into one, then the GM filled out the document and included the water information. The Bureau staff issues caused the format of the report to be late in arriving, and they don't seem as keen on the report. Audience member Colleen Wackman asked if we knew how many ag customers – and we thought it was around 250 most remembered. GM Kelley was going to check on that and at this writing he found there are currently 227 ag accounts.

c. Bureau Agriculture / Irrigation Water – Discussion

GM Kelley – reported to the committee the two documents. One being the “water rates” for M&I and Irrigation water. Member Possehn asked about the “WIIN” act impacts and GM Kelley mentioned the “N/A and TBD” in the middle were the construction payback amounts that will now be zero. Also – the Trinity PUD was added into Cost of Service.

The other letter was the Districts initial allocation – 100% Historic M&I and 75% contract.

GM Kelley mentioned that this M&I number is a real challenge to the District and is a one way ratchet that in a drought impacts the District much more than any other numbers reported to the Bureau regarding water usage. The current Historic M&I number is 2,265, and is the “Last three unencumbered years M&I average” and the 2023-24 year was going to replace the 2017 year that was close the 2265AF of M&I, with something around 1800-1900AF of M&I – so the

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Historic number is going down.... This year's allocation will be M&I 2200 pluss I I K for Ag/Irr. The District will reach out to other's to see if there is any water transfer opportunity.

d. Ideas and strategies for Agriculture in the community – Discussion

i. Farm Trails / Farmers Market

Chair McVay asked Committee member Possehn to review a list from HVC

- Join Farm Association – Farm Water Alliance was suggested and this will be brought to the board.
- Workshops
 - Livestock, Veg Crops, Fed Farm Services
 - UC extension / Farm Bureau
- UC Extension Office
- Olives
 - Replant / replace – options and educations
- Hobby Farms
- 4-H : get youth involved
- Farmers Market
- Large Farms outreach
- Potential of forming Co-op (Olives growers or ?)
- Large supply Purchase pooling
- Animal Exchange.

Other discussed these ideas

Dir McVay – Farmers Market – where? Bonnies, Community Center, Next to Grocery Store, District Property

Insurance issues and others – GM would ask District insurance carrier.

Committee member Wharton – CA association of Farmers Mtk's – had materials handed out to the committee members.

Feds give money, what amount Olive oil products and small farms products

Community member Colen Wogoman – Farm Trails discussion? Farm Festival..

Johnston : Farm Trails if nothing there, then people wont use it.

General discussion of Olives: Sevalana, Manzanella, Mission

“No Market for our (happy valley) Olives”

Discussion that we need information in Newsletter and a Survey

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Customers of District, Formal Ag, Define ag, Hobby farms, Locally Owned, Education needs.

Discussion / Mention of: Lavendar farm, 29 Roses, Flower farm, Blue Acre Farm

Strawberry festival – who does that? Happy Valley Community Foundation and they will be approached.

ii. Workshops or other ideas?

Possehn – Maybe a pruning workshop. Or have our own Dr. Harl or students provide workshop on livestock.

Director Johnston Volunteered to develop a framework and draft survey.

Next meeting – April 10th

5. ADJOURN THE MEETING- 7:42PM

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Board of Directors

Directors - Beverly Fickes, Committee Chair: Scott McVay

General Manager: Paul Kelley

FINANCE COMMITTEE

March 12th 2024 at 4PM: District Office Board Room

Committee Responsibility

The Board's standing Financial Committee shall be concerned with the financial management of the Clear Creek CSD including the preparation and oversight of an annual budget, and oversight of reserve accounts and major expenditures.

MINUTES/NOTES

1. CALL TO ORDER – 4:01 PM by *Committee Chair McVay*

2. PLEDGE OF ALLEGIANCE – *Led by Chair McVay*

3. ROLL CALL – *Directors: McVay and Fickes*
Staff – CPO – Palmaymesa and GM Kelley

4. OPEN TIME/PUBLIC COMMENT: *NONE*

5. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

a. **Water Year 2024-25 Usage Rates Ordinance** – Discussion

GM Kelley reviewed the items before the board for discussion.

The Bureau Allocation Letter- 100% Historic M&I and then 75% Irrigation

*This calculates out to: Current Historic M&I is 2265 (This will change) Minus the Contract amount, then 75% of that. Or $15,300 - 2265 = 13,035 * 75\% = 9,776$. 2265AF M&I plus 9,776AF Ag/Irr.*

GM Kelley related the issues of keeping M&I at reasonable rates because the Historic M&I calculations are a one way ratchet – “Average of Last 3 years of Unencumbered years M&I” Currently the District had 2017, 2018, 2019 as unencumbered years, 2017 will be replaced with 2023-24 – an that final number will be less than 2017, so the Districts historic M&I number will go down.

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The Bureau Rate Sheet – This year's rate sheet now includes Folsom safety of dams and the Trinity PUD moved into Cost of Service. The District paid its WIIN act and shouldn't see any charges in the middle section and then has at the bottom the "Restoration Fund Payments"

Total for Irrigation: \$43.95/AF and for M&I \$52.87/AF

GM Kelley then reviewed the Current Rate calculation sheet for the current usage rates of \$.51/AF – Ag/Irrigation and \$.52/AF – M&I(Domestic).

Also reviewed that the "Costs of Treatment" in the current usage rate was based on schedule of 3000+AF. The actual delivery was 2291AF – The current schedule submitted for the Bureau for 2025 water year is 2500. Therefore the increasing costs for Treatment spread over a smaller amount through the treatment plant will equate to a higher cost per acre-foot.

GM Kelley then reviewed three scenarios of rate calculations – and reviewed the costs of Treatment. CPO Palmyra – reviewed all the Treatment costs – Chlorine – going up slightly, but mostly going up on a per acre foot basis with smaller volume. PAC and Polymer used for turbidity primarily are similar to last year, but more costs in PAC and a little less in Polymer. Utilities slightly higher – PGE has put in a rate hike, plans on three more in the coming year – and this will need to be tracked. The Labor will stay the same and the O&M needs to be adjusted up. Bill then reviewed all the O&M needed for the coming year – approximately \$95K. Bill then reviewed the other larger repairs needed because of limited O&M – mainly that Train 6 is not working and an estimate of \$300K work.

Director Fickes asked if the Treatment costs take into account CenterVille obligation. – Bill Said Yes.

Then a longer conversation about how to deal with the cost of larger O&M repairs.

Discussion about the 2021 Rate study and Prop 218 process. The report approved by the board that implemented the current base rate schedule and the usage rates – was not as clear on the usage rates. The rates are to be the cost of water (bureau) plus cost of Treatment – Labor and Materials. Bill has enhanced the costs of treatment on the spreadsheet – to include chemicals – all the different ones used, utilities, labor and o&m.

Director Fickes expressed concern about the amount and how to apply it. Asked about the "reserved" accounts that were for 4.1% of Usage and 1.8% of Base rate – GM Kelley related that the district was making those reserve deposits and that the Board could direct the GM to use the Usage reserves to help with major maintenance or other aspects of the Treatment plant.... Reality is that 2cents per HCF will not fund the major repairs, but could help...

Director McVay – discussed the need for routine maintenance and enhanced routine maintenance. A discussion also had about "water loss" – how is the district dealing with it? Is it 10% or 15% or? If we schedule 2500AF and process 2500, but there is water loss prior to meter, we aren't funding the costs. GM Kelley suggested the board discuss and provide direction. There is currently not a water loss component. There could be a per hcf amount added for water loss or take the scheduled water, minus the water loss and that number gets divided into costs for a per HCF expense – a more accurate estimate of revenue derived for the costs.

Discussion on all the options and ranges of costs and how they impact the HCF.

Discussion on "do we need a public hearing" – GM – The drought ordinances need a published public hearing. The Usage rate ordinance is at a public meeting, and the rates are effective in 30 days. All

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the usage rate ordinances passed by the board in the past say “effective date of rates 30days”..... and it’s the plan to have the March 20th meeting adopt the usage rate ordinance.

The general discussion proceeded over next steps and what should be done with the rate ordinance – and generally felt it best not to use the repairs but add some to the O&M that would get treatment started on engineering and prepping to bid for the Train 6 major repair. This moves the O&M from \$38/AF to \$48. There was some discussion that should be \$58.

The document will be for the Boards decision March 20th...

b. Bank Account Balances & Loans report – Discussion

Gm Kelley reviewed the current account balances.

Discussion on the WIIN act account could be used to help with General Fund – Gm Kelley said that the current budget called for using \$50K of WIIN act funds to repay the GF, and that has already been done. The fact that there is more than projected has much to do with the Account clerk getting so much LIHWAP help and delinquent payments....

Discussion of CIP, Next Rate 218 process (2026?) The Fees that might be used for CIP

Also discussion about the RCAC loan to help facilitate the BackWash Pond project. And that board will review “resolution” to borrow.

c. Next items: 24-25 Budget, Reserve Policy – Schedule / Discussion

GM Kelley mentioned we need to start reviewing the Reserve Policy for updating

Also that we should have a preliminary review of the 3Q Budget to Actuals and Start making a budget for 2025FY...

Next meeting set April 9th – 4pm

6. ADJOURN THE MEETING – 5:50PM

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9:07 AM

03/13/24

Accrual Basis

Clear Creek Community Services District

Custom Transaction Detail Report

February 13 through March 13, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Feb 13 - Mar 13, 24						
Check	02/14/2024	ACH 1004	McCall, Jack	March & April health reimbursement	-4,418.00	-4,418.00
Check	02/14/2024	ACH 8930	CalPERS 457 (Reg/Roth)	OPEB Return 2/15/2024	-33,022.42	-37,440.42
Check	02/20/2024	EFT	Paychex Invoice	Paychex Time and Attendance	-128.00	-37,568.42
Bill Pmt -Check	02/20/2024	31694	Ace Hardware - Acct # 2186	2186	-263.83	-37,832.25
Bill Pmt -Check	02/20/2024	31695	Apex Automotive, Inc.	unit 10	-192.12	-38,024.37
Bill Pmt -Check	02/20/2024	31696	Badger Meter, Inc.	41827	-19,961.37	-57,985.74
Bill Pmt -Check	02/20/2024	31697	Bay Alarm Company	1201366	-33.32	-58,019.06
Bill Pmt -Check	02/20/2024	31698	Blue Star Gas	11-1018001	-871.26	-58,890.32
Bill Pmt -Check	02/20/2024	31699	Cascade Comfort Service (AC)	board room heat/Ac unit	-99.00	-58,989.32
Bill Pmt -Check	02/20/2024	31700	Cintas Corporation	22228100	-142.57	-59,131.89
Bill Pmt -Check	02/20/2024	31701	CUSI (Continental Utility Soluti...	1st installment payment for new municipal software	-10,675.00	-69,806.89
Bill Pmt -Check	02/20/2024	31702	Fasteners Inc	373	-119.49	-69,926.38
Bill Pmt -Check	02/20/2024	31703	Ferguson Waterworks	409921	-8,628.96	-78,555.34
Bill Pmt -Check	02/20/2024	31704	Gully Diesel Repair	Backhoe and trailer repair	-346.38	-78,901.72
Bill Pmt -Check	02/20/2024	31705	Harvest Printing Company	customer bills	-2,760.13	-81,661.85
Bill Pmt -Check	02/20/2024	31706	MacLeod Watts	OPEB Actuarial	-6,650.00	-88,311.85
Bill Pmt -Check	02/20/2024	31707	Napa Auto Parts	WTP	-127.12	-88,438.97
Bill Pmt -Check	02/20/2024	31708	Northwood Backflow Services	Backflow Device Testing	-130.00	-88,568.97
Bill Pmt -Check	02/20/2024	31709	Pace Analytical Services LLC	20-100128	-790.21	-89,359.18
Bill Pmt -Check	02/20/2024	31710	Pace Engineering	PC workstation and SCADA projects	-12,586.50	-101,945.68
Bill Pmt -Check	02/20/2024	31711	Professional Exterminator of R...	17387	-65.00	-102,010.68
Bill Pmt -Check	02/20/2024	31712	Rogers Machinery Company, L...	C#117980 - WTP	-29.30	-102,039.98
Bill Pmt -Check	02/20/2024	31713	Spherion of Northern CA	Clear Crk Comm	-75.00	-102,114.98
Bill Pmt -Check	02/20/2024	31714	United Public Employees of C...	union dues	-454.50	-102,569.48
Bill Pmt -Check	02/20/2024	31715	US Bank Equipment Finance	1453267	-131.56	-102,701.04
Bill Pmt -Check	02/20/2024	31716	Valley Pacific	C850335	-1,276.27	-103,977.31
Bill Pmt -Check	02/20/2024	31717	Verizon	242343122-00001	-52.02	-104,029.33
Bill Pmt -Check	02/20/2024	31718	Westside Aggregate	187	-465.77	-104,495.10
Check	02/20/2024	ACH 31719	CalPERS 457 (Reg/Roth)	payroll deductions PayPeriod 020224-021524	-825.00	-105,320.10
Check	02/20/2024	EFT 1720	CalPERS PEPRA/Classic	Classic payroll deductions PayPeriod 02/02/24-02/15/24	-697.41	-106,017.51
Check	02/20/2024	EFT 1718	CalPERS PEPRA/Classic	Classic payroll deductions PayPeriod 02/02/24-02/15/24	-3,912.57	-109,930.08
Check	02/21/2024	EFT 9001	Clear Creek Employees Assoc...	Payroll deductions PayPeriod 02/02/24-02/15/24	-40.00	-109,970.08
Bill Pmt -Check	02/22/2024		AT&T	QuickBooks generated zero amount transaction for bill payment stub	0.00	-109,970.08
Bill Pmt -Check	02/22/2024		AT&T	QuickBooks generated zero amount transaction for bill payment stub	0.00	-109,970.08
Bill Pmt -Check	02/22/2024	EFT 4058	CalPERS PEPRA/Classic	Unfunded accrued liability	-10,969.00	-120,939.08
Bill Pmt -Check	02/22/2024	eft 2144	Guardian	Vision /Dental	-1,453.94	-122,393.02
Bill Pmt -Check	02/22/2024	EFT 3052	TDS	530-357-2121	-356.89	-122,749.91
Bill Pmt -Check	02/22/2024	eft 4511	Pacific Gas & Electric	cloverdale/ north booster	-440.69	-123,190.60
Bill Pmt -Check	02/22/2024	eft 7181	Pacific Gas & Electric	office outdoor lights	-22.01	-123,212.61
Bill Pmt -Check	02/22/2024	eft 8941	Pacific Gas & Electric	clear creek/ happy valley	-72.12	-123,284.73
Bill Pmt -Check	02/22/2024	eft 0261	Pacific Gas & Electric	wells 1&2	-231.58	-123,516.31
Bill Pmt -Check	02/22/2024	eft 1691	Pacific Gas & Electric	office/well 3	-1,489.94	-125,006.25
Bill Pmt -Check	03/01/2024	auto ach	UNUM Life Insurance of Co.		-1,202.00	-126,208.25
Bill Pmt -Check	03/01/2024	ach 0750	Rick Cascarina	Mar health Reimb	-260.93	-126,469.18
Check	03/06/2024	ACH 3809	CalPERS 457 (Reg/Roth)	payroll deductions PayPeriod 02/16/24-02/29/24	-875.00	-127,344.18
Check	03/06/2024	EFT 3810	CalPERS PEPRA/Classic	Classic payroll deductions PayPeriod 02/16/24-02/29/24	-697.41	-128,041.59
Check	03/06/2024	EFT 3808	CalPERS PEPRA/Classic	Classic payroll deductions PayPeriod 02/16/24-02/29/24	-4,015.02	-132,056.61
Check	03/06/2024	ACH 3844	CalPERS 457 (Reg/Roth)	payroll deductions PayPeriod 02/02/24-02/15/24	-50.00	-132,106.61
Check	03/06/2024	EFT 95173	Clear Creek Employees Assoc...	Payroll deductions PayPeriod 02/16/24-02/29/24	-45.00	-132,151.61
Bill Pmt -Check	03/07/2024	31719	Ability Answering & Paging Se...	05-1-8495	-439.74	-132,591.35
Bill Pmt -Check	03/07/2024	31720	Axner Excavating, Inc.	Palm Ave/HV Patch	-2,178.00	-134,769.35
Bill Pmt -Check	03/07/2024	31721	Bay Alarm Company	1201366	-33.32	-134,802.67
Bill Pmt -Check	03/07/2024	31722	Beaver, Patricia A	brd mtg 022124	-100.00	-134,902.67
Bill Pmt -Check	03/07/2024	31723	Blue Star Gas	11-1018001	-1.07	-134,903.74
Bill Pmt -Check	03/07/2024	31724	CA SWRCB - DW Operator Cert	T2 Cert	-65.00	-134,968.74

9:07 AM

03/13/24

Accrual Basis

Clear Creek Community Services District
Custom Transaction Detail Report
February 13 through March 13, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	03/07/2024	31725	CA SWRCB - Storm Water	backwash grant D2202015	-652.00	-135,620.74
Bill Pmt -Check	03/07/2024	31726	Cascade Comfort Service (AC)	board room ac/heat unit fix	-354.17	-135,974.91
Bill Pmt -Check	03/07/2024	31727	Cintas Corporation	22228100	-144.84	-136,119.75
Bill Pmt -Check	03/07/2024	31728	Com-Pair Services	10117	-80.00	-136,199.75
Bill Pmt -Check	03/07/2024	31729	Computer Logistics Corp	IT svc	-540.68	-136,740.43
Bill Pmt -Check	03/07/2024	31730	Fickes, Beverly		-125.00	-136,865.43
Bill Pmt -Check	03/07/2024	31731	Johnston, Logan	brd mtg 022124	-100.00	-136,965.43
Bill Pmt -Check	03/07/2024	31732	McVay, Scott		-125.00	-137,090.43
Bill Pmt -Check	03/07/2024	31733	Mt Shasta Spring Water Co	WTP drinking water	-28.81	-137,119.24
Bill Pmt -Check	03/07/2024	31734	Napa Auto Parts	Unit 10	-51.70	-137,170.94
Bill Pmt -Check	03/07/2024	31735	Pace Analytical Services LLC	20-100128	-477.95	-137,648.89
Bill Pmt -Check	03/07/2024	31736	Pace Engineering	scada grant	-48,061.60	-185,710.49
Bill Pmt -Check	03/07/2024	31737	Pace Supply Corp	wtp air compressors	-113.35	-185,823.84
Bill Pmt -Check	03/07/2024	31738	Quadient Finance USA - Posta...	postage	-89.75	-185,913.59
Bill Pmt -Check	03/07/2024	31739	Rogers Machinery Company, I...	WTP	-1,608.75	-187,522.34
Bill Pmt -Check	03/07/2024	31740	Stephens Electrical, Inc.	SCADA Grant	-17,479.39	-205,001.73
Bill Pmt -Check	03/07/2024	31741	Thatcher Company of Californi...	WTP	-6,453.54	-211,455.27
Bill Pmt -Check	03/07/2024	31742	Valley Pacific	C850335	-695.30	-212,150.57
Bill Pmt -Check	03/08/2024	EFT - Phone	First National Bank of Omaha -...	4418226482992665	-549.23	-212,699.80
Bill Pmt -Check	03/08/2024	EFT a576	Amazon Capital Services, Inc.	A3SGCPAZF6QYSB	-526.66	-213,226.46
Bill Pmt -Check	03/08/2024	Eft kr1w	AT&T	WTP	-289.27	-213,515.73
Bill Pmt -Check	03/08/2024	Eft kt1t	AT&T	south booster	-324.35	-213,840.08
Bill Pmt -Check	03/08/2024	EFT 6217	CalPERS Health Ins		-17,995.78	-231,835.86
Bill Pmt -Check	03/08/2024	eft 8051	Pacific Gas & Electric	wtp	-4,109.31	-235,945.17
Bill Pmt -Check	03/08/2024	Eft 9171	Pacific Gas & Electric	wtp pond	-98.10	-236,043.27
Bill Pmt -Check	03/08/2024	Eft 1560	Waste Management	3-99477-15008	-192.20	-236,235.47
Feb 13 - Mar 13, 24					-236,235.47	-236,235.47

CHECK REGISTER

COMPANY BANK ACCOUNT	NAME	ID	CHECK DATE	CHECK NUMBER	DIRECT DEPOSIT AMOUNT	NEGOTIABLE CHECK AMOUNT
		10010	02/22/24	10166	4,136.77	
		11040	02/22/24	10167	1,740.10	
		11010	02/22/24	10168	1,826.62	
		20050	02/22/24	10169	1,644.52	
		20010	02/22/24	10170	2,591.79	
		20040	02/22/24	10171	2,190.49	
		20060	02/22/24	10172	2,081.25	
		30040	02/22/24	10173	2,167.25	
		20030	02/22/24	10174	2,672.15	
		30010	02/22/24	10175	3,846.21	
		BANK ACCOUNT TOTAL 10 Transaction(s)			24,897.15	0.00
		COMPANY TOTAL 10 Transaction(s)			24,897.15	0.00

CHECK REGISTER

COMPANY BANK ACCOUNT	NAME	ID	CHECK DATE	CHECK NUMBER	DIRECT DEPOSIT AMOUNT	NEGOTIABLE CHECK AMOUNT
		10010	03/07/24	10176	4,136.57	
		30041	03/07/24	10177	628.64	
		11040	03/07/24	10178	1,740.11	
		11010	03/07/24	10179	1,826.62	
		20050	03/07/24	10180	2,250.83	
		20010	03/07/24	10181	2,258.81	
		20040	03/07/24	10182	1,636.30	
		20060	03/07/24	10183	1,453.71	
		30040	03/07/24	10184	2,167.24	
		20030	03/07/24	10185	2,806.89	
		30010	03/07/24	10186	3,217.20	
				BANK ACCOUNT TOTAL	24,122.92	0.00
				11 Transaction(s)		
				COMPANY TOTAL	24,122.92	0.00
				11 Transaction(s)		

Clear Creek Community Services District

Profit & Loss

February 2024

	Feb 24
Ordinary Income/Expense	
Income	
11000 · Revenue - Customer Accts	
11005 · Base Rate Charge	165,354.68
11010 · Domestic Water Sales	32,164.40
11020 · Agricultural Water Sales	11,486.81
11050 · Penalty-Exceeded WA Allocation	24.43
11060 · Billing Pmt Late Fee	24.46
Total 11000 · Revenue - Customer Accts	209,054.78
12000 · Revenue - Water Service	
12015 · Centerville Admin O&M	11,805.13
12025 · Interest / Investment Income	57.15
12035 · Backflow Maint Charge	531.83
12100 · Misc. Revenue	3,402.85
Total 12000 · Revenue - Water Service	15,796.96
13000 · Designated Revenue -Non Op	
13005 · Filter Plant Repayment Charge	23,418.81
13010 · Recycle Backwash Water Charge	1,408.64
13015 · State Loan Repayment Charge	3,423.63
13025 · WIIN Act Repayment Charge	5,907.09
Total 13000 · Designated Revenue -Non Op	34,158.17
15000 · Revenue - Taxes	
15005 · Taxes-General Property	115.46
Total 15000 · Revenue - Taxes	115.46
16000 · Grant Reimbursements	
16015 · Shasta Count ARPA Grant-Meters	27,522.50
Total 16000 · Grant Reimbursements	27,522.50
Total Income	286,647.87
Gross Profit	286,647.87
Expense	
29000 · Supply Cost	
29005 · Water Purchase	
29010 · USBR Water Purchased	2,185.33
Total 29005 · Water Purchase	2,185.33
Total 29000 · Supply Cost	2,185.33
30000 · Water Treatment Plant	
30100 · Utilities	
30105 · WTP - PGE 8185	4,109.31
30110 · Pond - PGE 3611	98.10
30115 · WTP - AT&T 2316	289.27
30120 · WTP - AT&T 1026	31.57
30125 · Internet	50.00
Total 30100 · Utilities	4,578.25
30150 · Safety Equipment & Training	
30160 · Personal Safety Equipment	64.30
Total 30150 · Safety Equipment & Training	64.30
30170 · Supplies	28.81
30200 · WTP Repair & Maintenance O&M	1,383.84
30400 · Water Quality Analysis	102.03
30405 · Chemicals WTP	6,453.54
30500 · Vehicle Maintenance & Expense	

9:52 AM

03/14/24

Accrual Basis

Clear Creek Community Services District

Profit & Loss

February 2024

	Feb 24
30505 · Fuel Expense	318.08
Total 30500 · Vehicle Maintenance & Expense	318.08
Total 30000 · Water Treatment Plant	12,928.85
40000 · Distribution	
40200 · Utilities	
40205 · Cloverdale Rd N.Boost- PGE 4189	440.69
40210 · Clear Crk/HV - PGE 9574	72.12
Total 40200 · Utilities	512.81
40400 · Repair & Maintenance (O&M)	
40405 · Backflow Device Testing	130.00
40430 · Inventory/Tools	4,170.56
40440 · Water Quality Analysis - Dist	978.17
40400 · Repair & Maintenance (O&M) - Other	9,849.20
Total 40400 · Repair & Maintenance (O&M)	15,127.93
40500 · Vehicle Maintenance & Expense	
40505 · Fuel Expense	1,653.49
40525 · Freightliner 2012 Dump - Unit 7	26.93
40535 · Chevy PU 2015 - Unit 10	192.12
40540 · Chevy PU 2016 - Unit 11	1,863.79
40545 · Bobcat /Backhoe	446.57
Total 40500 · Vehicle Maintenance & Expense	4,182.90
Total 40000 · Distribution	19,823.64
41000 · Wells & Booster Station	
41100 · Utilities	
41105 · Wells 1 & 2 - PGE 2671	231.58
41110 · Well #3 - PGE 2838	348.53
41115 · So. Booster - AT&T 2121	4.43
41116 · So. Booster - AT&T 6708	324.35
41120 · So. Booster - Internet	30.00
Total 41100 · Utilities	938.89
Total 41000 · Wells & Booster Station	938.89
50000 · Adminstration/ General	
50100 · Utilities	
50105 · Oak St.- PGE 2838	1,141.41
50110 · 2 Outdoor Lights - PGE 3564	22.01
50120 · Verizon - On-call Cell Phone	52.02
50125 · Propane	872.33
50130 · Answering Service	849.23
50135 · Telephone - TDS	356.89
Total 50100 · Utilities	3,293.89
50200 · Office Supplies	
50205 · Janitorial supplies	33.35
50200 · Office Supplies - Other	159.24
Total 50200 · Office Supplies	192.59
50310 · Advertising & Public Notices	85.00
50315 · Postage	89.75
50320 · Meal Reimbursements	165.24
50330 · Bank Service Fee/Finance Charge	547.82
50500 · Special & Professional Services	
50510 · Director Fees	400.00
50515 · Server & Computer Maintenance	
50516 · Municipal Software	
50516.1 · Municipal Software Upgrade	10,675.00

9:52 AM

03/14/24

Accrual Basis

Clear Creek Community Services District

Profit & Loss

February 2024

	Feb 24
Total 50516 · Municipal Software	10,675.00
50517 · Software Subscriptions	465.64
50515 · Server & Computer Maintenance - Other	540.68
Total 50515 · Server & Computer Maintenance	11,681.32
50525 · Engineering	912.00
50530 · Equipment Maintenance & Lease	131.56
50535 · Building & Ground Maint.-Office	
50536 · Waste Management	192.20
50535 · Building & Ground Maint.-Office - Other	551.49
Total 50535 · Building & Ground Maint.-Office	743.69
50540 · OPEB Valuation & Actuarial	6,650.00
Total 50500 · Special & Professional Services	20,518.57
51400 · Employee Benefits	
51405 · Guardian - Vision, Dental, Life	1,453.94
51435 · CalPERS Health Insurance Exp	16,710.85
51440 · CalPERS Retirement Contribution	9,212.65
51455 · Uniform Service	357.56
Total 51400 · Employee Benefits	27,735.00
51600 · Retiree Benefits	
51605 · Retiree Health Benefit - Direct	7,809.16
51610 · CalPERS Health Ins- Retiree	1,284.93
Total 51600 · Retiree Benefits	9,094.09
51900 · License and Permits	20.00
52000 · Interest Expense	
52005 · RCAC Loan Interest (dump truck)	283.65
Total 52000 · Interest Expense	283.65
53000 · Customer Accounts & Billing	
53030 · Chargebacks, NSF, Acct Refunds	989.66
Total 53000 · Customer Accounts & Billing	989.66
Total 50000 · Administration/ General	63,015.26
60000 · Payroll Expense -Salary & Wages	
60100 · Payroll Exp - Administration/GM	28,081.80
60200 · Payroll Exp - Distribution	35,214.91
60300 · Payroll Exp - Water Treatment	30,532.06
60500 · Payroll Exp - Customer Accts	5,027.21
60000 · Payroll Expense -Salary & Wages - Other	129,173.70
Total 60000 · Payroll Expense -Salary & Wages	228,029.68
80000 · Grants	
80010 · Backwash Pond Grant D2202015	
80012 · Materials and Equipment	652.00
Total 80010 · Backwash Pond Grant D2202015	652.00
80020 · SCADA Electrical Grant D2118158	
80021 · Engineering	11,674.50
Total 80020 · SCADA Electrical Grant D2118158	11,674.50
80030 · ARPA Grant-DIST00202401AMR	
80031 · Materials and Equipment	19,961.37
Total 80030 · ARPA Grant-DIST00202401AMR	19,961.37
Total 80000 · Grants	32,287.87

Clear Creek Community Services District
Profit & Loss
February 2024

	Feb 24
Total Expense	359,209.52
Net Ordinary Income	-72,561.65
Net Income	-72,561.65



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: March 20th 2024
To: Board of Directors
From: General Manager – Paul Kelley
Re: 6 - Old business/New Business (Discussion/Action)

Discussion:

6.a – USBR Account Reconciliation (Discussion)

This item for discussion on Account Reconciliation update, and other USBR water related items

Nothing more to report –

The Bureau sent a “Water deliveries and charges” chart for the District review

If more, then reported at meeting.

Recommendation:

Review, Discussion, provide direction to GM.

Discussion/Action:

6.b – Ordinance 2024-03 – Water Usage Rates Ordinance (Discussion / Action)

The District received it’s allocation letter – 100% Historic M&I and 75% Contract Irrigation

The District received its water cost rate sheet letter in mid February.

The Staff submitted a Delivery Schedule to the Bureau, and has reviewed the expenses and looked into future costs to build the water usage rates for 2024-25 water year. (reminder, the water costs may change on the Federal fiscal year – October. Last year, it did not change the usage rate)

See item memo for more background and discussion.

Recommendation:

Review, Discussion, By Motion Adopt Ordinance 2024-03

6.c – RCAC Resolution to Borrow – For Backwash Ponds Bridge Financing (Discussion/Action)

The District is looking at bridge financing to facilitate the Backwash ponds project. The District awarded the Construction contract for \$4.9Mil and based on a two year project, that could take multiple months between State and Federal reimbursements, the District can take a three year loan from RCAC for infrastructure construction.

RCAC has asked to have a resolution like this approved and submitted with the loan application.

See the more detailed memo for the item.

Recommendation:

Review, Discussion, Provide input/direction and Approve by Motion the resolution.

6.d – Agriculture Committee Recommendation to join Family Water Alliance (Discussion/Action)

The new Agriculture Committee met March 6th and reviewed many items that can help market and facilitate more agricultural activity in the District. More on that in the Committee report.

One recommendation was to have the District make a donation to the Family Water Alliance on behalf of Ag in Happy Valley. This organization helps advocate for ag friendly policies and helps small districts apply for grants that help agricultural operations in water districts.

See the more detailed memo for the item.

Recommendation:

Review, Discussion, Provide input/direction & Approve by Motion a District donation



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: March 20th 2024
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6a – USBR Account Reconciliation**

Discussion:

6.a –

This item for discussion on Account Reconciliation update, and other USBR water related items

The Bureau sent a “Water Deliveries and charges” chart for the District review – this will be done over the next month.

The Bureau sent the official water allocation letter and rate sheet – subject of the next item on the agenda to set water usage rates.

If more, then reported at meeting.

Recommendation:

Review, Discussion, provide direction to GM.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: March 20th 2024
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6b – Ordinance 2024-03 – Water Usage Rates Ordinance (Discussion/Action)**

Discussion/Action:

6b – Water Year 2024-25 (Discussion / Action)

The District received its allocation letter – 100% Historic M&I and 75% Contract Irrigation
The District received its water cost rate sheet letter in mid February.

The Staff submitted a Delivery Schedule to the Bureau, and has reviewed the expenses and looked into future costs to build the water usage rates for 2024-25 water year. (reminder, the water costs may change on the Federal fiscal year – October. Last year, it did not change the usage rate)

Quick reminder about the past year. In March of 2023 – one year ago, the Initial Bureau Allocation kept the District in a mild drought and the Usage rates were still the drought rate of \$1.04/Unit. The Board approved an updated rate based on that initial allocation of 75% Historic M&I to \$.87/Unit. Then in May the Board updated the rates to Domestic: \$.72 and Ag: \$.71 and finally in June after a full allocation and updated cost numbers the rate for the past 10 months has been Domestic: \$.52 and Ag: \$.51.

The allocation letter and rate sheet are attached.
The Water usage rate calculation spreadsheet is also attached.

Some items to consider for the coming year:

The COS rates for M&I and IRR are less than the previous year, but now include Folsom Dam and include the Trinity PUD (.15/AF) charge.

The District had calculated rates last year based on a water schedule for 3200 AF delivered to the District. The actual deliveries were a little over 2200AF, and the proposed schedule is 2500AF.

The Costs for Treatment:

Chlorine – going up slightly, but mostly going up on a per acre foot basis with smaller volume. PAC and Polymer used for turbidity primarily are similar to last year, but more costs in PAC and a little less in Polymer. Utilities slightly higher – PGE has put in a rate hike, plans on three more in the coming year – and this will need to be tracked. As reported PGE has been scheduling multiple rate hikes – and this current cost is a reasonable estimate.

The Labor will stay the same and the O&M needs to be adjusted up.

The Chief Plan Operator has reported that deferred maintenance is causing increased maintenance needs for the coming years. The base O&M needed for the coming year – approximately \$95K. The Train 6 is not useable currently based on the use causing the filters (Gravel beds and under carriage) to collapse and the estimate is \$300K. So, there is some added money in this line to start the process to get this train fully repaired. This is more of an extreme maintenance need for the Treatment plant.

The Finance Committee met and reviewed all this with good discussion.

- The District currently does not quantify for usage rate – water loss? The Board needs to provide some direction for future rate setting ways to handle water loss in these calculations.
- The Repairs section on the Charge could be used, but is it appropriate? So recommend that things like this Train 6 should be part of the O&M since its extreme maintenance caused by deferred maintenance – and add some amount to get the studies/engineering started for the repair, and build some money to help with grants or eventual full funding.
- The usage rate has 4.1% “for reserves” is currently general reserves, and the board could direct the GM to use some of that to help with extreme maintenance needs.
- There was one recommendation for a small amount for the extreme maintenance and another alternative for a larger amount for O&M (alt 2).

Usage Rates Update: (Calculation)

Note: For the Bureau costs below, the GM removed the Trinity PUD (\$.15/AF) for the base cost for another year based on the Boards direction in 2023 based on the Boards concern that the District had over charged the PUD costs in the past. See Rate sheet.

The Bureau M&I Cost per AF is \$52.72 or \$.12/HCF, plus the Treatment cost of \$.42/HCF, plus the 4.1% for reserves = \$.57/HCF for the Domestic Rate.

The Bureau Irrigation Cost per AF is \$43.80 or \$.10/HCF, plus the Treatment cost of \$.42/HCF, plus the 4.1% for reserves = \$.55/HCF for the Ag/Irrigation Rate.

The attached Ordinance 2024-03 will update the Domestic Usage rate to: \$.57/HCF and the Ag/Irrigation rate to \$.55/HCF.

Alt2 – See attached that adds to the O&M and adds 2 cents/HCF to each of the rates.

Once the Ordinance 2024-03 is adopted and the rates will be effective in 30 days – this is the 30-day notice for usage rates.

Recommendation:

Review, Discussion, By Motion Adopt Ordinance 2024-03 – Normal Year Usage Rates

RECEIVED MAR 01 2024



IN REPLY REFER TO:

NC-446
2.2.4.22

United States Department of the Interior

BUREAU OF RECLAMATION
Northern California Area Office
16349 Shasta Dam Boulevard
Shasta Lake, CA 96019-8400



February 26, 2024

Mr. Paul Kelley
Clear Creek Community Services District
5880 Oak Street
Anderson, California 96007-9216

Subject: Initial Declaration of Water Made Available for 2024 - Contract No. 14-06-200-489-A-P
(Contract) - Central Valley Project (CVP), California

Dear Mr. Kelley:

Pursuant to Article 4(a) of the Contract, the initial amount of Water Made Available for 2024 is 75% of the contract total for Irrigation Water and 100% of Historical Use for Municipal and Industrial Water. Please note, pursuant to the Record of Decision for the Municipal and Industrial Water Shortage Policy, dated November 2015, the Clear Creek Community Services District's Historical Use for the (M&I) water will be based upon Clear Creek Community Services District's delivery records for the last three years of unconstrained CVP water deliveries.

Pursuant to Article 4(b) of the Contract, please submit a written schedule to this office on or before March 1, 2024, showing the monthly quantities of CVP water to be delivered based on the above declaration of Water Made Available. Reclamation's water conservation staff is available to assist contractors with questions regarding their water conservation plans and proposed water management measures.

Reclamation will update the declaration as needed, based on then-current operational and hydrologic conditions. If you have any questions, please contact Jake Berens, at 530-892-6203 or by email at jberens@usbr.gov, or Yesenia Sigala, at 530-892-6242 or by email at ysigala@usbr.gov.

Sincerely,

Donald Bader
Area Manager, NCAO

INTERIOR REGION 10 • CALIFORNIA-GREAT BASIN

CALIFORNIA*, NEVADA*, OREGON*

* PARTIAL

Exhibit B
CLEAR CREEK COMMUNITY SERVICES DISTRICT
2024 Rates and Charges
(Per Acre-Foot)

District Form - Irrigation/M&I
Contract No. 14-06-200-489-A-P

	Irrigation Water	M&I Water
COST-OF-SERVICE (COS) RATES		
Capital Component	\$0.00	\$0.00
Folsom Safety of Dams Construction	\$0.23	\$0.19
O&M Component		
Water Marketing	\$13.15	\$10.60
Storage	\$12.84	\$15.51
Conveyance/XM Storage	\$0.16	\$0.14
Deficit Cost Component		
Interest Bearing	\$4.57	\$0.44
TOTAL COS RATE	\$30.95	\$26.88
IRRIGATION FULL COST RATE (RRA)		
Section 202(3) Rate is applicable to a Qualified Recipient or to a Limited Recipient receiving irrigation water on or before October 1, 1981.	N/A	
Section 205(a)(3) Rate is applicable to a Limited Recipient that did not receive irrigation water on or before October 1, 1981.	N/A	
M&I FULL COST RATE		
		TBD
CHARGES AND ASSESSMENTS <i>(Payments in Addition to Rates)</i>		
P.L. 102-575 Surcharges (Restoration Fund Payments) ¹ [Section 3407(d)(2)(A)]	\$13.00	\$25.99
P.L. 106-377 Assessment (Trinity Public Utilities District) ² [Appendix B, Section 203]	N/A	N/A

\$43.95 \$52.87

¹ The surcharges were determined pursuant to Title XXXIV of P.L. 102-575. Restoration Fund surcharges under P.L. 102-575 are determined on a fiscal year basis (10/1-9/30).

² The Trinity Public Utilities District Assessment is applicable to each acre-foot of water delivered from 3/1 - 2/28 and is adjusted annually. For 2024 this assessment has been incorporated into the Cost of Service Rate.

Recent Historic Use, as defined in the CVP M&I Water Shortage Policy, is 2,265 acre-feet.

Additional details of the rate components are available on the Internet at
www.usbr.gov/mp/cvpwaterrates/ratebooks.

rm 2/7/2024

Request For Water Schedule

From: Bureau of Reclamation
Water Year 2023-2024

Current Schedule

	M+I	Irrigation
Mar	55	30
Apr	70	85
May	150	120
Jun	194	180
Jul	300	290
Aug	300	285
Sep	210	235
Oct	90	145
Nov	90	100
Dec	90	30
Jan	70	30
Feb	80	25
Total	1699	1555

Contractor Name: CCCSD

Clear Creek CSD

By: _____

Actual

	M+I	Irrigation
Mar	51	7.5
Apr	80	11
May	151	25
Jun	226	60
Jul	357	56
Aug	335	53
Sep	214	42
Oct	160	42
Nov	106	25
Dec	89	16
Jan	67	33
Feb	84	1
Total	1920	371.5

Contract No.:

14-06-200-489-A-LTR1

Date: 03/01/2023

Approved by:

_____ for the Bureau of Reclamation

Date: _____

Request For Water Schedule

From: Bureau of Reclamation

Water Year 2024-2025

Current Schedule

	M+I	Irrigation
Mar	60	20
Apr	85	30
May	150	50
Jun	200	80
Jul	300	110
Aug	300	110
Sep	200	80
Oct	150	75
Nov	115	60
Dec	90	30
Jan	70	30
Feb	80	25
Total	1800	700

Contractor Name: CCCSD

Clear Creek CSD

By:

Revised Schedule

	M+I	Irrigation
	0	0

Contract No.:

14-06-200-489-A-LTR1

Date: 03/01/2024

Approved by:

for the Bureau of Reclamation

Date:

Irrigation, M&I and Drought Water Rate Formula - for 2023-2024 - At April 1 Bureau Allocation - Normal Year - so only M&I and Irrigation Apply									
A - Source	B - Cost/AC Foot excluding Bureau restoration fee, which is a separate per HCF charge on customers bill.	C - Forecast Volume acre feet March 2023-February 2024	D - Cost/HCF = B/435 (HCF/acre ft)	E - Additional Treatment costs/HCF for Bureau and McConnell Water***	F - Reserve (4.1%) for reserve accounts = (E*.041)	G - Total Water Costs /HCF =D+E+F ***	H - Volume HCF = (C/.00229569)	I =SUMPRODUCT (G1:G4,H1:H4)	J - Plan A- Weighted average cost/ HCF (applied to all water because of the requirement of mixing sources to ensure the flow). = I / Sum(E1..E3)
1 Bureau M&I	\$57.18	1699.00	0.13	0.37	0.02	0.52	740082.502	950562.781	0.58
2 Bureau Irrigation	\$31.75	1555.00	0.12	0.37	0.02	0.51	677356.263		
3 City of Redding	\$462.38	0.00	1.06	0.37	0.06	1.49	0.000		
4 City of Redding	\$404.94	0.00	0.93	0.37	0.05	1.35	0.000		
5 Knights Landing Investors	\$400.00	0.00	0.92	0.37	0.05	1.34	0.000		
6 McConnell Foundation	\$250.00	500.00	0.57	0.37	0.04	0.98	217799.442		
7 District Wells	\$532.99	20.00	0.00	1.18	0.05	1.22	8711.98		

100 cf = .00229569 acre ft

435.5988831 HCF per AF

Current Costs for the Water Treatment Plant				Current Costs for the Producing Well Water				Yearly cost	
	Per AF	Per HCF		Per AF	Per HCF				
CL2 Delivered	\$ 10.25	\$ 0.02	CL2 Delivered	\$ 27.00	\$ 0.06				
P.A.C Delivered	\$ 7.65	\$ 0.02	P.A.C Delivered	\$ -	\$ -				
CAT Polymer Delivered	\$ 6.00	\$ 0.01	CAT Polymer Delivered	\$ -	\$ -				
Utilities	\$ 25.00	\$ 0.06	Fuel for Generator	\$ -	\$ -				
			Telephone/HMI/INT	\$ -	\$ -				
Total Treatment Materials	\$ 85.00	\$ 0.11	PLC programming/Elec	\$ -	\$ -				
Labor, Standby and OT	\$ 26.00	\$ 0.20	Utilities	\$ 470.00	\$ 1.08				
O+M		\$ 0.06	State Water fees	\$ -	\$ -				
Testing			Total Treatment Materials	\$ 10.00	\$ 1.14				
Repairs			Labor	\$ 5.00	\$ 0.02				
Total Labor, Administration, Testing, Repairs	\$ -	\$ 0.25	O+M	\$ -	\$ 0.01				
			Testing	\$ -	\$ -				
			Repairs	\$ -	\$ -				
Total	\$ -	\$ 0.37	Total Labor, Administration, Testing, R	\$ -	\$ 0.03				
				\$ -	\$ -				
			Total	\$ 1.18	\$ 1.18				

Final 23-24

O+M Budget for the WTP

	Cost\$		
Filter inspections	\$ 1,500.00	\$ -	
Media Addition/CL2 Pumps	\$ 15,000.00	\$ -	
Tu5 Maintnace	\$ 2,000.00	\$ -	
Particle Counter Maintenance	\$ 8,000.00	\$ -	
Sludge Disposal	\$ 4,000.00	\$ -	or more!!
CL2 Maintneance	\$ 10,000.00	\$ -	
Actuators/Valves	\$ 30,000.00	\$ -	
Programming	\$ 5,000.00	\$ -	
Generator Service	\$ 1,500.00	\$ -	
FTW Pond Clean	\$ 250.00	\$ -	
Special Samples	\$ 425.00	\$ -	
Atmosphere Safety	\$ 1,500.00	\$ -	Need crane arm
Chemical Injection	\$ 600.00	\$ -	
Chemical Dilution	\$ 1,800.00	\$ -	
Surface Wash Pump	\$ 14,000.00	\$ -	
Misc Fittings/Repairs-Backflow	\$ 2,000.00	\$ -	
Train 6 - Start work to make useable	\$ 20,000.00		
	\$ 117,575.00		

Items that need Consideration

This Year



\$ -

Irrigation, M&I and Water Rate Formula - for 2024-2025 - At March 1 Bureau Allocation

A - Source	B - Cost/AC Foot including Bureau restoration fee, which used to be a separate per HCF charge on customers bill.	C - Forecast Volume acre feet March 2024-February 2025	D - Cost/HCF = B/435 (HCF/ac.ft)	E - Additional Treatment costs/HCF for Bureau and McConnell Water***	F - Reserve (4.1%) for reserve accounts = (E*.041)	G - Total Water Costs /HCF =D+E+F ***	H - Volume HCF = (C/.00229569)	I =SUMPRODUCT (G1:G4,H1:H4)	J - Plan A- Weighted average cost/HCF (applied to all water because of the requirement of mixing sources to ensure fire flow). = I / Sum(E1..E3)
1 Bureau M&I	\$52.72	1800.00	0.12	0.42	0.02	0.57	784077.990	617678.391	\$ 0.56
2 Bureau Irrigation	\$43.80	700.00	0.10	0.42	0.02	0.55	304919.218		
3 City of Redding	\$462.38	0.00	1.06	0.42	0.06	1.55	0.000		
4 City of Redding	\$404.94	0.00	0.93	0.42	0.06	1.41	0.000		
5 Knights Landing Investors	\$400.00	0.00	0.92	0.42	0.06	1.40	0.000		
6 McConnell Foundation	\$250.00	0.00	0.57	0.42	0.04	1.04	0.000		
7 District Wells	\$532.99	10.00	0.00	1.18	0.05	1.22	4355.99		

100 cf = .00229569 acre ft

435.5988831 HCF per AF

Current Costs for the Water Treatment Plant

	Per AF	Per HCF
CL2 Delivered	\$ 13.32	\$ 0.03
P.A.C Delivered	\$ 8.75	\$ 0.02
CAT Polymer Delivered	\$ 4.00	\$ 0.01
Utilities	\$ 26.00	\$ 0.06
Total Treatment Materials	\$ 52.07	\$ 0.12
Labor.Standby and OT	\$ 85.00	\$ 0.20
O+M	\$ 48.00	\$ 0.11
Testing		
Repairs	\$ -	\$ -
Total Labor, Administration, Testing, Repairs	\$ -	\$ 0.31
Total	\$ -	\$ 0.42

Current Costs for the Producing Well

	Per AF	Per HCF	Yearly cost
CL2 Delivered	\$ 27.00	\$ 0.06	
P.A.C Delivered	\$ -	\$ -	
CAT Polymer Delivered	\$ -	\$ -	
Fuel for Generator	\$ -	\$ -	
Telephone/HMI/INT	\$ -	\$ -	\$ -
PLC programming/Elec	\$ -	\$ -	\$ -
Utilities	\$ 470.00	\$ 1.08	
State Water fees	\$ -	\$ -	
Total Treatment Materials	\$ -	\$ 1.14	
Labor	\$ 10.00	\$ 0.02	
O+M	\$ 5.00	\$ 0.01	
Testing	\$ -	\$ -	
Repairs	\$ -	\$ -	
Total Labor, Administration, Testing, Repairs	\$ -	\$ 0.03	
Total	\$ -	\$ 1.18	

Note: Bureau now including T PUD (.15/AF) in Cost of service

M&I: \$52.87 - \$.15 = \$52.72

Irr: \$43.95 - \$.15 = \$43.80

Irrigation, M&I and Water Rate Formula - for 2024-2025 - At March 1 Bureau Allocation

A - Source	B - Cost/AC Foot including Bureau restoration fee, which used to be a separate per HCF charge on customers bill.	C - Forecast Volume acre feet March 2024-February 2025	D - Cost/HCF = B/435 (HCF/ac.ft)	E - Additional Treatment costs/HCF for Bureau and McConnell Water***	F - Reserve (4.1%) for reserve accounts = (E*.041)	G - Total Water Costs /HCF =D+E+F ***	H - Volume HCF = (C/.00229569)	I =SUMPRODUCT (G1:G4,H1:H4)	J - Plan A- Weighted average cost/HCF (applied to all water because of the requirement of mixing sources to ensure fire flow). = I / Sum(E1..E3)
1 Bureau M&I	\$52.72	1800.00	0.12	0.45	0.02	0.59	784077.990	643703.391	\$ 0.59
2 Bureau Irrigation	\$43.80	700.00	0.10	0.45	0.02	0.57	304919.218		
3 City of Redding	\$462.38	0.00	1.06	0.45	0.06	1.57	0.000		
4 City of Redding	\$404.94	0.00	0.93	0.45	0.06	1.43	0.000		
5 Knights Landing Investors	\$400.00	0.00	0.92	0.45	0.06	1.42	0.000		
6 McConnell Foundation	\$250.00	0.00	0.57	0.45	0.04	1.06	0.000		
7 District Wells	\$532.99	10.00	0.00	1.18	0.05	1.22	4355.99		

100 cf = .00229569 acre ft

435.5988831 HCF per AF

Current Costs for the Water Treatment Plant

	Per AF	Per HCF
CL2 Delivered	\$ 13.32	\$ 0.03
P.A.C Delivered	\$ 8.75	\$ 0.02
CAT Polymer Delivered	\$ 4.00	\$ 0.01
Utilities	\$ 26.00	\$ 0.06
Total Treatment Materials	\$ 52.07	\$ 0.12
Labor.Standby and OT	\$ 85.00	\$ 0.20
O+M	\$ 58.00	\$ 0.13
Testing		
Repairs	\$ -	\$ -
Total Labor, Administration, Testing, Repairs	\$ -	\$ 0.33
Total	\$ -	\$ 0.45

Current Costs for the Producing Well

	Per AF	Per HCF	Yearly cost
CL2 Delivered	\$ 27.00	\$ 0.06	
P.A.C Delivered	\$ -	\$ -	
CAT Polymer Delivered	\$ -	\$ -	
Fuel for Generator	\$ -	\$ -	
Telephone/HMI/INT	\$ -	\$ -	\$ -
PLC programming/Elec	\$ -	\$ -	\$ -
Utilities	\$ 470.00	\$ 1.08	
State Water fees	\$ -	\$ -	
Total Treatment Materials	\$ -	\$ 1.14	
Labor	\$ 10.00	\$ 0.02	
O+M	\$ 5.00	\$ 0.01	
Testing	\$ -	\$ -	
Repairs	\$ -	\$ -	
Total Labor, Administration, Testing, Repairs	\$ -	\$ 0.03	
Total	\$ -	\$ 1.18	

Note: Bureau now including T PUD (.15/AF) in Cost of service

M&I: \$52.87 - \$.15 = \$52.72

Irr: \$43.95 - \$.15 = \$43.80

ALT #2

CLEAR CREEK COMMUNITY SERVICES DISTRICT
ORDINANCE 2024-03

March 20, 2024

AN ORDINANCE BY THE BOARD OF DIRECTORS OF THE CLEAR CREEK COMMUNITY SERVICES DISTRICT (“THE DISTRICT”) FOR THE ADOPTION OF A NORMAL YEAR WATER USAGE RATES WITHIN THE CLEAR CREEK COMMUNITY SERVICES DISTRICT.

WHEREAS, on August 30, 2021, the District passed Ordinance 2021-05, adopting a new rate structure in conformance with state constitutional and statutory requirements, and included in that rate structure was a Domestic, Agricultural Usage Rate calculation formula and a Drought Usage Rate, calculated on the actual costs to the District of providing water upon 30 days’ notice to the Customers of the District; and

WHEREAS, on June 7, 2023, the District approved the current Usage rates for the 2023-2024 water year after the Bureau allocation had lifted all restrictions on water use; and

WHEREAS, on March 1, 2024, the United States Bureau of Reclamation provided their initial 2024-25 water year allocations as 100% of Historic M&I and 75% of Contract for Irrigation/Ag water and the USBR also provided the update rate sheet for the Bureau cost of water; and

WHEREAS, the Board of Directors has reviewed and determined the costs of providing water to its Customers to be the cost of the source water and the cost of Treatment during a normal year, pursuant to Ordinance 2021-05; and

WHEREAS, the Board of Directors determines that the Bureaus updated rate sheet and the cost of Treatment needs updating based on the 2024-25 water year schedule; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors that the District has adopted the Usage Rate stated in the attached Exhibit A, and does hereby provide 30 Days’ Notice of the effective date of the Usage Rates, which shall become effective immediately after the 30 days of adoption.

BE IT FURTHER ORDAINED that this ordinance supersedes any and all prior ordinances regarding water and service rates for the Clear Creek Community Services District.

PASSED AND ADOPTED by the Board of Directors of the Clear Creek Community Services District this 20th day of March 2024 by the following vote.

Motion:

Second:

AYES:

NOES: 0

Abstain:

Absent:

Terry Lincoln, Chair

ATTEST:

Paul Kelley, General Manager
Secretary to the Board of Directors of the Clear Creek
Community Services District

Exhibit "A"

Rate Plan	Year 1: By April 24th 2022	Year 2: By July 1, 2022	Year 3: By July 1, 2023	Year 4: By July 1, 2024	Year 5: By July 1, 2025
Ag	Monthly Base Rate: \$55 Usage Rate¹: \$.47/Unit (HCF)	Monthly Base Rate: \$56.05 Usage Rate: \$.48/Unit (HCF)	Monthly Base Rate: \$57.11 Usage Rate: \$.55/Unit (HCF)	Monthly Base Rate: \$58.20 Usage Rate: \$.55/Unit (HCF) + TBD Bureau Costs ²	Monthly Base Rate: \$59.31 Usage Rate: \$.55/Unit (HCF) + TBD Bureau Costs
Domestic	Monthly Base Rate: \$55 Usage Rate: \$.37/Unit (HCF)	Monthly Base Rate: \$56.05 Usage Rate: \$.38/Unit (HCF)	Monthly Base Rate: \$57.11 Usage Rate: \$.57/Unit (HCF)	Monthly Base Rate: \$58.20 Usage Rate: \$.55/Unit (HCF) + TBD Bureau Costs	Monthly Base Rate: \$59.31 Usage Rate: \$.55/Unit (HCF) + TBD Bureau Costs
Drought	Usage Rate: \$1.21/HCF	Usage Rate: \$1.04/HCF	Usage Rate: Actual additional cost incurred by the District per HCF with a 30-day notice.	Usage Rate: Actual additional cost incurred by the District per HCF with a 30-day notice.	Usage Rate: Actual additional cost incurred by the District per HCF with a 30-day notice.

¹ Includes the CVP Restoration Fee which is determined annually.

² The Normal Year Water Usage Rate will be calculated annually to directly reflect the current Bureau of Reclamation water rate schedule for all costs associated with applicable M&I and Irrigation water categories along with their corresponding CVP Restoration fees. The rates indicated are estimates. The formula that will be used to calculate the costs at the time is shown in Appendix 6. Rates will be adjusted with a 30-day notification.

Other Monthly Fees and Charges	\$7.55 – Filter Plant Loan	\$7.55 – Filter Plant Loan	\$7.55 – Filter Plant Loan	\$7.55 – Filter Plant Loan	\$7.55 – Filter Plant Loan
	\$.38 – Backwash Recycle	\$.38 – Backwash Recycle	\$.38 – Backwash Recycle	\$.38 – Backwash Recycle	\$.38 – Backwash Recycle
	\$1.88 – WIIN Act Repayment Reserves	\$1.88 – WIIN Act Repayment Reserves	\$1.88 – WIIN Act Repayment Reserves	\$1.88 – WIIN Act Repayment Reserves	\$1.88 – WIIN Act Repayment Reserves
	\$1.00 – State Loan Repayment Reserves	\$1.00 – State Loan Repayment Reserves	\$1.00 – State Loan Repayment Reserves	\$1.00 – State Loan Repayment Reserves	\$1.00 – State Loan Repayment Reserves
	Total: \$10.81 Per Month	Total: \$10.81 Per Month	Total: \$10.81 Per Month	Total: \$10.81 Per Month	Total: \$10.81 Per Month



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: March 20th 2024
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6c – RCAC Resolution to Borrow – For Backwash Ponds Bridge Financing**
(Discussion/Action)

6.c – RCAC Resolution to Borrow – For Backwash Ponds Bridge Financing (Discussion/Action)

Discussion:

The District is looking at bridge financing to facilitate the Backwash ponds project. The District awarded the Construction contract for \$4.9Mil and based on a two year project, that could take multiple months between State and Federal reimbursements, the District can take a three year loan from RCAC for infrastructure construction.

RCAC has asked to have a resolution like this approved and submitted with the loan application. I have put the document into the District's Ordinance form.

The Discussion has been with RCAC to get at least a \$1Mil loan and as much as \$2Mil.

Their interest rate is 5%

And the Fees are 1.125% of loan amount (for 2 mil that would be \$22,500)

The Fee portion will be put in the Grant funding agreement for Reimbursement from the State.

As mentioned to the board – the primary need for this “bridge” loan or line of credit is to make sure the project can proceed and the District can handle the challenges of project – paying contractors and waiting for state reimbursement.

A scenario could be like this with hypothetical number: Contractor submits Bill for \$500,000. The District submits to the State for Reimbursement. The District pays the Contractor \$500,000, the Reimbursement is for \$450,000 – (The Grant agencies have a 10% retention till the final of the project). The loan will help with that retention and the cash flow for the District. Since the District does not have reserves sufficient to cash flow the project on its own.

The “State Loan” fee can be used to pay for the cost of this loan.

Recommendation:

Review, Discussion, By Motion approve Ordinance 2024-04 for the District to Enter into a loan agreement.



Rural Community Assistance Corporation

Application for Infrastructure Construction Loan

If your organization has already received an infrastructure feasibility loan or predevelopment loan from RCAC, complete only the organizations name, any changes in other borrower information, the amount needed and term requested, provide any changes or updates to the previous attachments, date and sign. Attach items 8 through 12 below (if not already provided) and a new Resolution to Borrow. Applicants who have not had a previous feasibility loan or predevelopment loan must complete the full application information and provide all attachments.

BORROWER INFORMATION		Date:	March 1 2024
Name of Borrower :	Clear Creek Community Services District	Type of Organization:	<input type="checkbox"/> Nonprofit (Mutual)
Mailing Address:	5880 Oak Street		<input checked="" type="checkbox"/> Public Body
Street Address (if different):			<input type="checkbox"/> Tribal
City:	Anderson	Contact Person:	Paul Kelley
County:	Shasta	Title:	General Manager
State:	CA	Telephone:	530-357-2121
Zip Code:	96007	Fax:	
Tax ID Number:	94-1623667	Cell:	
DUNS #:	08-528-8074	E-mail:	paul.kelley@clearcreekcsd.org

PROJECT INFORMATION	
Loan Amount:	2,000,000
Term Requested:	3
Median Household Income:	35,264
Population Served:	9000
# of Jobs Created:	
# of Jobs Retained:	
Technical Assistance Provider:	PACE Engineering

Please attach the following documents to the application:

1. Formation documents applicable to type of entity.
2. Resolution to Borrow (format attached).
3. Board roster with names, addresses, occupations.
4. Last two years financial statements (audited if available) and current interim financial statements. If not available discuss alternatives with loan officer.
5. Current operating budget and rate structure.
6. Brief system history, current staffing, income levels served, etc.
7. For public body applicants – Attorney's opinion letter as to ability of organization to incur loan obligation. For nonprofits, complete attached Assurances Statement.
8. Letter of Conditions from permanent financing lender.
9. Full copy of Preliminary Engineering Report (PER).
10. Engineering Agreement with permanent lender approval.
11. Construction documents with permanent lender approval.
12. Proposed form of security for interim construction financing.

Credit: I hereby grant Rural Community Assistance Corporation permission to obtain credit information and general references, and to contact borrower's accountant.

Certification: I certify that I am the person authorized by the Board of Directors to execute a loan application and other documents in connection with this request and that the information on this loan application and attachments hereto is complete and current to the best of my knowledge. Furthermore, I understand that intentional misrepresentation of facts may be a basis for denial of credit or an "event of default" as described in the Promissory Note which will evidence the loan request, if approved.

Authorized Signature: _____ Date: March 21, 2024

Recommended (RCAC or other TA provider)

Signature: _____ Date: _____

Notice: The Federal Equal Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has, in good faith, exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with the law concerning this credit is the Federal Trade Commission, Division of Credit Practices, 6th and Pennsylvania Avenue, NW, Washington, DC 20580.

Corporate Resolution to Borrow

Rural Community Assistance Corporation

The Governing Board of Directors of _____

(Name of Borrower)

hereby authorizes the submission of a loan application, the incurring of an indebtedness, the execution of a loan agreement and any amendments thereto, a promissory note and any other documents necessary to secure a loan from Rural Community Assistance Corporation.

Whereas

- A. _____
(Name of Borrower)
(hereinafter referred to as "Corporation") is a corporate entity established under the laws of the State of _____
(State) and empowered to own property, borrow money and give security for loans.
- B. Rural Community Assistance Corporation (hereinafter referred to as "RCAC") is authorized to make loans for housing, environmental infrastructure and community facilities for low-income people.
- C. The Corporation wishes to obtain from RCAC a loan for the development of _____
(Type of Project)
(hereinafter referred to as "Project") on the property located at: _____
(Address/Location of Property)

It is now resolved that

1. The Corporation shall submit to RCAC an application for a loan for the Project to be developed in the County of _____ in the State of _____
(County) *(State)*
2. If the loan is approved, the Corporation is hereby authorized to incur indebtedness in an amount not to exceed the amount approved by RCAC and to enter into a loan agreement with RCAC for the purposes set forth in the loan application and approved by RCAC. It also may give a promissory note and execute security and other instruments required by RCAC to evidence and secure the indebtedness.
3. The Corporation is further authorized to request amendments, including increases in the loan amount up to amounts approved by RCAC, and to execute any and all documents required by RCAC to evidence and secure these amendments.
4. The Corporation authorizes _____

(Title(s) or position(s) of authorized signer(s))



Rural Community Assistance Corporation LOAN FUND PROGRAMS

Loan Program	Purpose	Eligibility	Term	Loan Limit	Int Rate	Fees	Collateral	Other
Affordable Housing	<ul style="list-style-type: none"> • Predevelopment • Site Development • Construction 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 3 yrs.	\$3.0 M	5%	<ul style="list-style-type: none"> • 1% Loan Fee* • \$300 doc fee 	<ul style="list-style-type: none"> • Generally 1st lien on real estate 	Unit construction requires homes to be pre-sold
Environmental Infrastructure Short Term	<ul style="list-style-type: none"> • Feasibility • Predevelopment • Construction 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 3 yrs.	Varies by purpose	5%	<ul style="list-style-type: none"> • 1% Loan Fee* 	<ul style="list-style-type: none"> • Varies by purpose 	Except for feasibility requires take-out in place
Environmental Infrastructure Intermediate Term	<ul style="list-style-type: none"> • Smaller capital im-provement projects 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 20 yrs.	\$100,000	5%	<ul style="list-style-type: none"> • 1% Loan Fee* 	<ul style="list-style-type: none"> • Generally Assignment of revenues 	
Environmental Infrastructure Long Term	<ul style="list-style-type: none"> • Large capital im-provement projects 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 30 yrs.	\$6.0 M	Varies by term	<ul style="list-style-type: none"> • 1% Loan Fee* • 1% guarantee Fee 	<ul style="list-style-type: none"> • Real Estate Bonds • Assignment of revenue 	Requires USDA WWD Loan Guarantee
Community Facilities	<ul style="list-style-type: none"> • Construction • Acquisition • Rehabilitation 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 30 yrs.	\$6.0 M	Varies by term	<ul style="list-style-type: none"> • 1% Loan Fee* • 1.5% guarantee Fee • \$300 doc fee 	<ul style="list-style-type: none"> • Real Estate • Equipment 	Requires USDA CF Loan Guarantee
Community Facilities Re-Lending	<ul style="list-style-type: none"> • Construction • Acquisition • Rehabilitation 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 30 yrs.	\$6.0 M	5% with a 1% write down for first 3 yrs.	<ul style="list-style-type: none"> • 1% Loan Fee* • \$300 doc fee 	<ul style="list-style-type: none"> • Real Estate • Equipment 	Requires USDA approval
Small Business Short Term/ Intermediate Term	<ul style="list-style-type: none"> • Working Capital • Lines of Credit 	<ul style="list-style-type: none"> • For profit businesses • Nonprofits • Tribal 	Up to 5 yrs.	\$250K w/o guarantee	Based on credit quality of applicant	<ul style="list-style-type: none"> • 1% Loan Fee • \$300 doc fee 	<ul style="list-style-type: none"> • Business Assets • Equipment • Inventory 	Loan of \$250K or greater require federal or state guarantee
Small Business Long Term	<ul style="list-style-type: none"> • Real Estate • Equipment 	<ul style="list-style-type: none"> • For profit businesses • Nonprofits • Tribal 	Up to 30 yrs.	\$6.0 M	Based on credit quality of applicant	<ul style="list-style-type: none"> • 1% Loan Fee • 1% - 3% USDA guarantee fee 	<ul style="list-style-type: none"> • Real Estate • Equipment 	Requires USDA B&I loan Guarantee
Individual water well and septic systems	<ul style="list-style-type: none"> • Repair or replace systems 	<ul style="list-style-type: none"> • Individual property owners 	Up to 20 yrs.	Water wells & Septic systems: \$30K, \$45K in CA	1 %	<ul style="list-style-type: none"> • \$100-\$500 	<ul style="list-style-type: none"> • Real Estate lien 	Grants possible for water wells and septic systems
Polanco Park Program	<ul style="list-style-type: none"> • Renovation of existing Polanco Parks 	<ul style="list-style-type: none"> • Individual Park Owners 	Determined based on need	Based on need	TBD	<ul style="list-style-type: none"> • 1.125%* 	<ul style="list-style-type: none"> • Real Estate Lien 	Polanco Parks in Riverside Co., CA
RELIEF Loan Program	<ul style="list-style-type: none"> • Relief from effects of COVID 	<ul style="list-style-type: none"> • For-Profit businesses • Nonprofits • Tribal 	Up to 5 years	\$25,000	3%	<ul style="list-style-type: none"> • \$250 	<ul style="list-style-type: none"> • Not required 	Possible partial or full forgiveness

Chart reflects general program parameters, loans can be tailored to fit particular applicant needs. RCAC serves rural communities (50,000 or less population) in AZ, NM, CA, ID, WA, UT, NV, HI, WY, MT, OR, CO, and AK. Areas served may be further restricted by use of certain guarantee programs. Loan program applications are available at www.rcac.org. For further information see contacts on reverse side.

* 1.125% Loan fee for construction loans

ENVIRONMENTAL INFRASTRUCTURE LOAN PROGRAM

Rural Community Assistance Corporation's (RCAC) Environmental Infrastructure Loan Program helps create, improve or expand the supply of safe drinking water, waste disposal systems and other facilities that serve communities in the rural West. RCAC's loan programs are unique — they provide the early funds small rural communities need to determine feasibility and pay pre-development costs prior to receiving state and federal program funding. RCAC also may provide interim construction financing, as well as intermediate and long-term loans for system improvements.

General Program Requirements

■ ELIGIBLE APPLICANT

Nonprofit organizations, public agencies and tribal governments.

■ ELIGIBLE AREA

Projects must be located in rural areas with populations of 50,000 or less in Alaska, Arizona, California, Colorado, Hawaii and other pacific islands, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington and Wyoming. Community size is limited to 10,000 for long-term USDA guaranteed loans and short-term loans for which USDA is the long-term lender.

■ ELIGIBLE PROJECTS

Eligible projects include water, wastewater, solid waste and storm water facilities that primarily serve lower-income rural communities.

Loan Products

■ SHORT-TERM LOANS (1 TO 3 YEARS) FOR:

Feasibility (Such as Preliminary Engineering Reports (PER), environmental reports)

- Normally not more than \$50,000
- Unsecured, Promissory Note only
- Normal term — one year
- Entity must be eligible for long-term financing from governmental or other source and have reasonable priority rating for probable funding
- Entity must agree to repay loan, on extended terms, if necessary, if project does not proceed
- Must have technical assistance to extent needed, either from RCAC or another acceptable technical assistance source

Pre-development (Such as engineering, legal, bond counsel)

- Amount corresponding with other financing source Letter of Conditions to cover preconstruction costs
- Normally not to exceed \$1 million
- Unsecured, Promissory Note only
- Letter of Conditions from long-term funding source
- Normal term — one year
- Technical assistance as necessary

Construction

- Amount corresponding with other financing source Letter of Conditions to cover loan portion of funding commitment
- Normally not to exceed \$6 million
- Generally secured by same type of security as permanent financing source outlined in Letter of Conditions for permanent loan
- Commitment letter for permanent financing from funding source
- Loan term corresponding with construction period for loan portion

■ INTERMEDIATE TERM LOANS:

- Up to 20 years repayment
- 5 percent interest rate
- For smaller capital needs, normally not to exceed \$200,000

■ LONG-TERM LOANS:

- Must meet requirements of USDA Rural Utilities Service Water and Waste Disposal Guaranteed Loan Program, such as eligible loan purpose and eligible entity
- Fees – 1 percent loan fee, 1 percent guarantee fee on guaranteed portion of loan (80 percent)
- Interest rate – set at time of closing in accordance with the secondary market rate for the term of the loan
- Generally used when system improvements are needed and system does not have priority to qualify for more favorable funding sources
- Cannot be used for public body applicants who would issue tax exempt obligations as security
- Applicant must demonstrate repayment ability and security for the loan

General Information

- Loan applications are available online at www.rcac.org. Applications are specific to the requested loan product. RCAC loan officers and environmental staff can provide application assistance.
- Loan Fee – 1 percent.
- Interest rates and fees are subject to change. Short-term rates are generally in the 5 percent range.
- The RCAC Loan Committee can make loan policy exceptions to tailor a loan to fit community needs.
- Loans may roll from one into the next, for example, feasibility to pre-development, or may be freestanding. Limited additional borrower information is required for progressive loans; the PER provides most information. A more extensive loan application is required for freestanding pre-development, construction or long-term loans.
- Amounts given as normally not to exceed are loan policy limits; higher amounts may be approved.

Green Lending

- RCAC encourages incorporation of water and energy saving features in new or rehabilitation infrastructure projects
- Applicant must agree to provide green components or features as part of the project
- Loan applications meeting green criteria are given funding priority

RCAC

Rural Community Assistance Corporation (RCAC) provides training, technical and financial resources and advocacy so rural communities can achieve their goals and visions

Founded more than 40 years ago, RCAC provides a wide range of community development services for rural and Native American communities, and community-based organizations in 13 western states and other Pacific islands. RCAC was certified as a Community Development Financial Institution (CDFI) in 1996 and finances affordable housing, community facilities, utility infrastructure and small businesses in rural communities. As a certified CDFI, RCAC fills financing gaps and serves those traditionally neglected by conventional markets.

With more than \$150 million in lending capital, RCAC is a major resource for rural communities. Headquartered in West Sacramento, California, RCAC's employees serve rural communities from field offices located throughout our service region.

Contacts Us

To talk to a loan officer in your area, call 1-855-979-7322

Or learn more at our website: www.rcac.org

Loan Program	Purpose	Eligibility	Term	Loan Limit	Int Rate	Fees	Collateral	Other
Affordable Housing	<ul style="list-style-type: none"> • Predevelopment • Site Development • Construction 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 3 yrs.	\$3.0 M	5%	<ul style="list-style-type: none"> • 1% Loan Fee* • \$300 doc fee 	<ul style="list-style-type: none"> • Generally 1st lien on real estate 	Unit construction requires homes to be pre-sold
Environmental Infrastructure Short Term	<ul style="list-style-type: none"> • Feasibility • Predevelopment • Construction 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 3 yrs.	Varies by purpose	5%	<ul style="list-style-type: none"> • 1% Loan Fee* 	<ul style="list-style-type: none"> • Varies by purpose 	Except for feasibility requires take-out in place
Environmental Infrastructure Intermediate Term	<ul style="list-style-type: none"> • Smaller capital improvement projects 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 20 yrs.	\$100,000	5%	<ul style="list-style-type: none"> • 1% Loan Fee* 	<ul style="list-style-type: none"> • Generally Assignment of revenues 	
Environmental Infrastructure Long Term	<ul style="list-style-type: none"> • Large capital improvement projects 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 30 yrs.	\$6.0 M	Varies by term	<ul style="list-style-type: none"> • 1% Loan Fee* • 1% guarantee Fee 	<ul style="list-style-type: none"> • Real Estate Bonds • Assignment of revenue 	Requires USDA WWD Loan Guarantee
Community Facilities	<ul style="list-style-type: none"> • Construction • Acquisition • Rehabilitation 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 30 yrs.	\$6.0 M	Varies by term	<ul style="list-style-type: none"> • 1% Loan Fee* • 1.5% guarantee Fee • \$300 doc fee 	<ul style="list-style-type: none"> • Real Estate • Equipment 	Requires USDA CF Loan Guarantee
Community Facilities Re-Lending	<ul style="list-style-type: none"> • Construction • Acquisition • Rehabilitation 	<ul style="list-style-type: none"> • Nonprofits • Public Body • Tribes 	Up to 30 yrs.	\$6.0 M	5% with a 1% write down for first 3 yrs.	<ul style="list-style-type: none"> • 1% Loan Fee* • \$300 doc fee 	<ul style="list-style-type: none"> • Real Estate • Equipment 	Requires USDA approval
Small Business Short Term/ Intermediate Term	<ul style="list-style-type: none"> • Working Capital • Lines of Credit 	<ul style="list-style-type: none"> • For profit businesses • Nonprofits • Tribal 	Up to 5 yrs.	\$250K w/o guarantee	Based on credit quality of applicant	<ul style="list-style-type: none"> • 1% Loan Fee • \$300 doc fee 	<ul style="list-style-type: none"> • Business Assets • Equipment • Inventory 	Loan of \$250K or greater require federal or state guarante
Small Business Long Term	<ul style="list-style-type: none"> • Real Estate • Equipment 	<ul style="list-style-type: none"> • For profit businesses • Nonprofits • Tribal 	Up to 30 yrs.	\$6.0 M	Based on credit quality of applicant	<ul style="list-style-type: none"> • 1% Loan Fee • 1% - 3% USDA guarantee fee 	<ul style="list-style-type: none"> • Real Estate • Equipment 	Requires USDA B&I or BIA loan Guarantee
Individual water well and septic systems	<ul style="list-style-type: none"> • Repair or replace systems 	<ul style="list-style-type: none"> • Individual property owners 	Up to 20 yrs.	Water wells & Septic systems: \$30K, \$45K in CA	1 %	<ul style="list-style-type: none"> • \$100–\$500 	<ul style="list-style-type: none"> • Real Estate lien 	Grants possible for water wells and septic systems
Polanco Park Program	<ul style="list-style-type: none"> • Renovation of existing Polanco Parks 	<ul style="list-style-type: none"> • Individual Park Owners 	Determined based on need	Based on need	TBD	<ul style="list-style-type: none"> • 1.125%* 	<ul style="list-style-type: none"> • Real Estate Lien 	Polanco Parks in Riverside Co., CA
RELIEF Loan Program	<ul style="list-style-type: none"> • Relief from effects of COVID 	<ul style="list-style-type: none"> • For-Profit businesses • Nonprofits • Tribal 	Up to 5 years	\$25,000	3%	<ul style="list-style-type: none"> • \$250 	<ul style="list-style-type: none"> • Not required 	Possible partial or full forgiveness

Chart reflects general program parameters, loans can be tailored to fit particular applicant needs. RCAC serves rural communities (50,000 or less population) in AZ, NM, CA, ID, WA, UT, NV, HI, WY, MT, OR, CO, and AK. Areas served may be further restricted by use of certain guarantee programs. Loan program applications are available at www.rcac.org. For further information see contacts on reverse side.

* 1.125% Loan fee for construction loans

CLEAR CREEK COMMUNITY SERVICES DISTRICT

ORDINANCE NO. 2024-04

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CLEAR CREEK COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISTRICT GENERAL MANAGER TO THE SUBMISSION OF A LOAN APPLICATION, THE INCURRING OF AN INDEBTEDNESS, THE EXECUTION OF A LOAN AGREEMENT AND ANY AMENDMENTS THERETO, A PROMISSORY NOTE AND ANY OTHER DOCUMENTS NECESSARY TO SECURE A LOAN FROM RURAL COMMUNITY ASSISTANCE CORPORATION.

WHEREAS, Clear Creek CSD is a special district corporation established under the laws of the State of California and empowered to own property, borrow money and give security for loans.

WHEREAS, Rural Community Assistance Corporation (hereinafter referred to as "RCAC") is authorized to make loans for housing, environmental infrastructure and community facilities for low-income people.; and

WHEREAS, The Clear Creek Community Services District (Clear Creek CSD) wishes to obtain a loan from RCAC for the development of the "Backwash Ponds Project" on the property located at the District's Treatment facility 2555 Page Bar Road, Whiskeytown; and

WHEREAS, Clear Creek CSD has authorizing the District General Manager to sign the funding agreement, amendments, and requests for disbursement on behalf of Clear Creek CSD with the State Water Resources Control Board and FEMA through CalOES, and to carry out other necessary Project-related activities;

WHEREAS, The District has contracted with PACE Engineering to design, build, manage and provide fiscal oversight of the project including the reimbursement requests with the granting agencies; and

NOW, THEREFORE, the BOARD OF THE CLEAR CREEK COMMUNITY SERVICES DISTRICT FINDS and ORDAINS:

1. The District shall submit to RCAC an application for a loan for the project to be developed in the County of Shasta in the State of California;
2. If the loan is approved, the District/Corporation is hereby authorized to incur indebtedness in an amount not to exceed the amount approved by RCAC and to enter into a loan agreement with RCAC for the purposes set forth in the loan application and approved by RCAC. It also may give a promissory note and execute security and other instruments required by RCAC to evidence and secure the indebtedness.;
3. The Corporation is further authorized to request amendments, including increases in the loan amount up to amounts approved by RCAC, and to execute any and all documents required by RCAC to evidence and secure these amendments;
4. The District authorizes the General Manager to execute in the name of the District, the loan application and the loan agreement, promissory note, and security and other

instruments, and any and all documentation for the disbursement of funds required by RCAC to make and secure the loan and any amendments thereto.

5. The District authorizes the General Manager To execute in the name of the Corporation, only that documentation required by RCAC for the disbursement of funds during the term of the loan.
6. The District authorizes the General Manager and Bookkeeper To confirm Corporation bank account information for loan disbursements and payments.

PASSED AND ADOPTED, by the Board of Directors of the Clear Creek Community Services District, this 20th day of March 2024 by the following vote:

Motion:

Second:

Ayes: ____

Noes: ____

Absent: ____

Abstain: ____

Terry Lincoln, Chair of the Board

Attest: _____

Paul Kelley, General Manager
And Secretary to the Board of
Directors of the Clear Creek
Community Services District



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: March 20th 2024
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6d – Agriculture Committee Recommendation to join Family Water Alliance (Discussion/Action)**

Discussion/Action:

6b – Agriculture Committee Recommendation to join Family Water Alliance (Discussion / Action)

Discussion:

The new Agriculture Committee met March 6th and reviewed many items that can help market and facilitate more agricultural activity in the District. More on that in the Committee report.

One recommendation was to have the District make a donation to the Family Water Alliance on behalf of Ag in Happy Valley. This organization helps advocate for ag friendly policies, has been focused on fish screens for agricultural pumps and helps small districts apply for grants that help agricultural operations in water districts.

Attached are some materials from the Organization. Including an email from the CEO – explaining they have helped Districts with grants.

They do not have “memberships” – they have “donation” levels.

The District has a “dues/membership” item in it’s budget. And the levels are reasonable. There are other organizations that could provide more for the District – like Rural CA Water Agencies – that has training for operators and helps rural communities. There may be others that would benefit Agriculture in Happy Valley.

A benefit of the Farm Water Alliance would be for the District representing all Happy Valley agricultural to access the Alliance as well. And the donation could be scaled.

The donations levels range from \$50 to \$2,500 and the District could make an entry level donation – such as \$100 - \$500 based on the boards decision.

Recommendation:

Review, Discussion, Provide input/direction & Approve by Motion a District Donation.

Frequently Asked Questions About Family Water Alliance

FWA Working for You
“A grassroots Voice Committed to Rural Communities”

Who is FWA?

Family Water Alliance is a coalition of people who are concerned about the future of agriculture, private property rights, rural communities, and the balance between man and nature.

What does FWA Do?

FWA educates through newsletters, public meetings, press releases, letters to or elected officials, freeway signs, and local media. In addition, FWA testifies at public hearings, meets with local, state, federal public officials, and other agricultural and resource based groups.

FWA develops coalitions of people, and interests to resolve conflicts and find solutions that are both beneficial to man and nature.

What is the FWA mission?

The mission of Family Water Alliance is to educate the people regarding issues that affect rural communities.

How is FWA funded?

FWA is a 501c(3) non profit educational corporation. FWA is funded by donors who believe in the goals and objectives of Family Water Alliance.

How many people does FWA reach?

[Let's Chat!](#)

[more through our website and pages on social media.](#)

What type of issues does FWA address?

Family Water Alliance addresses numerous issues that directly affect rural agricultural communities, whether is be land use, water rights, private property rights or our economic environment.

Some of our issues are land acquisitions, ecosystem restoration, environmental regulation, the degradation of our flood control system, increased fees, and demands on our water supplies as well as many other issues that threaten the economic viability of agriculture in the Central Valley of California.

How is FWA staffed?

FWA is managed by all volunteer board of directors. A full-time Chief Operations Officer and Chief Financial Officer.

What are FWA's most recent key accomplishments?

- Supported local farmers as they created the Tuscan Groundwater District in Butte County.
- Campaign to stop the abuse of eminent domain by local governments, including Yolo County's abuse of this power to acquire the 17,300 acre Conaway Ranch and its water rights.
- Working to implement changes to the Endangered Species Act that are compatible with property rights, and promote policies that lead to the recovery and delisting of species in a manner that does not burden property owners.
- Installation and monitoring of over 43 fish screens; providing ESA protections to farmers, while simultaneously protecting the fishery resource.
- Testimony to the U.S. Congress and the California State Legislature to promote programs and legislation designed to protect private property and water rights, preserve agriculture, and to promote increased flood protection.

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Colusa, CA 95932
Phone: (530) 458-8726

FWA PROJECTS

- Fish Screen Program in California and Oregon
 - Leading supporter of Sites Reservoir
- Organized Largest Ag Rally in California
 - Healthy Forests Healthy Watersheds Campaign
- Coalition of the Willing - Klamath Basin
- Quarterly Newsletter; Circulation of 5,000 Issues
- Congressional Testimony on ESA
 - Active Social Media Presence
- Analyze the Impact of State and Federal Government Policies on Rural Communities and Families
- Private Property Rights, Water Rights, and Local Control
- Education
- Farmers Feed America Sign Campaign
 - Save California, Build Water Storage Sign Campaign

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PROACTIVE SOLUTIONS

Family Water Alliance develops coalitions of diverse groups and interests to resolve conflicts, and find solutions that are beneficial to agriculture, fisheries and wildlife. Working together with stakeholders, local and state agencies, and environmental interests, leads to balanced policy development.

Realizing that "fish in the river means water on the land," FWA coordinates and manages a fish screen project to assist agricultural water diverters in California and Oregon. The working relationship between FWA, landowners, and federal and state agencies has led to the installation of 45 successful fish screen. Participating farmers are able to enhance the fishery through screening, while simultaneously protecting agricultural diversions from conflicts with the Endangered Species Act.

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Let's Chat!

You Can Help

How to Join Our Grassroots Efforts

Family Water Alliance is a 501(c) 3 non profit corporation that relies solely on community support to continue our efforts to protect rural agricultural communities.

DONATIONS:

Newsletter – \$35

Partner – \$50

Associate – \$100

Patron – \$250

Steward – \$500

Advocate – \$1000

Defender – \$2500

ANNUAL FUNDRAISER DINNER:

This is the only fundraiser Family Water Alliance holds during the year, and the money raised will go to help defray the cost of protecting the future of agriculture, private property rights, and water rights. Your participation is especially important since Family Water Alliance is funded primarily by donations received from community members, landowners, businesses, and individuals such as yourself.

Royal Sponsor – \$2,500 and above

Diamond Sponsors – \$1,000-\$2,499

Platinum Sponsors – \$500-\$999

Golden Ribbon Sponsors – \$250-\$499

Green Ribbon – up to \$249

NEWSLETTER ADVERTISING:

Full Page- \$500

1/2 Page- \$250

[Let's Chat!](#)

You can make a difference. Family Water Alliance is funded entirely through private donations, with the exception of grant monies received through the FWA fish screen program, which are dedicated specifically to continue the fish screen program.

If you would like to subscribe to our quarterly newsletter or make a contribution, you can write to us at:

Family Water Alliance
2963 Davison Ct, Suite A
Colusa, CA 95932
familywateralliance@gmail.com

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MEMO

Date: March 20th 2024
To: Board of Directors
From: General Manager Paul Kelley
Re: 7 – General Manager Report

Report:

A quick activity report, more by the General Manager verbally at the meeting:

Starting the week of February 15, 2024

- The CUSI – new customer database software has completed their conversion. New bills printed and sent March 1st and new system live that day.
 - We found a few glitches, like not all the multiple Base Rate customers were billed for the multiple base rates – mainly the two base rate customers. This has been fixed
 - There were a few bills missing in the new system – vs old – and has been rectified.
 - The online payment portal is working – and the improvements to payment processing/ Credit card handling and the ACH payments are welcome.
- Staff
 - Account clerk Katelyn Lifka – started February 26th and is getting up to speed.
 - Our D3-T3 Operator: Chad Krick resigned and gave a notice he was leaving the end of March.
- The WTP assessment (Train 2,4 and6) was done by staff & Media has been put in next Train this month – and the repairs of Tr6 need some funding and preparation.
- Implemented the District's new retiree medical program:
 - The First month of retiree – HRA and implementation of new MOU has occurred.
- Worked on the three grant projects: -
 - Backwash ponds – Gill Construction is working schedule. Looking like the District will need bridge financing to make this project work because of timing of State reimbursement and the "retention" of 10% till end. Action on this agenda.
 - Emergency Electrical/SCADA – Project in final stages and testing/live end of February.
 - ARPA – Agreement with County Signed, We received the first installment of meter registers and transponders for installation. This has been submitted to County for reimbursement.
 - Prospective grant – EPA Water Infrastructure Resiliency grant – applied for study money to accomplish a "Wildfire and Drought Resiliency Assessment". Still Pending and under review
- New equipment for the District – update – looking at vac-trailer.
 - I received proposals for the primary vac-trailer suppliers. Review end of month
- Continuing to work on the "water loss" project – still gathering leak loss information and tracking
- update on the Fire Hydrant at Igo school – County still assessing and sent a preliminary assessment.
 - Most alternatives infeasible – but looking at a grant to "upgrade" school tank and install pumps and hydrant.
- The District Auditor reports FY 22 completion in weeks and then FY 23 work starts.
- Other/More – Verbal



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MEMO

Date: March 20th 2024
To: Board of Directors
From: Chief Plant Operator: Bill Palmaymesa & Distribution Field Supervisor: Roberto Chacon
General Manager Paul Kelley
Re: 8 – Operation Report

Administration

There were 205 Accounts that are 90+ days delinquent totaling \$45,928.51.
There were 222 Accounts that are 60 Days delinquent totaling \$17,653.69.
There were 400 Accounts that are 30 Days delinquent totaling \$28,796.41.

Delinquency Progress: For the month of February there were no shut-off notices sent out due to the implementation of the new billing software system CUSI. We did have \$422.00 collected from LIHWAP payment assistance program. Now that we have hired our new account clerk we will get back on track on sending out shut off notices to collect delinquent debt.

WTP OPERATIONS - The WTP produced 123.47af of SW; Clear Creek CSD used 85AF of SW in February. 2288AF total SW for WY23/24. Well Water Production- 0 af. (Palmaymesa)

- Staff has been busy with routine maintenance, monitoring and operation of the WTP. There has been rapid swings in turbidity, due to the recent storms. WTP Staff is continuously monitoring these events and making necessary coagulant feed adjustments to prevent over/under feeding chemicals.
- WTP Staff has been performing annual chlorine gas feed equipment maintenance and trainings.
- Train#2 (Filters #3 and #4) have been removed from service for inspection. 170 cubic feet of anthracite coal was added to the filters to improve performance. After a disinfection and testing process, these filters can return to service.
- Train #5(Filter#7) is back online after a inspection and media addition.
- Train#6 (Filter#8) remains offline, and the valves locked out. This is due to the damaged media bed, sand in the underdrain system and leaking control valves. WTP Staff will be developing a plan to address these issues.
- WTP Staff has started a air compressor/receiver replacement project. This consists of replacing both base mounted air compressors, receiver/tank and air line. The equipment being replaced is from 1977 and is still functioning but is showing signs of wear. The 60gallon receiver/tank is corroded on the inside and was the first component replaced. The compressor and motors are next to be replaced and wired in to the system. Replacing the corroded iron air line with stainless steel will be the last part of the project.
- WTP Staff held a meeting at the Horse Camp area of the National Park to address issues with the Muletown Conduit. National Park Service, USBR, CalFire and WTP Staff met to discuss how to access a remote part of the Conduit for maintenance. The project will consist of a CalFire Inmate Crew cutting hundreds of downed/hazard trees and brush, stacking the material to create a 40ft wide path following the USBR easement. A section of the Muletown Conduit is exposed in a hillside and will need to be addressed.

DISTRIBUTION OPERATIONS REPORT - (Chacon) RCh

- The distribution crew has received the first complete order of endpoints; we will be replacing them soon.
- The Fire Hydrant replacement on Hopekay Ln will need to be done in a couple of months or so all the parts have already been ordered and are on hold till we have the ok from Management.
- There was a leak on Hidden Ranch on 2/22/2024 a 3" lateral started leaking this only affected 3 customers, it's been repaired.
- The leak we had on Lassen Av still needs to be paved but we are waiting for it to dry so we don't have the same problems we are having on Flowers Ln and Palm Av where due to complains that we were taking too long to get it paved now they need to be re paved.
- We have a couple of clean ups to do Happy Valley Rd and Lassen Av, we also have a couple of roads that we need to add some road base as soon as the weather allows us to do so.
- There are two paved jobs that still need to be re paved, one is on Flowers Ln and another on Palm Av, Axner knows about it and will repair as soon as the weather dries up.
- All the water samples are negative.



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MEMO

Date: March 20th 2024
To: Board of Directors
From: General Manager – Paul Kelley
Re: **9 – Standing Committee Report**

Report: From members of the Committees listed:

Note:

9.a – Agriculture – **Meeting: March 6th 6pm - Report**

9.b – Finance – Meeting: March 12th: Report

9.c – Planning / Steering –