



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

Board of Directors: Beverly Fickes - Chair,
Terry Lincoln, Vice Chair
Directors – Pam Beaver, Scott McVay, Logan Johnston

General Manager: Paul Kelley

REGULAR MEETING: September 20th 2023 at 6:00PM: District Office Board Room

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. OPEN TIME/PUBLIC COMMENT: Pursuant to Gov. code S54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.

5. CONSENT AGENDA (Action)

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- a. Minutes from Meetings – Special Meeting 6/7/23. Regular meetings: 07/21/23, 8/30/23
- b. Paid Bills: 8/15/23 – 9/14/23
- c. Payroll: 8-17-23, 8-31-23
- d. Activity Report: August 2023

6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

- a. **O.B.** - USBR Account Reconciliation (Discussion)
- b. Appointments to District Committees (Discussion/Action)
- c. Audit Report and Auditor Planning Letter – OPEB GASB 75 – (Discussion)
- d. Customer Protest of Base Rate - (Discussion/Action)
- e. Water Usage & Revenue & Rate Ordinance Review – (Discussion)
- f. Grants Update – (Discussion)

ADA Related Disabilities:

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7. GENERAL MANAGERS REPORT

8. OPERATIONS REPORT

9. STANDING COMMITTEE REPORT –

- a. Agriculture –
- b. Finance – Report on Sept 12th
- c. Planning/Steering –

10. BOARD MEMBER ITEMS

11. CLOSED SESSION ANNOUNCEMENT:

The Board will adjourn to Closed Session to discuss the following item:

- a. **Public Employee, to consider performance evaluation of General Manager pursuant to GC §54957(b)(1),**

12. ADJOURN THE MEETING

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MEMO

Date: September 20th 2023
To: Board of Directors
From: General Manager – Paul Kelley
Re: 5 – Consent Agenda (Action)

Discussion:

5.a – Minutes of The Special Meeting 6/7/23 – Verbatim. (The other full meeting minutes still in progress)

-- The Board changed the minutes type to “action” minutes and keeping audio recording for 7 years.

Minutes – Regular Meeting – July 21st 2023

- Regular Meeting – August 16th 2023, Rescheduled for August 30th 2023

5.b – List of bills paid – from QuickBooks 8/15/23 – 9/14/23

5.c – Payroll since last meeting: 8-17-23, 8-31-23

5.d – Activity report – August 2023

Recommendation:

Review, Discussion and by Motion approve items 5.a through 5.d



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Board of Directors: Beverly Fickes - Chair,
Terry Lincoln, Vice Chair
Directors – Pam Beaver, Irwin Fust, Scott McVay

General Manager: Paul Kelley

SPECIAL MEETING June 7th 2023 at 6:00PM: District Office Board Room

MINUTES

- 1. CALL TO ORDER-** by Chair Fickes
- 2. PLEDGE OF ALLEGIANCE-** led by Director McVay.
- 3. ROLL CALL-** Director Lincoln, Director McVay, Director Beaver, Chair Fickes, General Manager Paul Kelley, Administrative Assistant Kayla Faulks, and Bookkeeper Melissa Tenney. Absent was Director Fust.
- 4. OPEN TIME/PUBLIC COMMENT:** None
- 5. CONSENT – NONE**
- 6. OLD BUSINESS/NEW BUSINESS** (Discussion/Action)
 - a.** Fiscal year 2023-24 Draft Budget (Discussion)
 - i.** General Manager Paul Kelley presented the 2023-24 draft budget that was updated since the last meeting with the Board Member's recommended adjustments and fixes. He let the Board know that the budget to be considered and approved at a publicly published notice meeting that will be a public hearing. He mentioned that the plan is to schedule the public hearing for the June 21st meeting at 6:30pm. General Manager Paul Kelley explained that the payroll expenses were broken out by divisions and departments and an expense item for reserves was added. He added that in the past, the District did not show or track that element of things. He also proposed that with the actual budget spreadsheet itself also attaching some background information on the District and how the budget was put together. He said he planned to provide a draft of that to the board members and have them review and make edits as necessary. General Manager Paul Kelley added that at the next prop 218 process the customer accounts getting charged

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the base rate will need to be visited. Currently there are 2,577 accounts getting charged the base rate and 122 that have meters that are locked who are not being charged the base rate. He explained that just because the customer's meters are locked the expenses and treatment to provide that service did not go away. He mentioned that all accounts should be billed at that base rate regardless of if the meter is locked or not. And added that this is something that will need to be looked at during the next Prop 218 process. General Manager Paul Kelley explained why the \$10.81 fees are broken out separately in the revenue section of the budget. He said that it is because those items are designated revenue. And those items are identified again later in the budget because they are expensed to reserves. He explained that you should always have a little bit more revenue than expenses to put in your fund balance as a projected fund balance. This can be used for mid-year budget adjustments to offset costs for things that are possibly more than anticipated. There was some discussion regarding the WIIN ACT payments and agreement with the Bureau. General Manager Paul Kelley explained that with the current budget the \$1.88 that gets collected from customers payments will be put into a reserve account. He also mentioned that back in March the Board purchased 500af from the McConnell Foundation and wanted to use penalties to help pay for that cost. He suggested that at the end of this fiscal year the District is going to put those penalties into a reserve account to help with the future costs of water that the District may have to buy if we are to go back into a drought. General Manager Paul Kelley stated that in the budget there was a line item named "discretionary fund balance reserve" that would be used to roll over from a previous year or budget. He then moved on to explain the Treatment expenses. He mentioned that PG&E are increasing their rates about 17% so the estimate for utilities is \$75,000. General Manager explained the capital improvement expense item to track expenses supporting the grant funded backwash ponds and electrical SCADA repair that would potentially get reimbursed. He explained that this will be tracked in all divisions as work for these grant funded projects needs to be tracked by division. He explained that he added a payroll tracking item for USAs which stands for Utility Service Alignments. The District gets a lot of requests from PG&E, MGE and other utility companies to mark lines near the area they need to dig. He wanted to make sure that is tracked going forward as it takes a lot of the staff's time lately. He explained that a line item for inventories had been added as well. He explained that previously the inventory was lumped into the repairs and maintenance before and now it will be tracked separately. General Manager Paul Kelley let the Board know that the Distribution Utilities line item needs to stay at \$60,000 because of PG&E's standby costs. Director McVay asked if there was any way we could use our status as a disadvantaged district to get a better rate from them. General Manager Paul Kelley said he was not sure, but he would look into it. He then moved on to the Administrative section of the budget. He explained that utilities were severely underestimated on the previous budget and for the new budget he based it off of the

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actuals that we have been spending over the last 10 months. He also explained the higher estimate for membership expenses. The ACWA JPIA membership was previously underestimated. And for this years budget he wanted to make sure that it was as close as possible. The Auto Liability and Worker's Comp is probably more than \$16,000 of the budgeted amount. He suggested that the District consider joining the California Rural Water Association as they have some great resources. General Manager Paul Kelley explained that in the past the Director elections have not been accounted for and that is something we need to account for in this budget as the District paid \$7,000 previously. He suggested it be in next year's budget. He mentioned he allocated some money to the IT subscriptions and computer maintenance. General Manager Paul Kelley stated that he budgeted a little more for the legal expenses as we will need to work a little more with legal due to the grants. He added that employee benefits are going to be accounted for in this budget. The OPEB reporting is done every odd year so the costs for that is identified in the budget. He mentioned that the District contribution for CalPERS retirement is going up to 7.68% and the employee contributions are going up to 7.75% beginning July 1st. Chair Fickes asked where the uniform services were accounted for in the budget if not in the employee benefits like the boot allowance. Bookkeeper Accountant Melissa Tenney responded saying in safety equipment and gear. General Manager went on to explain that customer accounts in now under the administration section. This captured the envelopes, postage, and printing expenses of the billing process. He explained that under the payroll expenses it is broken out by division. The expensed amounts for payroll is including the estimated 4% COLA increase based on the CPI that the MOU states. He switched back to the customer accounts section to explain that it is pretty clear we have been collecting about 80% of customers' bills amounts each month. So he mentioned that he budgeted for the Account Clerk position to move to full-time to have time to work on getting that collection percentage up to 85-90%. Director Beaver asked for clarification of the General Manager's synopsis as it states that out of the 4 days that would be added a month to the Account Clerk's schedule only 3 would be devoted to delinquent accounts. General Manager Paul Kelley said it was a typo that the Account Clerk would be devoting all 4 days to customer accounts and collections, but it hasn't really been drawn out what days each week will be devoted specifically to delinquent accounts and that is something that will be worked on and discussed should the board approve this. Chair Fickes explained that the Board just needs some assurance that if the position were to go full-time we need to make sure that there is time for the Account Clerk to actually work on the delinquent accounts as it is known for the staff to get busy and then it might not get done. General Manager Paul Kelley stated that the Account Clerk's job description would be updated to ensure that is part of the job duties and time will be allocated for this task. General Manager Paul Kelley then moved on to talk about the designated revenue section and building reserves. He mentioned that the rate rationale that was passed in August of

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2021 stated that 4.1% of the usage rate collected would go into reserves to build the reserves account back up. He suggested that the District start doing so. In the Rate Rationale it also stated that 1.8% of the base rates collected is also supposed to go into an operating reserve. This district has not done that since September of 2021 and he suggested that we start doing that. And something we will need to catch up on. General Manager Paul Kelley said he had found an Emergency USBR Reserve and confirmed that is valid and it is for the conduit. He also mentioned that the Bookkeeper Accountant has found a CD that doesn't show up on any of the charts, but it has \$36,000 for the USBR Emergency Reserve. General Manager Paul Kelley suggested that we take that money and put it in the emergency fund. And lastly he mentioned that the budget had \$7,500 more revenue than expenses and he explained that putting that into a discretionary fund balance that gets carried over to the next year to zero out and balance the budget. General Manager Paul Kelley ended his explanatory summary of the budget and opened it up to the Board for questions and comments.

- ii. Chair Fickes asked Director Lincoln to start with his questions and comments. Director Lincoln mentioned that he would like to see under the capital improvement line items memo that it not say "and other projects" as it seemed like a slush fund. General Manager Paul Kelley stated that the wording could be removed and mentioned that it is highly likely that what is listed under capital improvements is all that is going to get done this year anyways. Director Lincoln also asked that the mention of each department's salaries be removed from the department sections of the General Manager's explanation that will go with the budget because salaries are not identified in those sections of the budget rather there is a separate section of the budget that has the salaries broken out. He said it was just confusing because it seemed like the salaries were accounted for in two spots. General Manager Paul Kelley agreed and said that was a mistake and he would make the edits. Since yes, the salaries were in their own section of the budget and didn't need to be talked about in the divisions. Director Lincoln also suggested that it would be easier to find the justifications in the memo if in the memo it included the account numbers from the budget. Chair Fickes then asked Director McVay if he had anything he had questions or comments about. Director McVay explained that he felt this was a very workable budget and would like to review it quarterly or semiannually to make any adjustments. The only question he had was since the expenses and revenue was zeroing out, was there some way of putting the McConnell's actual that is going to be paid out this fiscal year and removing that from the budget. So, whatever it paid out this fiscal year be expensed out. General Manager Paul Kelley said he would be hesitant to do that until we do a quarterly budget adjustment. Director Beaver asked about the safety and equipment for the Water Treatment Plant whether that included boots and other safety things needed specifically for the Water Treatment Plant. General Manager Paul Kelley stated that there are some specific add-on items that are needed up there. They do have some areas that are

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confined spaces so there are training courses specific to that. Also, masks and other stuff that are supposed to be tested regularly. So that is why there is a specific budget item for this. Director Beaver then asked if the boot allowance and food allowance was in the employee benefits section then why wasn't the uniform service put under employee benefits. She also asked what the uniform service all paid for because the board thought it was only the cleaning of the pants not the rental of pants too. General Manager Paul Kelley answered that he understands the uniform service is an issue for the Board and we are looking into proposals from other companies to see if we can get a better price and service. He also clarified that the cleaning of the pants is also the supply of the pants as well. General Manager Paul Kelley stated that he would work with the Bookkeeper Accountant to break out the uniform service from safety and equipment. Director Beaver then asked about the building and maintenance section and what makes up that expense item. General Manager Paul Kelley answered that it was the exterminator, bay alarm, and waste management. He also mentioned that we had to get the septic tank for the office pumped so that expense was also categorized in that expense line. There is potential to do some other grounds maintenance such as sealing the cracks in the driveway, and clean up of the trees and bushes. Chair Fickes wanted to clarify some of her comments and questions. She mentioned that the payroll was all based on step 4 wages, even though not all employees are at that step. She also mentioned that the water sales decreased from \$650,000 to \$408,000 due to the drop in the usage rate by \$0.20. General Manager Paul Kelley mentioned that by dropping the usage rate it will be charging our customers more accurately. Chair Fickes then mentioned that she felt insurance for the District Vehicles and Buildings were high. Director Beaver asked if anything was found showing that the dump truck was paid for. Bookkeeper Accountant Melissa stated that she did not find anything in the books for the amount of \$78,000 as Sandy Winters had mentioned at the previous meeting. Chair Fickes then opened the time up to the public for questions or comments. Community Member Kaitlyn Patrick asked if there was the possibility to include an appendix with explanation of what is categorized in each account. She gave an example of the grounds maintenance section. General Manager Paul Kelley said that the plan is to have a background summary that explains the budget and what those accounts are made up of. Chair Fickes then closes out this item on the agenda stating it was just a discussion item and the final draft of the budget will be brought to the board for approval during a public hearing at the next meeting.

b. Ordinance 2023-08 – Water Usage Rates Ordinance (Discussion/Action)

- i. General Manager Paul Kelley explained that now that we have a little more accurate estimate of the cost particularly the utilities and O&M costs, the irrigation usage rate dropped to \$0.51 per HCF and domestic water usage rate dropped to \$0.52 per HCF.

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He said that when the rates were approved in March they thought they were still at a stage 2, but since the Bureau bumped the allocations up they were able to get a better analysis of the costs and rates so he strongly urged the Board to approve the new rates. He mentioned that the District's council advised that the rates go into effect 30-days from the approval date. Chair Fickes said she had an argument to that and asked if we were not in compliance with the current rates then why couldn't the changes be effective now because essentially the customers are currently being overcharged. General Manager Paul Kelley said he didn't think we were in violation of anything currently as the current rates were approved during the prop 218 because they passed an ordinance approving those rates. He added that if the Board approves the new rates and directed him to implement them immediately, then he would do so. Community Member Dennis Posehn commented that if the new rates couldn't be implemented immediately then they should put the extra money should be put away and back into infrastructure. Chair Fickes asked to do the calculation to see what that amount would be should they have to wait the 30-days to implement the new rates. Director McVay said it would be a total of \$15,000. Director Lincoln commented that he could see if we were raising the rates we would have to give 30-day notice, but if we are reducing then why couldn't it be implemented right away. General Manager Paul Kelley stated that we are currently operating under a previously approved ordinance that has a rate that is legit and legal. He added that if approved then he would implement it whenever the board tells him to.

Director Lincoln made a motion to approve the ordinance with the new rates that will go into effect at the time of the vote. Director Beaver 2nd the motion. Motion carried with a 4-0 vote.

7. ADJOURN THE MEETING- 7:46 PM

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General Manager: Paul Kelley

REGULAR MEETING: July 19th 2023 at 6:00PM: District Office Board Room

MINUTES

- 1. CALL TO ORDER** – Chair Fickes called the meeting to order at 6:00 pm
- 2. PLEDGE OF ALLEGIANCE** – Pledge was led by Director Beaver
- 3. ROLL CALL** – Chair Fickes called the Roll:

Present: Chair Fickes, Vice-Chair Lincoln, Directors Beaver and McVay

Staff: General Manager Paul Kelley, Administrative Assistant Kayla Faulks

Members of Public – Jackie Longcrier, Sandy Winters, Steve Allen the UPEC Representative

- 4. OPEN TIME/PUBLIC COMMENT:**

Speaker: Sandy Winters – Reminding all about Firewise and Meeting every 4th Thursday

Steve Allan – UPEC President, Rep for Employee union – Read letter to board into the record
(attached)

- 5. CONSENT AGENDA (Action)**

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- a. Minutes from Regular Meeting: 4-19-23, 5-17-23
- b. Paid Bills: 6/12/23 – 7/14/23
- c. Payroll: 6-22-23, 7-6-23
- d. ~~Activity Reports: June 2023~~ Held for next meeting

Board Discussed, asked questions and mentioned the documents presented as back up to some of the expenses.
Suggested edits to minutes taken.

Motion to approve Consent as amended (minutes) – McVay, 2nd – Beaver
Passed unanimously (4-0)

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6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

a. **O.B. - USBR Account Reconciliation (Discussion)**

GM Kelley provided update from memo – nothing more to report

b. **Shasta County Grand Jury Report on CCCSD Response Letter (Discussion/Action)**

GM Kelley reviewed the Memo, Board provided comments,

Public Comment: Emily Rankin made a comment

Motion to Approve Letter, Authorize Chair Signature and submit to grand jury: McVay, 2nd: Lincoln.

Passed Unanimously (4-0)

c. **Accept Director Irwin Fust Resignation, Public Notice of Vacancy and Open applications for Vacant Directors seat.**

GM Kelley reviewed the Memo

The Board provided comments, and suggested the materials be posted on bulletins and on website.

Public Comment: Sandy Winters – Director Fust was a good member of the board and worked hard as board member and for the community.

Motion to accept resignation, post the public notice and open applications: Beaver, 2nd: McVay

Passed Unanimously (4-0)

d. **New Customer Billing Software agreement - CUSI (Discussion/Action)**

GM Kelley reviewed the Memo, Admin Assistant Faulks provided more information and reviewed the memo.

Board asked questions and made comments.

Public Comment: Emily Rankin commented on this item.

Motion to authorize GM Signature on the Software sales agreement: McVay, 2nd: Beaver

Passed Unanimously (4-0)

e. **Committee Assignments – (Discussion/Action)**

GM Kelley reviewed the memo and advised new committee assignments with a vacancy on the board.

The board could appoint a member to fill vacancies on the standing committees.

Board discussed, and suggested that Director Beaver take the vacant position on the planning and steering committee. Keep other vacancies open till new director.

Public Comment: none

Motion to approve Director Beaver on Planning and Steering Committee: Lincoln, 2nd: McVay

Passed Unanimously (4-0)

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f. **Administrative Policy – (Discussion/Action)**

GM Kelley reviewed the memo, that described some items that need board direction.

Board discussed and provided direction on the items listed:

- *Draft language to include community members on standing committees*
- *Draft language for ad-hoc committees – now that Personnel doesn't need to be a standing committee, but could be created/named as needed*
- *Have special meetings of committees as needed or requested by committee*
- *Minutes – Do action minutes, and keep recordings for 7 years.*
- *Work on an updated procurement policy, separate from admin, but at some point as the “District Policy” manual*

Public Comment: Emily Rankin – Volunteer working on the policies asked questions and made comments to help get a clear picture of what is needed.

Kaitlyn Patrick : Liked idea of having community on committees.

Action: Board – Provided direction for the Administrative policy to be brought back for board consideration.

g. **LAFCO Special District Member Vacancy and Nomination – (Discussion/Action)**

GM Kelley referred to the memo that with Director Fust's resignation, it also created a vacancy on LAFCO. LAFCO is calling for Nominations, due end of August.

The Board reviewed and made comments.

Public Comment: None

No – Action

7. GENERAL MANAGERS REPORT

GM Kelley referred to the written report in packet.

And mentioned that the District has signed an agreement with Cintas to replace Aramark, and is proceeding with Paychex for payroll processing. He also updated the Board on information in the memo related to the three primary grant projects – including that the first reimbursement has been submitted to the state on the backwash ponds project.

Public Comment: none

8. OPERATIONS REPORT

GM Kelley referred to the memo.

Emphasis on the Delinquent accounts and the work done by Account Clerk starting to pursue delinquent accounts – with thousands brought in.

Emphasis on Admin Assistant Faulks work to get LIWHAP working with the District and multiple accounts that have payment assistance needs.

Board made comments and asked questions.

Public Comment: none

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9. STANDING COMMITTEE REPORT –

- a. Finance- *no items to report on.*
- b. Personnel
- c. Agriculture – *GM Kelley – noted that a meeting scheduled July 26th at 5pm*
- d. Planning/Steering – *GM Kelley noted more policy's ready and a special meeting to be scheduled.*

10. BOARD MEMBER ITEMS

McVay reported that we did get some EAGSA funding in round 1. Lincoln commented that the procurement policy is outdated and needed a whole new one

11. CLOSED SESSION ANNOUNCEMENT: - None This Meeting

12. ADJOURN THE MEETING – *Chair Fickes Adjourned the meeting at 8:19PM*

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General Manager: Paul Kelley

SPECIAL MEETING: August 30th 2023 at 6:00PM: District Office Board Room
(August 16th 2023 Regular Meeting Canceled)

MINUTES

1. CALL TO ORDER – *by Chair Fickes at 6:00 PM*

2. PLEDGE OF ALLEGIANCE – *Led by Chair Fickes*

3. ROLL CALL – *Chair Fickes called the roll:*

Present: Chair Fickes, Director's McVay and Beaver. Vice-Chair Lincoln – Absent

Staff: GM Kelley, Bookkeeper Tenney

Public: 8 Members

4. OPEN TIME/PUBLIC COMMENT:

Sandy Winters – No Firewatch meeting in September, Farmers Market in Igo

5. CONSENT AGENDA (Action)

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- a. Minutes from Meetings – June and July – In progress
- b. Paid Bills: 7/15/23 – 8/14/23
- c. Payroll: 7-20-23, 8-3-23
- d. Activity Reports: July 2023

GM Kelley reviewed the items on the Consent – including the attached Bureau water charge sheet. Explaining how the invoice pays for scheduled water a month from the date of invoice, records the past months actual (taking a credit or paying depending on the difference between scheduled and actual), and pays the actual previous month amounts for restoration charge and trinity PUD.

The Board asked a few questions about bills paid and the activity report for July.

Motion: To approve the Consent calendar – Director Beaver. 2nd: McVay

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Vote: 3-0-1

6. OLD BUSINESS/NEW BUSINESS (Discussion/Action)

a. **O.B. - USBR Account Reconciliation (Discussion)**

GM Kelley reported on this item, nothing new to report except that that Bureau had just sent the FY 24 (effective October) CVP Restoration charge change – an increase by 8%

b. **Review Applications for vacant Director position / Appoint Director (Discussion/Action)**

The Board invited the Candidates to speak and then take questions from the Board.

First: Chuck Dethero. Introduced himself, discussed his history in the District and current work.

Board members asked questions and had a discussion with the Candidate.

Second: Logan Johnston – Introduced himself, discussed history in district, education background and current work for Trinity Mills. Introduced his wife to the audience.

Board members asked questions and had a discussion with the Candidate.

The Board then had a discussion on the Candidates.

Motion to Appoint Logan Johnston – Director Beaver. 2nd – McVay

Passed: 3-0-1

The Board took a break and Chair Fickes administered the Oath of office to Logan Johnston.

Signed the Affidavit and Logan took a seat on the Dias.

c. **LAFCO Special District Member Vacancy and Nomination – (Discussion/Action)**

GM Kelley reminded the board this was on their July agenda; the process is laid out on this document, and this was an opportunity for a district board member to ask the board to nominate them for a seat on LAFCO. No board member was interested at this point in the LAFCO seat and will wait for the election process to play out.

d. **Policies for Adoption – By Ordinance / Motion (Discussion/Action)**

GM Kelley introduced the item – all these items have been reviewed by the board at the Special meeting August 9th and these needed ordinances to approve and each ordinance has a supersede of previous ordinances as well future policy revisions can be done by board without an ordinance.

i. **Board of Directors Compensation & Expense Reimbursement Policy – ORD 2023-10**

Chair Fickes pointed out a few edits and typos – fixed.

Motion to approve with edits and approve ORD 2023-10: Director Beaver, 2nd:

McVay. Passed 3 ayes, one absent, one Abstain: Johnston (3-0-1-1)

ii. **Employee Travel Guidelines and Reimbursement Policy ORD 2023-11**

Motion to approve Policy and approve ORD 2023-11: Director McVay, 2nd: Beaver. Passed 3 ayes, one absent, one Abstain: Johnston (3-0-1-1)

iii. **Surplus Property Disposal Policy ORD 2023-12**

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Motion to approve Policy and approve ORD 2023-12: Director Beaver, 2nd: McVay. Passed 3 ayes, one absent, one Abstain: Johnston (3-0-1-1)

- iv. Trespassers on CCCSD Property Policy Ord 2023-13

Motion to approve Policy and approve ORD 2023-13: Director McVay, 2nd: Beaver. Passed 3 ayes, one absent, one Abstain: Johnston (3-0-1-1)

- v. Delinquencies & Service Disconnection (shut off) policy Ord 2023-14

Motion to approve Policy and approve ORD 2023-14: Director Beaver, 2nd: McVay. Passed 3 ayes, one absent, one Abstain: Johnston (3-0-1-1)

- vi. Will Serve Letter Policy – by Motion

Motion to approve The Will Serve Letter Policy: Director McVay, 2nd: Beaver. Passed 3 ayes, one absent, one Abstain: Johnston (3-0-1-1)

- e. Fiscal Year 2023 Activity (P&L Actuals) Report vs Budget (Discussion)

GM Kelley introduced the item and reviewed the particulars pointing out some of the items and changes from the old Budget approved in August of 2022 for FY23.

Directors asked questions – Bookkeeper Tenney and GM Kelley answered the questions.

Discussion about impacts on reserves and future year.

GM Kelley mentioned this is for information and will help prep for quarterly reports and budget adjustment meetings. And that there will be a finance committee meeting on September 12th.

- f. Signer on Accounts/Check Signer (Discussion/Action)

Discussion of the need for an additional account and check signer.

Motion for Director Pam Beaver to be account and check signer: by Chair Fickes, 2nd: Director McVay.

Vote – 4-0-1 (Fickes, Mcvay, Beaver, Johnston,) Absent: Lincoln

7. GENERAL MANAGERS REPORT

GM Kelley discussed some items in the written report. Highlighted the Grant projects and the financing of those projects (cash flow and reimbursements). Also highlighted that USBR sent a letter regarding updated Restoration charge.

Directors asked questions and mentioned needs for CIP, Solar and other improvements for the District.

8. OPERATIONS REPORT

GM Kelley reviewed the written report.

Read the number of delinquent accounts from last month to contrast the numbers reduced in this report.

Mentioned the hard work by all office staff and in particular Shannan Perry – now full time – focused on Delinquent notices and shut offs.

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

“This District is an Equal Opportunity Provider”

Reported the great news about full time person paying off – the recent shut off / delinquent notice process brought in over \$100,000 to the District. Approximately \$70,000 of that from individual customers and approximately \$30,000 for LIHWAP!!

The partnership to help those who are in need has been very successful and satisfying.

9. STANDING COMMITTEE REPORT –

- a. Finance – *Announced that a meeting to be held 9/12/23.*
- b. Agriculture – *Report on 7/26/23 Meeting – Director McVay mentioned the discussion of a supplemental water program.*
- c. Planning/Steering – *Special Board meeting as committee on 8/9/23 - This would be committee to work on future CIP*

10. BOARD MEMBER ITEMS – None

Public members: Sandy Winters comment and Charles ??? – Comment

11. CLOSED SESSION ANNOUNCEMENT: - None This Meeting

12. ADJOURN THE MEETING – Meeting adjourned at 8:40pm

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

“This District is an Equal Opportunity Provider”

4:54 PM

09/11/23

Accrual Basis

Clear Creek Community Services District

Custom Transaction Detail Report

August 15 through September 14, 2023

Date	Num	Name	Memo	Amount	Balance
Aug 15 - Sep 14, 23					
08/16/2023	31313	Ability Answering & Pagin...	05-1-8495	-368.70	-368.70
08/16/2023	31314	Ace Hardware - Acct # 21...	2186	-10.38	-379.08
08/16/2023	31315	Apex Automotive, Inc.	VOID: Unit 10 - transmission mount repair/ paid by credit card	0.00	-379.08
08/16/2023	31316	Aramark	110003939	-215.92	-595.00
08/16/2023	31317	Axner Excavating, Inc.	6920038	-999.57	-1,594.57
08/16/2023	31318	Beverly Fickes	August Board Meeting	-25.00	-1,619.57
08/16/2023	31319	CED (Consolidated Electr...	KP-11984	-107.14	-1,726.71
08/16/2023	31320	Com-Pair Services	10117	-400.00	-2,126.71
08/16/2023	31321	Ferguson Waterworks	409921	-386.80	-2,513.51
08/16/2023	31322	I-5 Rentals Inc	175	-1,783.94	-4,297.45
08/16/2023	31323	McConnell Foundation		-25,000.00	-29,297.45
08/16/2023	31324	Pace Analytical Services ...	20-100128	-347.11	-29,644.56
08/16/2023	31325	Pace Engineering	Grant D2118158 - Well improv/Scada	-13,150.00	-42,794.56
08/16/2023	31326	Patricia A Beaver	August Board Meeting	-25.00	-42,819.56
08/16/2023	31327	Scott McVay	August Board Meeting	-25.00	-42,844.56
08/16/2023	31328	Seth Allison	Happy Valley Rd Repair meal	-50.68	-42,895.24
08/16/2023	31329	Thatcher Company of Cal...	3001810	-6,212.46	-49,107.70
08/16/2023	31330	Underground Service Ale...	133391	-2,607.47	-51,715.17
08/16/2023	31331	US Bank Equipment Fina...	1453267	-346.81	-52,061.98
08/16/2023	31332	USBR - WIIN Act & Water	WIIN Act Repayment August 2023	-50,000.00	-102,061.98
08/16/2023	31333	Valley Pacific	C850335	-1,341.80	-103,403.78
08/16/2023	31334	Verizon	242343122-00001	-51.89	-103,455.67
08/16/2023	31335	Westside Aggregate	187	-2,435.04	-105,890.71
08/18/2023	31336	SWRCB - DW Operator ...		-65.00	-105,955.71
08/29/2023	Ach 2704	Employment Developme...	932-0192-9	-63.99	-106,019.70
08/30/2023	Ach 1104	Guardian	Group Id 00 527706	-1,866.45	-107,886.15
08/31/2023	ach 7755	RCAC-Loan Fund (Dump...	VOID: 6332-CCCSO-01 / Rejected by RCAC receiving bank. Sending c...	0.00	-107,886.15
09/01/2023	ACH	UNUM Life Insurance of ...		-1,616.73	-109,502.88
09/01/2023	Ach 7738	Rick Cascarina	Sept health Reimb	-230.07	-109,732.95
09/01/2023	Ach 7739	Roger Schreiber	Sept health Reimb - by ACH	-137.84	-109,870.79
09/07/2023	31337	ACWA/JPIA	C020	-1,105.00	-110,975.79
09/07/2023	31338	Agile Occupational Medic...	Respritory physical - safety	-555.00	-111,530.79
09/07/2023	31339	Apex Automotive, Inc.	Dist - unit 1	-931.53	-112,462.32
09/07/2023	31340	Aveva Select CA	CLEAR1	-3,645.00	-116,107.32
09/07/2023	31341	Bay Alarm Company	1201366	-158.32	-116,265.64
09/07/2023	31342	Beverly Fickes		-100.00	-116,365.64
09/07/2023	31343	Brown Plumbing	septic pump replacement	-4,382.86	-120,748.50
09/07/2023	31344	Com-Pair Services	10117	-80.00	-120,828.50
09/07/2023	31345	Computer Logistics Corp		-4,481.02	-125,309.52
09/07/2023	31346	Fasteners Inc	373	-3.20	-125,312.72
09/07/2023	31347	Ferguson Waterworks	409921	-4,160.13	-129,472.85
09/07/2023	31348	Foothill Fire Protection, Inc.	extinguisher for backhoe replacement	-53.63	-129,526.48
09/07/2023	31349	Gully Diesel Repair	backhoe repair	-140.00	-129,666.48
09/07/2023	31350	Harvest Printing Company	customer billing	-2,724.79	-132,391.27
09/07/2023	31351	Pace Analytical Services ...	20-100128	-347.12	-132,738.39
09/07/2023	31352	Pace Engineering		-50,085.75	-182,824.14
09/07/2023	31353	Patricia A Beaver		-100.00	-182,924.14
09/07/2023	31354	Peerless Building Mainte...	floor strip and wax	-925.00	-183,849.14

4:54 PM

09/11/23

Accrual Basis

Clear Creek Community Services District

Custom Transaction Detail Report

August 15 through September 14, 2023

Date	Num	Name	Memo	Amount	Balance
09/07/2023	31355	Professional Exterminato...	17387	-65.00	-183,914.14
09/07/2023	31356	Quadiant Finance USA - ...	7900 0440 8060 6274	-195.00	-184,109.14
09/07/2023	31357	RCAC-Loan Fund (Dump...	6332-CCCSD-01	-1,696.07	-185,805.21
09/07/2023	31358	Regional Government Se...		-3,819.75	-189,624.96
09/07/2023	31359	Rossie Electrical Controls...	400	-875.00	-190,499.96
09/07/2023	31360	Scott McVay		-100.00	-190,599.96
09/07/2023	31361	Shannan Perry		-65.50	-190,665.46
09/07/2023	31362	Shasta County - Air Quality		-20.00	-190,685.46
09/07/2023	31363	Sunbelt Rentals, Inc.	948758	-797.64	-191,483.10
09/07/2023	31364	TDS	530-357-2121	-315.82	-191,798.92
09/07/2023	31365	United Public Employees ...		-396.00	-192,194.92
09/07/2023	31366	Valley Pacific	C850335	-1,750.14	-193,945.06
09/08/2023	31367	Reese, Smalley, Wisema...	CLECR019335	-75.00	-194,020.06
09/08/2023	Ach 4561	Pacific Gas & Electric	WTP	-3,358.11	-197,378.17
09/08/2023	Ach 8371	Pacific Gas & Electric	Clear Creek/Happy Valley	-67.35	-197,445.52
09/08/2023	Ach 9051	Pacific Gas & Electric	WTP - Pond	-688.09	-198,133.61
09/08/2023	Ach 9691	Pacific Gas & Electric	cloverdale/N. Booster	-210.18	-198,343.79
09/08/2023	Ach 0211	Pacific Gas & Electric	office outdoor lights	-20.44	-198,364.23
09/08/2023	Ach 9720	Waste Management	3-99477-15008	-192.20	-198,556.43
09/08/2023	Ach 6k70	AT&T		-2,033.23	-200,589.66
09/08/2023	Ach 6LHW	AT&T		-1,031.72	-201,621.38
09/08/2023	Ach 4297	First National Bank of O...	4418226482992665	-3,451.21	-205,072.59
Aug 15 - Sep 14, 23				-205,072.59	-205,072.59



U.S. BANK EQUIPMENT FINANCE
PO BOX 790448
ST LOUIS, MO 63179-0448



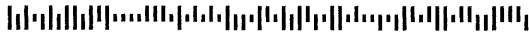
INVOICE NUMBER 507949451

DUE DATE

08/30/2023

TOTAL DUE

\$346.81



000000864 01 SP 0.630 106481803678893 P
ACCOUNTS PAYABLE
CLEAR CREEK COMMUNITY SERVICE DISTRICT
5880 OAK ST
ANDERSON, CA 96007-9216

PLEASE REFERENCE INVOICE # ON YOUR CHECK

PLEASE RETURN THIS PORTION WITH REMITTANCE PAYABLE TO:

POSTED



U.S. BANK EQUIPMENT FINANCE
PO BOX 790448
ST LOUIS, MO 63179-0448

GM Approval

BK Initials

Job/PO #

Amt to Pay \$

GL & Dept

790448 507949451 000034681



U.S. BANK EQUIPMENT FINANCE
PO BOX 790448
ST LOUIS, MO 63179-0448
800-328-5371
EFCUSTOMERSUPPORT@USBANK.COM

DATE OF INVOICE 08/06/2023

INVOICE NUMBER 507949451

Customer Credit Account Number 1453267

DUE DATE

08/30/2023

TOTAL DUE

\$346.81

PAGE 1 OF 1

FOR ADDRESS CORRECTIONS AND INVOICE INQUIRIES, PLEASE CONTACT US AT 800-328-5371

MESSAGES

SAVE TIME : CHAT WITH A REPRESENTATIVE AND MAKE QUICK AND EASY ONLINE PAYMENTS BY VISITING
WWW.USBANK.COM/ACCOUNTABILITIES

CONTRACT NUMBER	DATE	DESCRIPTION	AMOUNT
GRP POOL 136083 POOL 3 BW	07/30/2023 - 08/30/2023	CONTRACT PAYMENT SALES AND USE TAX CLEAR CREEK COMMUNITY SERVICE DISTRICT 5880 OAK ST ANDERSON, CA 96007-9216	282.70 20.49
500-0628608-000		RICOH IMC4500 COPIER SERIAL NUMBER 3120RA01102	
POOL 4 COLOR		CLEAR CREEK COMMUNITY SERVICE DISTRICT 5880 OAK ST ANDERSON, CA 96007-9216	
500-0628608-000	08/30/2023	RICOH IMC4500 COPIERS-CPC SERIAL NUMBER 3120RA01102C PROP DAMAGE SURCHARGE	43.62

A LATE CHARGE WILL BE ASSESSED IF PAYMENT IS NOT RECEIVED BY DUE DATE.

RECEIVED AUG 09 2023

State of California

Invoice

**OFFICE OF ENERGY
INFRASTRUCTURE SAFETY
California Underground Facilities
Safe Excavation Board**



Date	Invoice #
7/24/2023	23USB133391

Bill To CLEAR CRK.COMM.SVCS.DIST. ATTN: VALENE DAY 5880 OAK ST. ANDERSON, CA 96007
All questions regarding this invoice should be directed to fee.dig@energysafety.ca.gov. If you have a question regarding how to make a payment, please contact Bethany Dillon at bethany.dillon@usan.org.

GM Approval

BK Initials

Job/PO # State Reg FeesAmt to Pay \$ 2607.47GL & Dept 50405-10040410-200

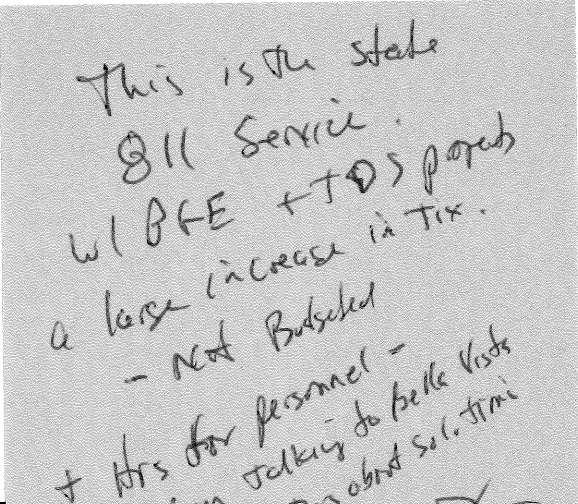
P.O. No.

Customer Number

133391

Terms

NET 30

Description	No. of Tickets	Amount
California State Fee for Regulatory Costs (Billing Year: July 1, 2023 to June 30, 2024) 	4,219	2,607.47

Total

\$2,607.47

Please make your check payable to:
Underground Service Alert of Northern
California and Nevada
PO Box 5040
San Jose, CA 95150

As required by California Code of Regulations 19 CCR § 4010(c)(2), a 5% late fee will be assessed on payments received after 90 days.

Annual budget = \$5,000,000
 CA tickets for Jan-Dec 2022 = 8,090,214
 Billable tickets include: NEW

GM Approval BK Initials Job/PO # Water Purchase Sept 2023Amt to Pay \$ <2499.40>GL & Dept 29010 -100

RECEIVED SEP 07 2023

Bureau of Reclamation Confidential

1 of 1

Bureau of Reclamation Payment Recap

Credit to be used next month.

Contractor Name: **Clear Creek Community SD**

Date Payment Received:

Contract Number: **14-06-200-489-A-P**

Date Payment Due:

Payment Amount: **-\$2,499.40**

Preparers Name Paul Kelley/Melissa Tenney

DAR Number: **For Bureau**

Check Number:

Date Prepared: **September 1 2023**

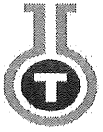
Check Date:

	Period Paid For	Acre/Feet	Rate (A/F)	Total
Contract Payments				
Irrigation (RSC 541-N-01)	October - Schedule	145	\$39.73	\$5,760.85
Irrigation (RSC 541-N-01)	August Actual = 103 (- 290 Sched)	-187	\$39.73	-\$7,429.51
Contract Payments				
M&I (RSC 542-N-01)	October - Schedule	90	\$33.13	\$2,981.70
M&I (RSC 542-N-01)	August Actual = 85 (- 300 Sched)	-215	\$33.13	-\$7,122.95
RRA Payments - Class 1				
O&M (RSC 541-N-01)				
Full Cost - 202(3)				
Full Cost - 205(a)(3)				
RRA Payments - Class 2				
O&M				
Full Cost - 202(3)				
Full Cost - 205(a)(3)				
Voluntary Payments				
Irrigation				
Irrigation (Lump Sum)				
M&I (Lump Sum)				
Restoration Fund Payments				
For Irrigation	August Actual	103	\$12.02	\$1,238.06
For M & I	August Actual	85	\$24.05	\$2,044.25
For M & I				
Trinity PUD:				
M&I	August Actual	85	\$0.15	\$12.75
For Irrigation	August Actual	103	\$0.15	\$15.45
Total Payments Remitted				-\$2,499.40

Mail to: Bureau of Reclamation
 DOI - BOR - Region: Mid Pacific
 P. O. Box 6200-24
 Portland, OR 97228-6200

Copy to: Bureau of Reclamation
 Northern California Area Office
 Attention: NC-440
 P.O. Box 988
 Willows, CA 95988

RECEIVED AUG 11 2023



Thatcher Company of California, Inc.
 8625 Unsworth Ave
 Sacramento CA 95828
 United States
 916-389-2517

CREDIT NOTE

Invoice Number	Delivery Date	Due Date
2023250903450	Aug 11, 2023	Sep 11, 2023
Orig invoice no	Credit	
	USD -2,000.00	

Payer	
C1524 Clear Creek Community Services Dist	
Invoice Address	
Clear Creek Community Services Dist 5880 Oak St Anderson CA 96007-9216 United States	
Payment Terms	Discount Terms
Net 30 days from Shipment Date	
Delivery Number (BOL)	Requested Delivery Date
176081	
Delivery Terms	Delivery Method
FOB Destination, Freight Prepaid	Road transport

Customer	
C1524 Clear Creek Community Services Dist	
Delivery Address	
Clear Creek Community Services Dist 5880 Oak St Anderson CA 96007-9216 United States	
Customer Contact	Thatcher CSR
OC#3000095463	Denise Sonneberger
Customer Order Number	Order Date
8500011889 / 4000015175	Aug 11, 2023
Customer PO Number	Account Manager
	Michael Walker

Item Number	Name	Invoice Quantity	Order U/M	Sales Price Qty	Sales price	Sales Price U/M	Amount
P1309	Cylinder - Tonner	-2	EA		\$0.0000		\$0.00
	RETCYL Package Deposit Return - CYL			Charge per Quantity \$1000.00			\$-2000.00

GM Approval [Signature]
 BK Initials [Signature]
 Job/PO # Cylinder Return
 Amt to Pay \$ 2000.00
 GL & Dept 41305-300

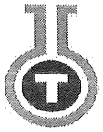


Items Total	USD	\$0.00
Charges Total	USD	\$-2,000.00
Order Total	USD	\$-2,000.00

Sales Tax	USD	\$0.00
Invoice Total	USD	\$-2,000.00
Credit	USD	\$-2,000.00

Lockbox Remittance Address:
 LB 1106
 Thatcher Company of California, Inc.
 PO Box 35146
 Seattle, WA 98124-5146

RECEIVED AUG 14 2023



Thatcher Company of California, Inc.
 8625 Unsworth Ave
 Sacramento CA 95828
 United States
 916-389-2517

INVOICE

Invoice Number	Delivery Date	Due Date
2023250111447	Aug 8, 2023	Sep 7, 2023
To pay		
USD 8,212.46		

Payer	
C1524 Clear Creek Community Services Dist	
Invoice Address	
Clear Creek Community Services Dist 5880 Oak St Anderson CA 96007-9216 United States	
Payment Terms	Discount Terms
Net 30 days from Shipment Date	
Delivery Number (BOL)	Requested Delivery Date
172644	Aug 10, 2023
Delivery Terms	Delivery Method
FOB Origin, Freight PPD & ADD Call 30 minutes before	Road transport

Customer	
C1524 Clear Creek Community Services Dist	
Delivery Address	
Clear Creek Community Services Dist Page Bar Rd Below Whiskey Tn Dam Whiskeytown CA 96095 United States	
Customer Contact	Thatcher CSR
Roger Schreiber	Brittnee Wilson
Customer Order Number	Order Date
3000095463	Jul 31, 2023
Customer PO Number	Account Manager
VERBAL	Michael Walker

POSTED

Item Number	Name	Invoice Quantity	Order U/M	Sales Price Qty	Sales price	Sales Price U/M	Amount
1336304	Chlorine - Western Valve - 2000 # CYL - Poison Gas	2.00	CYL	2	\$2580.0000	CYL	\$5,160.00
	Lot number 2308081147	2	CYL				
	DEPCYL Package deposit - CYL				Charge per Quantity \$1000.00		\$2000.00
	MILL CA Mill assessment - 2.1%				Charge per Quantity \$0.00		\$108.36
FRT001	Freight Charge						\$500.00
FRTFSC	FSC Charge						\$70.00

GM Approval [Signature]
 BK Initials [Signature]
 Job/PO # Chlorine - WTP
 Amt to Pay \$ 8212.46
 GL & Dept 41305-300

Items Total	USD	\$5,160.00
Charges Total	USD	\$2,678.36
Order Total	USD	\$7,838.36

Sales Tax	USD	\$374.10
Invoice Total	USD	\$8,212.46
To pay	USD	\$8,212.46

Lockbox Remittance Address:
 LB 1106
 Thatcher Company of California, Inc.
 PO Box 35146
 Seattle, WA 98124-5146

PAYCHEX

CHECK REGISTER

0085 1910-7980 Clear Creek Community Services District

COMPANY BANK ACCOUNT			NAME	ID	CHECK DATE	CHECK NUMBER	DIRECT DEPOSIT AMOUNT	NEGOTIABLE CHECK AMOUNT
TRI COUNTIES BANK Acct # xxxxxx719 R & T 121135045								

PAYCHEX

CHECK REGISTER

0085 1910-7980 Clear Creek Community Services District

COMPANY BANK ACCOUNT	NAME	ID	CHECK DATE	CHECK NUMBER	DIRECT DEPOSIT AMOUNT	NEGOTIABLE CHECK AMOUNT
TRI COUNTIES BANK Acct # xxxxxx719 R & T 121135045		10010	09/07/23	10022	4,002.09	
		11020	09/07/23	10023	1,857.55	
		11040	09/07/23	10024	1,178.97	
		11010	09/07/23	10025	1,694.77	
		20050	09/07/23	10026	2,634.54	
		20010	09/07/23	10027	2,151.28	
		20040	09/07/23	10028	1,447.74	
		20060	09/07/23	10029	1,372.73	
		20030	09/07/23	10030	1,920.71	
		30040	09/07/23	10031	2,048.22	
		30010	09/07/23	10032	3,506.89	
		BANK ACCOUNT TOTAL 11 Transaction(s)			23,815.49	0.00
	COMPANY TOTAL 11 Transaction(s)			23,815.49	0.00	

2:10 PM

09/15/23

Accrual Basis

Clear Creek Community Services District

Profit & Loss

August 2023

	Aug 23
Ordinary Income/Expense	
Income	
11000 · Revenue - Customer Accts	
11005 · Base Rate Charge	190,921.00
11010 · Domestic Water Sales	66,774.69
11020 · Agricultural Water Sales	21,914.23
11050 · Penalty-Exceeded WA Allocation	10,687.73
Total 11000 · Revenue - Customer Accts	290,297.65
12000 · Revenue - Water Service	
12010 · Turn On Fees	474.28
12015 · Centerville Admin O&M	17,182.03
12025 · Interest / Investment Income	58.07
12035 · Backflow Maint Charge	603.10
12100 · Misc. Revenue	878.97
Total 12000 · Revenue - Water Service	19,196.45
13000 · Designated Revenue -Non Op	
13005 · Filter Plant Repayment Charge	27,824.17
13010 · Recycle Backwash Water Charge	1,988.90
13015 · State Loan Repayment Charge	4,167.34
13025 · WIIN Act Repayment Charge	7,206.78
Total 13000 · Designated Revenue -Non Op	41,187.19
Total Income	350,681.29
Gross Profit	350,681.29
Expense	
29000 · Supply Cost	
29005 · Water Purchase	
29010 · USBR Water Purchased	12,147.56
Total 29005 · Water Purchase	12,147.56
29100 · WIIN Act Repayment Exp	50,000.00
Total 29000 · Supply Cost	62,147.56
30000 · Water Treatment Plant	
30100 · Utilities	
30105 · WTP - PGE 8185	3,358.11
30110 · Pond - PGE 3611	688.09
30115 · WTP - AT&T 2316	2,033.23
30125 · Internet	50.00
Total 30100 · Utilities	6,129.43
30140 · WTP Computer & Software	3,645.00
30150 · Safety Equipment & Training	
30165 · Safety Training	555.00
Total 30150 · Safety Equipment & Training	555.00
30200 · WTP Repair & Maintenance O&M	120.72
30400 · Water Quality Analysis	218.41
30500 · Vehicle Maintenance & Expense	
30505 · Fuel Expense	547.94
30525 · GM Truck Chev Colorado - Unit 9	309.14
Total 30500 · Vehicle Maintenance & Expense	857.08
Total 30000 · Water Treatment Plant	11,525.64
40000 · Distribution	
40200 · Utilities	
40205 · Cloverdale Rd N.Boost- PGE 4189	883.14
40210 · Clear Crk/HV - PGE 9574	147.74

Clear Creek Community Services District

Profit & Loss

August 2023

	Aug 23
40215 · No. Booster - AT&T 6708	1,031.72
Total 40200 · Utilities	2,062.60
40400 · Repair & Maintenance (O&M)	
40430 · Inventory/Tools	169.64
40400 · Repair & Maintenance (O&M) - Other	10,672.99
Total 40400 · Repair & Maintenance (O&M)	10,842.63
40500 · Vehicle Maintenance & Expense	
40505 · Fuel Expense	2,544.00
40510 · Ram PU 2019 - Unit 1	931.53
40535 · Chevy PU 2015 - Unit 10	2,311.71
40545 · Bobcat /Backhoe	140.00
Total 40500 · Vehicle Maintenance & Expense	5,927.24
Total 40000 · Distribution	18,832.47
41000 · Wells & Booster Station	
41100 · Utilities	
41105 · Wells 1 & 2 - PGE 2671	352.42
41110 · Well #3 - PGE 2838	237.29
41120 · So. Booster - Internet	30.00
Total 41100 · Utilities	619.71
41200 · Water Quality Analysis	962.83
41305 · Chemicals	6,212.46
41400 · Capital Improvements	
41405 · Electrical Imp & SCADA D2118158	875.00
Total 41400 · Capital Improvements	875.00
Total 41000 · Wells & Booster Station	8,670.00
50000 · Administration/ General	
50100 · Utilities	
50105 · Oak St.- PGE 2838	1,837.04
50110 · 2 Outdoor Lights - PGE 3564	40.88
50120 · Verizon - On-call Cell Phone	51.89
50130 · Answering Service	368.70
50135 · Telephone - TDS	315.82
50140 · Internet	400.00
Total 50100 · Utilities	3,014.33
50200 · Office Supplies	
50205 · Janitorial supplies	50.92
50200 · Office Supplies - Other	224.41
Total 50200 · Office Supplies	275.33
50315 · Postage	72.88
50320 · Meal and Reimbursments	192.78
50325 · Mileage/ Travel Reimbursement	65.50
50330 · Bank Service Fee/Finance Charge	899.40
50500 · Special & Professional Services	
50510 · Director Fees	375.00
50515 · Server & Computer Maintenance	
50517 · Software Subscriptions	971.72
50515 · Server & Computer Maintenance - Other	4,481.02
Total 50515 · Server & Computer Maintenance	5,452.74
50520 · Legal	550.00
50525 · Engineering	
50525.1 · D2118158- Well Imp/SCADA Grant	13,150.00
50525.2 · D2202015 - Backwash Pond Grant	17,712.25

Clear Creek Community Services District

Profit & Loss

August 2023

	Aug 23
Total 50525 · Engineering	30,862.25
50535 · Building & Ground Maint.-Office	
50536 · Waste Management	192.20
50535 · Building & Ground Maint.-Office - Other	4,606.18
Total 50535 · Building & Ground Maint.-Office	4,798.38
Total 50500 · Special & Professional Services	42,038.37
50700 · Regulatory	
50900 · Testing & License Fees	65.00
Total 50700 · Regulatory	65.00
51400 · Employee Benefits	
51405 · Guardian - Vision, Dental, Life	1,474.48
51415 · UNUM-Disability, Life, Accident	1,264.63
51435 · CalPERS Health Insurance Exp	20,667.10
51440 · CalPERS Retirement Contribution	9,651.54
51455 · Uniform Service	157.20
Total 51400 · Employee Benefits	33,214.95
51600 · Retiree Benefits	
51605 · Retiree Health Benefit - Direct	367.91
51610 · CalPERS Health Ins- Retiree	7,984.10
Total 51600 · Retiree Benefits	8,352.01
53000 · Customer Accounts & Billing	
53030 · Chargebacks, NSF, Acct Refunds	106.27
53000 · Customer Accounts & Billing - Other	2,724.79
Total 53000 · Customer Accounts & Billing	2,831.06
Total 50000 · Administration/ General	91,021.61
60000 · Payroll Expense -Salary & Wages	
60100 · Payroll Exp - Administration/GM	17,299.51
60200 · Payroll Exp - Distribution	44,691.48
60300 · Payroll Exp - Water Treatment	24,565.43
60500 · Payroll Exp - Customer Accts	19,891.22
60000 · Payroll Expense -Salary & Wages - Other	-1,734.89
Total 60000 · Payroll Expense -Salary & Wages	104,712.75
Total Expense	296,910.03
Net Ordinary Income	53,771.26
Net Income	53,771.26



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: September 20th 2023
To: Board of Directors
From: General Manager – Paul Kelley
Re: 6 - Old business/New Business (Discussion/Action)

Discussion:

6.a – The Bureau has nothing more to report on this issue.
We did talk to the Bureau and the possibility that there may be the “water payments” near the end of the water year and how credits may be considered.

The board reviewed and asked questions about the USBR account reconciliation. We continue to reach out to the Bureau on this and the WIIN act payments are processing.

The Federal Fiscal year ends September 30th – so other reconciliations may occur.

Recommendation:

Review, Discussion, provide direction to GM.

Discussion/Action:

6.b – Appointments to District Committees (Discussion / Action)

This item is for the board to appoint the new board member to District Committees.

And discuss the process of putting District customers/volunteers on the committees.

See item memo for more background and discussion.

Recommendation:

Review, Discussion, and by motion appoint Directors to Committees and provide Direction.

Discussion/Action:**6.c – Auditor Report and Auditor Planning Letter and OPEB GASB 75 – (Discussion)**

For the Boards information.
See the more detailed memo for the item.

Recommendation:

Review, Discussion, Provide comment and or Direction to GM

Discussion/Action:**6.d – Customer Protest of Base Rate – (Discussion / Action)**

Customer Gary Bagnaschi at 17599 Oly Way has submitted the attached letter.

As can be seen in the letter – Customer Bagnaschi is requesting that his account no longer pay a second Base Rate for a previously rented house that he has turned water off to.

The District practice and policy has been to charge the number of base rates on an account the equals the number of residents. If a residence at a location is no longer used, the water needs to be disconnected.

The customer reports the water is turned off. The District has had customers in the past that have renters leave, and want the base rate removed. The challenge is that house still is plumbed and connected to water and unless the shut off valve is locked, or the house is disconnected the District won't know when the house is re-occupied and would need a base rate charged.

Staff would recommend a letter suggesting either proof of disconnection or a shut off valve that can be locked by the District and only unlocked by the District when the customer wishes to use the house again.

Recommendation:

Review, Discussion, Provide Direction to Staff

Discussion/Action:**6.e – Water Usage & Revenue & Rate Ordinance Review (Discussion)**

Now that the District is 6 months into the 2023-24 water year, the General Manager is assembling information to review water loss in the system, where the loss is occurring, and the revenue impacts related to this activity.

The primary way the GM is looking at this is from two directions. One direction from the Treatment plant (as reported to the Bureau as water through the Treatment plant into the Conduit), Then North Booster

Station Meters (a way to see about potential loss on the Conduit), then from the North Booster into system to customer meters. The other direction is taking Customer payments (Revenue/Receipts) to calculate the Acre feet that represents, compared to what is Billed (projected revenue), and compare that to what enters the system at North Booster....

We also received the updated Bureau CVP reclamation charges (8%) that is effective October 1. Based on plugging those numbers into the rate sheet calculations – it makes less than a penny impact and gets rounded to the current rates.

See memo for more information

Recommendation:

Review, Discussion, Provide input and Direction

Discussion/Action:

6.e – Grants Update

This is to provide a current updated report to board on the current Grants with Funding agreements and pending funding agreements.

Recommendation:

Review, Discussion, Provide input and questions.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: September 20th 2023
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6a** – USBR Account Reconciliation

Discussion:

6.a – The Bureau has nothing more to report on this issue. We did talk to the Bureau and the possibility that there may be the “water payments” near the end of the water year and how credits may be considered.

The board reviewed and asked questions about the USBR account reconciliation. We continue to reach out to the Bureau on this and the WIIN act payments are processing.

The Federal Fiscal year ends September 30th – so other reconciliations may occur.

Recommendation:

Review, Discussion, provide direction to GM.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: September 20th 2023
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6b – Appointments to District Committees (Discussion/Action)**

Discussion/Action:

6.b – Appointments to District Committees (Discussion / Action)

Board Filling Committees:

This item is for the board to appoint the new board member to District Committees. The Board by motion can approve appointments to the committees and fill the committees with current board members.

Community Membership on Committees:

When the Board adopted updated Administrative and General policies, they also approved an updated list of Committees: Agriculture, Finance, Planning and Steering.

The Board also approved the inclusion of Community Members to the Committees, staff drafted the attached “Draft” application for community members interested in a committee.

This is the opportunity for the Board to edit this draft and discuss the process of inviting applications and when the appointment would occur.

Recommendation:

Review, Discussion, and by motion appoint Directors to Committees and provide Direction on the Community Member application and process.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

**Clear Creek CSD
Board Member Committee Membership
And Representative Assignments**

List as per Administrative Policy 2023

Date: September 20 2023

<u>Committee:</u>	Member	Member	Alternate
Finance:	<u>Scott McVay</u>	<u>Beverly Fickes</u>	<u>Pam Beaver</u>
Community:	<u></u>	<u></u>	
Agriculture:	<u>Scott McVay</u>	<u>Vacant</u>	<u>Vacant</u>
Community:	<u></u>	<u></u>	
Planning/Steering:	<u>Terry Lincoln</u>	<u>Vacant</u>	<u>Beverly Fickes</u>
Community:	<u></u>	<u></u>	

Assignments:

JPIA: Beverly Fickes

EAGSA: Scott McVay Alternate Vacant



5880 OAK STREET, ANDERSON, CALIFORNIA 96007

www.clearcreekcsd.org

COMMITTEE APPLICATION

For

Community Members

If you are interested in serving on the Clear Creek C.S.D. Committee and a customer in the District, please complete the application and return it to:

5880 Oak Street, Anderson, CA 96007 or email: cccsd@clearcreekcsd.org

Due Date: _____

The District Board of Directors through its Administrative General Policies has determined that Community representation on their Standing Committees would benefit the District and community. Interested Community members are invited to apply for a committee and the Board will appoint community members for one year annually to their selected Committee.

The three Clear Creek CSD Standing Committees available for community members:
The Agriculture Committee, Finance Committee, and Planning and Steering Committee

Appointment will be made at:

The Public Meeting is scheduled for _____ : 6PM. Attendance is required.

COMMITTEE: Agriculture, Finance, Planning/Steering

DATE: _____

NAME: _____

RESIDENCE: ADDRESS: _____

BUSINESS OR MAILING ADDRESS: _____

PHONE (DAYTIME): _____ PHONE (EVENING): _____

EMAIL: _____

Background:

EDUCATION

Institution	Major	Degree	Year

WORK/VOLUNTEER EXPERIENCE

Organization	City	Position	Year-From/To

STATEMENT OF QUALIFICATIONS:

Please briefly describe your qualifications and why you are interested in serving on a Committee of the Clear Creek CSD.

CERTIFICATION: I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Signature Date

Committee Descriptions

The Board's standing Agricultural Committee shall be concerned with promoting and preserving agricultural customers and assisting them with regulatory compliance, such as Annual Crop Reports.

The Board's standing Financial Committee shall be concerned with the financial management of the Clear Creek CSD including the preparation and oversight of an annual budget, and oversight of reserve accounts and major expenditures.

The Board's standing Planning and Steering Committee shall be concerned with the formulation of plans and policies for arranging, realizing, and/or achieving Clear Creek CSD goals.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: September 20th 2023
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6c – Audit Report and Auditor Planning letter** (Discussion)

Discussion/Action:

6.c – Auditor Report and Auditor Planning Letter and OPEB GASB 75 – (Discussion)

Audit and Auditor Planning Letter:

The Districts Auditor – Horton McNulty & Saeteurn, LLP completed the FY21 audit in December of 2022, then started in April on FY 22 audit. The Board confirmed the engagement letter (Signed in October of 2022) in March of 2023 and the auditor recently sent this attached letter and suggested that the board have an opportunity to review the letter – its similar to the previous “planning” later.

The Auditor also informed the District Bookkeeper/Accounting that they have submitted the FY22 state controller report – in compliance with the Controllers request in March of 2023.

The Auditor reports that they continue to work through difficulties of dealing with the old District accounting system (BUCS) and that Melissa is working hard to get all the information they have requested. The FY22 Audit is behind their original schedule, but they plan to finish by November.

OPEB GASB 75:

The District has MacLeod Watts under contract to accomplish the required GASB 75 actuarial reports. Other Post Employment Benefits (OPEB) is the RETIREE MEDICAL benefit the District provides it's employees/retirees based on the adopted vesting schedule.

Districts are required to have this report to identify long term liability of this benefit, and as required by GASB 75 to be reported on the District financial statements for the fiscal year. In this case FY 23.

The District in 2011 set up a “trust fund” through CalPERS to help fund and deal with the long-term (30) liability identified. The District also set up the current active employees to make a contribution from their payroll to the “actives” portion of the yearly liability.

The new MOU calls for the District to work on alternatives for current and future active employees related to retiree medical.

This report is for the Board of Directors information and discussion.

Recommendation:

Review, Discussion, Provide comment and or Direction to GM



August 20, 2023

Board of Directors
Clear Creek Community Services District
5880 Oak Street
Anderson, CA 96007

55 Independence Circle, Suite 102
Chico, CA 95973
530.588.7427

Dear Board of Directors:

We have been engaged to audit the financial statements of Clear Creek Community Services District (the District), for the year ended June 30, 2022. A copy of the engagement letter for the year ended June 30, 2022, is enclosed for your reference. Please feel free to contact us if you have any questions regarding engagement letter or this letter. Professional standards require that we provide you with the following information related to our audit.

The objectives of this correspondence are as follows:

- To discuss the auditors' responsibilities under auditing standards generally accepted in the United States of America (GAAS);
- To provide those charged with governance an overview of our engagement, including the planned scope and timing;
- To identify significant areas of accounting and auditing emphasis, and how we propose to address these areas;
- To note significant risks that have been identified during the planning phase of the audit; and
- To discuss the concept of materiality in planning and executing the audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (GAAP). Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of the audit we will consider the internal control of the District. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Planned Scope and Timing of the Audit

Audit Planning and Risk Assessment

The initial phase of our audit involves various planning procedures, including the following:

- Developing an understanding of internal and external factors affecting the District, such as changes in management or regulation.
- Performing preliminary analytical procedures, covering all accounts, to identify any significant new accounts or programs and any significant changes from the prior year.
- Assessing various organizational risks such as those related to the District's operating characteristics and environment, information technology, financial characteristics and business strategies. This also involves discussing with management what they see as the significant risks to the District.
- Obtaining an understanding of the District's internal controls, including the control environment, management's risk-assessment process, management's consideration for internal controls, and management's internal control monitoring process.
- Performing an evaluation of the design of internal controls relating to each significant transaction cycle as well as financial reporting to identify weaknesses in the system of controls that may contribute to the risk of a material financial statement error occurring without detection.
- Assessing of fraud risk, including consideration of the requirements of AU-C 240, *Consideration of Fraud in a Financial Statement Audit*. This also includes conducting a fraud brainstorming session with all members of the audit team to discuss the potential for material misstatement due to fraud and to enforce the concept of approaching the audit with professional skepticism.
- Designing our audit procedures and taking into consideration our preliminary analytical procedures, various risk assessments, our understanding of the various aspects of the District's internal controls, and those audit areas that are considered to be significant.

Although we are currently in the planning state of our audit, we have identified the following significant risks during or audit to date that require special audit consideration: management override of internal controls. Although not a risk solely specific to the District, override of internal controls warrants attention as intentional override may be more difficult to detect than an unintentional error.

Audit Fieldwork

Depending on the significant areas selected and the extent of testing that is determined to be appropriate during the planning process, we will perform audit procedures as part of our audit fieldwork. These procedures include inspection of documents, recalculation of various amounts, inquiry of appropriate personnel as well as other means to verify account balances. Significant accounts or risk areas are identified as follows:

- Cash and cash equivalents.
- Accounts receivable.
- Inventory.
- Capital assets.
- Accounts payable and cut off.
- Advances from customers.
- Long-term debt and related balances.
- Related-party transactions.
- Possible unrecorded liabilities.
- Revenue recognition.
- Susceptibility of accounts to material misstatement arising from either error or fraud.

Materiality

Financial Accounting Standards Board (FASB) Statement of Financial Accounting Concepts No. 2 (CON-2), *Qualitative Characteristics of Accounting Information*, defines materiality as the "magnitude of an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement." In planning and performing the audit, we use professional judgment to determine a level of materiality. Factors considered in this evaluation include the components of the financial statements believed to be the most critical to users and the extent of adjustments detected in prior audits.

Audit Completion and Reporting

Once audit fieldwork has concluded, a complete final review will be performed of the audit workpapers, ensuring that any outstanding questions or issues have been resolved and that the testing and results are properly documented. Deliverables will be as follows:

- Draft financial statements, including footnotes.
- Draft letter of required communication to those charged with governance that includes information on the auditors' responsibility in performing the audit and significant findings noted during the audit process that are required to be reported, such as any significant or unusual transactions or any significant sensitive estimates.
- Draft report on internal control that reports any significant deficiencies or material weaknesses in internal controls that were noted during the audit process, if applicable.

All of the draft documents are reviewed with management and those charged with governance before the final financial statements and correspondence letters are issued.

Communication

Effective communication between the auditor and those charged with governance is emphasized in the recent audit standards, and we feel it is paramount to a truly effective and successful audit. For these reasons, we encourage you to contact us with any questions or concerns that you may have regarding any aspect of the audit. The following points may assist you in this critical communication effort:

- Are there any matters you feel warrant particular attention during the audit?
- Are there any areas where you request that additional or special procedures be performed?
- Describe how you exercise oversight of the District's internal controls.
- Describe your understanding of the risks of fraud at the District.
- Are you aware of any suspected or actual fraud at the District?
- Are there any other matters you think we should be aware of?

Board of Directors
Clear Creek Community Services District
August 20, 2023
Page 5

Our contact information is listed below, and we encourage you to maintain open communication with us regarding the above points and any other matters you deem appropriate.

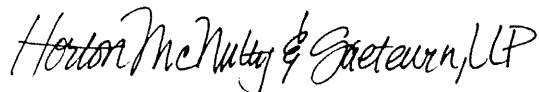
Kalah M. Horton, CPA 530.588.7427 x307 kalah.horton@hms-cpas.com

Closing

The information in this letter is intended solely for the use of those charged with governance of the District and is not intended to be and should not be used by anyone other than these specified parties.

We sincerely appreciate the opportunity to provide services to the District and hope you find the information included in this correspondence useful and informative. If you have any questions or wish to discuss any of the items further, please let me know.

Very truly yours,

A handwritten signature in black ink, reading "Horton McNulty & Saeteurn, LLP". The signature is written in a cursive, flowing style.

Horton McNulty & Saeteurn, LLP

MacLeod Watts

July 21, 2023

Paul Kelley
General Manager
Clear Creek Community Services District
5880 Oak Street
Anderson, CA 96007

Re: Clear Creek Community Services District Other Post-Employment Benefits
GASB 75 Actuarial Report for the Fiscal Year Ending June 30, 2023

Dear Mr. Kelley:

We are pleased to enclose our actuarial report providing financial information about the other post-employment benefit (OPEB) liabilities of the Clear Creek Community Services District. The report's text describes our analysis and assumptions in detail.

The primary purpose of this report is to provide information required by GASB 75 ("Accounting and Financial Reporting for Postemployment Benefits Other Than Pension") to be reported in the District's financial statements for the fiscal year ending June 30, 2023. The information included in this report reflects the District's established OPEB funding policy to contribute, on average, 100% or more of the Actuarially Determined Contribution.

The exhibits presented are based on a roll forward of the results of the June 30, 2021, actuarial valuation, and on the employee and plan data provided to us for that valuation. The District also provided information on retiree benefit payments, trust contributions/reimbursements, and total covered employee payroll for the current fiscal year. As with any analysis, the soundness of the report is dependent on the inputs. Please review the information shown in the report to be comfortable that it matches your records.

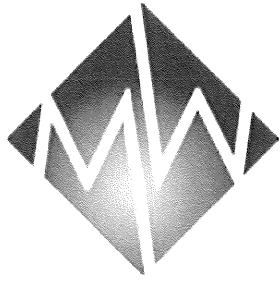
We appreciate the opportunity to work on this analysis and acknowledge the efforts of District employees who provided valuable time and information to enable us to prepare this report. Please let us know if we can be of further assistance.

Sincerely,



Catherine L. MacLeod, FSA, FCA, EA, MAAA
Principal & Consulting Actuary

Enclosure



Clear Creek Community Services District

GASB 75 Actuarial Report
Measured as of June 30, 2022
For Fiscal Year End June 30, 2023 Financial Reporting

Submitted July 2023

MacLeod Watts

Other Post-Employment Benefit Program of the Clear Creek Community Services District
GASB 75 Actuarial Report for the Fiscal Year Ending June 30, 2023

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A. Executive Summary

This report presents actuarial information regarding the other post-employment benefit (OPEB) program of the Clear Creek Community Services District (the District). The purpose of this valuation is to assess the OPEB liabilities and provide disclosure information as required by Statement No. 75 of the Governmental Accounting Standards Board (GASB 75) for the fiscal year ending June 30, 2023.

Important background information regarding the valuation process can be found in the Appendices. We recommend users of the report read this information to familiarize themselves with the process and context of actuarial valuations, including the requirements of GASB 75. The pages following this executive summary present various exhibits and other relevant information appropriate for disclosures under GASB 75. This report is based on a roll forward of the June 30, 2021, valuation results.

A new biennial valuation should be prepared as of June 30, 2023. Results of that valuation will first be applied to prepare that GASB 75 report for the District's fiscal year ending June 30, 2024.

OPEB Obligations of the District

The District provides continuation of medical coverage to its retiring employees. This coverage may create one or more of the following types of OPEB liabilities:

- **Explicit subsidy liabilities:** An "explicit subsidy" exists when the employer contributes directly toward the cost of retiree healthcare. In this program, the District contributes toward the medical premiums for qualifying retirees. Details are provided in Supporting Information Section 2.
- **Implicit subsidy liabilities:** An "implicit subsidy" exists when premiums are developed using blended active and retiree claims experience. In this situation, premiums charged for retirees may not be sufficient to cover expected medical claims¹ and the premiums charged for active employees are said to "implicitly subsidize" retirees. This OPEB program includes implicit subsidy liabilities for retiree coverage prior to coverage under Medicare.
- **Other subsidy liabilities:** Pooled plans that do not blend active and retiree premiums likely generate subsidies between employers and retirees within the pool. In the CalPERS medical program, the premium rates for Medicare-covered retirees are based only on retiree claims experience of the pool. A recent actuarial practice note indicated these subsidies should be included in plan liabilities to the extent they are paid by the employer.² We generally expect these subsidies to be small and included any such liability with the implicit subsidy liability in this report.

We determine explicit subsidy liabilities using the expected direct payments promised by the plan toward retiree coverage. We determine the implicit and other subsidy liabilities as the projected difference between (a) retiree medical claim costs by age and (b) premiums charged for retiree coverage. See Appendices for more information on this process.

¹ In rare situations, premiums for retiree coverage may be high enough that they subsidize active employees' claims.

² Exceptions exist for 1) Medicare Advantage Plans, treated as if their premiums are age-based due to the nature of the Federal subsidies paid to these plans, and 2) when employer explicit subsidies to Medicare-covered retirees are low and no part of any potential pool subsidy is expected to be paid by the employer.



Executive Summary

(Continued)

OPEB Funding Policy

The District's OPEB funding policy affects the calculation of liabilities by impacting the discount rate used to develop the plan liability and expense. "Prefunding" is the term used when an agency consistently contributes an amount based on an actuarially determined contribution (ADC) each year. GASB 75 allows prefunded plans to use a discount rate that reflects the expected earnings on trust assets. Pay-as-you-go, or "PAYGO", is the term used when an agency only contributes the required retiree benefits when due. When an agency finances retiree benefits on a pay-as-you-go basis, GASB 75 requires the use of a discount rate equal to a 20-year high grade municipal bond rate.

The District continues to prefund its OPEB liability, contributing 100% or more of the Actuarially Determined Contributions each year. With the District's approval, the discount rate used in this valuation is 6.22%, reflecting the District's expectation of the long-term return on trust assets as of the measurement date.

Actuarial Assumptions

The actuarial "demographic" assumptions (i.e., rates of retirement, death, disability or other termination of employment) used in this report were chosen, for the most part, to be the same as the actuarial demographic assumptions used for the most recent valuation of the retirement plan(s) covering District employees. Other assumptions, such as age-related healthcare claims, healthcare trend, retiree participation rates and spouse coverage, were selected based on demonstrated plan experience and/or our best estimate of expected future experience. All these assumptions, and more, impact expected future benefits.

Please note that this valuation has been prepared on a closed group basis. This means that only employees and retirees present as of the valuation date are considered. We do not consider replacement employees for those we project to leave the current population of plan participants until the valuation date following their employment.

We emphasize that this actuarial valuation provides a projection of future results based on many assumptions. Actual results are likely to vary to some extent and we will continue to monitor these assumptions in future valuations. See Section 3 for a description of assumptions used in this valuation.

Important Dates Used in the Valuation

GASB 75 allows reporting liabilities as of any fiscal year end based on: (1) a *valuation date* no more than 30 months plus 1 day prior to the close of the fiscal year end; and (2) a *measurement date* up to one year prior to the close of the fiscal year. The following dates were used for this report:

Fiscal Year End	June 30, 2023
Measurement Date	June 30, 2022
Measurement Period	June 30, 2021, to June 30, 2022
Valuation Date	June 30, 2021



Executive Summary

(Concluded)

Significant Results and Differences from the Prior Valuation

This report is based on a roll forward of the June 30, 2021, valuation. No benefit changes and no material changes in plan members or premium rates were reported to MacLeod Watts from those in place at the time the 2021 valuation was prepared. As such, no new census data was collected, no plan experience was determined, and no assumptions were changed. Investment experience (the difference between actual and expected trust earnings) was also reflected.

Impact on Statement of Net Position and OPEB Expense for Fiscal Year Ending 2023

The plan's impact to Net Position will be the sum of difference between assets and liabilities as of the measurement date plus the unrecognized net outflows and inflows of resources. Different recognition periods apply to deferred resources depending on their origin. The plan's impact on Net Position on the measurement date can be summarized as follows:

Items	For Reporting At Fiscal Year Ending June 30, 2023
Total OPEB Liability	\$ 1,931,970
Fiduciary Net Position	(1,361,057)
Net OPEB Liability	\$ 570,913
<i>Adjustment for Deferred Resources:</i>	
Deferred (Outflows)	(629,741)
Deferred Inflows	462,329
Impact on Statement of Net Position	\$ 403,501
OPEB Expense, FYE 6/30/2023	\$ 13,439

Important Notices

This report is intended to be used only to present the actuarial information relating to other postemployment benefits for the District's financial statements. The results of this report may not be appropriate for other purposes, where other assumptions, methodology and/or actuarial standards of practice may be required or more suitable. We note that various issues in this report may involve legal analysis of applicable law or regulations. The District should consult counsel on these matters; MacLeod Watts does not practice law and does not intend anything in this report to constitute legal advice. In addition, we recommend the District consult with their internal accounting staff or external auditor or accounting firm about the accounting treatment of OPEB liabilities.



B. Results Measured as of June 30, 2022

The District's OPEB liability measured as of June 30, 2022, was determined based on a "roll-forward" of the June 30, 2021, valuation. A roll-forward valuation moves the plan liability forward based on expected changes. For this type of valuation, we do not collect new plan data, and we generally do not change any actuarial assumptions. One exception is that changes in the liability discount rate reflecting changes in the municipal bond index or updated trust earnings expectations are reflected as of the new measurement date. Updated trust assets as of the measurement date are also reflected in the roll-forward valuation.

GASB allows roll-forward valuations to be performed in the year following the full biennial valuation if no material changes to the plan or the plan's members have occurred. Examples of material changes would include significantly different terminations or retirements during the year than were assumed, or a change in the retirement plan provisions. No such events or plan amendments were reported by the District in the current measurement period.

The chart below reconciles the liability reported last year to that obtained by the roll-forward valuation as of the end of the current fiscal year.

Reconciliation of Changes During Measurement Period	Total OPEB Liability (a)	Fiduciary Net Position (b)	Net OPEB Liability (c) = (a) - (b)
Balance at Fiscal Year Ending 6/30/2022 <i>Measurement Date 6/30/2021</i>	\$ 1,848,597	\$ 1,572,486	\$ 276,111
Expected Changes During the Period:			
Service Cost	66,174		66,174
Interest Cost	116,025		116,025
Expected Investment Income		97,796	(97,796)
Clear Creek CSD Contributions		98,826	(98,826)
Administrative expenses		(398)	398
Benefit Payments	(98,826)	(98,826)	-
Total Expected Changes During the Period	83,373	97,398	(14,025)
Expected at Fiscal Year Ending 6/30/2023 <i>Measurement Date 6/30/2022</i>	\$ 1,931,970	\$ 1,669,884	\$ 262,086
Unexpected Changes During the Period:			
Change Due to Investment Experience		(308,827)	308,827
Change Due to Change in Discount Rate	-		-
Total Unexpected Changes During the Period	-	(308,827)	308,827
Balance at Fiscal Year Ending 6/30/2023 <i>Measurement Date 6/30/2022</i>	\$ 1,931,970	\$ 1,361,057	\$ 570,913



C. Accounting Information (GASB 75)

The following exhibits are designed to satisfy the reporting and disclosure requirements of GASB 75 for the fiscal year end June 30, 2023. The District is classified for GASB 75 purposes as a single employer.

Components of Net Position and Expense

The exhibit below shows the development of Net Position and Expense as of the Measurement Date.

Plan Summary Information for FYE June 30, 2023 <i>Measurement Date is June 30, 2022</i>		Clear Creek CSD
Items Impacting Net Position:		
Total OPEB Liability	\$	1,931,970
Fiduciary Net Position		(1,361,057)
Net OPEB Liability (Asset)		570,913
Deferred (Outflows) Due to:		
Assumption Changes		(113,273)
Plan Experience		(140,724)
Investment Experience		(265,060)
Deferred Contributions		(110,684)
Deferred Inflows Due to:		
Assumption Changes		-
Plan Experience		322,350
Investment Experience		139,979
Impact on Statement of Net Position, FYE 6/30/2023	\$	403,501
Items Impacting OPEB Expense:		
Service Cost	\$	66,174
Cost of Plan Changes		-
Interest Cost		116,025
Expected Earnings on Assets		(97,796)
Administrative expenses		398
Recognition of Deferred Outflows:		
Assumption Changes		31,720
Plan Experience		26,958
Investment Experience		72,023
Recognition of Deferred (Inflows):		
Assumption Changes		-
Plan Experience		(155,174)
Investment Experience		(46,889)
OPEB Expense, FYE 6/30/2023	\$	13,439



Other Post-Employment Benefit Program of the Clear Creek Community Services District
GASB 75 Actuarial Report for the Fiscal Year Ending June 30, 2023

Accounting Information
(Continued)

Change in Net Position During the Fiscal Year

The exhibit below shows the year-to-year changes in the components of Net Position.

For Reporting at Fiscal Year End	6/30/2022	6/30/2023	Change
<i>Measurement Date</i>	<i>6/30/2021</i>	<i>6/30/2022</i>	<i>During Period</i>
Total OPEB Liability	\$ 1,848,597	\$ 1,931,970	\$ 83,373
Fiduciary Net Position	(1,572,486)	(1,361,057)	211,429
Net OPEB Liability (Asset)	276,111	570,913	294,802
<i>Deferred (Outflows) Due to:</i>			
Assumption Changes	(144,993)	(113,273)	31,720
Plan Experience	(167,682)	(140,724)	26,958
Investment Experience	(28,256)	(265,060)	(236,804)
Deferred Contributions	(98,826)	(110,684)	(11,858)
<i>Deferred Inflows Due to:</i>			
Assumption Changes	-	-	-
Plan Experience	477,524	322,350	(155,174)
Investment Experience	186,868	139,979	(46,889)
Impact on Statement of Net Position	<u>\$ 500,746</u>	<u>\$ 403,501</u>	<u>\$ (97,245)</u>

Change in Net Position During the Fiscal Year

Impact on Statement of Net Position, FYE 6/30/2022	\$ 500,746
OPEB Expense (Income)	13,439
Clear Creek CSD Contributions During Fiscal Year	(110,684)
Impact on Statement of Net Position, FYE 6/30/2023	<u>\$ 403,501</u>

OPEB Expense

Clear Creek CSD Contributions During Fiscal Year	\$ 110,684
Deterioration (Improvement) in Net Position	(97,245)
OPEB Expense (Income), FYE 6/30/2023	<u>\$ 13,439</u>



Accounting Information
(Continued)

Change in Fiduciary Net Position During the Measurement Period

	Clear Creek CSD
Fiduciary Net Position at Fiscal Year Ending 6/30/2022 <i>Measurement Date 6/30/2021</i>	\$ 1,572,486
Changes During the Period:	
Investment Income	(211,031)
Clear Creek CSD Contributions	98,826
Administrative expenses	(398)
Benefit Payments	(98,826)
Net Changes During the Period	(211,429)
Fiduciary Net Position at Fiscal Year Ending 6/30/2023 <i>Measurement Date 6/30/2022</i>	\$ 1,361,057

Expected Long-term Return on Trust Assets

In March 2022, CalPERS updated the projected future investment returns for CERBT Strategy 1. CalPERS determined its returns using a building-block method and best-estimate ranges of expected future real rates of return for each major asset class (expected returns, net of OPEB plan investment expense and inflation). The target allocation and best estimates of geometric real rates of return published by CalPERS for each major class are split for years 1-5 and years 6 -20. We assumed that the returns for years 6 through 20 would continue in later years.

CERBT Strategy 1		Years 1-5			Years 6-20		
Major Asset Classification	Target Allocation	General Inflation Rate Assumption	1-5 Year Expected Real Rate of Return	Compound Return Yrs 1-5	General Inflation Rate Assumption	6-20 Year Expected Real Rate of Return	Compound Return Years 6-20
Global Equity	49%	2.40%	4.40%	6.80%	2.30%	4.50%	6.80%
Fixed Income	23%	2.40%	-1.00%	1.40%	2.30%	2.20%	4.50%
Global Real Estate(REITs)	20%	2.40%	3.00%	5.40%	2.30%	3.90%	6.20%
Treasury Inflation Protected Securities	5%	2.40%	-1.80%	0.60%	2.30%	1.30%	3.60%
Commodities	3%	2.40%	0.80%	3.20%	2.30%	1.20%	3.50%
Volatility	12.1%		weighted	5.1%		weighted	6.3%

To derive the expected future trust return specifically for the District, we first adjusted CalPERS' future return expectations to align with the 2.5% general inflation assumption used in this report. Then applying the plan specific benefit payments to CalPERS' bifurcated return expectations, we determined the single equivalent long-term rate of return to be 6.22%.



Accounting Information
(Continued)

Recognition Period for Deferred Resources

Liability changes due to plan experience which differs from what was assumed in the prior measurement period and/or from assumption changes during the period are recognized over the plan's Expected Average Remaining Service Life ("EARSL"). The EARSL of 7.22 years is the period used to recognize such changes in the OPEB Liability arising during the current measurement period.

When applicable, changes in the Fiduciary Net Position due to investment performance different from the assumed earnings rate are always recognized over 5 years.

Liability changes attributable to benefit changes occurring during the period, if any, are recognized immediately.

Deferred Resources as of Fiscal Year End and Expected Future Recognition

The exhibit below shows deferred resources as of the fiscal year end June 30, 2023.

Clear Creek CSD	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions	\$ 113,273	\$ -
Differences Between Expected and Actual Experience	140,724	322,350
Net Difference Between Projected and Actual Earnings on Investments	125,081	-
Deferred Contributions	110,684	-
Total	\$ 489,762	\$ 322,350

The District will recognize the Deferred Contributions in the next fiscal year. In addition, future recognition of these deferred resources is shown below.

For the Fiscal Year Ending June 30	Recognized Net Deferred Outflows (Inflows) of Resources
2024	\$ (68,871)
2025	(45,337)
2026	10,096
2027	106,392
2028	44,625
Thereafter	9,823



Accounting Information
(Continued)

Sensitivity of Liabilities to Changes in the Discount Rate and Healthcare Cost Trend Rate

The discount rate used for accounting purposes for the fiscal year end 2023 is 6.22%. Healthcare Cost Trend Rate was assumed to start at 5.6% (increase effective January 1, 2023) and grade down to 3.9% for years 2075 and later. The impact of a 1% increase or decrease in these assumptions is shown in the chart below.

Sensitivity to:			
Change in Discount Rate	Current - 1% 5.22%	Current 6.22%	Current + 1% 7.22%
Total OPEB Liability	2,199,560	1,931,970	1,713,493
Increase (Decrease)	267,590		(218,477)
% Increase (Decrease)	13.9%		-11.3%
Net OPEB Liability (Asset)	838,503	570,913	352,436
Increase (Decrease)	267,590		(218,477)
% Increase (Decrease)	46.9%		-38.3%
Change in Healthcare Cost Trend Rate	Current Trend - 1%	Current Trend	Current Trend + 1%
Total OPEB Liability	1,697,783	1,931,970	2,222,693
Increase (Decrease)	(234,187)		290,723
% Increase (Decrease)	-12.1%		15.0%
Net OPEB Liability (Asset)	336,726	570,913	861,636
Increase (Decrease)	(234,187)		290,723
% Increase (Decrease)	-41.0%		50.9%



Accounting Information
 (Continued)

Schedule of Changes in the District's Net OPEB Liability and Related Ratios

Fiscal Year Ending	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017
Measurement Date	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2017
Discount Rate on Measurement Date	6.22%	6.22%	7.00%	7.00%	7.28%	7.28%	7.28%
Total OPEB liability							
Service Cost	\$ 66,174	\$ 64,196	\$ 62,326	\$ 74,074	\$ 71,741	\$ 60,882	
Interest Cost	116,025	103,339	99,514	147,921	137,704	141,292	
Changes of benefit terms	-	-	-	-	-	-	
Differences between expected and actual experience	-	194,640	-	(760,890)	-	(256,202)	
Changes of assumptions	-	127,558	-	34,415	-	60,264	
Benefit payments	(98,826)	(106,428)	(111,714)	(76,316)	(66,554)	(66,228)	
Net change in total OPEB liability	83,373	383,305	50,126	(580,796)	142,891	(59,992)	
Total OPEB liability - beginning	1,848,597	1,465,292	1,415,166	1,995,962	1,853,071	1,913,063	
Total OPEB liability - ending (a)	\$ 1,931,970	\$ 1,848,597	\$ 1,465,292	\$ 1,415,166	\$ 1,995,962	\$ 1,853,071	
Plan fiduciary net position							
Contributions - employer	\$ 98,826	\$ 206,429	\$ 111,714	\$ 34,423	\$ 202,761	\$ 388,138	
Net investment income	(211,031)	317,651	39,437	65,441	70,678	64,009	
Benefit payments	(98,826)	(106,428)	(111,714)	(76,316)	(66,554)	(66,228)	
Administrative expenses	(398)	(437)	(547)	(233)	(474)	(345)	
Other expenses	-	-	-	-	(1,175)	-	
Net change in plan fiduciary net position	(211,429)	417,215	38,890	23,315	205,236	385,574	
Plan fiduciary net position - beginning	1,572,486	1,155,271	1,116,381	1,093,066	887,830	502,256	
Plan fiduciary net position - ending (b)	\$ 1,361,057	\$ 1,572,486	\$ 1,155,271	\$ 1,116,381	\$ 1,093,066	\$ 887,830	
Net OPEB liability - ending (a) - (b)	\$ 570,913	\$ 276,111	\$ 310,021	\$ 298,785	\$ 902,896	\$ 965,241	
Covered-employee payroll	\$ 652,068	\$ 920,890	\$ 921,757	\$ 1,165,401	\$ 995,360	\$ 995,360	
Net OPEB liability as a % of covered-employee payroll	87.55%	29.98%	33.63%	25.64%	90.71%	96.97%	



Accounting Information (Continued)

Schedule of Changes in the District's Net OPEB Liability and Related Ratios

Fiscal Year Ending	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017
Measurement Date	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2017
Discount Rate on Measurement Date	6.22%	6.22%	7.00%	7.00%	7.28%	7.28%	7.28%

Notes to Schedule - assumption used to develop results shown above

Valuation Date	6/30/2021	6/30/2019	6/30/2017
Actuarial cost method	Entry Age Normal	Entry Age Normal	Entry Age Normal
Amortization method	Level % of Pay; 30 Years Closed	Level % of Pay; 30 Years Closed	Level % of Pay; 30 Years Closed
Amortization period	19 Years Remain	19 Years Remain	21 Years Remain
Asset valuation method	18 Years Remain	20 Years Remain	22 Years Remain
Inflation	Market Value	Market Value	Market Value
	2.50%	2.50%	2.75%
Healthcare cost trend rates	5.6% in 2023, fluctuates until ultimate rate of 3.9% in 2075	5.4% in 2021, fluctuates until ultimate rate of 4% in 2076	7.5% in 2019 to 5% in steps of 0.5%
Salary increases	3.00%	3.00%	3.25%
Investment rate of return	6.22%	6.90%	7.28%
Retirement age	50 to 75	50 to 75	50 to 75
Mortality	CalPERS 2017 Experience Study	CalPERS 2017 Experience Study	CalPERS 2014 Experience Study
Mortality Improvement	MW Scale 2022 generationally	MW Scale 2020 generationally	MW Scale 2017 generationally



Other Post-Employment Benefit Program of the Clear Creek Community Services District
GASB 75 Actuarial Report for the Fiscal Year Ending June 30, 2023

Accounting Information
(Continued)

Schedule of Contributions

The chart below shows the Actuarially Determined Contribution (ADC), the District's contribution, and the excess or shortfall.

Fiscal Year Ending	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018
Actuarially Determined Contribution	\$ 89,863	\$ 88,478	\$ 91,560	\$ 91,504	\$ 151,451	\$ 161,555
Contributions in relation to the actuarially determined contribution	110,684	98,826	206,429	111,714	34,423	202,761
Contribution deficiency (excess)	\$ (20,821)	\$ (10,348)	\$ (114,869)	\$ (20,210)	\$ 117,028	\$ (41,206)
Covered employee payroll	\$ 655,423	\$ 652,068	\$ 920,890	\$ 921,756	\$ 1,165,401	\$ 995,360
Contributions as a percentage of covered employee payroll	16.89%	15.16%	22.42%	12.12%	2.95%	20.37%
Percentage of ADC contributed	123.17%	111.70%	225.46%	122.09%	22.73%	125.51%

Notes to Schedule - assumption used to develop Actuarially Determined Contributions

Valuation Date	6/30/2021	6/30/2019	6/30/2017
Actuarial cost method	Entry Age Normal	Entry Age Normal	Entry Age Normal
Amortization method	Level % of Pay; 30 Years Closed	Level % of Pay; 30 Years Closed	Level % of Pay; 30 Years Closed
Amortization period	19 Years Remain	18 Years Remain	19 Years Remain
Asset valuation method	Market Value	Market Value	Market Value
Inflation	2.50%	2.50%	2.75%
Healthcare cost trend rates	5.6% in 2023, fluctuates until ultimate rate of 3.9% in 2075	5.4% in 2021, fluctuates until ultimate rate of 4% in 2076	7.5% in 2019 to 5% in steps of 0.5%
Salary increases	3.00%	3.00%	3.25%
Investment rate of return	6.22%	6.90%	7.28%
Retirement age	50 to 75	50 to 75	50 to 75
Mortality	CalPERS 2017 Experience Study	CalPERS 2017 Experience Study	CalPERS 2014 Experience Study
Mortality Improvement	MW Scale 2022 generationally	MW Scale 2020 generationally	MW Scale 2017 generationally



Accounting Information
(Continued)

Detail of Changes to Net Position

The chart below details changes to all components of Net Position.

Clear Creek CSD	Total OPEB Liability (a)	Fiduciary Net Position (b)	Net OPEB Liability (c) = (a) - (b)	(d) Deferred Outflows:				(e) Deferred Inflows:			Impact on Statement of Net Position (f) = (c) - (d) + (e)
				Assumption Changes	Plan Experience	Investment Experience	Deferred Contributions	Assumption Changes	Plan Experience	Investment Experience	
Balance at Fiscal Year Ending 6/30/2022 <i>Measurement Date 6/30/2021</i>	\$ 1,848,597	\$ 1,572,486	\$ 276,111	\$ 144,993	\$ 167,682	\$ 28,256	\$ 98,826	\$ -	\$ 477,524	\$ 186,868	\$ 500,746
Changes During the Period:											
Service Cost	66,174		66,174								66,174
Interest Cost	116,025		116,025								116,025
Expected Investment Income		97,796	(97,796)								(97,796)
Clear Creek CSD Contributions		98,826	(98,826)								(98,826)
Changes of Benefit Terms	-		-								-
Administrative expenses		(398)	398								398
Benefit Payments	(98,826)	(98,826)	-								-
Assumption Changes	-		-								-
Plan Experience	-		-								-
Investment Experience		(308,827)	308,827			308,827					-
Recognized Deferred Resources				(31,720)	(26,958)	(72,023)	(98,826)	-	(155,174)	(46,889)	27,464
Contributions After Measurement Date							110,684				(110,684)
Net Changes in Fiscal Year 2022-2023	83,373	(211,429)	294,802	(31,720)	(26,958)	236,804	11,858	-	(155,174)	(46,889)	(97,245)
Balance at Fiscal Year Ending 6/30/2023 <i>Measurement Date 6/30/2022</i>	\$ 1,931,970	\$ 1,361,057	\$ 570,913	\$ 113,273	\$ 140,724	\$ 265,060	\$ 110,684	\$ -	\$ 322,350	\$ 139,979	\$ 403,501



Accounting Information
(Continued)

Schedule of Deferred Outflows and Inflows of Resources

A listing of all deferred resource bases used to develop the Net Position and Pension Expense is shown below. Deferred Contributions are not shown.

Measurement Date: June 30, 2022

Date Created	Deferred Outflow or (Inflow)				Balance as of Jun 30, 2022	Recognition of Deferred Outflow or Deferred (Inflow) in Measurement Period:						
	Source	Impact on Net OPEB Liability (NOL)	Initial Amount	Period (Yrs)		2021-22 (FYE 2023)	2022-23 (FYE 2024)	2023-24 (FYE 2025)	2024-25 (FYE 2026)	2025-26 (FYE 2027)	2026-27 (FYE 2028)	Thereafter
6/30/2017	Assumption Changes	Increased	\$ 60,264	6.92	\$ 8,709	\$ 8,709	\$ 8,010	\$ -	\$ -	\$ -	\$ -	\$ -
	Plan Experience	Decreased										
6/30/2017	Investment Earnings	Decreased	(256,202)	6.92	(37,023)	(37,023)	(34,064)	-	-	-	-	-
6/30/2018	Plan Experience	Decreased	(1,146)	5.00	(229)	(230)	-	-	-	-	-	-
6/30/2019	Assumption Changes	Increased	(760,890)	6.44	(118,151)	(118,151)	(118,151)	(118,151)	(51,984)	-	-	-
6/30/2019	Investment Earnings	Increased	34,415	6.44	5,344	5,344	5,344	5,344	2,351	-	-	-
6/30/2019	Investment Earnings	Increased	12,601	5.00	2,520	2,520	2,521	-	-	-	-	-
6/30/2020	Plan Experience	Increased	38,691	5.00	7,738	7,738	7,738	7,739	-	-	-	-
6/30/2021	Assumption Changes	Increased	194,640	7.22	26,958	26,958	26,958	26,958	26,958	26,958	26,958	5,934
6/30/2021	Investment Earnings	Decreased	127,558	7.22	17,667	17,667	17,667	17,667	17,667	17,667	17,667	3,889
6/30/2021	Investment Earnings	Decreased	(233,297)	5.00	(46,659)	(46,659)	(46,659)	(46,659)	(46,661)	-	-	-
6/30/2022	Investment Earnings	Increased	308,827	5.00	61,765	61,765	61,765	61,765	61,765	61,767	-	-



Accounting Information

(Continued)

District Contributions to the Plan

District contributions to the Plan occur as benefits are paid to or on behalf of retirees and/or as contributions to the OPEB trust. Benefit payments may occur in the form of direct payments for premiums ("explicit subsidies") and/or indirect payments to retirees in the form of higher premiums for active employees ("implicit subsidies"). For details on Important Background Information, see Appendices.

District contributions paid during the measurement period are shown below.

For the Measurement Period, Jul 1, 2021 thru Jun 30, 2022	Clear Creek CSD
Clear Creek CSD	
(a) Contribution To Trust	\$ -
(b) Benefits Paid Directly to Retirees	94,022
(c) Implicit Subsidy Payment	4,804
Trust	
(d) Benefits Paid Directly to Retirees	-
(e) Reimbursements to Clear Creek CSD	-
<i>Total Benefits Paid During the MP, (b)+(c)+(d)</i>	98,826
<i>Clear Creek CSD Contribution During the MP, (a)+(b)+(c)-(e)</i>	98,826

The District reported the following OPEB contributions as having been made after the measurement date but prior to the current fiscal year end.

For the Fiscal Year, Jul 1, 2022 thru Jun 30, 2023	Clear Creek CSD
Clear Creek CSD	
(f) Contribution To Trust	\$ -
(g) Benefits Paid Directly to Retirees	103,540
(h) Implicit Subsidy Payment	7,144
Trust	
(i) Benefits Paid Directly to Retirees	-
(j) Reimbursements to Clear Creek CSD	-
<i>Total Benefits Paid During the Current FY, (g)+(h)+(i)</i>	110,684
<i>Clear Creek CSD Contribution During the Current FY, (f)+(g)+(h)-(j)</i>	110,684



Other Post-Employment Benefit Program of the Clear Creek Community Services District
GASB 75 Actuarial Report for the Fiscal Year Ending June 30, 2023

Accounting Information
(Continued)

Projected Benefit Payments (15-year projection)

The following is an estimate of other post-employment benefits to be paid on behalf of current retirees and current employees expected to retire from the District. Expected annual benefits have been projected on the basis of the actuarial assumptions outlined in Section 3.

These projections do not include any benefits expected to be paid on behalf of current active employees *prior to* retirement, nor do they include any benefits for potential *future employees* (i.e., those who might be hired in future years).

Projected Annual Benefit Payments							
Fiscal Year Ending June 30	Explicit Subsidy			Implicit Subsidy			Total
	Current Retirees	Future Retirees	Total	Current Retirees	Future Retirees	Total	
2023	\$ 103,540	\$ -	\$ 103,540	\$ 7,144	\$ -	\$ 7,144	\$ 110,684
2024	87,765	6,817	94,582	2,139	(44)	2,095	96,677
2025	91,488	8,504	99,992	4,466	(85)	4,381	104,373
2026	95,191	10,067	105,258	7,077	(94)	6,983	112,241
2027	98,935	12,111	111,046	9,993	(144)	9,849	120,895
2028	94,020	14,674	108,694	7,600	(162)	7,438	116,132
2029	92,803	16,965	109,768	4,984	(23)	4,961	114,729
2030	85,941	20,470	106,411	477	392	869	107,280
2031	88,762	25,218	113,980	1,044	1,137	2,181	116,161
2032	91,569	33,564	125,133	1,727	2,138	3,865	128,998
2033	94,368	40,157	134,525	2,544	3,741	6,285	140,810
2034	97,147	44,173	141,320	3,501	1,600	5,101	146,421
2035	87,283	54,286	141,569	4,596	3,264	7,860	149,429
2036	89,525	67,033	156,558	5,832	5,546	11,378	167,936
2037	78,272	73,372	151,644	-	3,679	3,679	155,323

The amounts shown in the Explicit Subsidy table reflect the expected payment by the District toward retiree medical premiums in each of the years shown. The amounts are shown separately, and in total, for those retired on the valuation date ("current retirees") and those expected to retire after the valuation date ("future retirees").

The amounts shown in the Implicit Subsidy table reflect the expected excess of retiree medical and prescription drug claims over the premiums expected to be charged during the year for retirees' coverage. These amounts are also shown separately and in total for those currently retired on the valuation date and for those expected to retire in the future.



Other Post-Employment Benefit Program of the Clear Creek Community Services District
GASB 75 Actuarial Report for the Fiscal Year Ending June 30, 2023

Accounting Information

(Concluded)

Sample Journal Entries

OPEB Accounts at Beginning of Fiscal Year	By Source		Sources Combined	
	Debit	Credit	Debit	Credit
Net OPEB Liability		276,111		276,111
<i>Deferred Outflow:</i>				
Assumption Changes	144,993			
Plan Experience	167,682			
Investment Experience	28,256			
Contribution Subsequent to MD	98,826			
Deferred Outflows			439,757	
<i>Deferred Inflow:</i>				
Assumption Changes		-		
Plan Experience		477,524		
Investment Experience		186,868		
Deferred Inflows				664,392
Record Benefits Paid to Retirees	Debit		Credit	
Net OPEB Liability	103,540			
Cash			103,540	
Record Implicit Subsidy Payment	Debit		Credit	
Net OPEB Liability	7,144			
Premium Expense			7,144	
Record End of Year Updates to OPEB Accounts	By Source		Sources Combined	
	Debit	Credit	Debit	Credit
Net OPEB Liability		405,486		405,486
<i>Deferred Outflow:</i>				
Assumption Changes		31,720		
Plan Experience		26,958		
Investment Experience	236,804			
Contribution Subsequent to MD	11,858			
Deferred Outflows			189,984	
<i>Deferred Inflow:</i>				
Assumption Changes		-		
Plan Experience	155,174			
Investment Experience	46,889			
Deferred Inflows			202,063	
OPEB Expense	13,439		13,439	



D. Funding Information

Prefunding (setting aside funds to accumulate in an irrevocable OPEB trust) has certain advantages, one of which is the ability to (potentially) use a higher discount rate in the determination of liabilities for GASB 75 reporting purposes. The District has been prefunding its OPEB liability by contributing 100% or more of the Actuarially Determined Contribution (ADC) each year.

Different terminology is sometimes used by actuaries and accountants when referring to key liability and expense components. Here are some of these terms which are often interchangeable:

Actuarial Funding Terminology

Present Value of Projected Benefits (PVPB)
Actuarially Accrued Liability (AAL)
Market Value of Assets
Unfunded Actuarially Accrued Liability (UAAL)
Normal Cost

GASB 75 Terminology

N/A; typically not reported for accounting purposes
Total OPEB Liability (TOL)
Fiduciary Net Position
Net OPEB Liability
Service Cost

The District approved development of Actuarially Determined Contributions (ADC) based on the following two components, which are then adjusted with interest to the District's fiscal year end:

- The amounts attributed to service performed in the current fiscal year (the normal cost) and
- Amortization of the unfunded actuarial accrued liability (UAAL).

The ADC determined for the District's fiscal year ending June 30, 2023, was developed based on the June 30, 2021, actuarial valuation using a 6.22% discount rate. A summary is shown below:

Discount Rate	6.22%
Actuarial Accrued Liability (projected)	\$ 1,926,095
Actuarial Value of Assets (projected)	1,670,295
Unfunded Actuarial Accrued Liability (UAAL)	255,800
Amortization Factor*	13.4408
Actuarially Determined Contribution for FYE 2023	
Amortization of UAAL	19,032
Normal Cost	68,160
Interest to Fiscal Year End	2,671
Total ADC	\$ 89,863

*Determined on a level % of pay basis over a closed 30 year period; 17 years remain for FYE 2023

The ADC determined on this basis should provide for trust sufficiency, based on the current plan provisions and employee data, if all assumptions are exactly realized and providing that the District contribute 100% or more of the total ADC each year. When an agency commits to funding the trust at or above the ADC, GASB 75 allows use of the expected long term trust return to be used as the discount rate in determining the plan liability. Even so, the ADC developed on this basis does not guarantee trust sufficiency due to the non-trivial risk that the assumptions used to determine plan contributions may not be realized.



E. Certification

The purpose of this report is to provide actuarial information in compliance with Statement 75 of the Governmental Accounting Standards Board (GASB 75) for other postemployment benefits provided by the Clear Creek Community Services District (the District). We summarized the benefits in this report and our calculations were based on our understanding of the benefits as described herein.

In preparing this report we relied without audit on information provided by the District. This information includes, but is not limited to, plan provisions, census data, and financial information. We performed a limited review of this data and found the information to be reasonably consistent. The accuracy of this report is dependent on this information and if any of the information we relied on is incomplete or inaccurate, then the results reported herein will be different from any report relying on more accurate information.

We consider the actuarial assumptions and methods used in this report to be individually reasonable under the requirements imposed by GASB 75 and taking into consideration reasonable expectations of plan experience. The results provide an estimate of the plan's financial condition at one point in time. Future actuarial results may be significantly different due to a variety of reasons including, but not limited to, demographic and economic assumptions differing from future plan experience, changes in plan provisions, changes in applicable law, or changes in the value of plan benefits relative to other alternatives available to plan members.

Alternative assumptions may also be reasonable; however, demonstrating the range of potential plan results based on alternative assumptions was beyond the scope of our assignment except to the limited extent required by GASB 75. Plan results for accounting purposes may be materially different than results obtained for other purposes such as plan termination, liability settlement, or underlying economic value of the promises made by the plan.

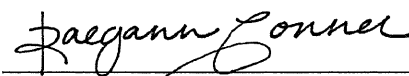
This report is prepared solely for the use and benefit of the District and may not be provided to third parties without prior written consent of MacLeod Watts. Exceptions: The District may provide copies of this report to their professional accounting and legal advisors who are subject to a duty of confidentiality, and the District may provide this work to any party if required by law or court order. No part of this report should be used as the basis for any representations or warranties in any contract or agreement without the written consent of MacLeod Watts.

The undersigned actuaries are unaware of any relationship that might impair the objectivity of this work. Nothing within this report is intended to be a substitute for qualified legal or accounting counsel. The signing actuaries are members of the American Academy of Actuaries and meet the qualification standards for rendering this opinion.

Signed: July 21, 2023



Catherine L. MacLeod, FSA, FCA, EA, MAAA



Raegann E. Conner, Actuarial Analyst



F. Supporting Information

Section 1 - Summary of Employee Data

Active employees: The District reported 9 active members in the data provided to us for the June 2021 valuation. Of these, 6 were currently enrolled in the medical program, with 3 waiving coverage.

Distribution of Benefits-Eligible Active Employees								
Current Age	Years of Service						Total	Percent
	Under 1	1 to 4	5 to 9	10 to 14	15 to 19	20 & Up		
Under 25		1					1	11%
25 to 29		1					1	11%
30 to 34							0	0%
35 to 39		1					1	11%
40 to 44		2					2	22%
45 to 49			2				2	22%
50 to 54			1				1	11%
55 to 59							0	0%
60 to 64							0	0%
65 to 69						1	1	11%
70 & Up							0	0%
Total	0	5	3	0	0	1	9	100%
Percent	0%	56%	33%	0%	0%	11%	100%	

Valuation	June 2019	June 2021
Average Attained Age for Actives	47.0	42.5
Average Years of Service	10.2	7.2

Retirees: There are also 7 retirees receiving benefits under this program on the valuation date. Their current ages are summarized in the chart at right, as well as the average age at retirement.

Retirees by Age		
Current Age	Number	Percent
Below 50	0	0%
50 to 54	0	0%
55 to 59	1	14%
60 to 64	2	29%
65 to 69	3	43%
70 to 74	0	0%
75 to 79	0	0%
80 & up	1	14%
Total	7	100%
Average Age:		
On 6/30/2021	66.3	
At retirement	61.5	

Summary of Plan Member Counts: The members currently or potentially eligible to receive benefits under the OPEB plan are required to be reported in the notes to the financial statements.

Summary of Plan Member Counts	
Number of active plan members	9
Number of inactive plan members currently receiving benefits	7
Number of inactive plan members entitled to but not receiving	0*

* We are not aware of any retirees who are eligible but not currently enrolled.



Supporting Information

(Continued)

Section 2 - Summary of Retiree Benefit Provisions

OPEB provided: The District reported that the only OPEB provided is retiree medical coverage.

Access to coverage: Medical coverage is currently provided through CalPERS as permitted under the Public Employees' Medical and Hospital Care Act (PEMHCA). This coverage requires the employee to satisfy the requirements for retirement under CalPERS: either (a) attainment of age 50 (or age 52, if a miscellaneous PEPRA employee) with 5 years of State or public agency service or (b) an approved disability retirement.

If an eligible employee is not already enrolled in the medical plan, he or she may enroll within 60 days of retirement *or during any future open enrollment period*. Coverage may be continued at the retiree's option for his or her lifetime. A surviving spouse and other eligible dependents may also continue coverage.

Generally speaking, an employee must begin his or her retirement benefit within 120 days of terminating employment with the District to be eligible to continue medical coverage through the District and be entitled to the employer subsidy described below. However, employees who leave the District with 20 or more years of District service are still eligible for this benefit upon their subsequent retirement with another employer.

Benefits provided: Benefits provided in PEMHCA resolutions: As a PEMHCA employer, the District is obligated to contribute toward the cost of retiree medical coverage for the retiree's lifetime or until coverage is discontinued. The District executed a PEMHCA Vesting resolution in 2012 which covers all active employees and all but 1 current retiree.³ This resolution provides that the District will pay 100% of the monthly medical premium for the retiree and any dependents, but not more than the vested percent of maximum benefits (caps) which vary by coverage level (single, two-party or family).

- The maximum benefits are set annually and often referred to as the "100/90 formula caps". The monthly caps for 2022 are \$816 (single), \$1,548 (two-party) and \$1,983 (family).
- Each retiree's vested percent is based on his or her total years of PERS service, though a minimum of 5 years of District service is required to be eligible for any premium subsidy from the District. The vesting percentage is 50% after 10 years of PERS membership, increasing by 5% for each additional year, reaching 100% after 20 years of PERS service.

The vested percent is automatically set to 100% if the employee receives an approved disability retirement. In addition, employees who work at least 20 years for the District may terminate employment without retiring from the District and be entitled to this benefit once they begin receiving retirement (pension) benefits.

Note: The vesting percent does not apply to the premium, only to the maximum dollar amounts above. This means that a retiree could be less than 100% vested, but if he or she chooses a less expensive plan, might still have 100% of the premiums paid. This is much more likely once the retiree reaches Medicare age.

³ One employee who retired prior to May 1, 2012 is covered by an "unequal" PEMHCA resolution. Benefits under this resolution provide close to 100% of the premium for the retiree and all eligible dependents.



Supporting Information
(Continued)

Section 2 - Summary of Retiree Benefit Provisions
(continued)

Additional reimbursements to retirees: The current PEMHCA resolutions (and the corresponding amounts billed to the District for retiree medical premiums) do not appear to reflect the District's intent for those retirees who have worked 20 or more years for the District. Accordingly, additional reimbursements are currently being made directly to affected retirees so that their total retiree medical benefit equals 100% of the premium for single coverage plus 90% of the additional premium for any covered dependents. *We included the projected value of these additional benefits as an OPEB liability in this valuation.*

Current medical premium rates: The 2022 CalPERS monthly medical plan rates in the Region 1 rate group are shown in the table below. If different rates apply where the member resides outside of this area, those rates are reflected in the valuation, but not listed here. The additional CalPERS administration fee is assumed to be separately expensed each year and has not been projected as an OPEB liability in this valuation.

Region 1 2022 Health Plan Rates						
	Actives and Pre-Med Retirees			Medicare Eligible Retirees		
Plan	Ee Only	Ee & 1	Ee & 2+	Ee Only	Ee & 1	Ee & 2+
PERS Platinum PPO	\$1,057.01	\$2,114.02	\$2,748.23	\$ 381.94	\$ 763.88	\$ 1,398.09



Supporting Information
 (Continued)

Section 3 - Actuarial Methods and Assumptions

The ultimate real cost of an employee benefit plan is the value of all benefits and other expenses of the plan over its lifetime. These payments depend only on the terms of the plan and the administrative arrangements adopted. The actuarial assumptions are used to estimate the cost of these benefits; the funding method spreads the expected costs on a level basis over the life of the plan.

Important Dates

Fiscal Year End	June 30, 2023
GASB 75 Measurement Date	June 30, 2022 (last day of the prior fiscal year)
Valuation Date	June 30, 2021

Valuation Methods

Funding Method	Entry Age Normal Cost, level percent of pay
Asset Valuation Method	Market value of assets
Participants Valued	Only current active employees and retired participants and covered dependents are valued. No future entrants are considered in this valuation.

**Development of Age-related
 Medical Premiums**

Actual premium rates for retirees and their spouses were adjusted to an age-related basis by applying medical claim cost factors developed from the data presented in the report, "Health Care Costs – From Birth to Death", sponsored by the Society of Actuaries. A description of the use of claims cost curves can be found in Appendix 2 to this report.

Monthly baseline premium costs were set equal to the active single premiums shown in the chart in Section 2. Representative claims costs derived from the dataset provided by CalPERS are shown in the chart on the following page.

Medicare-eligible retirees are covered by plans which are rated solely on the experience of Medicare retirees with no implicit subsidy by active employee premiums.

Expected Monthly Claims by Medical Plan for Selected Ages - Male						
Region	Medical Plan	Non-Medicare Retirees				
		50	53	56	59	62
Region 1	PERS Platinum PPO	705	832	966	1,107	1,259
Expected Monthly Claims by Medical Plan for Selected Ages - Female						
Region	Medical Plan	Non-Medicare Retirees				
		50	53	56	59	62
Region 1	PERS Select PPO	874	960	1,033	1,116	1,230



Supporting Information
(Continued)

Section 3 - Actuarial Methods and Assumptions

Economic Assumptions

Long Term Return on Assets	6.22% as of June 30, 2022, and as of June 30, 2021, net of plan investment-related expenses
Discount Rate	6.22% as of June 30, 2022, and as of June 30, 2021
General Inflation Rate	2.5% per year
Salary Increase	3.0% per year. Since benefits do not depend on salary, this is used to allocate the cost of benefits between service years and to determine the amortization payment component of the Actuarially Determined Contributions.
Healthcare Trend	Medical plan and claims costs by age are assumed to increase once each year. The increases over the prior year's levels are assumed to be effective on the dates shown below:

Effective January 1	Premium Increase	Effective January 1	Premium Increase
2022	Actual	2049-2058	4.6%
2023	5.6%	2059-2065	4.5%
2024	5.4%	2066-2067	4.4%
2025-2026	5.2%	2068-2069	4.3%
2027-2028	5.1%	2070	4.2%
2029-2037	5.0%	2071-2072	4.1%
2038	4.9%	2073-2074	4.0%
2039-2042	4.8%	2075	3.9%
2043-2048	4.7%	& later	3.9%

The healthcare trend shown above was developed using the Getzen Model 2022_b published by the Society of Actuaries using the following settings: CPI 2.5%; Real GDP Growth 1.4%; Excess Medical Growth 1.0%; Expected Health Share of GDP in 2028 20.3%; Resistance Point 20%; Year after which medical growth is limited to growth in GDP 2075.



Supporting Information
(Continued)

Section 3 - Actuarial Methods and Assumptions

Participant Election Assumptions

Participation Rate

Active employees

- i) Before Medicare: Participation rates for employees covered by the PEMHCA Vesting Resolution are assumed to vary by the number of completed years of PERS service:

Years of PERS Service	Assumed %	Years of PERS Service	Assumed %
Under 10	0%	13	90%
10	75%	14	95%
11	80%	15 or more	100%
12	85%		

- ii) After Medicare: 100%

Retired participants: Existing medical plan elections are assumed continue until the retiree's death. One retiree recently waived coverage; we assumed a 25% chance that this retiree will re-enroll prior to reaching age 70.

Spouse Coverage

Active employees: 85% are assumed to be married and elect coverage for their spouse in retirement. Surviving spouses are assumed to continue coverage until their death. Husbands are assumed to be 3 years older than their wives.

Retired participants: Existing elections for spouse coverage are assumed to be continued until the spouse's death. Actual spouse ages are used, where known; if not, husbands are assumed to be 3 years older than their wives. Spouse gender is assumed to be the opposite of the employee.

Dependent Coverage

Active employees and retired participants covering dependent children are assumed to end such coverage when the youngest currently covered dependent reaches age 26.

Medicare Eligibility

Absent contrary data, all individuals are assumed to be eligible for Medicare Parts A and B at age 65.



Supporting Information
(Continued)

Section 3 - Actuarial Methods and Assumptions

Demographic Assumptions

Demographic actuarial assumptions used in this valuation are based on the 2017 experience study of the California Public Employees Retirement System using data from 1997 to 2015, except for a different basis used to project future mortality improvements.

Mortality Improvement MacLeod Watts Scale 2022 applied generationally from 2015
(see Appendices)

Service Retirement Rates

	Misc	
Classic Tier I:	2.7% @ 55	DOH on or before July 31, 2004
Classic Tier II:	2% @ 60	DOH on or before 6/30/2011
PEPRA:	2% @ 62	

For sample rates of assumed mortality, service and disability retirement and separation (termination) prior to retirement at selected ages, please refer to our June 30, 2021, valuation report and/or the CalPERS experience study referenced above.

Software and Models Used in the Valuation

ProVal - MacLeod Watts utilizes ProVal, a licensed actuarial valuation software product from Winklevoss Technologies (WinTech) to project future retiree benefit payments and develop the OPEB liabilities presented in this report. ProVal is widely used by the actuarial community. We review results at the plan level and for individual sample lives and find them to be reasonable and consistent with the results we expect. We are not aware of any material inconsistencies or limitations in the software that would affect this actuarial valuation.

Age-based premiums model – developed internally and reviewed by an external consultant at the time it was developed. See discussion on Development of Age-Related Medical Premiums and Appendices.

Getzen model – published by the Society of Actuaries; used to derive medical trend assumptions described earlier in this section.

Changes in assumptions or methods as of the Measurement Date

None.



Appendix 1: Important Background Information

General Types of Other Post-Employment Benefits (OPEB)

Post-employment benefits other than pensions (OPEB) comprise a part of compensation that employers offer for services received. The most common OPEB are medical, prescription drug, dental, vision, and/or life insurance coverage. Other OPEB may include outside group legal, long-term care, or disability benefits outside of a pension plan. OPEB does not generally include COBRA, vacation, sick leave (unless converted to defined benefit OPEB), or other direct retiree payments.

A direct employer payment toward the cost of OPEB benefits is referred to as an “explicit subsidy”. In addition, if claims experience of employees and retirees are pooled when determining premiums, retiree premiums are based on a pool of members which, on average, are younger and healthier. For certain types of coverage such as medical insurance, this results in an “implicit subsidy” of retiree premiums by active employee premiums since the retiree premiums are lower than they would have been if retirees were insured separately. GASB 75 and Actuarial Standards of Practice generally require that an implicit subsidy of retiree premium rates be valued as an OPEB liability.

Expected retiree claims		
Premium charged for retiree coverage		<i>Covered by higher active premiums</i>
Retiree portion of premium	Agency portion of premium Explicit subsidy	Implicit subsidy

This chart shows the sources of funds needed to cover expected medical claims for pre-Medicare retirees. The portion of the premium paid by the Agency does not impact the amount of the implicit subsidy.

Under GASB 45, for actuarial valuations dated prior to March 31, 2015, an exception allowed plan employers with a very small membership in a large “community-rated” healthcare program to avoid reporting of implicit subsidy liability. Following a change in Actuarial Standards of Practice and in accordance with GASB 75 requirements, this exception is no longer available.

Valuation Process

The valuation was based on employee census data and benefits provided by the District. A summary of the employee data is provided in Table 1 and a summary of the benefits provided under the Plan is provided in Section 2. While individual employee records were reviewed to verify that they are reasonable in various respects, the data has not been audited and we have otherwise relied on the District as to its accuracy. The valuation was based on the actuarial methods and assumptions described in Section 3.

In developing the projected benefit values and liabilities, we first determine an expected premium or benefit stream over the employee’s future retirement. Benefits may include both direct employer payments (explicit subsidies) and/or an implicit subsidy, arising when retiree premiums are expected to be subsidized by active employee premiums. The projected benefit streams reflect assumed trends



Important Background Information
(Continued)

in the cost of those benefits and assumptions as to the expected date(s) when benefits will end. We then apply assumptions regarding:

- The probability that each individual employee will or will not continue in service to receive benefits.
- The probability of when such retirement will occur for each retiree, based on current age, service and employee type; and
- The likelihood that future retirees will or will not elect retiree coverage (and benefits) for themselves and/or their dependents.

We then calculate a present value of these benefits by discounting the value of each future expected benefit payment, multiplied by the assumed expectation that it will be paid, back to the valuation date using the discount rate. These benefit projections and liabilities have a very long time horizon. The final payments for currently active employees may not be made for many decades.

The resulting present value for each employee is allocated as a level percent of payroll each year over the employee's career using the entry age normal cost method and the amounts for each individual are then summed to get the results for the entire plan. This creates a cost expected to increase each year as payroll increases. Amounts attributed to prior fiscal years form the "Total OPEB Liability". The OPEB cost allocated for active employees in the current year is referred to as "Service Cost".

Where contributions have been made to an irrevocable OPEB trust, the accumulated value of trust assets ("Fiduciary Net Position") is applied to offset the "Total OPEB Liability", resulting in the "Net OPEB Liability". If a plan is not being funded, then the Net OPEB Liability is equal to the Total OPEB Liability.

It is important to remember that an actuarial valuation is, by its nature, a projection of one possible future outcome based on many assumptions. To the extent that actual experience is not what we assumed, future results will differ. Some possible sources of future differences may include:

- A significant change in the number of covered or eligible plan members;
- A significant increase or decrease in the future premium rates;
- A change in the subsidy provided by the Agency toward retiree premiums;
- Longer life expectancies of retirees;
- Significant changes in expected retiree healthcare claims by age, relative to healthcare claims for active employees and their dependents;
- Higher or lower returns on plan assets or contribution levels other than were assumed; and/or
- Changes in the discount rate used to value the OPEB liability



Important Background Information

(Continued)

Requirements of GASB 75

The Governmental Accounting Standards Board (GASB) issued GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This Statement establishes standards for the measurement, recognition, and disclosure of OPEB expense and related liabilities (assets), note disclosures, and required supplementary information (RSI) in the financial reports of state and local governmental employers.

Important Dates

GASB 75 requires that the information used for financial reporting falls within prescribed timeframes. Actuarial valuations of the total OPEB liability are generally required at least every two years. If a valuation is not performed as of the Measurement Date, then liabilities are required to be based on roll forward procedures from a prior valuation performed no more than 30 months and 1 day prior to the most recent year-end. In addition, the net OPEB liability is required to be measured as of a date no earlier than the end of the prior fiscal year (the "Measurement Date").

Recognition of Plan Changes and Gains and Losses

Under GASB 75, gains and losses related to changes in Total OPEB Liability and Fiduciary Net Position are recognized in OPEB expense systematically over time.

- *Timing of recognition:* Changes in the Total OPEB Liability relating to changes in plan benefits are recognized immediately (fully expensed) in the year in which the change occurs. Gains and Losses are amortized, with the applicable period based on the type of gain or loss. The first amortized amounts are recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense.
- *Deferred recognition periods:* These periods differ depending on the source of the gain or loss.

Difference between projected
and actual trust earnings:

5-year straight-line recognition

All other amounts:

Straight-line recognition over the expected average remaining service lifetime (EARSL) of all members that are provided with benefits, determined as of the beginning of the Measurement Period. In determining the EARSL, all active, retired and inactive (vested) members are counted, with the latter two groups having 0 remaining service years.



Important Background Information
(Continued)

Implicit Subsidy Plan Contributions

An implicit subsidy occurs when expected retiree claims exceed the premiums charged for retiree coverage. When this occurs, we expect part of the premiums paid for active employees to cover a portion of retiree claims. This transfer represents the current year's "implicit subsidy". Because GASB 75 treats payments to an irrevocable trust *or directly to the insurer* as employer contributions, each year's implicit subsidy is treated as a contribution toward the payment of retiree benefits.

The following hypothetical example illustrates this treatment:

Hypothetical Illustration of Implicit Subsidy Recognition	For Active Employees	For Retired Employees
<i>Prior to Implicit Subsidy Adjustment</i>		
Premiums Paid by Agency During Fiscal Year	\$ 411,000	\$ 48,000
Accounting Treatment	Compensation Cost for Active Employees	Contribution to Plan & Benefits Paid from Plan
<i>After Implicit Subsidy Adjustment</i>		
Premiums Paid by Agency During Fiscal Year	\$ 411,000	\$ 48,000
Implicit Subsidy Adjustment	(23,000)	23,000
Accounting Cost of Premiums Paid	\$ 388,000	\$ 71,000
Accounting Treatment Impact	Reduces Compensation Cost for Active Employees	Increases Contributions to Plan & Benefits Paid from Plan

The example above shows that total payments toward active and retired employee healthcare premiums is the same, but for accounting purposes part of the total is shifted from actives to retirees. This shifted amount is recognized as an OPEB contribution and reduces the current year's premium expense for active employees.

Discount Rate

When the financing of OPEB liabilities is on a pay-as-you-go basis, GASB 75 requires that the discount rate used for valuing liabilities be based on the yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher (or equivalent quality on another rating scale). When a plan sponsor makes regular, sufficient contributions to a trust in order to prefund the OPEB liabilities, GASB 75 allows use of a rate up to the expected rate of return of the trust. Therefore, prefunding has an advantage of potentially being able to report overall lower liabilities due to future expected benefits being discounted at a higher rate.



Important Background Information
(Continued)

Actuarial Funding Method and Assumptions

The “ultimate real cost” of an employee benefit plan is the value of all benefits and other expenses of the plan over its lifetime. These expenditures are dependent only on the terms of the plan and the administrative arrangements adopted, and as such are not affected by the actuarial funding method.

The actuarial funding method attempts to spread recognition of these expected costs on a level basis over the life of the plan, and as such sets the “incidence of cost”. GASB 75 specifically requires that the actuarial present value of projected benefit payments be attributed to periods of employee service using the Entry Age Actuarial Cost Method, with each period’s service cost determined as a level percentage of pay.

The results of this report may not be appropriate for other purposes, where other assumptions, methodology and/or actuarial standards of practice may be required or more suitable.



Appendix 2: MacLeod Watts Age Rating Methodology

Both accounting standards (e.g., GASB 75) and actuarial standards (e.g., ASOP 6) require that expected retiree claims, not just premiums paid, be reflected in most situations where an actuary is calculating retiree healthcare liabilities. Unfortunately, the actuary is often required to perform these calculations without any underlying claims information. In most situations, the information is not available, but even when available, the information may not be credible due to the size of the group being considered.

Actuaries have developed methodologies to approximate healthcare claims from the premiums being paid by the plan sponsor. Any methodology requires adopting certain assumptions and using general studies of healthcare costs as substitutes when there is a lack of credible claims information for the specific plan being reviewed.

Premiums paid by sponsors are often uniform for all employee and retiree ages and genders, with a drop in premiums for those participants who are Medicare-eligible. While the total premiums are expected to pay for the total claims for the insured group, on average, the premiums charged would not be sufficient to pay for the claims of older insureds and would be expected to exceed the expected claims of younger insureds. An age-rating methodology takes the typically uniform premiums paid by plan sponsors and spreads the total premium dollars to each age and gender intended to better approximate what the insurer might be expecting in actual claims costs at each age and gender.

The process of translating premiums into expected claims by age and gender generally follows the steps below.

1. *Obtain or Develop Relative Medical Claims Costs by Age, Gender, or other categories that are deemed significant.* For example, a claims cost curve might show that, if a 50-year-old male has \$1 in claims, then on average a 50-year-old female has claims of \$1.25, a 30-year male has claims of \$0.40, and an 8-year-old female has claims of \$0.20. The claims cost curve provides such relative costs for each age, gender, or any other significant factor the curve might have been developed to reflect. Section 3 provides the source of information used to develop such a curve and shows sample relative claims costs developed for the plan under consideration.
2. *Obtain a census of participants, their chosen medical coverage, and the premium charged for their coverage.* An attempt is made to find the group of participants that the insurer considered in setting the premiums they charge for coverage. That group includes the participant and any covered spouses and children. When information about dependents is unavailable, assumptions must be made about spouse age and the number and age of children represented in the population. These assumptions are provided in Section 3.
3. *Spread the total premium paid by the group to each covered participant or dependent based on expected claims.* The medical claims cost curve is used to spread the total premium dollars paid by the group to each participant reflecting their age, gender, or other relevant category. After this step, the actuary has a schedule of expected claims costs for each age and gender for the current premium year. It is these claims costs that are projected into the future by medical cost inflation assumptions when valuing expected future retiree claims.

The methodology described above is dependent on the data and methodologies used in whatever study might be used to develop claims cost curves for any given plan sponsor. These methodologies and assumptions can be found in the referenced paper cited as a source in the valuation report.



Appendix 3: MacLeod Watts Mortality Projection Methodology

Actuarial standards of practice (e.g., ASOP 35, Selection of Demographic and Other Noneconomic Assumptions for Measuring Pension Obligations, and ASOP 6, Measuring Retiree Group Benefits Obligations) indicate that the actuary should reflect the effect of mortality improvement (i.e., longer life expectancies in the future), both before and after the measurement date. The development of credible mortality improvement rates requires the analysis of large quantities of data over long periods of time. Because it would be extremely difficult for an individual actuary or firm to acquire and process such extensive amounts of data, actuaries typically rely on large studies published periodically by organizations such as the Society of Actuaries or Social Security Administration.

As noted in a recent actuarial study on mortality improvement, key principles in developing a credible mortality improvement model would include the following:

- (1) Short-term mortality improvement rates should be based on recent experience.
- (2) Long-term mortality improvement rates should be based on expert opinion.
- (3) Short-term mortality improvement rates should blend smoothly into the assumed long-term rates over an appropriate transition period.

The **MacLeod Watts Scale 2022** was developed from a blending of data and methodologies found in two published sources: (1) the Society of Actuaries Mortality Improvement Scale MP-2021 Report, published in October 2021 and (2) the demographic assumptions used in the 2021 Annual Report of the Board of Trustees of the Federal Old-Age and Survivors Insurance and Federal Disability Insurance Trust Funds, published August 2021.

MacLeod Watts Scale 2022 is a two-dimensional mortality improvement scale reflecting both age and year of mortality improvement. The underlying base scale is Scale MP-2021 which has two segments – (1) historical improvement rates for the period 1951-2017 and (2) an estimate of future mortality improvement for years 2018-2020 using the Scale MP-2021 methodology but utilizing the assumptions used in generating Scale MP-2015. The MacLeod Watts scale then transitions from the 2020 improvement rate to the Social Security Administration (SSA) Intermediate Scale linearly over the 10-year period 2021-2030. After this transition period, the MacLeod Watts Scale uses the constant mortality improvement rate from the SSA Intermediate Scale from 2030-2044. The SSA's Intermediate Scale has a final step in 2045 which is reflected in the MacLeod Watts scale for years 2045 and thereafter. Over the ages 95 to 117, the age 95 improvement rate is graded to zero.

Scale MP-2021 can be found at the SOA website and the projection scales used in the 2021 Social Security Administrations Trustees Report at the Social Security Administration website.



Glossary

Actuarial Funding Method – A procedure which calculates the actuarial present value of plan benefits and expenses, and allocates these expenses to time periods, typically as a normal cost and an actuarial accrued liability

Actuarial Present Value of Projected Benefits (APVPB) – The amount presently required to fund all projected plan benefits in the future. This value is determined by discounting the future payments by an appropriate interest rate and the probability of nonpayment.

CalPERS – Many state governments maintain a public employee retirement system; CalPERS is the California program, covering all eligible state government employees as well as other employees of other governments within California who have elected to join the system

Defined Benefit (DB) – A pension or OPEB plan which defines the monthly income or other benefit which the plan member receives at or after separation from employment

Defined Contribution (DC) – A pension or OPEB plan which establishes an individual account for each member and specifies how contributions to each active member's account are determined and the terms of distribution of the account after separation from employment

Discount Rate - Interest rate used to discount future potential benefit payments to the valuation date. Under GASB 75, if a plan is prefunded, then the discount rate is equal to the expected trust return. If a plan is not prefunded (pay-as-you-go), then the rate of return is based on a yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Expected Average Remaining Service Lifetime (EARSL) – Average of the expected remaining service lives of all employees that are provided with benefits through the OPEB plan (active employees and inactive employees), beginning in the current period

Entry Age Actuarial Cost Method – An actuarial funding method where, for each individual, the actuarial present value of benefits is levelly spread over the individual's projected earnings or service from entry age to the last age at which benefits can be paid

Excise Tax – The Affordable Care Act created an excise tax on the value of employer sponsored coverage which exceeds certain thresholds ("Cadillac Plans"). The tax was repealed in December 2019.

Explicit Subsidy – The projected dollar value of future retiree healthcare costs expected to be paid directly by the Employer, e.g., the Employer's payment of all or a portion of the monthly retiree premium billed by the insurer for the retiree's coverage

Fiduciary Net Position – The value of trust assets used to offset the Total OPEB Liability to determine the Net OPEB Liability.

Government Accounting Standards Board (GASB) – A private, not-for-profit organization which develops generally accepted accounting principles (GAAP) for U.S. state and local governments; like FASB, it is part of the Financial Accounting Foundation (FAF), which funds each organization and selects the members of each board

Health Care Trend – The assumed rate(s) of increase in future dollar values of premiums or healthcare claims, attributable to increases in the cost of healthcare; contributing factors include medical inflation, frequency or extent of utilization of services and technological developments.



Glossary

(Continued)

Implicit Subsidy – The projected difference between future retiree claims and the premiums to be charged for retiree coverage; this difference results when the claims experience of active and retired employees are pooled together, and a ‘blended’ group premium rate is charged for both actives and retirees; a portion of the active employee premiums subsidizes the retiree premiums.

Net OPEB Liability (NOL) – The liability to employees for benefits provided through a defined benefit OPEB. Only assets administered through a trust that meet certain criteria may be used to reduce the Total OPEB Liability.

Net Position – The Impact on Statement of Net Position is the Net OPEB Liability adjusted for deferred resource items

OPEB Expense – The OPEB expense reported in the Agency’s financial statement. OPEB expense is the annual cost of the plan recognized in the financial statements.

Other Post-Employment Benefits (OPEB) – Post-employment benefits other than pension benefits, most commonly healthcare benefits but also including life insurance if provided separately from a pension plan

Pay-As-You-Go (PAYGO) – Contributions to the plan are made at about the same time and in about the same amount as benefit payments and expenses coming due

PEMHCA – The Public Employees’ Medical and Hospital Care Act, established by the California legislature in 1961, provides community-rated medical benefits to participating public employers. Among its extensive regulations are the requirements that a contracting Agency contribute toward medical insurance premiums for retired annuitants and that a contracting Agency file a resolution, adopted by its governing body, with the CalPERS Board establishing any new contribution.

Plan Assets – The value of cash and investments considered as ‘belonging’ to the plan and permitted to be used to offset the AAL for valuation purposes. To be considered a plan asset, GASB 75 requires (a) contributions to the OPEB plan be irrevocable, (b) OPEB assets to dedicated to providing OPEB benefit to plan members in accordance with the benefit terms of the plan, and (c) plan assets be legally protected from creditors, the OPEB plan administrator and the plan members.

Public Agency Miscellaneous (PAM) – Non-safety public employees.

Select and Ultimate – Actuarial assumptions which contemplate rates which differ by year initially (the select period) and then stabilize at a constant long-term rate (the ultimate rate)

Service Cost – Total dollar value of benefits expected to be earned by plan members in the current year, as assigned by the actuarial funding method; also called normal cost

Total OPEB Liability (TOL) – Total dollars required to fund all plan benefits attributable to service rendered as of the valuation date for current plan members and vested prior plan members; a subset of “Actuarial Present Value”

Vesting – As defined by the plan, requirements which when met make a plan benefit nonforfeitable on separation of service before retirement eligibility





5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: September 20th 2023
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6d – Customer Protest of Base Rate – (Discussion/Action)**

Discussion/Action:

6.d – Customer Protest of Base Rate – (Discussion / Action)

Customer Gary Bagnaschi at 17599 Oly Way has submitted the attached letter.

As can be seen in the letter – Customer Bagnaschi is requesting that his account no longer pay a second Base Rate for a previously rented house that he has turned water off to.

The District practice and policy has been to charge the number of base rates on an account the equals the number of residents/buildings/houses/ADU's.

If a residence at a location is no longer used, the water needs to be disconnected.

The customer reports the water is turned off. The District has had customers in the past that have renters leave, and want the base rate removed. The challenge is that the customer's house is still plumbed and connected to water and unless the shut off valve is locked, or the house is disconnected the District won't know when the house is re-occupied and would need a base rate charged.

Staff would recommend a letter suggesting either proof of disconnection or a shut off valve that can be locked by the District and only unlocked by the District when the customer wishes to use the house again. (see attached draft for edit and consideration)

Recommendation:

Review, Discussion, Provide Direction to Staff

9/11/2023

TO WHOM IT MAY CONCERN;

TALKING ABOUT THE HOUSE ON
17599 OLY WAY.

WHEN I BOUGHT THE HOUSE
THE WATER WAS TURNED OFF, AND
I WAS NOT PAYING ANY WATER FEES
ON THE HOUSE. THERE IS TWO HOUSES
ON THE PROPERTY AND I LIVED IN
THE MAIN HOUSE. I WAS PAYING FOR
WATER TO MY HOUSE ONLY.

WHEN I RENTED OUT THE OTHER
HOUSE I TURNED THE WATER ON TO THAT
HOUSE AND STARTED PAYING FOR THE WATER
TO THAT HOUSE. NEVER PAID FOR WATER
BEFORE THAT ON THAT HOUSE.

THEN I RENTED OUT THE HOUSE AND
TOLD CLEAR CREEK WATER THAT I WAS
TURNING ON THE WATER TO THAT HOUSE. I
STARTED PAYING FOR WATER TO THAT HOUSE
NOW THAT THERE IS NO ONE LIVING THERE
I TURNED THE WATER OFF, SO I FEEL
I SHOULDN'T HAVE TO PAY FOR NOT HAVING
WATER TO THAT HOUSE SINCE IT IS
TURNED OFF TO THE HOUSE.

GARY BAGNASCHI

530 640 0516



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

9/24/2023

Gary Bagnaschi
17594 Oly Way
Anderson, CA 96007

RE: Response to Protest/Claim Submission submitted September 11, 2023.

Dear Gary Bagnaschi,

Your protest of the two (2) base rate charges to your account has been reviewed by staff and the Board of Director at its September 20th meeting as you requested.

Based on your account and letter the property is confirmed there is one meter serving two structures/residences. Your letter and report to staff is that one of the residences is no longer occupied, and you have an installed valve shut off to that residence.

Your letter requests that the District discontinue charging the second base rate for the now un-occupied second residence on the property. The District policy is to charge a Base Rate per residence; this saves the cost of installing multiple meters but still captures the "cost of supplying" water to the additional residence.

In the instance when a Customer has one residence and one meter, the meter can be locked if the residence is no longer occupied or in use. If that residence is later occupied, the District would be notified to remove the lock, and could then re-activate the Base Rate. Since many second units/houses/residences do not have the expensive second meter, to remove a Base Rate charge, the extra connection must be disconnected – not just "shut off by valve" to guarantee that the residence would not be "turned on" without the Districts knowledge and account getting that extra Base Rate

For you to have the second Base Rate on your bill removed, this second connection would need to be disconnected and a picture supplied as proof.

Please contact Kayla Faulks (Kayla.Faulks@clearcreekcsd.org) should you have any questions regarding this decision.

Thank you,

A handwritten signature in blue ink that reads "Paul Kelley".

Paul Kelley, General Manager



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: August 16th 2023
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6e – Water Usage & Revenue & Rate Ordinance** (Discussion)

Discussion/Action:

6.e – Water Usage & Revenue & Rate Ordinance Review (Discussion)

Now that the District is 6 months into the 2023-24 water year, the General Manager is assembling information to review water loss in the system, where the loss is occurring, and the revenue impacts related to this activity.

The primary way the GM is looking at this is from two directions. One direction from the Treatment plant (as reported to the Bureau as water through the Treatment plant into the Conduit), Then North Booster Station Meters (a way to see about potential loss on the Conduit), then from the North Booster into system to customer meters. The other direction is taking Customer payments (Revenue/Receipts) to calculate the Acre feet that represents, compared to what is Billed (projected revenue), and compare that to what enters the system at North Booster....

We are working on this from March through August. We are working to track the water from both ends of the system; from the Treatment plant through the North Booster to customer meters. And then from the other direction, from customer payments (water usage revenue) to Customer water usage bills, to meter reads. One real challenge is that FREYS software seems limited in reporting water usage, water billed, and payments posted to usage. We are working on this – and today's meeting is part of that discussion with the committee.

Since the meter reads are usually around the 20th of the Month and the figures reported to the Bureau and on the Revenue are based on the first of the month through the end of the month. Therefore, individual month review can have some skewed numbers and its best to look over a number of months where these numbers flow together.

Example: July (recognize the above caveat of looking at only one month – for illustrative purposes)

M&I: The District reported to the Bureau 297 AF of M&I through the treatment plant (197AF Bureau water + 100 McConnell water).

The Total revenue of \$39,219.77 was received in July and that equals 173AF, and that is 123AF short of what we reported through the plant for M&I.

Irrigation/Ag: the District reported to the Bureau 116AF.

Based on Ag usage revenue of \$13,426.64 that equals 60AF. Almost 56AF short,

Combined look: The Total through the Treatment plant above is 413 AF. Then the Meters at the North Booster report 374AF. That's a potential Conduit loss of 39AF. (for context the full 6 months water loss is 35AF – so this amount in the Conduit for July is an anomaly). The total "Customer Metered" or "Billed

to the Customer” for July is 300AF. That is 74Af less than what went through the North Booster and 113AF less than the treatment plant.

The GM wants to get a good handle on the Districts water usage revenue, and how water loss can be accounted for in reporting, rate setting and reporting. There are different methods on water loss and if the District was an “urban” water supplier the rules for water loss and audits would be very challenging.

The GM is working of a very busy spreadsheet to help quantify and show the above July month example and can provide this as time moves forward and the reporting and numbers get more refined.

This is an ongoing process and exercise and is primarily a reporting and tracking issue that needs the Districts attention and for the boards consideration and input. Water loss in the system and or from leaks etc. is common and the District should be considering this during water usage scheduling and rate setting.

For Board discussion and consideration.

For the Rate Ordinance:

We received the updated Bureau CVP reclamation charges (8%) that is effective October 1. Based on plugging those numbers into the rate sheet calculations – it makes less than a penny impact and gets rounded to the current rates.

Recommendation:

Review, Discussion, Provide input and Direction



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Fax: (530) 357-3723

MEMO

Date: September 20th 2023
To: Board of Directors
From: General Manager – Paul Kelley
Re: **6f** – Grants Update (Discussion)

Discussion/Action:

6.f – Grants List:

- I. Emergency Electrical /SCADA Repairs – So. Booster and Wells
Funding Agreement D2118158 – Total Funding \$477,000

The District requested funding during the Drought in 2022 grant monies to update the electrical panels, SCADA, meters and more for the Wells and South Booster station. Currently the wells are not all monitored or controlled via SCADA and when water is needed only one well can be running at a time.

The State approved the funds in April of 2022 and authorized the District to proceed. The District was not in a position to proceed with the project without a draft funding agreement. After Christmas of 2022 the State sent a draft funding agreement. The board authorized the GM to sign the document and at agreement with PACE engineering to manage the grant, design the needed items, coordinate with electrician and suppliers and the District staff to accomplish the project.

The State informed the District that these “Emergency” grant funds needed to be expedited and the project would need to be completed and funded by the end of 2023 (12/31/23).

The State finally signed the July 26th 2023, three months after the District started with the PACE on the Design and list of needed instruments and products.

Current Status:

- PACE has designed the project and provided the list of needed materials (punch list)
 - o A large vault is needed for the new flow meter and this was ordered early for supply issues/worries
 - o The flow meters and other electrical have also been ordered and multiple PACE invoices paid
 - o The first design called for radio towers to transmit information from the Wells to the So. Booster (where data will enter the SCADA system).
 - It was preferable to see if an old conduit in the area would work. The Electrician found the alignment and District staff spent 2 weeks repairing and pulling Mandrels so that communication cable can be pulled.
 - o PACE is updating the design on the communications line
 - o The coordination for construction and completion in October/November
- The District with PACE submitted all reimbursable expenses early September
 - o For expenses through July – The State returned this first attempt requesting more information and that information is being collected for re-submit.

- The staff is still working on tracking the expenses as well as submitting for reimbursement timely.

2. Backwash Ponds Repair Project

State Funding Agreement D2202015

FEMA: FEMA-4382-DR-CA Summer 2018 CA WildFires

Cal OES ID: 089-91008 FEMA ID: 089-167C-00

Project Cost Estimate: \$5,064,000

State Grant/Project Funding amount: \$3,060,633

Federal FEMA/CalOES funding amount: \$1,592,739 (FEMA) \$410,628

Description:

The Project is for the benefit of the Recipient and has a Useful Life of at least 50 years. The funding under this Agreement shall be used to address the increased raw water turbidity, filtration capacity, and backwash frequency caused by the 2018 Carr Fire. The Project will substantially reduce, if not eliminate, uncontrolled percolation from the three (3) backwash recycle ponds into Clear Creek, enhance the ability to process backwash sludge, improve the resiliency of the facilities to respond to natural disasters impacting the water quality in Whiskeytown Lake, and repair damages to the supervisory control and data acquisition (SCADA) system

The District applied for the in 2019, CalOES/FEMA approved a portion of the funding request initially in April 2020. The State also spent 2019 through 2022 reviewing and updating the request as the project progressed. The project also progressed to a “concrete” lining of the ponds – a significant improvement from the current lining. CalOES/FEMA in early 2023 rejected the use of their funding for the concrete lining – because they considered it an “improvement” not a replacement needed by fire impacts. They also informed the District that they still require an “environmental review” of the concrete lining. That review is still pending.

The State informed the District in early 2023 that the State’s portion of the project was ready for a funding agreement to be signed. In April of 2023 the Funding agreement was signed and the District authorized PACE to get the Design to 90% level for bidding in the Fall.

In June, the District submitted a letter to CalOES requesting an extension on the FEMA approved grant. This portion of the grant had an expiration in 2021, extended to 2022 and then extended to 2023 (June). Based on this history the Federal portion only does 1 year extensions. Even though this project has been approved by both the State and Federal agencies for a multi-year construction schedule.

Current schedule:

2023 – Design and bid

2024 – Award Q1, Construction on Pond 3

2025 – Construction of Pond 2 and final

Next Steps:

- PACE has designed the project and provided the list of needed materials (punch list)
 - Staff and PACE met with multiple agencies over the past 3 months for input
 - PACE is planning to post the project for Bid in October
 - Bid award – by CCCSD Board December
- The District has paid invoices through July and Submitted them for reimbursement
- Financing the Construction phase – challenge that District and PACE working through.

3. Distribution Pipe Replacement project. (Also: District System Improvement Project)
State Funding Agreement: None Yet (Number: District number: 4510016- State Proj: 004P)

Description:

The District received a report by PACE in 2021 for a potential project that could be eligible for a State Drinking water revolving fund funding. Since the District is a DAC, the funding could be 90% grant 10% loan.

The general project elements include: Replace 6,000 feet of 10 inch AC pipe, 12 Section valves, replace water meter heads, new water meters, 12 new hydrants.

Current Status:

- The State representative on this project sent a request for information in April of 2023
 - o They wanted water conservation plan, and other information.
- The State also relayed that this project is still in a long process of evaluation prior to drafting a Funding agreement.

4. ARPA County Funding
Potential Funding for Clear Creek CSD: \$260,000

The County allocated a portion of their ARPA funds to water districts in Shasta County on a proportional basis. In November/December of 2022 they requested Districts to submit what they would use money for and Clear Creek submitted a request to use all the funding to do a Water Meter automation project.

Description:

CCSD - Water Meter repair, Meter reading automation, water loss prevention, customer conservation support program

Longer description – This program will update, repair, and will update or install automated meter reading devices on over 1700 district/customer meters (or over 70% of the District meters). This will facilitate more accurate and timely meter reading for customer billing and use. This program will also help the district and its customers with leak/water loss detection and help with the customer's conservation efforts during droughts and other water years. This program will also help with data transmission and security for customer billings and water use accounts. The total estimated for this work would be approximately \$290,770 and the this grant could pay for a significant portion of the automation project.

Current Status:

- Since January, the County has had multiple changes in project managers at the administrative office and there has been no movement on this grant until September 12th 2023.
- The County just sent the documents for grant usage and the District will start the process of submitting the requested documents and receiving the funds and ordering the meters.

Recommendation:

Review, Discussion, Informational Report

Exhibit B
CLEAR CREEK COMMUNITY SERVICES DISTRICT
2023 Rates and Charges
(Per Acre-Foot)

District Form - Irrigation/M&I
Contract No. 14-06-200-489-A-P

	Irrigation Water	M&I Water
COST-OF-SERVICE (COS) RATES		
Capital Component	\$0.00	\$0.00
O&M Component		
Water Marketing	\$22.77	\$15.52
Storage	\$13.04	\$17.23
Conveyance	\$0.00	\$0.00
Deficit Cost Component		
Interest Bearing	\$3.92	\$0.38
TOTAL COS RATE <i>(Tier 1 Rate)</i>	\$39.73	\$33.13
IRRIGATION FULL COST RATE (RRA)		
Section 202(3) Rate is applicable to a Qualified Recipient or to a Limited Recipient receiving irrigation water on or before October 1, 1981.	TBD	
Section 205(a)(3) Rate is applicable to a Limited Recipient that did not receive irrigation water on or before October 1, 1981.	TBD	
M&I FULL COST RATE		
		TBD
CHARGES AND ASSESSMENTS <i>(Payments in Addition to Rates)</i>		
P.L. 102-575 Surcharges (Restoration Fund Payments) ² [Section 3407(d)(2)(A)]	\$12.02	\$24.05
P.L. 106-377 Assessment (Trinity Public Utilities District) ³ [Appendix B, Section 203]	\$0.15	\$0.15

2 The surcharges were determined pursuant to Title XXXIV of P.L. 102-575. Restoration Fund surcharges under P.L. 102-575 are determined on a fiscal year basis (10/1-9/30).

3 The Trinity Public Utilities District Assessment is applicable to each acre-foot of water delivered from 3/1 - 2/29 and is adjusted annually.

Recent Historic Use, as defined in the CVP M&I Water Shortage Policy, is 2,265 acre-feet.

Additional details of the rate components are available on the Internet at
www.usbr.gov/mp/cvpwaterrates/ratebooks.



United States Department of the Interior

BUREAU OF RECLAMATION
2800 Cottage Way
Sacramento, CA 95825-1898



IN REPLY REFER TO:

CGB-3000

1.3.11

AUG 23 2023

To: Central Valley Project Water Contractors

Subject: Charges for the Central Valley Project (CVP) Restoration Fund, Central Valley Improvement Act (CVPIA), Public Law 102-575

Dear Water Contractor:

This letter provides notification of the CVP Restoration Fund charge/surcharge amounts for Fiscal Year 2024 (FY 2024) beginning October 1, 2023, through September 30, 2024. The FY 2024 amounts for mitigation and restoration charges, Friant surcharges, and Municipal and Industrial (M&I) surcharges are detailed here.

- The mitigation and restoration charges for FY 2024 are \$13.00 and \$25.99 per acre-foot of sold and delivered CVP agricultural and M&I water, respectively. Mitigation and restoration charges are assessed on all sold agricultural and M&I water delivered to the contractor or any approved transferee(s) receiving CVP water pursuant to the contractor's entitlement. The requirement to pay mitigation and restoration charges is the sole responsibility of the water contractor and may not be delegated to a transferee.
- The Friant Surcharge paid by Friant Division water contractors on delivered CVP water will remain at \$7.00 per acre-foot.
 - (The reduction prescribed in the San Joaquin River Restoration Settlement Act will be a \$3.00 per acre-foot reduction to the Operations and Maintenance (O&M) rate paid by Friant Division water contractors).
- The M&I surcharge will be \$54.15 per acre-foot for CVP water delivered to water contractors that are subject to this charge.

These charges are payable to the Bureau of Reclamation before the end of the month following the month of delivery and must be consistent with the quantities of agricultural and M&I water deliveries as shown in Reclamation's monthly water statement. Past due payments will be assessed delinquent charges according to the Debt Collection Act of 1982.



— BUREAU OF —
RECLAMATION

CVPIA CHARGES/SURCHARGES

Fiscal Year	FY Dates	Mitigation & Restoration Charges - IRR	Mitigation & Restoration Charges - M&I	Friant Surcharges	M&I Surcharges	Pre-Renewal Charges - IRR	Pre-Renewal Charges - M&I
1993	10/1/1992 - 9/30/1993	6.00	12.00	4.00	25.00	-	-
1994	10/1/1993 - 9/30/1994	6.20	12.40	4.00	25.69	-	-
1995	10/1/1994 - 9/30/1995	6.35	12.69	4.00	26.36	-	-
1996	10/1/1995 - 9/30/1996	6.53	13.06	4.00	27.10	-	-
1997	10/1/1996 - 9/30/1997	6.70	13.39	4.00	27.91	-	-
1998	10/1/1997 - 9/30/1998	6.88	13.76	5.00	28.49	-	-
1999	10/1/1998 - 9/30/1999	6.98	13.96	5.00	28.92	-	-
2000	10/1/1999 - 9/30/2000	7.10	14.20	7.00	29.59	-	-
2001	10/1/2000 - 9/30/2001	7.28	14.56	7.00	30.34	10.92	21.84
2002	10/1/2001 - 9/30/2002	7.54	15.08	7.00	31.42	11.31	22.62
2003	10/1/2002 - 9/30/2003	7.69	15.38	7.00	32.04	11.53	23.06
2004	10/1/2003 - 9/30/2004	7.82	15.64	7.00	32.58	11.73	23.46
2005	10/1/2004 - 9/30/2005	7.93	15.87	7.00	33.06	11.90	23.80
2006	10/1/2005 - 9/30/2006	8.24	16.49	7.00	34.35	12.36	24.74
2007	10/1/2006 - 9/30/2007	8.58	17.15	7.00	35.74	12.87	25.74
2008	10/1/2007 - 9/30/2008	8.79	17.57	7.00	36.61	13.19	26.36
2009	10/1/2008 - 9/30/2009	9.06	18.12	7.00	37.75	13.59	27.18
2010	10/1/2009 - 9/30/2010	9.11	18.23	7.00	37.97	13.67	27.35
2011	10/1/2010 - 9/30/2011	9.29	18.59	7.00	38.72	13.94	27.89
2012	10/1/2011 - 9/30/2012	9.39	18.78	7.00	39.13	14.09	28.17
2013	10/1/2012 - 9/30/2013	9.79	19.58	7.00	40.80	14.69	29.37
2014	10/1/2013 - 9/30/2014	9.99	19.98	7.00	41.63	14.99	29.97
2015	10/1/2014 - 9/30/2015	10.07	20.14	7.00	41.97	15.11	30.21
2016	10/1/2015 - 9/30/2016	10.21	20.41	7.00	42.52	15.32	30.62
2017	10/1/2016 - 9/30/2017	10.23	20.45	7.00	42.61	15.35	30.68
2018	10/1/2017 - 9/30/2018	10.47	20.94	7.00	43.63	15.71	31.41
2019	10/1/2018 - 9/30/2019	10.63	21.26	7.00	44.29	15.95	31.89
2020	10/1/2019 - 9/30/2020	10.91	21.82	7.00	45.46	16.37	32.73
2021	10/1/2020 - 9/30/2021	11.11	22.23	7.00	46.31	16.67	33.35
2022	10/1/2021 - 9/30/2022	11.23	22.46	7.00	46.79	16.85	33.69
2023	10/1/2022 - 9/30/2023	12.02	24.05	7.00	50.10	18.03	36.08
2024	10/1/2023 - 9/30/2024	13.00	25.99	7.00	54.15	19.50	38.99



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MEMO

Date: September 20th 2023
To: Board of Directors
From: General Manager Paul Kelley
Re: 7 – General Manager Report

Report:

A quick activity report, more by the General Manager verbally at the meeting:

Starting the week of August 21, 2023

- The three / four dead trees in front of the District board room were removed by PGE contractor and the staff has started on clean up
- I received multiple inquiries for a Fire Hydrant a Igo school and the District Supervisor hosted a meeting to review. I also attended the Igo-Ono CSD meeting to inform them that it needs engineering and cost estimate and that all cost to be paid by the community, county or ? – not Clear Creek.
- The Distribution Staff had some leaks to repair – another Olinda and Olive was almost a 24 hour job. Thanks to all for patience..
- The Board installed a new Board member! Congrats to Logan and GM sent the last 3 months of activity reports to begin process of getting up to speed.
- The Account Clerk and Admin Assistant have worked very hard on Shut offs/Delinquencies etc. As reported this will help with revenue as well as honing the data base for conversion to CUSI.
- The District implemented electronic payroll through Paychx – there are still some challenges getting time clocked in and attributed to correct locations and projects. But staff is happy with direct deposit, and less paperwork and typed notes.
- Staff continues to work on CUSI conversion for new customer billing software
- Computer Logistics and Com-Pair worked on getting more internet speed to the District, and TDS supplied backup copper internet connection. Then there was a county wide internet interruption in September, and we continue to wait for fiber.
- Worked on the three grant projects: - Update on this meeting's regular calendar.
 - See the List on Agenda item f.
- The Policies were approved August 30th and they are to be put on web and collated.
- The MOU requires a review of the District's retiree medical program and I met with our actuarial to review options. The staff met and the actuarial was provided an update.
- Still working on the employee handbook.
- Worked on the "water loss" project – as described in the agenda item on this. Gathering information, and creating a spreadsheet to track and recognize these elements.
- Met with Igo-Ono CSD and community.
- Met with Customers related to water use by neighbors and meters and base rates.
- Other/More – Verbal



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MEMO

Date: September 20th 2023
To: Board of Directors
From: Chief Plant Operator: Bill Palmaymesa & Distribution Field Supervisor: Roberto Chacon
General Manager Paul Kelley
Re: 8 – Operation Report

Administration

Below is a snapshot of the aging report of customer accounts:

There were 150 Accounts that are 90+ days delinquent totaling \$73,336.09.
There were 184 Accounts that are 60 Days delinquent totaling \$12,297.68.
There were 241 Accounts that are 30 Days delinquent totaling \$21,375.54.

Delinquency Progress: In total for the month of August, \$102,552.18 was collected on 60+ day delinquent accounts.

The CCCSD Office Staff would like to thank and commend the intake/outreach coordinators at Self-Help Home Improvement Project (SHHIP) who have been working quickly helping our customers prevent getting their water service shut off and approved for LIHWAP. They have been very helpful and easy to work with!

WTP OPERATIONS - The WTP produced 581af; Clear Creek CSD used 387AF of SW in August. (Palmaymesa)

Well Water Production- 0 af in July. McConnell – 200af

- Staff has been busy with routine maintenance, monitoring and operation of the WTP. Staff is preparing for a mandatory intake level change; set to take place the last week of September. The discharge from Whiskeytown Dam to Clear Creek will be raised from 150cfs to 200cfs with the intention to cool the water to 55 degrees(F). This action forces the WTP to abandon the upper-level intake and treat the water from the bottom of the lake. This level is the least desirable for water quality and operations. Staff will be busy monitoring rapidly changing water quality over the next 6 months.
- Staff has overhauled the chemical injection pump station-Complete with two new pumps(total of four) a new pedestal mount to make pump change out easier and new tubing and fittings. All four pumps are now operational.
- The Filter to Waste pond has been cleaned out for the second and last time this year.
- Staff is busy with reviewing plans and specs for the Backwash Pond Repair Project. PACE Engineering is planning to have this go out to bid sometime in October.

DISTRIBUTION OPERATIONS REPORT - (Chacon)

- 1- On 9/8/2023 the crew was working on a leak repair on Fuzzy Lane that broke around 12AM. And on 9/12/2023 the crew were called out to a 14" line break on corner of Olinda Rd & Olive St. The crew worked all through the night and all day 9/13/2023 to get this line repair and service restored for the affected customers.

- 2- Crew has been doing more clean ups and getting close to have all the clean ups done as they keep coming up on repairs.
- 3- Field Crew has been replacing some of the end points that are not working and will continue replacing them as time permits and repairs are been done.
- 4- Water samples results are negative



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MEMO

Date: September 20th 2023
To: Board of Directors
From: General Manager – Paul Kelley
Re: **9 – Standing Committee Report**

Report: From members of the Committees listed:

Note:

9.a – Agriculture –

9.b – Finance – Report on September 12th meeting

9.c – Planning / Steering –