



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Email: cccsd@clearcreekcsd.org

Board of Directors: Scott McVay - Chair
Logan Johnston, Vice Chair
Directors – Pam Beaver, Beverly Fickes, Terry Lincoln

Interim General Manager: Jim Wadleigh

REGULAR MEETING: July 16, 2025, at 6:00PM: District Office Board Room

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OPEN TIME/PUBLIC COMMENT: Pursuant to Gov. code §54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.

CONSENT AGENDA (Action)

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- 1. Minutes from Meetings:** Regular Meeting Minutes 6/18/2025
- 2. Bills Paid:** 05/13/2025 – 07/04/2025
- 3. Payroll:** (4/25/25-5/8/25), (5/9/25-5/22/25), (5/23/25-6/5/25), (6/6/25-6/19/25)
- 4. Activity P&L Report:** May 2025 – June 2025

REGULAR AGENDA (Discussion/Action)

- 5. Adjustment Request – Michael Traynor, 5694 Dolly Lane**
- 6. Adjustment Request – Kacey Peters, 7658 Happy Valley Road**
- 7. Adjustment Request – Gwyn Williams, 17898 Flowers Lane**

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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8. PROPOSITION 218 STUDY

9. GENERAL MANAGERS ORAL REPORT

10. OPERATIONS ORAL REPORT

11. STANDING COMMITTEE REPORT

- a. Agriculture –
- b. Finance –
- c. Planning/Steering –

12. BOARD MEMBER ITEMS

13. ADJOURN THE MEETING

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Board of Directors: Scott McVay - Chair
Logan Johnston, Vice Chair
Directors – Pam Beaver, Beverly Fickes, Terry Lincoln

Interim General Manager: Jim Wadleigh

REGULAR MEETING: June 18, 2025, at 6:00PM: District Office Board Room

MINUTES

CALL TO ORDER: 6:00 PM

PLEDGE OF ALLEGIANCE: Lead by Director Scott McVay

ROLL CALL: Chairman McVay, Vice Chair Johnston, Director Lincoln, Director Fickes, Director Beaver, Interim General Manager Jim Wadleigh, Administrative Assistant Emily King.

OPEN TIME/PUBLIC COMMENT: *Richard Gordon expressed concern regarding inconsistent water pressure following Clear Creek CSD work on Flowers Lane.*
Interim General Manager Jim Wadleigh informed the Board that there are numbering errors in the packet memos and stated he has printed the updated Budgets for the public.

CONSENT AGENDA

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

I. Minutes from Meetings:

- a. Regular Meeting Minutes 5/21/2025
- b. Special Meeting Minutes 5/16/2025
- c. Finance Committee Minutes 6/06/2025

Motion to Approve the Consent Agenda:

Director Fickes, 2nd Director Johnson

Vote: 5-0

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REGULAR AGENDA

2. Interim General Manager Employment Agreement Extension:

Interim General Manager Jim Wadleigh reviewed the details of the proposed flex schedule related to his agreement extension, including his designated in-office days and hours. He also provided the Board with the dates of his previously scheduled vacation. In response to an inquiry from Director McVay, Mr. Wadleigh clarified that although he would be on vacation, he would remain available to staff in the event of an emergency. Mr. Wadleigh further explained that he did not include an end date in the extension agreement, as the start date of the incoming General Manager is not yet known. Director Fickes asked the Board if they agreed with the Board Chair being authorized to determine the end date of the agreement. The Board unanimously agreed with this approach.

Motion to Approve the Interim General Manager Employment Agreement Extension:

Director Beavers, 2nd Director Lincoln

Vote: 5-0

Close Regular Meeting and Open Public Hearing: 6:11 PM

3. 6:15 PM – Public Hearing – Clear Creek CSD FY 2025-2026 Final Budget

Interim General Manager Jim Wadleigh provided the Board with a detailed review of the budget. Director Fickes raised concerns about discrepancies in the budget subtotals. Director McVay addressed interest earnings from certificates of deposit (CDs) and noted the potential for cost savings on PG&E charges related to the wells.

In response to a question from a member of the public, Sandy Winters, Director McVay also discussed the WIIN Act payments and their projected end date. When another member of the public inquired whether the budget was balanced, Director McVay affirmed that it is, adding that additional revenue is expected once the annual audits are brought up to date.

Director Beaver commented that the District is more solvent than in the past, there are limited reserves at this time.

Interim General Manager Jim Wadleigh provided the Board with a detailed review of the budget. Director Fickes raised concerns about discrepancies in the budget subtotals. Director McVay addressed interest earnings from certificates of deposit (CDs) and noted the potential for cost savings on PG&E charges related to the wells.

In response to a question from a member of the public, Sandy Winters, Director McVay also discussed the WIIN Act payments and their projected end date. When another member of the public inquired whether the

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budget was balanced, Director McVay affirmed that it is, adding that additional revenue is expected once the annual audits are brought up to date.

Director Beaver commented that the District is more solvent than in the past, though reserves remain limited at this time.

*Motion to Adopt FY26 Budget as presented:
Director Beavers, 2nd Director Johnson
Vote: 5-0*

Close Public Hearing and Resume Regular Meeting: 6:54PM

4. Formation of an Ad Hoc Committee for Proposition 218 Study

Interim General Manager Jim Wadleigh emphasized the potential value of forming an Ad Hoc Committee to support the Proposition 218 process and outlined the committee's proposed scope of oversight. Director Fickes noted that if such a committee were established, it would require input and assistance from the public.

The Board discussed the costs associated with hiring an outside agency to assist with the Prop 218 process versus utilizing RCAC services at no cost. They also referenced previous Prop 218 studies. Strategies and timelines for the current study were reviewed, and several members of the public expressed concern about delays caused by the Board's approach to planning and decision-making.

*Motion to not establish an Ad Hoc Committee for Proposition 218 Study:
Director Johnson, 2nd Director Beaver
Vote: 5-0*

5. Tax Appropriation Limits Ordinance 2025-05

Interim General Manager Jim Wadleigh stated that this Ordinance is annual and required by Shasta County.

*Motion to approve Ordinance:
Director Beaver, 2nd Director Lincoln
Vote: 5-0*

Close Regular Meeting and Reopen Public Hearing: 7:16PM

The Public Hearing was reopened for a section that was skipped in the budget concerning COLA raises which could have a substantial change to the adopted budget.

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Director Fickes read the section of the Memorandum of Understanding (MOU) related to COLA increases. Interim General Manager Jim Wadleigh presented the final Consumer Price Index (CPI) data and the fully burdened rate reflecting a proposed 4% COLA raise for staff.

Directors Lincoln and McVay expressed concern about setting a precedent that might not be sustainable in future budgets. Director Johnson noted that if staff compensation is not competitive with other districts, it will be addressed during the Proposition 218 study. Director McVay also reviewed the additional benefits currently provided to District staff. Director Beaver added that improving staff retention could be approached in ways other than pay increases.

Motion to approve 2.8% COLA raise:

Director Beaver, 2nd Director Fickes

Vote: 5-0

Close Public Hearing and Resume Regular Meeting: 7:31 PM

6. GENERAL MANAGERS ORAL REPORT

Interim General Manager Jim Wadleigh discussed the development of a comprehensive Water Plan, or Master Plan, with detailed estimates to be prepared by Pace Engineering. He highlighted the importance of this plan in improving the District's eligibility for future grants and reviewed the necessary assessments that are needed.

Mr. Wadleigh also reported that the District is currently fully staffed. Additionally, the recruitment period for the permanent General Manager position has been extended through June 30th..

7. OPERATIONS ORAL REPORT

Interim General Manager Jim Wadleigh discussed the development of a comprehensive Water Plan, or Master Plan, with detailed estimates to be prepared by Pace Engineering. He highlighted the importance of this plan in improving the District's eligibility for future grants and reviewed the necessary assessments that would be included.

Mr. Wadleigh also reported that the District is currently fully staffed. Additionally, the recruitment period for the permanent General Manager position has been extended through June 30th.

8. STANDING COMMITTEE REPORT

- a. Agriculture – Committee has not met; Director Johnson announced the Happy Valley Farmers Market.
- b. Finance – Met 6/6/25 and reviewed FY26 budget.
- c. Planning/Steering – Committee has not met.

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9. BOARD MEMBER ITEMS

In response to a question from a member of the public, Director Fickes stated that the District currently employs a total of 12 staff members. She also addressed the replacement of pressure release valves, noting that their typical life expectancy is approximately 10 years.

A member of the public presented a local news article from February 2000 that spoke about the increase of water rates from Clear Creek CSD.

Closed Regular Meeting to Open Closed Session: 8:04PM

10. CLOSED SESSION ANNOUNCEMENT:

- a. Pursuant to Government Code §54957(b)(1):
Public Employee: General Manager**
- b. Report from Closed Session – Nothing to Report Out.**

11. ADJOURN THE MEETING: 8:40PM

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11:33 AM

07/08/25

Accrual Basis

Clear Creek Community Services District

Transaction Detail by Account

May 13 through July 4, 2025

Type	Date	Num	Name	Memo	Amount
8000 - Accounts Payable					
Bill Pmt -Check	05/22/2025		AT&T	QuickBooks generated zero amount trans...	0.00
Bill Pmt -Check	05/22/2025	1	Ability Answering & Paging Services	VOID: 05-1-8495	0.00
Bill Pmt -Check	05/22/2025	34170	Ability Answering & Paging Services	05-1-8495	-424.74
Bill Pmt -Check	05/22/2025	34171	Ace Hardware - Acct # 2186	2186	-624.31
Bill Pmt -Check	05/22/2025	34172	Ace Hardware - Acct# 2118	2118	-19.29
Bill Pmt -Check	05/22/2025	34173	Airgas USA LLC	2143697	-109.93
Bill Pmt -Check	05/22/2025	34174	Alhambra (Primo Water)	1020179424385352	-64.99
Bill Pmt -Check	05/22/2025	34175	Amazon Capital Services, Inc.	A3SGCPAZF6QYSB	-864.69
Bill Pmt -Check	05/22/2025	34176	Anthracte Filter Media Co	11534	-6,665.10
Bill Pmt -Check	05/22/2025	34177	AT&T	wtp	-430.00
Bill Pmt -Check	05/22/2025	34178	AT&T	s booster	-8.86
Bill Pmt -Check	05/22/2025	34179	Bay Alarm Company	1201366	-33.32
Bill Pmt -Check	05/22/2025	34167	Beaver, Patricia A		-50.00
Bill Pmt -Check	05/22/2025	34168	Cascarina, Rick		-437.09
Bill Pmt -Check	05/22/2025	34169	Cintas Corporation	22228100	-325.76
Bill Pmt -Check	05/22/2025	34180	Com-Pair Services	10117	-110.00
Bill Pmt -Check	05/22/2025	34181	Computer Logistics Corp		-1,590.23
Bill Pmt -Check	05/22/2025	34182	Condor Earth Technologies		-1,668.00
Bill Pmt -Check	05/22/2025	34183	Emily King		-121.73
Bill Pmt -Check	05/22/2025	34184	Fasteners Inc	373	-111.84
Bill Pmt -Check	05/22/2025	34185	Ferguson Waterworks	409921	-93.12
Bill Pmt -Check	05/22/2025	34186	Fickes, Beverly		-405.01
Bill Pmt -Check	05/22/2025	34187	Hach Company	110678	-4,298.40
Bill Pmt -Check	05/22/2025	34188	Johnston, Logan	brd mtg April 2025	-25.00
Bill Pmt -Check	05/22/2025	34192	Leo S Jones Propane Svc	tank rental	-453.65
Bill Pmt -Check	05/22/2025	34191	MacLeod Watts	142	-6,850.00
Bill Pmt -Check	05/22/2025	34192	McVay, Scott	brd mtg April 2025	-25.00
Bill Pmt -Check	05/22/2025	34193	Pace Analytical Services LLC	28-100128	-2,647.45
Bill Pmt -Check	05/22/2025	34194	Professional Exterminator of Redding	17387	-65.00
Bill Pmt -Check	05/22/2025	34195	RCAC-Loan Fund (Dump Truck)	6332-CCCSO-01	-1,696.07
Bill Pmt -Check	05/22/2025	34196	Reese, Smalley, Wiseman & Schweitze...	CLECR019335	-715.00
Bill Pmt -Check	05/22/2025	34197	Spherion Staffing LLC	Ash Joyner - Temp Services	-1,937.35
Bill Pmt -Check	05/22/2025	34198	United Public Employees of CA 792	union May 2025	-309.00
Bill Pmt -Check	05/22/2025	34199	UNUM Life Insurance of Co.		-707.12
Bill Pmt -Check	05/22/2025	34200	US Bank Equipment Finance	1453267	-909.33
Bill Pmt -Check	05/22/2025	34201	Valley Pacific	C850335	-159.35
Bill Pmt -Check	05/22/2025	34205	Wallace, Benjamin	VOID: Boot allowance	0.00
Bill Pmt -Check	05/22/2025		Peterson Cat	QuickBooks generated zero amount trans...	0.00
Bill Pmt -Check	05/22/2025	34202	Wallace, Benjamin	VOID: not allotted amount Boot allowance	0.00
Bill Pmt -Check	06/01/2025	Auto P...	Ameritas (VSP Vision Ins)	Vision May 2025 5/01/25-5/31/25	-136.20
Bill Pmt -Check	06/01/2025	Auto P...	Humana - Dental Ins	412851-001	-1,120.61
Bill Pmt -Check	06/02/2025	Auto P...	UNUM Life Insurance of Co.		-707.12
Bill Pmt -Check	06/05/2025	34204	Fasteners Inc	373	-37.68
Bill Pmt -Check	06/05/2025	34205	Professional Exterminator of Redding	17387	-65.00
Bill Pmt -Check	06/05/2025	34206	Bay Alarm Company	1201366	-33.32
Bill Pmt -Check	06/05/2025	34207	Harvest Printing Company		-3,274.92
Bill Pmt -Check	06/05/2025	34208	Reese, Smalley, Wiseman & Schweitze...	CLECR019335	-1,045.00
Bill Pmt -Check	06/05/2025	34209	Davis Excavating	Sunset Dr Paving	-5,570.00
Bill Pmt -Check	06/05/2025	34210	Badger Meter, Inc.	41827	-1,310.04
Bill Pmt -Check	06/05/2025	34211	Ace Hardware - Acct # 2186	2186	-23.56
Bill Pmt -Check	06/05/2025	34212	Ace Hardware - Acct # 2186	2186	-101.14
Bill Pmt -Check	06/05/2025	34213	Com-Pair Services	10117	-110.00
Bill Pmt -Check	06/05/2025	34214	Apex Automotive, Inc.	vehicle maint	-861.38
Bill Pmt -Check	06/05/2025	34215	Pace Analytical Services LLC	28-100128	-564.00
Bill Pmt -Check	06/05/2025	34216	Pace Supply Corp	inventory	-1,620.44
Bill Pmt -Check	06/05/2025	34217	Pace Engineering	watershed sanitary survey	-2,053.00
Bill Pmt -Check	06/05/2025	34218	Cascade Paint and Supply	wtp-pipes blue	-79.54
Bill Pmt -Check	06/05/2025	34219	Water District Jobs	Recruitment Ad-GM	-145.00
Bill Pmt -Check	06/05/2025	34220	Ferguson Waterworks	409921	-934.01
Bill Pmt -Check	06/05/2025	34221	AT&T	wtp	-419.04
Bill Pmt -Check	06/05/2025	34222	Valley Pacific	C850335	-132.55
Bill Pmt -Check	06/05/2025	34223	Spherion of Northern CA	Clear Crk Comm	-225.00
Bill Pmt -Check	06/05/2025	34225	RCAC -Loan Fund BWP Grant	1140-CCCSO-02	-4,341.05
Bill Pmt -Check	06/05/2025	34226	Wallace, Benjamin	Boot allowance	-100.00
Bill Pmt -Check	06/06/2025	34227	Beaver, Patricia A	5/16/25 special mtg and 5/21/25 regular ...	-125.00
Bill Pmt -Check	06/06/2025	34228	Fickes, Beverly	5/16/25 5/21/25 Board Meetings	-125.00
Bill Pmt -Check	06/06/2025	34229	Johnston, Logan	5/16/25 special mtg and 5/21/25 regular ...	-125.00
Bill Pmt -Check	06/06/2025	34230	McVay, Scott	5/16/25 special mtg and 5/21/25 regular ...	-125.00
Bill Pmt -Check	06/06/2025	34231	Cintas Corporation	22228100	-244.31
Bill Pmt -Check	06/06/2025	34232	Napa Auto Parts	1931	-91.06
Bill Pmt -Check	06/09/2025	ACH	Pacific Gas & Electric	**waiting for invoice-autopay**pond conf #...	-404.78
Bill Pmt -Check	06/09/2025	Auto P...	Plumas Credit Card	Credit Cards Acct #6299	-2,529.24
Bill Pmt -Check	06/10/2025	Auto P...	TDS	Phones 530-357-2121 June 2025	-715.04
Bill Pmt -Check	06/11/2025	ACH	Shasta County Auditor-Controller	Vendor ID #VEND001382 St Hoe Exempt...	-668.11
Bill Pmt -Check	06/20/2025	34234	Ability Answering & Paging Services	05-1-8495	-396.14
Bill Pmt -Check	06/20/2025	34235	Ace Hardware - Acct # 2186	2186	-182.92
Bill Pmt -Check	06/20/2025	34236	Apex Automotive, Inc.		-1,486.98

11:33 AM

07/08/25

Accrual Basis

Clear Creek Community Services District

Transaction Detail by Account

May 13 through July 4, 2025

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/20/2025	34237	AT&T	VOID: Separate checks	0.00
Bill Pmt -Check	06/20/2025	34238	Badger Meter, Inc.	41827	-133.86
Bill Pmt -Check	06/20/2025	34239	BigRays Auto Glass	CLEAR	-341.31
Bill Pmt -Check	06/20/2025	34240	CA Department of Water Resources-W...	Backwash Recycle Project/ Contract # D1...	-17,689.08
Bill Pmt -Check	06/20/2025	34241	Cintas Corporation	22228100	-244.31
Bill Pmt -Check	06/20/2025	34242	Computer Logistics Corp		-2,497.73
Bill Pmt -Check	06/20/2025	34243	Emily King	Emily King Mileage 164.7 @ .70	-115.29
Bill Pmt -Check	06/20/2025	34244	Internal Revenue Service	VOID: Penalties Reversed Form 941 PR ...	0.00
Bill Pmt -Check	06/20/2025	34245	Mach 1 Machinery	Ditch Witch Partial Blower Replace	-895.00
Bill Pmt -Check	06/20/2025	34246	Nor Cal Gloves	5312	-332.58
Bill Pmt -Check	06/20/2025	34247	Pace Engineering	watershed sanitary survey **Pace Applied...	-2,053.00
Bill Pmt -Check	06/20/2025		Pace Supply Corp	QuickBooks generated zero amount trans...	0.00
Bill Pmt -Check	06/20/2025	34248	Primo Brands	WTP Acct #8730220683 (used to be Alha...	-114.58
Bill Pmt -Check	06/20/2025	34249	Spherion Staffing LLC		-3,675.33
Bill Pmt -Check	06/20/2025	34250	United Public Employees of CA 792	Union Member Dues June 2025	-309.00
Bill Pmt -Check	06/20/2025	34251	Valley Pacific	C850335	-274.89
Bill Pmt -Check	06/24/2025	Auto P...	Waste Management	3-99477-15008	-368.37
Bill Pmt -Check	06/24/2025	34252	AT&T	Well Field Booster Station Acct #248 134-...	-4.43
Bill Pmt -Check	06/24/2025	34253	AT&T	WTP	-20.72
Bill Pmt -Check	07/01/2025	Auto P...	UNUM Life Insurance of Co.	Acct #0142066-001 6 July 1, 2025-July 31...	-707.12
Bill Pmt -Check	07/01/2025	Auto P...	Ameritas (VSP Vision Ins)	Vision June 2025 6/1/25-6/30/25 Acct #01...	-126.72
Total 8000 - Accounts Payable					-97,087.23
TOTAL					-97,087.23



CHECK REGISTER

0085 1910-7980 Clear Creek Community Services District

COMPANY BANK ACCOUNT	NAME	ID	CHECK DATE	CHECK NUMBER	DIRECT DEPOSIT AMOUNT	NEGOTIABLE CHECK AMOUNT
		51011	05/15/25	242	3,815.33	
		20044	05/15/25	243	1,622.89	
		20043	05/15/25	244	1,716.79	
		20041	05/15/25	245	2,432.32	
		20090	05/15/25	246	1,890.51	
		30040	05/15/25	247	2,381.19	
		20060	05/15/25	248	1,945.94	
		30010	05/15/25	249	3,397.90	
		51010	05/15/25	250	1,719.29	
				BANK ACCOUNT TOTAL	20,922.16	0.00
				9 Transaction(s)		
				COMPANY TOTAL	20,922.16	0.00
				9 Transaction(s)		



CHECK REGISTER

0085 1910-7980 Clear Creek Community Services District

COMPANY BANK ACCOUNT	NAME	ID	CHECK DATE	CHECK NUMBER	DIRECT DEPOSIT AMOUNT	NEGOTIABLE CHECK AMOUNT
		51011	05/29/25	251	4,058.30	
		20044	05/29/25	252	1,968.43	
		20043	05/29/25	253	2,795.79	
		20041	05/29/25	254	2,369.05	
		20090	05/29/25	255	1,890.50	
		30040	05/29/25	256	2,381.19	
		20060	05/29/25	257	1,846.25	
		30010	05/29/25	258	4,002.57	
		51010	05/29/25	259	1,915.43	
				BANK ACCOUNT TOTAL	23,227.51	0.00
				9 Transaction(s)		
				COMPANY TOTAL	23,227.51	0.00
				9 Transaction(s)		



0085 1910-7980 Clear Creek Community Services District

CHECK REGISTER

COMPANY BANK ACCOUNT	NAME	ID	CHECK DATE	CHECK NUMBER	DIRECT DEPOSIT AMOUNT	NEGOTIABLE CHECK AMOUNT
		51011	06/12/25	261	3,815.33	
		20044	06/12/25	262	1,622.89	
		20041	06/12/25	263	2,473.13	
		20080	06/12/25	264	1,887.04	
		20090	06/12/25	265	1,890.51	
		30040	06/12/25	266	2,291.00	
		20060	06/12/25	267	1,945.94	
		30010	06/12/25	268	3,497.83	
		51010	06/12/25	269	1,915.43	
				BANK ACCOUNT TOTAL	21,339.10	0.00
				9 Transaction(s)		
				COMPANY TOTAL	21,339.10	0.00
				9 Transaction(s)		



0085 1910-7980 Clear Creek Community Services District

CHECK REGISTER

COMPANY BANK ACCOUNT	NAME	ID	CHECK DATE	CHECK NUMBER	DIRECT DEPOSIT AMOUNT	NEGOTIABLE CHECK AMOUNT	
		51011	06/26/25	270	4,206.06		
		20044	06/26/25	271	1,782.79		
		20041	06/26/25	272	2,476.20		
		51013	06/26/25	273	1,505.62		
		20080	06/26/25	274	2,543.44		
		20090	06/26/25	275	2,030.96		
		30040	06/26/25	276	2,631.84		
		20060	06/26/25	277	2,076.23		
		30010	06/26/25	278	4,071.93		
		51014	06/26/25	279	1,244.02		
		51012	06/26/25	280	1,427.08		
		51010	06/26/25	281	1,915.42		
		BANK ACCOUNT TOTAL 12 Transaction(s)				27,911.59	0.00
		COMPANY TOTAL 12 Transaction(s)				27,911.59	0.00

9:18 AM

07/08/25

Accrual Basis

Clear Creek Community Services District

Profit & Loss

May 2025

	May 25
Ordinary Income/Expense	
Income	
11000 · Revenue - Customer Accts	
11005 · Base Rate Charge	147,198.61
11010 · Domestic Water Sales	32,791.92
11020 · Agricultural Water Sales	-32,146.74
11060 · Billing Pmt Late Fee	1,273.48
Total 11000 · Revenue - Customer Accts	149,117.27
12000 · Revenue - Water Service	
12010 · Turn On Fees	330.00
12025 · Interest / Investment Income	350.51
12035 · Backflow Maint Charge	837.82
Total 12000 · Revenue - Water Service	1,518.33
13000 · Designated Revenue -Non Op	
13005 · Filter Plant Repayment Charge	20,422.75
13010 · Recycle Backwash Water Charge	888.82
13015 · State Loan Repayment Charge	2,696.00
13025 · WIIN Act Repayment Charge	5,068.48
Total 13000 · Designated Revenue -Non Op	29,076.05
15000 · Revenue - Taxes	-166.45
Total Income	179,545.20
Gross Profit	179,545.20
Expense	
30000 · Water Treatment Plant	
30100 · Utilities	
30120 · WTP - AT&T 1026	32.57
30125 · Internet	55.00
Total 30100 · Utilities	87.57
30140 · WTP Computer & Software	5,110.00
30170 · Supplies	64.99
30200 · WTP Repair & Maintenance O&M	11,095.17
30500 · Vehicle Maintenance & Expense	
30505 · Fuel Expense	1,689.14
30525 · GM Truck Chev Colorado - Unit 9	68.94
Total 30500 · Vehicle Maintenance & Expense	1,758.08
Total 30000 · Water Treatment Plant	18,115.81
40000 · Distribution	
40400 · Repair & Maintenance (O&M)	
40430 · Inventory/Tools	1,328.29
40400 · Repair & Maintenance (O&M) - Other	203.05
Total 40400 · Repair & Maintenance (O&M)	1,531.34
40500 · Vehicle Maintenance & Expense	
40515 · Ford F350 2016 - Unit 3	146.84
Total 40500 · Vehicle Maintenance & Expense	146.84
Total 40000 · Distribution	1,678.18

9:18 AM

07/08/25

Accrual Basis

Clear Creek Community Services District

Profit & Loss

May 2025

	May 25	
41000 · Wells & Booster Station		
41100 · Utilities		
41115 · So. Booster - AT&T 2121	8.86	
41120 · So. Booster - Internet	55.00	
Total 41100 · Utilities	63.86	
Total 41000 · Wells & Booster Station		63.86
50000 · Administration/ General		
50100 · Utilities		
50130 · Answering Service	424.74	
Total 50100 · Utilities	424.74	
50200 · Office Supplies		
50205 · Janitorial supplies	92.62	
50200 · Office Supplies - Other	772.07	
Total 50200 · Office Supplies	864.69	
50310 · Advertising & Public Notices	1,725.07	
50320 · Meal & Reimbursements	38.72	
50500 · Special & Professional Services		
50504 · Accounting Services (non-audit)	2,115.00	
50510 · Director Fees	380.01	
50515 · Server & Computer Maintenance		
50517 · Software Subscriptions	492.84	
50515 · Server & Computer Maintenance - Other	1,590.23	
Total 50515 · Server & Computer Maintenance	2,083.07	
50535 · Building & Ground Maint.-Office	173.72	
50540 · OPEB Valuation & Actuarial	6,850.00	
Total 50500 · Special & Professional Services	11,601.80	
50700 · Regulatory		
50705 · Water District Regulatory Fees		
50715 · Risk Management Plan	1,790.75	
Total 50705 · Water District Regulatory Fees	1,790.75	
Total 50700 · Regulatory	1,790.75	
51400 · Employee Benefits		
51405 · Vision, Dental,	1,247.33	
51415 · UNUM-Disability, Life, Accident	1,874.79	
51440 · CalPERS Retirement Contribution	3,345.67	
51455 · Uniform Service	407.20	
Total 51400 · Employee Benefits	6,874.99	
51600 · Retiree Benefits		
51605 · Retiree Health Benefit - Direct	7,545.59	
Total 51600 · Retiree Benefits	7,545.59	
52000 · Interest Expense		
52005 · RCAC Loan Interest (dump truck)	186.49	
Total 52000 · Interest Expense	186.49	

9:18 AM

07/08/25

Accrual Basis

Clear Creek Community Services District
Profit & Loss
May 2025

	May 25
53000 · Customer Accounts & Billing	
53015 · Supplies	
53020 · Postage	1,383.22
53025 · Billing Supplies & Materials	2,295.00
	<hr/>
Total 53015 · Supplies	3,678.22
	<hr/>
Total 53000 · Customer Accounts & Billing	3,678.22
	<hr/>
Total 50000 · Administration/ General	34,731.06
	<hr/>
60000 · Payroll Expense -Salary & Wages	
60100 · Payroll Exp - Administration/GM	14,721.21
60200 · Payroll Exp - Distribution	21,686.29
60300 · Payroll Exp - Water Treatment	20,748.92
60500 · Payroll Exp - Customer Accts	4,834.89
	<hr/>
Total 60000 · Payroll Expense -Salary & Wages	61,991.31
	<hr/>
Total Expense	116,580.22
	<hr/>
Net Ordinary Income	62,964.98
	<hr/>
Net Income	62,964.98
	<hr/> <hr/>

11:56 AM

Clear Creek Community Services District

Profit & Loss

June 2025

07/08/25

Accrual Basis

	Jun 25
Ordinary Income/Expense	
Income	
11000 · Revenue - Customer Accts	
11005 · Base Rate Charge	147,934.58
11010 · Domestic Water Sales	54,440.96
11020 · Agricultural Water Sales	60,271.60
11060 · Billing Pmt Late Fee	689.21
Total 11000 · Revenue - Customer Accts	263,336.35
12000 · Revenue - Water Service	
12010 · Turn On Fees	715.00
12025 · Interest / Investment Income	150.82
12035 · Backflow Maint Charge	842.96
Total 12000 · Revenue - Water Service	1,708.78
13000 · Designated Revenue -Non Op	
13005 · Filter Plant Repayment Charge	20,537.03
13010 · Recycle Backwash Water Charge	1,046.52
13015 · State Loan Repayment Charge	2,715.00
13025 · WIIN Act Repayment Charge	5,104.20
Total 13000 · Designated Revenue -Non Op	29,402.75
15000 · Revenue - Taxes	-127.95
Total Income	294,319.93
Gross Profit	294,319.93
Expense	
30000 · Water Treatment Plant	
30100 · Utilities	
30110 · Pond - PGE 3611	404.78
30120 · WTP - AT&T 1026	439.76
30125 · Internet	55.00
Total 30100 · Utilities	899.54
30170 · Supplies	114.58
30200 · WTP Repair & Maintenance O&M	79.54
30400 · Water Quality Analysis	172.15
30405 · Chemicals WTP	21,496.79
30500 · Vehicle Maintenance & Expense	
30504 · Mileage	115.29
30505 · Fuel Expense	1,341.76
30500 · Vehicle Maintenance & Expense - Other	91.06
Total 30500 · Vehicle Maintenance & Expense	1,548.11
Total 30000 · Water Treatment Plant	24,310.71
40000 · Distribution	
40300 · Safety Equipment & Training	
40310 · Personal Safety Equipment	370.26
Total 40300 · Safety Equipment & Training	370.26
40400 · Repair & Maintenance (O&M)	
40430 · Inventory/Tools	1,836.06
40440 · Water Quality Analysis - Dist	564.00
40400 · Repair & Maintenance (O&M) - Other	6,504.01
Total 40400 · Repair & Maintenance (O&M)	8,904.07

11:56 AM

07/08/25

Accrual Basis

Clear Creek Community Services District
Profit & Loss
June 2025

	Jun 25
40500 · Vehicle Maintenance & Expense	
40510 · Ram PU 2019 - Unit 1	1,340.14
40520 · Chevy PU 2017 - Unit 5	571.15
40535 · Chevy PU 2015 - Unit 10	492.04
40540 · Chevy PU 2016 - Unit 11	139.50
40555 · Ditch Witch Vac Trailer	895.00
40500 · Vehicle Maintenance & Expense - Other	0.00
Total 40500 · Vehicle Maintenance & Expense	3,437.83
Total 40000 · Distribution	12,712.16
41000 · Wells & Booster Station	
41100 · Utilities	
41115 · So. Booster - AT&T 2121	4.43
41120 · So. Booster - Internet	55.00
Total 41100 · Utilities	59.43
Total 41000 · Wells & Booster Station	59.43
50000 · Administration/ General	
50100 · Utilities	
50120 · Verizon - On-call Cell Phone	51.97
50130 · Answering Service	396.14
50135 · Telephone - TDS	715.04
Total 50100 · Utilities	1,163.15
50200 · Office Supplies	
50205 · Janitorial supplies	100.00
50200 · Office Supplies - Other	537.04
Total 50200 · Office Supplies	637.04
50310 · Advertising & Public Notices	577.80
50320 · Meal & Reimbursements	366.65
50500 · Special & Professional Services	
50510 · Director Fees	500.00
50515 · Server & Computer Maintenance	
50517 · Software Subscriptions	532.50
50515 · Server & Computer Maintenance - Other	2,497.73
Total 50515 · Server & Computer Maintenance	3,030.23
50520 · Legal	1,045.00
50525 · Engineering	4,106.00
50535 · Building & Ground Maint.-Office	
50536 · Waste Management	368.37
50535 · Building & Ground Maint.-Office - Other	98.32
Total 50535 · Building & Ground Maint.-Office	466.69
50500 · Special & Professional Services - Other	668.11
Total 50500 · Special & Professional Services	9,816.03
51400 · Employee Benefits	
51415 · UNUM-Disability, Life, Accident	1,414.24
51440 · CalPERS Retirement Contribution	7,314.87
51450 · Boot Allowance	100.00
51455 · Uniform Service	421.44
Total 51400 · Employee Benefits	9,250.55
51600 · Retiree Benefits	
51605 · Retiree Health Benefit - Direct	7,545.59
Total 51600 · Retiree Benefits	7,545.59

11:56 AM

Clear Creek Community Services District

Profit & Loss

07/08/25

June 2025

Accrual Basis

	Jun 25
53000 · Customer Accounts & Billing	
53015 · Supplies	
53020 · Postage	1,381.97
53025 · Billing Supplies & Materials	1,765.00
Total 53015 · Supplies	3,146.97
53016 · Meter Reading/ License	1,443.90
Total 53000 · Customer Accounts & Billing	4,590.87
50000 · Administration/ General - Other	145.00
Total 50000 · Administration/ General	34,092.68
50319 · Training & Professional Develop	1,020.00
60000 · Payroll Expense -Salary & Wages	
60100 · Payroll Exp - Administration/GM	14,883.06
60200 · Payroll Exp - Distribution	23,297.49
60300 · Payroll Exp - Water Treatment	21,490.31
60500 · Payroll Exp - Customer Accts	8,291.20
Total 60000 · Payroll Expense -Salary & Wages	67,962.06
80000 · Grants	
80010 · Backwash Pond Grant D2202015	
80012 · Materials and Equipment	476,187.82
80013 · RCAC Loan Interest - BWPGrant	4,341.05
80010 · Backwash Pond Grant D2202015 - Other	-712,608.00
Total 80010 · Backwash Pond Grant D2202015	-232,079.13
Total 80000 · Grants	-232,079.13
Total Expense	-91,922.09
Net Ordinary Income	386,242.02
Net Income	386,242.02



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: July 16th 2025
To: Board of Directors
From: Interim General Manager – Jim Wadleigh
Re: **5 – Adjustment Request – 5694 Dolly Lane**

Customer Protest Summary – Michael Traynor (5694 Dolly Lane)
Date of Request Submission: July 1, 2025
Billing Period: June 2025
Amount Requested for Adjustment: \$657.00 (50% of total bill)

Mr. Michael Traynor submitted a protest form on July 1, 2025, requesting a 50% adjustment to his June 2025 water bill. He stated the property is currently vacant and he was unaware of a leak until it was brought to his attention.

On Sunday, June 15, 2025, a neighbor contacted the District's after-hours line to report a significant water leak on Mr. Traynor's property. The leak had resulted in a substantial amount of water loss, filling his pond and causing localized flooding.

Upon investigation, the leak was found approximately 500 feet inside the property, beyond the meter, with multiple sections of exposed PVC piping deteriorated due to prolonged sun exposure. Mr. Traynor completed repairs on June 20, 2025. A follow-up site visit by District Operators on June 24, 2025, confirmed the meter reading and documented usage totaling 2,347 cubic feet of water. Mr. Traynor's service is supplied by a 4-inch meter.

Recommendation:

Review, Discussion, Action.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121

PROTEST FORM

Date: 7/1/25

Customer Name: Michael Traynor

Account Number: 11292

Address: 5894 Dolly Lane, Anderson 96007

REASON FOR PROTEST:

See Attached Page & Account Statement

AMOUNT REQUESTED: 50% Adjustment of Water Use portion
65722 FROM BILL DATE: 6/25/25

Please include any additional documentation or information pertinent to the situation that may be helpful in determining the appropriate action.

Clear Creek Community Services District

Approved: _____ Denied: _____

Reason for Approval/Denial:

Clear Creek CSD
Reason for Protest (5694 Dolly Ln)

There was a serious leak in the main waterline that wasn't discovered for a few days (the property's been vacant) resulting in the huge water bill shown on my attached 6/25/25 statement. I've subsequently had that section of pipe repaired. This shouldn't happen again because I'm renting the property out starting on 7/15/25. As this was a fluke one-time event and not a case where I've intentionally, or through negligence or lack of conservation, wasted water I'd like to request an adjustment to the amount owed. I don't expect it all to be written off but if the CCCSD would consider cutting the bill in half I'd greatly appreciate it and think that would be a fair adjustment under the circumstances. Thank you for considering this.

Michael Traynor

Clear Creek Community
Services District
5880 Oak St
Anderson, CA 96007
Customer Service: 530-357-2121
Pay By Phone: 888-610-5978
<https://clearcreek.epayub.com>

Account Statement



ACCOUNT INFORMATION

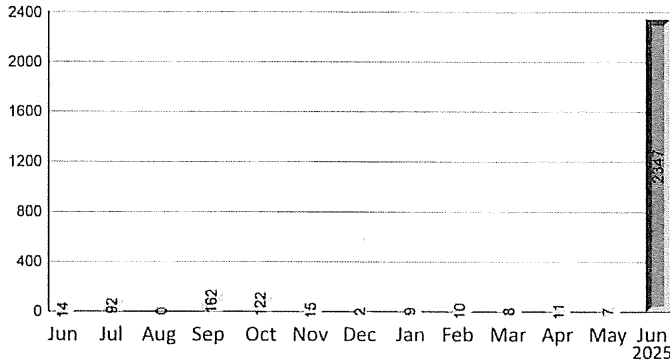
Customer Name: MICHAEL TRAYNOR
Customer Number: 11292
Location Number: 173375
Billing Date: 06/25/2025

BILL TO: MICHAEL TRAYNOR
581 MANET TER
SUNNYVALE, CA 94087

METER INFORMATION

Previous Date: 05/21/2025 Current Date: 06/16/2025
Previous Read: 14492 Current Read: 16839
Meter Number: 90686393 Usage: 2347

Domestic Usage x100 Cubic Feet



BILLING INFORMATION

Previous Billed Amount \$72.93
Total Payments Received \$-72.93
Previous Balance \$0.00

Domestic	\$1,314.32
Base Water Charge	\$58.20
WIIN Act Repayment	\$1.88
State Loan Repayment	\$1.00
Recycle Backwash	\$0.38
Filter Repayment	\$7.55

Total Amount Due \$1,383.33
Due Date 07/20/2025

COMPANY ANNOUNCEMENTS

Bills are due upon receipt and past due after the 20th of each month. Past due bills are subject to a 1.5% penalty per month. Service may be discontinued if previous balance is not paid. If discontinued, Entire balance (previous and current due) plus reconnection charge must be paid **In Full** before service will be restored.

Payment Coupon



AMOUNT ENCLOSED

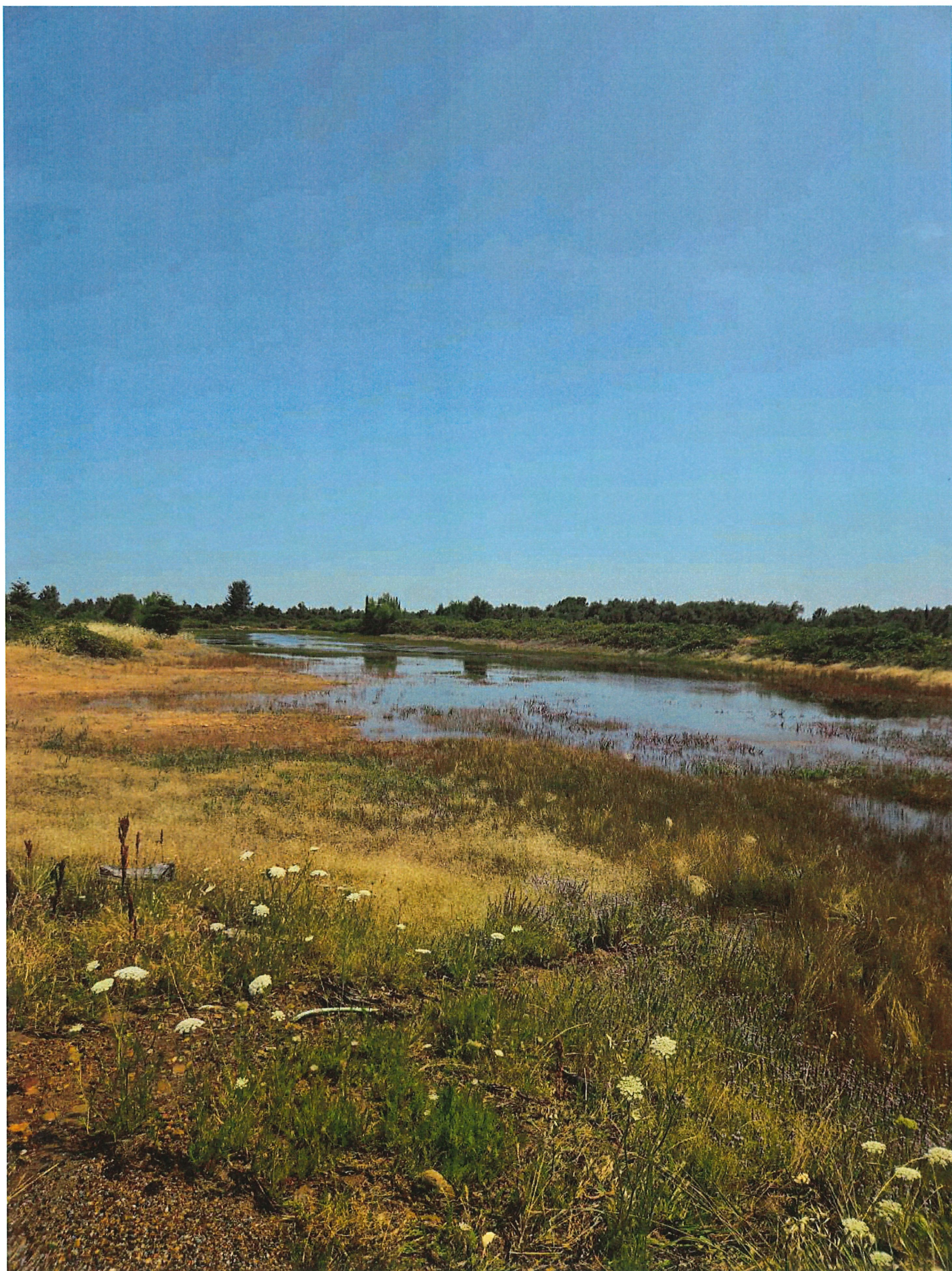
ACCOUNT INFORMATION

Customer Name: MICHAEL TRAYNOR
Customer Number: 11292
Location Number: 173375
Service Address: 5694 DOLLY LN
Billing Date: 06/25/2025

Due Date: 07/20/2025
TOTAL DUE \$1,383.33

Clear Creek Community
Services District
5880 Oak St
Anderson, CA 96007









63279-003 SUM./SPLITTER 10:1

Service Order

Category :

Service Order Number: **30724**

Assigned To:

Issue Date & Time: **6/24/25 10:51 am**

Assigned By: Mark Gray

Scheduled Date & Time: **6/24/25 10:46 am**

Account Information

Customer Number: **11292**

Location Number: **173375**

Name: **MICHAEL TRAYNOR**

Location Address: **5694 DOLLY LN**

Phone: **408 - 828-3686**

ANDERSON, CA 96007

Route: **9**

Service Order Information

Comments :

Please Reread Meter. Prior read: 14,492. Current read: 16,839. Useage: 2,347.

Service Order Completion Information

Completion Date : **6/24/25**

Completion Time : **15:35:00**

Completion Comments :

**Located meter, verified with Ben/Mason current read: Low Flow 14073 High Flow 2909 Total 16982.
Sent pictures via group chat. (WB/JR)**

Task Completion Information

Task No.: **1** Service : **Domestic** Service Order Code : **GEN** Description : **General**

Task Comments :

Task Completion Comments :

Location Note: **TELEPHONE GULCH/5694 DOLLY LN**

Reading Sequence: **458**

Previous Meter Read: **16839**

Previous Meter Read Date : **6/16/2025**

Meter No: **90686393**

Meter Reading: _____

Transmitter : **82183369**

Meter Size: **4 inch**

Location Note:

Meter No: **82183369**

Meter Reading: _____

Transmitter : **82183369**

Meter Size:

Service Order

Category :

Service Order Number: **29712**

Assigned To:

Issue Date & Time: **6/20/24 8:27 am**

Assigned By: **Katelyn Lifka**

Scheduled Date & Time: **6/20/24 8:25 am**

Account Information

Customer Number: **11292**

Location Number: **173375**

Name: **MICHAEL TRAYNOR**

Location Address: **5694 DOLLY LN**

Phone: **408 - 828-3686**

ANDERSON, CA 96007

Route: **9**

Service Order Information

Comments :

Please turn water off. Customer is fixing a leak. Thank you

Service Order Completion Information

Completion Date : **6/20/24**

Completion Time : **14:13:00**

Completion Comments :

Turned water. B.W

Task Completion Information

Task 1 Service : **Domestic**

Service Order Code : **GEN**

Description : **General**

No.:

Task Comments :

Task Completion Comments :

Location Note: **TELEPHONE GULCH/5694 DOLLY LN**

Reading Sequence: **458**

Previous Meter Read: **16839**

Previous Meter : **6/16/2025**

Read Date

Meter No: **90686393**

Meter Reading: _____

Transmitter : **82183369**

Meter Size: **4 inch**

Location Note:

Meter No: **82183369**

Meter Reading: _____

Transmitter : **82183369**

Meter Size:



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: July 16th 2025
To: Board of Directors
From: Interim General Manager – Jim Wadleigh
Re: **6 – Adjustment Request – 7658 Happy Valley Road**

Customer Request Summary – Kacey Peters (7658 Happy Valley Road)
Date of Request Submission: May 7, 2025
Billing Period: April 2025
Amount Requested for Adjustment: \$500.00

Ms. Peters reported that she contacted the District Office in May 2025 to make her monthly payment. During the call, staff informed her that her water usage for the previous month appeared unusually high. Upon learning this, Ms. Peters contacted a plumber, who subsequently located the leak and completed the necessary repairs.

Recommendation:

Review, Discussion, Action.

MAY 13 2025



5880 Oak Street, Anderson, CA 96007

Phone: (530) 357-2121

PROTEST FORM

Date: 5/7/25

Customer Name: Kacey Peters

Account Number: 11766

Address: 7658 Happy Valley Rd, Anderson CA

REASON FOR PROTEST: Called to pay my bill on 5/2 when

it was brought to my attention an extreme leak in usage.
I called a plumber right away. He found a leak in the very
back of my yard, it was fixed immediately.

See attached pics. Thank you for your time.

AMOUNT REQUESTED: \$500.00 FROM BILL DATE: 4/25

Please include any additional documentation or information pertinent to the situation that may be helpful in determining the appropriate action.

Clear Creek Community Services District

Approved: _____ Denied: _____

Reason for Approval/Denial:



Clear Creek Community Services District
Consumption History - Detailed

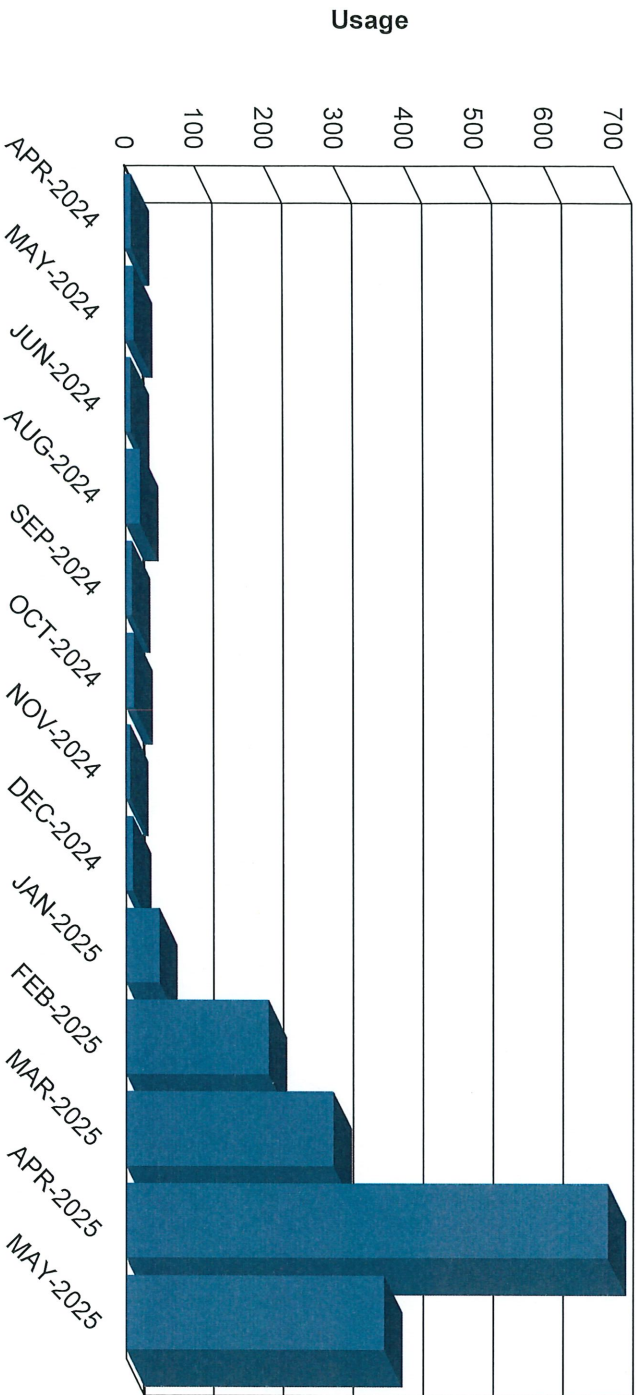
Limited to : Account No 11766 Location No 118575

Location No.	Customer No.	Customer Name				Location Address				Revenue Class		Route	
Service	Bill Date	Rate Code	Units	SerialNo	Meter Size	Prior Read	Prior Read Date	Current Read	Current Read Date	Actual	Adjusted	Billed	Charges
00000000118575	000000011766	KACEY PETERS				7658 HAPPY VALLEY RD				Residential		10	
Domestic	4/29/2025	DOMWTR	cf	B/83971592/1	3/4 inch	2,825.00	3/17/2025	3,515.00	4/21/2025	690.00	0.00	690.00	386.40
Domestic	3/29/2025	DOMWTR	cf	B/83971592/1	3/4 inch	2,527.00	2/19/2025	2,825.00	3/17/2025	298.00	0.00	298.00	166.88
Domestic	2/28/2025	DOMWTR	cf	B/83971592/1	3/4 inch	2,322.00	1/22/2025	2,527.00	2/19/2025	205.00	0.00	205.00	114.80
Domestic	1/29/2025	DOMWTR	cf	B/83971592/1	3/4 inch	2,274.00	12/12/2024	2,322.00	1/22/2025	48.00	0.00	48.00	26.88
Domestic	12/20/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,264.00	11/19/2024	2,274.00	12/12/2024	10.00	0.00	10.00	5.60
Domestic	11/25/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,258.00	10/23/2024	2,264.00	11/19/2024	6.00	0.00	6.00	3.36
Domestic	10/29/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,246.00	9/17/2024	2,258.00	10/23/2024	12.00	0.00	12.00	6.72
Domestic	9/25/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,237.00	8/19/2024	2,246.00	9/17/2024	9.00	0.00	9.00	5.04
Domestic	8/28/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,225.00	7/15/2024	2,237.00	8/19/2024	12.00	0.00	12.00	6.72
Domestic	8/2/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,216.00	6/19/2024	2,225.00	7/15/2024	9.00	0.00	9.00	5.04
Domestic	6/25/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,208.00	5/29/2024	2,216.00	6/19/2024	8.00	0.00	8.00	4.48
Domestic	5/31/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,195.00	4/18/2024	2,208.00	5/29/2024	13.00	0.00	13.00	6.91
Domestic	4/25/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,186.00	3/19/2024	2,195.00	4/18/2024	9.00	0.00	9.00	4.68
Domestic	3/27/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,177.00	2/20/2024	2,186.00	3/19/2024	9.00	0.00	9.00	4.68
Domestic	2/29/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,166.00	1/16/2024	2,177.00	2/20/2024	11.00	0.00	11.00	5.72
Domestic	1/24/2024	DOMWTR	cf	B/83971592/1	3/4 inch	2,157.00	12/19/2023	2,166.00	1/16/2024	9.00	0.00	9.00	4.68
Domestic	12/27/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,145.00	11/16/2023	2,157.00	12/19/2023	12.00	0.00	12.00	6.24
Domestic	11/27/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,137.00	10/18/2023	2,145.00	11/16/2023	8.00	0.00	8.00	4.16
Domestic	10/25/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,127.00	9/20/2023	2,137.00	10/18/2023	10.00	0.00	10.00	5.20
Domestic	9/25/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,116.00	8/14/2023	2,127.00	9/20/2023	11.00	0.00	11.00	5.72
Domestic	8/25/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,104.00	7/17/2023	2,116.00	8/14/2023	12.00	0.00	12.00	6.24
Domestic	7/24/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,093.00	6/19/2023	2,104.00	7/17/2023	11.00	0.00	11.00	5.72
Domestic	6/27/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,082.00	5/16/2023	2,093.00	6/19/2023	11.00	0.00	11.00	5.72
Domestic	5/23/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,072.00	4/17/2023	2,082.00	5/16/2023	10.00	0.00	10.00	7.20
Domestic	4/28/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,062.00	3/16/2023	2,072.00	4/17/2023	10.00	0.00	10.00	7.20
Domestic	3/28/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,053.00	2/14/2023	2,062.00	3/16/2023	9.00	0.00	9.00	9.04
Domestic	2/27/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,046.00	1/18/2023	2,053.00	2/14/2023	7.00	0.00	7.00	7.03
Domestic	1/30/2023	DOMWTR	cf	B/83971592/1	3/4 inch	2,035.00	12/13/2022	2,046.00	1/18/2023	11.00	0.00	11.00	11.04

Service	Units	Rate Code	Actual	Adjusted	Billed	Charges
Domestic	cf	DOMWTR	1,480.00	0.00	1,480.00	839.10
Total Domestic - cf			1,480.00	0.00	1,480.00	839.10

Consumption History

For Domestic



Service Order

Category : Reread

Service Order Number: **30575**

Assigned To:

Issue Date & Time: **5/2/25 9:43 am**

Assigned By: Temp Temp

Scheduled Date & Time: **5/2/25 9:39 am**

Account Information

Customer Number: **11766**

Location Number: **118575**

Name: **KACEY PETERS**

Location Address: **7658 HAPPY VALLEY RD**

Phone: **530 - 921-6275**

ANDERSON, CA 96007-845058

Route: **10**

Service Order Information

Comments :

Customer has had uncharacteristically high usage for the past 4 months, please check to see if the meter is spinning

Service Order Completion Information

Completion Date : **5/5/25**

Completion Time : **11:55:00**

Completion Comments :

Meter spinning customer contacted current meter read 3874

Task Completion Information

Task No.: **1** Service : **Domestic**

Service Order Code : **REREAD**

Description : **ReRead Meter**

Task Comments :

Task Completion Comments :

Location Note: **7658 HAPPY VALLEY RD**

Reading Sequence: **860**

Previous Meter Read: **3885**

Previous Meter Read Date : **5/19/2025**

Meter No: **B/83971592/1**

Meter Reading: _____

Transmitter : **83971592**

Meter Size: **3/4 inch**

Location Note:

Meter No: **83971592**

Meter Reading: _____

Transmitter : **83971592**

Meter Size:







Clear Creek Community
Services District
5880 Oak St
Anderson, CA 96007
Customer Service: 530-357-2121
Pay By Phone: 888-610-5978
<https://clearcreek.epayub.com>

Account Statement



ACCOUNT INFORMATION

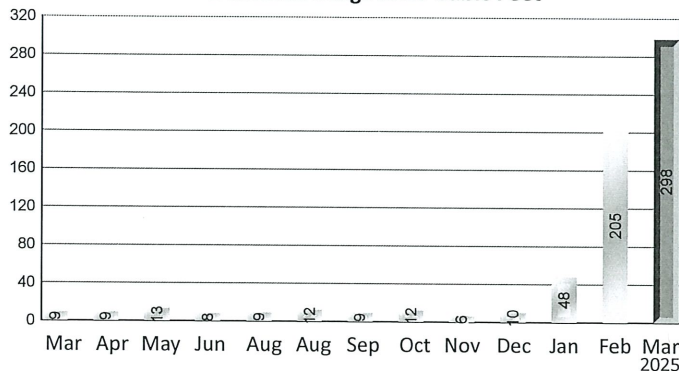
Customer Name: KACEY PETERS
Customer Number: 11766
Location Number: 118575
Billing Date: 03/29/2025

BILL TO: KACEY PETERS
7658 HAPPY VALLEY RD
ANDERSON, CA 96007

METER INFORMATION

Previous Date: 02/19/2025 Current Date: 03/17/2025
Previous Read: 2527 Current Read: 2825
Meter Number: B/83971592/1 Usage: **298**

Domestic Usage x100 Cubic Feet



BILLING INFORMATION

Previous Billed Amount \$562.62
Total Payments Received \$-150.00
Previous Balance (Past Due Amount) \$414.98

Late Fee	\$2.36
Domestic	\$166.88
Base Water Charge	\$116.40
WIIN Act Repayment	\$3.76
State Loan Repayment	\$2.00
Recycle Backwash	\$0.76
Filter Repayment	\$15.10

Total Amount Due \$719.88
Due Date 04/20/2025

Bills are due upon receipt and past due after the 20th of each month. Past due bills are subject to a 1.5% penalty per month. Service may be discontinued if previous balance is not paid. If discontinued, Entire balance (previous and current due) plus reconnection charge must be paid **In Full** before service will be restored.

Payment Coupon



AMOUNT ENCLOSED

ACCOUNT INFORMATION

Customer Name: KACEY PETERS
Customer Number: 11766
Location Number: 118575
Service Address: 7658 HAPPY VALLEY RD
Billing Date: 03/29/2025

Due Date: 04/20/2025
TOTAL DUE \$719.88

Clear Creek Community
Services District
5880 Oak St
Anderson, CA 96007



**Clear Creek Community
Services District**
5880 Oak St
Anderson, CA 96007
Customer Service: 530-357-2121
Pay By Phone: 888-610-5978
<https://clearcreek.epayub.com>

Account Statement



ACCOUNT INFORMATION

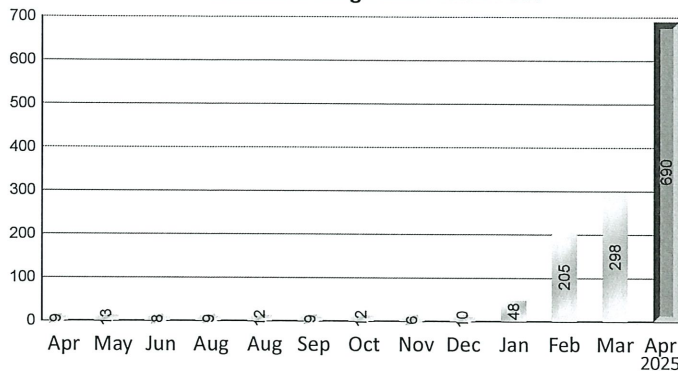
Customer Name: KACEY PETERS
Customer Number: 11766
Location Number: 118575
Billing Date: 04/29/2025

BILL TO: KACEY PETERS
7658 HAPPY VALLEY RD
ANDERSON, CA 96007

METER INFORMATION

Previous Date: 03/17/2025 Current Date: 04/21/2025
Previous Read: 2825 Current Read: 3515
Meter Number: B/83971592/1 Usage: **690**

Domestic Usage x100 Cubic Feet



BILLING INFORMATION

Previous Billed Amount \$719.88
Total Payments Received \$-50.00
Previous Balance (Past Due Amount) \$669.88

Domestic	\$386.40
Base Water Charge	\$116.40
WIIN Act Repayment	\$3.76
State Loan Repayment	\$2.00
Recycle Backwash	\$0.76
Filter Repayment	\$15.10

Total Amount Due \$1,194.30
Due Date 05/20/2025

COMPANY ANNOUNCEMENTS

Office Closure: Closed on Memorial Day, 5/26/25.
Payment Options: Visit www.clearcreekcsd.org.

Bills are due upon receipt and past due after the 20th of each month. Past due bills are subject to a 1.5% penalty per month. Service may be discontinued if previous balance is not paid. If discontinued, Entire balance (previous and current due) plus reconnection charge must be paid **In Full** before service will be restored.

Payment Coupon



AMOUNT ENCLOSED

ACCOUNT INFORMATION

Customer Name: KACEY PETERS
Customer Number: 11766
Location Number: 118575
Service Address: 7658 HAPPY VALLEY RD
Billing Date: 04/29/2025

Due Date: 05/20/2025
TOTAL DUE \$1,194.30

**Clear Creek Community
Services District**
5880 Oak St
Anderson, CA 96007



**Clear Creek Community
Services District**
5880 Oak St
Anderson, CA 96007
Customer Service: 530-357-2121
Pay By Phone: 888-610-5978
<https://clearcreek.epayub.com>

Account Statement



ACCOUNT INFORMATION

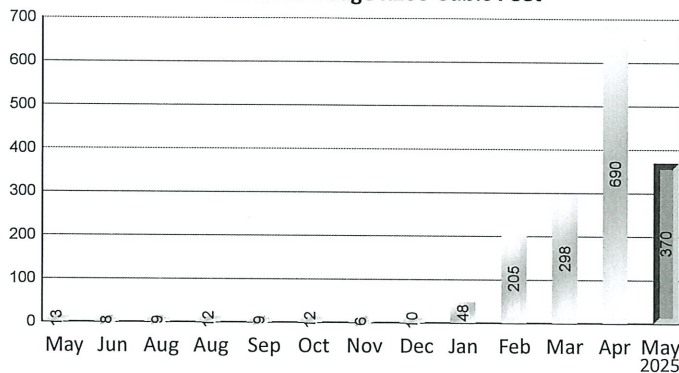
Customer Name: KACEY PETERS
Customer Number: 11766
Location Number: 118575
Billing Date: 05/29/2025

BILL TO: KACEY PETERS
7658 HAPPY VALLEY RD
ANDERSON, CA 96007

METER INFORMATION

Previous Date: 04/21/2025 Current Date: 05/19/2025
Previous Read: 3515 Current Read: 3885
Meter Number: B/83971592/1 Usage: **370**

Domestic Usage x100 Cubic Feet



BILLING INFORMATION

Previous Billed Amount \$1,194.30
Total Payments Received \$-769.88
Previous Balance (Past Due Amount) \$424.42

Domestic	\$207.20
Base Water Charge	\$116.40
WIIN Act Repayment	\$3.76
State Loan Repayment	\$2.00
Recycle Backwash	\$0.76
Filter Repayment	\$15.10

Total Amount Due \$769.64
Due Date 06/20/2025

COMPANY ANNOUNCEMENTS

Bills are due upon receipt and past due after the 20th of each month. Past due bills are subject to a 1.5% penalty per month. Service may be discontinued if previous balance is not paid. If discontinued, Entire balance (previous and current due) plus reconnection charge must be paid **In Full** before service will be restored.

Payment Coupon



AMOUNT ENCLOSED

ACCOUNT INFORMATION

Customer Name: KACEY PETERS
Customer Number: 11766
Location Number: 118575
Service Address: 7658 HAPPY VALLEY RD
Billing Date: 05/29/2025

Due Date: 06/20/2025
TOTAL DUE \$769.64



**Clear Creek Community
Services District**
5880 Oak St
Anderson, CA 96007



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: July 16th 2025
To: Board of Directors
From: Interim General Manager – Jim Wadleigh
Re: **7 – Adjustment Request – 17898 Flowers Lane**

Customer Request Summary – Gwyn Williams (17898 Flowers Lane)
Date of Request Submission: June 2025
Billing Period: 2016 - 2025
Amount Requested for Adjustment: Undetermined

In May 2025, Ms. Williams contacted the District to report that her account had been charged a double base rate since she purchased the property in 2016. She stated that there has not been a second structure on the property at any time since she took ownership.

An inspection was conducted by the Operations Crew, who confirmed that only one structure exists on the property. As a result, Ms. Williams' account was adjusted to reflect a single base rate moving forward.

Ms. Williams is now requesting a refund for the excess base rate fees previously paid.

Recommendation:

Review, Discussion, Action.



CLEAR CREEK COMMUNITY SERVICE DISTRICT
PROTEST OF PENALTY

DATE OF SUBMISSION: June 2025
CUSTOMER NAME: Gwyn Williams
ACCOUNT NUMBER: 11936
ADDRESS: 17898 Flowers Lane Anderson Ca 96007
Meter location - #158970

REASON FOR PROTEST

I have been charged 2 base charges for at least 9 years.
I will request all monthly bills going back to at least 2016 -
I have est. going back to only 2021 until

Amount requested: undetermined from bill date: _____

Still need to process.

pres. to be
3428.04
so far -

Attach additional information/background. Including: business records, supply contracts, photographs, demonstration of water conservation (no lawn, pool, pond, etc.)

Notes:

2025
56th 1/2 CF July
2021 - Base 55
22 - Base 56.05
23 - Base 57.11
24 - Base 58.20
25 - Base 59.31

2016 → 2025 = 9 years
= 108 months.

2021 = 660.00
2022 = 672.60
2023 = 685.32
2024 = 698.40
2025 = 711.72

3428.04



Clear Creek Community Services District Account History - Detailed

Sorted Order: Customer No.

From: 1/1/2023 Through: 5/1/2025

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
Charge	4/29/2025				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			17	\$9.52	
	B/35723742/2	6,225			
Base Water Charge Charge				\$116.40	
				\$147.54	\$435.34
Charge	3/29/2025				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			10	\$5.60	
	B/35723742/2	6,208			
Base Water Charge Charge				\$116.40	
				\$143.62	\$287.80
Charge	2/28/2025				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			11	\$6.16	
	B/35723742/2	6,198			
Base Water Charge Charge				\$116.40	
				\$144.18	\$144.18
Payment	2/18/2025		Credit Card		
WIIN Act Repayment Charge				(\$7.52)	
State Loan Repayment Charge				(\$4.00)	
Recycle Backwash Charge				(\$1.52)	
Filter Repayment Charge				(\$30.20)	
Domestic Charge				(\$16.24)	
Base Water Charge Charge				(\$232.80)	
				(\$292.28)	\$0.00
Charge	1/29/2025				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
Filter Repayment Charge				\$15.10	
Domestic Charge			17	\$9.52	
	B/35723742/2	6,187			
Base Water Charge Charge				\$116.40	
				\$147.54	\$292.28
Charge	12/20/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			12	\$6.72	
	B/35723742/2	6,170			
Base Water Charge Charge				\$116.40	
				\$144.74	\$144.74
Payment	12/8/2024		Online-Credit Card		
WIIN Act Repayment Charge				(\$3.76)	
State Loan Repayment Charge				(\$2.00)	
Recycle Backwash Charge				(\$0.76)	
Filter Repayment Charge				(\$15.10)	
Domestic Charge				(\$5.60)	
Base Water Charge Charge				(\$116.40)	
				(\$143.62)	\$0.00
Charge	11/25/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			10	\$5.60	
	B/35723742/2	6,158			
Base Water Charge Charge				\$116.40	
				\$143.62	\$143.62
Payment	11/3/2024		Online-Credit Card		
WIIN Act Repayment Charge				(\$11.28)	
State Loan Repayment Charge				(\$6.00)	
Recycle Backwash Charge				(\$2.28)	
Filter Repayment Charge				(\$45.30)	
Domestic Charge				(\$30.24)	
Base Water Charge Delinquency				(\$1.35)	
Base Water Charge Charge				(\$293.44)	
				(\$389.89)	\$0.00
Charge	10/29/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
Filter Repayment Charge				\$15.10	
Domestic Charge			24	\$13.44	
	B/35723742/2	6,148			
Base Water Charge Charge				\$116.40	
				\$151.46	\$389.89
Delinquency	10/29/2024	Past Due: \$90.10 - 9/29/2024			
Base Water Charge Penalty				\$1.35	
				\$1.35	\$238.43
Payment	9/29/2024		Online-Credit Card		
WIIN Act Repayment Charge				(\$7.52)	
State Loan Repayment Charge				(\$4.00)	
Recycle Backwash Charge				(\$1.52)	
Filter Repayment Charge				(\$30.20)	
Domestic Charge				(\$11.76)	
Base Water Charge Charge				(\$288.56)	
Base Water Charge Delinquency				(\$6.44)	
				(\$350.00)	\$237.08
Charge	9/25/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			16	\$8.96	
	B/35723742/2	6,124			
Base Water Charge Charge				\$116.40	
				\$146.98	\$587.08
Charge	8/28/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			14	\$7.84	
	B/35723742/2	6,108			
Base Water Charge Charge				\$116.40	
				\$145.86	\$440.10
Charge	8/2/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			14	\$7.84	
	B/35723742/2	6,094			
Base Water Charge Charge				\$116.40	

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
				\$145.86	\$294.24
Payment	7/5/2024		Credit Card		
WIIN Act Repayment Charge				(\$11.28)	
State Loan Repayment Charge				(\$6.00)	
Recycle Backwash Charge				(\$2.28)	
Filter Repayment Charge				(\$45.30)	
Domestic Charge				(\$15.26)	
Base Water Charge Delinquency				(\$6.31)	
Base Water Charge Charge				(\$342.66)	
				(\$429.09)	\$148.38
Charge	6/25/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			7	\$3.92	
	B/35723742/2	6,080			
Base Water Charge Charge				\$116.40	
				\$141.94	\$577.47
Delinquency	6/21/2024	Past Due: \$429.09 - 6/21/2024			
Base Water Charge Penalty				\$6.44	
				\$6.44	\$435.53
Charge	5/31/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			15	\$7.98	
	B/35723742/2	6,073			
Base Water Charge Charge				\$114.22	
				\$143.82	\$429.09
Delinquency	5/21/2024	Past Due: \$281.05 - 5/21/2024			
Base Water Charge Penalty				\$4.22	
				\$4.22	\$285.27
Charge	4/25/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			7	\$3.64	
	B/35723742/2	6,058			
Base Water Charge Charge				\$114.22	
				\$139.48	\$281.05

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
Delinquency	4/22/2024	Past Due: \$139.48 - 4/22/2024		\$2.09	
Base Water Charge Penalty				<u>\$2.09</u>	\$141.57
Charge	3/27/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			7	\$3.64	
	B/35723742/2	6,051			
Base Water Charge Charge				\$114.22	
				<u>\$139.48</u>	\$139.48
Payment	2/29/2024		Other		
WIIN Act Repayment Misc Chrg.				(\$4.22)	
WIIN Act Repayment Delinquency				(\$0.24)	
WIIN Act Repayment Charge				(\$9.40)	
State Loan Repayment Delinquency				(\$0.12)	
State Loan Repayment Charge				(\$5.00)	
Recycle Backwash Charge				(\$1.90)	
Filter Repayment Delinquency				(\$0.93)	
Filter Repayment Charge				(\$37.75)	
Domestic Delinquency				(\$0.26)	
Domestic Charge				(\$13.00)	
Base Water Charge Delinquency				(\$6.92)	
Base Water Charge Charge				(\$279.15)	
				<u>(\$358.89)</u>	\$0.00
Charge	2/29/2024				
WIIN Act Repayment Charge				\$1.88	
State Loan Repayment Charge				\$1.00	
Recycle Backwash Charge				\$0.38	
Filter Repayment Charge				\$7.55	
Domestic Charge			8	\$4.16	
	B/35723742/2	6,044			
Base Water Charge Charge				\$57.11	
				<u>\$72.08</u>	\$358.89
Misc Chrg.	2/22/2024	Conversion Penalty			
WIIN Act Repayment (CONVPN)				\$4.22	
				<u>\$4.22</u>	\$286.81
Charge	1/24/2024				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			8	\$4.16	

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
	B/35723742/2	6,036			
Base Water Charge Charge				\$114.22	
				\$140.00	\$282.59
Delinquency	1/23/2024				
WIIN Act Repayment Penalty				\$0.06	
State Loan Repayment Penalty				\$0.03	
Filter Repayment Penalty				\$0.23	
Domestic Penalty				\$0.07	
Base Water Charge Penalty				\$1.71	
				\$2.10	\$142.59
Payment	1/9/2024	833655	Other		
WIIN Act Repayment Delinquency				(\$0.18)	
WIIN Act Repayment Charge				(\$11.28)	
State Loan Repayment Delinquency				(\$0.09)	
State Loan Repayment Charge				(\$6.00)	
Recycle Backwash Charge				(\$2.28)	
Filter Repayment Delinquency				(\$0.69)	
Filter Repayment Charge				(\$45.30)	
Domestic Delinquency				(\$0.23)	
Domestic Charge				(\$13.00)	
Base Water Charge Delinquency				(\$5.16)	
Base Water Charge Charge				(\$349.06)	
				(\$433.27)	\$140.49
Delinquency	12/27/2023				
WIIN Act Repayment Penalty				\$0.18	
State Loan Repayment Penalty				\$0.09	
Filter Repayment Penalty				\$0.70	
Domestic Penalty				\$0.19	
Base Water Charge Penalty				\$5.21	
				\$6.37	\$573.76
Charge	12/27/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			9	\$4.68	
	B/35723742/2	6,028			
Base Water Charge Charge				\$114.22	
				\$140.52	\$567.39
Charge	11/27/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
Domestic Charge			7	\$3.64	
	B/35723742/2	6,019			
Base Water Charge Charge				\$114.22	
				\$139.48	\$426.87
Delinquency	11/22/2023				
WIIN Act Repayment Penalty				\$0.12	
State Loan Repayment Penalty				\$0.06	
Filter Repayment Penalty				\$0.46	
Domestic Penalty				\$0.14	
Base Water Charge Penalty				\$3.45	
				\$4.23	\$287.39
Charge	10/25/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			6	\$3.12	
	B/35723742/2	6,012			
Base Water Charge Charge				\$114.22	
				\$138.96	\$283.16
Delinquency	10/24/2023				
WIIN Act Repayment Penalty				\$0.06	
State Loan Repayment Penalty				\$0.03	
Filter Repayment Penalty				\$0.23	
Domestic Penalty				\$0.09	
Base Water Charge Penalty				\$1.71	
				\$2.12	\$144.20
Charge	9/25/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			12	\$6.24	
	B/35723742/2	6,006			
Base Water Charge Charge				\$114.22	
				\$142.08	\$142.08
Payment	9/8/2023	358720			
WIIN Act Repayment Delinquency			Other	(\$0.18)	
WIIN Act Repayment Charge				(\$11.28)	
State Loan Repayment Delinquency				(\$0.09)	
State Loan Repayment Charge				(\$6.00)	
Recycle Backwash Charge				(\$2.28)	
Filter Repayment Delinquency				(\$0.69)	
Filter Repayment Charge				(\$45.30)	

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
Domestic Delinquency				(\$0.29)	
Domestic Charge				(\$20.28)	
Base Water Charge Delinquency				(\$5.10)	
Base Water Charge Charge				(\$340.54)	
				(\$432.03)	\$0.00
Charge	8/25/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			13	\$6.76	
	B/35723742/2	5,994			
Base Water Charge Charge				\$114.22	
				\$142.60	\$432.03
Delinquency	8/23/2023				
WIIN Act Repayment Penalty				\$0.12	
State Loan Repayment Penalty				\$0.06	
Filter Repayment Penalty				\$0.46	
Domestic Penalty				\$0.20	
Base Water Charge Penalty				\$3.42	
				\$4.26	\$289.43
Delinquency	7/24/2023				
WIIN Act Repayment Penalty				\$0.06	
State Loan Repayment Penalty				\$0.03	
Filter Repayment Penalty				\$0.23	
Domestic Penalty				\$0.09	
Base Water Charge Penalty				\$1.68	
				\$2.09	\$285.17
Charge	7/24/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			14	\$7.28	
	B/35723742/2	5,981			
Base Water Charge Charge				\$114.22	
				\$143.12	\$283.08
Charge	6/27/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			12	\$6.24	
	B/35723742/2	5,967			

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
Base Water Charge Charge				\$112.10	
				\$139.96	\$139.96
Payment	6/12/2023	3014187	Other		
WIIN Act Repayment Delinquency				(\$0.11)	
WIIN Act Repayment Charge				(\$11.28)	
State Loan Repayment Delinquency				(\$0.05)	
State Loan Repayment Charge				(\$6.00)	
Recycle Backwash Charge				(\$2.28)	
Filter Repayment Delinquency				(\$0.41)	
Filter Repayment Charge				(\$45.30)	
Domestic Delinquency				(\$0.17)	
Domestic Charge				(\$19.52)	
Base Water Charge Delinquency				(\$3.03)	
Base Water Charge Charge				(\$308.26)	
				(\$396.41)	\$0.00
Delinquency	5/23/2023				
WIIN Act Repayment Penalty				\$0.11	
State Loan Repayment Penalty				\$0.05	
Filter Repayment Penalty				\$0.41	
Domestic Penalty				\$0.17	
Base Water Charge Penalty				\$3.03	
				\$3.77	\$396.41
Charge	5/23/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			10	\$7.20	
	B/35723742/2	5,955			
Base Water Charge Charge				\$112.10	
				\$140.92	\$392.64
Charge	4/28/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			7	\$5.04	
	B/35723742/2	5,945			
Base Water Charge Charge				\$112.10	
				\$138.76	\$251.72
Payment	4/5/2023	723079	Other		
WIIN Act Repayment Charge				(\$7.52)	
WIIN Act Repayment Misc Chrg.				(\$141.00)	
State Loan Repayment Charge				(\$4.00)	

Account: 11936

GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES

Location: 158970

17898 FLOWERS LN

Trans. Type	Trans. Date	Reference	Type / Reason		
Service	Meter No.	Curr Read	Total Billed Usage	Amount	Balance
Recycle Backwash Charge				(\$1.52)	
Filter Repayment Charge				(\$30.20)	
Domestic Charge				(\$13.52)	
Base Water Charge Charge				(\$252.24)	
				(\$450.00)	\$112.96
Charge	3/28/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			7	\$7.28	
	B/35723742/2	5,938			
Base Water Charge Charge				\$112.10	
				\$141.00	\$562.96
Charge	2/27/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			6	\$6.24	
	B/35723742/2	5,931			
Base Water Charge Charge				\$112.10	
				\$139.96	\$421.96
Charge	1/30/2023				
WIIN Act Repayment Charge				\$3.76	
State Loan Repayment Charge				\$2.00	
Recycle Backwash Charge				\$0.76	
Filter Repayment Charge				\$15.10	
Domestic Charge			7	\$7.28	
	B/35723742/2	5,925			
Base Water Charge Charge				\$112.10	
				\$141.00	\$282.00
Payment	1/5/2023	4412	Other		
WIIN Act Repayment Misc Chrg.				(\$406.50)	
				(\$406.50)	\$141.00
Adjustment	1/1/2023				
WIIN Act Repayment Misc Chrg.				\$3.45	
				\$3.45	\$547.50
Adjustment	1/1/2023				
WIIN Act Repayment Misc Chrg.				\$1.84	
				\$1.84	\$547.50
Adjustment	1/1/2023				
WIIN Act Repayment Misc Chrg.				\$0.68	

Account: 11936GWYN WILLIAMS
17898 FLOWERS LN
ANDERSON, CA 96007
UNITED STATES**Location: 158970**

17898 FLOWERS LN

Trans. Type Service	Trans. Date Meter No.	Reference Curr Read	Type / Reason		Balance
			Total Billed Usage	Amount	
				<u>\$0.68</u>	\$547.50
Adjustment	1/1/2023			\$13.83	
WIIN Act Repayment Misc Chrg.				<u>\$13.83</u>	\$547.50
Adjustment	1/1/2023			\$296.75	
WIIN Act Repayment Misc Chrg.				<u>\$296.75</u>	\$547.50
Adjustment	1/1/2023			\$98.40	
WIIN Act Repayment Misc Chrg.				<u>\$98.40</u>	\$547.50
Misc Chrg.	1/1/2023	Misc. to Adjust		\$0.00	
WIIN Act Repayment (CAWN2A)				\$0.00	
State Loan Repayment (CAWN2A)				\$0.00	
Recycle Backwash (CAWN2A)				\$0.00	
Filter Repayment (CAWN2A)				\$0.00	
Domestic (CAWN2A)				\$0.00	
Base Water Charge (CAWN2A)				<u>\$0.00</u>	\$132.55



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: July 16, 2025
To: Board of Directors
From: Interim General Manager – Jim Wadleigh
Re: 8 - Proposition 218 Study Planning and Scope of Work (Discussion/Action)

RECOMMENDATION

Staff recommends that the Board authorize the Interim General Manager to initiate Proposition 218 Rate Study process and approve the proposed scope of work, including coordination with RCAC as the qualified rate consultant.

BACKGROUND

Clear Creek Community Services District must conduct a Proposition 218-compliant rate study to evaluate and potentially adjust water service rates. To maintain financial sustainability, compliance with regulatory requirements, and equitable cost-of-service distribution, an updated analysis is necessary.

Proposition 218 requires that rate increases be justified based on actual cost of service, and that affected property owners be notified and provided an opportunity to protest the proposed increases. A comprehensive and transparent process must be followed, which includes public engagement, financial and engineering analysis, and formal public hearing.

SCOPE OF WORK

The Proposition 218 Rate Study process will include the following key tasks:

1. Project Kickoff and Data Collection

- Review of historical and current financial data, rate structure, usage trends, customer classifications, and operational expenses.
- Meet with staff to identify priorities and community considerations.

2. Financial Planning and Cost-of-Service Analysis

- Develop a financial plan that includes revenue requirements, reserve targets, and future capital needs.
- Analyze cost allocation among customer classes based on actual system usage.

3. Rate Design and Scenarios

- Develop rate alternatives that reflect financial needs, support equity, and align with policy goals.
- Evaluate options such as tiered rates, fixed/variable components, and drought pricing mechanisms.

4. Stakeholder Engagement and Public Outreach

- Assist in preparing informational materials for customers and stakeholders.
- Participate in public meetings and workshops as needed.

5. Proposition 218 Notice and Hearing Support

- Prepare the legally required notice and coordinate with staff to ensure proper mailing.
- Support the District through the protest hearing process, including presentation of findings and documentation.

Clear Creek Community Services District staff will be working in conjunction with the Rural Community Assistance Corporation (RCAC) to complete the tasks outlined above.

FISCAL IMPACT

There is no cost to the District for RCAC's services. The fiscal impact to the District is staff time required to support and collaborate on the project. This time will be covered under existing staffing and paid at regular wages.



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Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: July 16th 2025
To: Board of Directors
From: Interim General Manager – Jim Wadleigh
Re: 9 – General Manager Report July 2025

General Manager Recruitment:

A Special Meeting will be scheduled for Monday, July 21st, to conduct interviews for the General Manager position. The job posting officially closed on June 30th, and the District received a strong response, with several qualified candidates applying. Following public comment, the Board will enter Closed Session to conduct the interviews.

Customer Connection:

Administrative Assistant Emily King is in the process of creating an official Clear Creek CSD Facebook page, which is scheduled to go live before August 1st. This platform will enhance the District's ability to quickly and effectively communicate important updates to customers, including meter reading schedules, billing reminders, planned office closures for Holidays, emergency and planned water service interruptions. Additionally, the page will serve as a tool to strengthen the connection between the District and the community by promoting transparency, engagement, and timely information sharing.

Cost of Living Adjustment (COLA):

The Board approved a 2.8% COLA increase for staff for Fiscal Year 2025–2026. The adjustment took effect on July 1, 2025.

Staff Training & Procedure Development:

Training efforts are ongoing. The administrative team is in the process of developing clear and detailed procedures aimed at ensuring consistent practices and high-quality customer service across the organization.

Interdepartmental Coordination:

Collaboration between the Operations crew and administrative staff continues to improve. This teamwork has led to more timely customer service alerts, better communication between departments, faster response times to service orders, and increased efficiency in resolving customer inquiries. Operations staff are also being trained on the CUSI system, enabling them to research meter data and customer history independently, which in turn allows administrative staff to focus on their core responsibilities more effectively.

Cross Connection Control Plan:

The District submitted the completed and Board-approved Cross Connection Control Plan to the State Water Resources Control Board on June 30, 2025. Distribution Supervisor Morgan Rau has been designated as the User Supervisor and will lead the implementation of the plan. In this role, she is responsible for ensuring the avoidance of cross-connections during the installation, operation, and maintenance of water lines. Additionally, she will serve as the primary point of contact for the program and oversee all required recordkeeping and compliance efforts.

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

“This District is an Equal Opportunity Provider”



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Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: July 16th 2025
To: Board of Directors
From: Interim General Manager Jim Wadleigh
Re: I0 – OPS Report

Oral report by Interim General Manager at the meeting:

Administration

There are 260 Accounts that are 121+ days delinquent totaling \$88,186.37
There were 189 Accounts that are 90-120 days delinquent totaling \$7,946.73
There were 278 Accounts that are 60-90 Days delinquent totaling \$16,507.73
There were 633 Accounts that are 30-60 Days delinquent totaling \$42,250.63

Administrative staff are actively working to address the high balances reflected in the aged receivables report. Liens have been prepared and are scheduled to be filed shortly. Operations staff will begin conducting monthly spot checks on properties that were previously shut off and remain unpaid to ensure their water service has not been restored without authorization. We are also working to improve customer contact accuracy by collecting updated information during office visits and phone calls, and we've included a contact update form in the District newsletter. Additionally, a clear, standardized monthly procedure is being developed for managing delinquent accounts, including shutoff protocols, lien processing, and account reinstatements to ensure a consistent and effective approach moving forward.

WTP OPERATIONS -

The WTP produced 628AF of SW for the month of June
Clear Creek CSD used 430AF of SW in June (341AF – M&I, – 89 Ag),
939 total SW for WY25/26.
Well Water Production- 0AF .

- Staff have been busy with routine maintenance, monitoring, and operation of the WTP. Whiskeytown Lake is full. USBR has a second pulse flow. Pulse flows can have a negative impact on the WTP. The WTP is producing 7MGD.
- WTP Staff completed the lead and copper sampling to comply with the Lead and Copper Rule. Distribution Staff assisted with the massive effort to coordinate, deliver and pick up samples from the customers that participated. Lead and Copper sampling is conducted in residences that meet certain criteria every 3 years. Lead and Copper sampling is monitoring the effects of the water on the customers' plumbing and fixtures, typically in older homes that could have lead solder or lead fixtures.
- WTP Staff attended a cybersecurity and emergency response training course at the City of Shasta Lake. The training was put on by California Rural Water Association.
- BW Pond Repair Project: Pond #2 excavation is nearing completion. Concrete contractors are due to start forming in the week of July 14th.

- **Train #6 (Filter#8) Update:** WTP Staff and Distribution Staff added 200FT³ of anthracite media to TR#6. After 20 total hours of filtering water into a pond and while staff monitored its performance, TR#6 is producing water at a very low flow rate.
- **PG+E performed a PSPS** from June 19th to June 21st. The WTP generator started automatically and transferred power without any issues. WTP Staff monitored the generator as needed. 95 gallons of diesel were used for this event.

DISTRIBUTION OPERATIONS -

- **Water Quality Testing:** Water samples collected on July 1, 2025, were tested in accordance with regulatory requirements. All results were returned as *Absent*
- **Cross Connection Plan:** The District has submitted its Cross Connection Control Plan to the State Water Resources Control Board. Operations Supervisor Morgan Rau is coordinating with HydroCorp to initiate backflow and cross-connection testing. HydroCorp has demonstrated a strong program and is working collaboratively with the District to ensure smooth implementation and clear communication.
- **Confined Space Training:** The Distribution Crew has completed all required confined space training in preparation for the well sampling activities scheduled for July 2025. This training ensures safety compliance for all staff involved in confined space entry.
- **Leak Repairs:** Leak repairs have been completed on Article Lane and China Gulch. Additionally, the crew responded to and repaired a major main line break on Olinda Road and Fuzzy Lane. A service line repair was also completed at the District office.
- **Meter Refurbishment:** The District has begun refurbishing older, previously non-functional meters. Restoring these meters to working conditions will allow for accurate water usage readings and improved billing accuracy.

ADA Related Disabilities:

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