



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 Email: cccsd@clearcreekcsd.org

Board of Directors: Beverly Fickes - Chair
Logan Johnston, Vice Chair
Directors – Pam Beaver, Scott McVay, Terry Lincoln

General Manager: Dale Mancino

REGULAR MEETING: June 17, 2026, at 6:00PM: District Office Board Room

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OPEN TIME/PUBLIC COMMENT: Pursuant to Gov. code §54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.

CONSENT AGENDA (Action)

The following items are expected to be routine. Any interested party may comment or request an item be removed from the consent agenda for separate discussion/action.

- 1. Minutes from Meetings: Regular Meeting 05/20/26 Finance Committee Meeting; 05/21/26 Planning and Steering Committee 06/2/2026**
- 2. Bills Paid: May 2026**

REGULAR AGENDA (Discussion/Action)

- 3. Distribution CIP (Discussion/Action)**
- 4. Saddle Trail Private Road Erosion – Status Update (Discussion)**
- 5. EAGSA Fee Update (Discussion)**
- 6. After Hours Call Out Charges Update (Discussion)**
- 7. General Fund Reconciliation – Progress Report (Discussion)**
- 8. Leave Request Policy Update (Discussion)**

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

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9. General Managers Report

10. Operations Oral Report

11. STANDING COMMITTEES & AD HOC COMMITTEES REPORT OUTS

a. Agriculture Committee –

b. Finance Committee –

c. Planning/Steering Committee –

d. Personnel Committee –

e. Centerville Contract Ad Hoc Committee –

f. Proposition 218 Advisory Committee -

12. BOARD ITEMS

13. ADJOURN THE MEETING

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General Manager: Dale Mancino

REGULAR MEETING: May 20, 2026, at 6:00PM: District Office Board Room

MINUTES

CALL TO ORDER: 6:01 PM

PLEDGE OF ALLEGIANCE: *Led by Beverly Fickes*

ROLL CALL: *Director Lincoln, Director Johnston, Director Fickes, Director McVay, Director Beaver, General Manager Dale Mancino, Account Clerk Mark Gray*

OPEN TIME/PUBLIC COMMENT:

Sandy Winters – The next Fire Wise meeting will be 05/28/26 at 6:00 at the Community Hall. They will have a booth at the Strawberry Festival, and volunteers are needed if interested.

Robert Wharton – Commented on the recent Farmer’s Market, saying that it had 19 vendors, and was happy that it was so large. Robert runs the Igo-Ono Farmer’s Market.

CONSENT AGENDA

- 2. Minutes from Meetings: 3/18/26 Regular Meeting (Corrected), 4/15/26 Regular Meeting**
- 3. Bills Paid: April 2026**

Motion to approve the consent agenda as presented.

Director McVay, 2nd Director Beaver

Vote 5-0

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REGULAR AGENDA

4. Endorsement of District 5 Supervisor (Discussion/Action)

Chris Kelstrom (District 5 Supervisor) addressed the Board. Thanked the Board for their individual support.

Joann Blomquist (customer) made a statement saying that she couldn't support Chris Kelstrom.

5. Private Road Erosion Impacts on District Infrastructure (Discussion/Action)

General Manager Mancino presented concerns regarding erosion on Saddle Trail, a private road, which has exposed to a District water main. He noted that the road has not been adequately maintained by residents. The Board discussed the district's responsibility and liability. Director Fickes identified language in Article 6, Section H of the District's Regulations that allows the district to charge property owners for repairs when infrastructure is impacted by private road conditions.

Motion to direct the General Manager to send certified letters to affected property owners on Saddle Trail, notifying them of the erosion issue, outlining expectations for corrective action, and documenting the district's due diligence in accordance with Article 6, Section H.

Motion by Director Beaver, Second by Director McVay

Vote: 5-0

6. Standing Committee Public Member Application (Discussion/Action)

a. Ron Coldwell – Finance Committee Application

b. Ron Coldwell – Prop 218 Committee Application

Ron Coldwell addressed the Board and summarized his qualifications, including prior experience with the State of California, work as an auditor and supervisor of auditors, and long-time residency in the Happy Valley area.

Motion to appoint Ron Coldwell to both the Finance Committee and the Proposition 218 Committee.

Motion by Director McVay, Second by Director Beaver

Vote: 5-0

7. EAGSA Fee (Discussion)

Director McVay reported on the Enterprise Anderson Groundwater Sustainability Agency (EAGSA) annual fees.

With the expiration of grant funding, the District's share is projected to increase significantly over the next five

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years. He requested direction on whether to pursue an exemption or reclassification from “Moderate at Risk” to “Minimal at Risk.”

Director McVay was directed to research the possibility of an exemption based on the District’s customer count and limited well usage.

8. Reserve Account Transfer (Discussion/Action)

General Manager Mancino presented the Finance Committee’s recommendation to update the Reserve Policy, including renaming accounts and consolidating funds for improved organization and clarity.

Motion to adopt the updated Reserve Policy as presented.

Motion by Director Beaver, Second by Director Johnston

Vote: 5-0

9. Approval of Proposed Capital Improvement Projects (Discussion/Action)

General Manager Mancino presented the Proposition 218 Committee’s recommendations for capital improvement projects, including rehabilitation of Filters #4 and #6 and repair/recoating of the one-million-gallon storage tank at the Water Treatment Plant.

Motion to approve the recommended capital improvement projects as presented.

Motion by Director Beaver, Second by Director Johnston

Vote: 5-0

10. Will Serve Letter Fees (Discussion)

General Manager Mancino requested clarification on the current Will Serve Letter and Permit fee language in the District’s Schedule of Rates and Fees. Director McVay noted the \$108 per hour rate appears vague.

The Board directed the Planning and Steering Committee to review the policy and fee structure and bring recommendations back to the Board.

11. After Hours Call Out Charges (Discussion)

General Manager Mancino reported that after-hours shut-off and turn-on fees have not been consistently charged, despite prior Board direction in January 2025.

The Board directed the General Manager to ensure after-hours fees are charged in accordance with previous Board action and to update the Policies & Procedures and Fee Schedule as needed.

12. Leave Request Policy (Discussion)

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Director Fickes reported on a communication gap in the current payroll system regarding approved leave requests. A hard-copy leave request form has been developed to ensure both the Distribution Supervisor and General Manager are notified of approved time off.

The General Manager will review the proposed form with the union representative.

13. General Fund Reconciliation Update (Discussion)

General Manager Mancino provided an update on the ongoing reconciliation of the General Fund. The temporary Bookkeeper has made significant progress, with approximately 50% of the reconciliation completed. Updated financial statements are expected within the previously communicated six-week timeline.

The Board acknowledged the progress and the importance of completing this work.

14. Professional Development Reimbursement for William Bailey (Discussion/Action)

General Manager Mancino presented a request from Distribution Operator William Bailey for reimbursement of \$1,820 in coursework costs. The current MOU limits reimbursement to \$300 per course.

Motion to adhere to the MOU language and limit reimbursement to \$300 per course.

Motion by Director McVay, Second by Director Lincoln

Vote: 5-0

The General Manager was directed to thank Mr. Bailey for his initiative and to require written pre-approval for future reimbursements.

15. General Managers Report

General Manager Dale Mancino reported that District operations remain stable, with no major service interruptions since September 2025. Routine maintenance is on schedule. The temporary Bookkeeper has begun work and is focused on financial reconciliation. Progress continues on the Proposition 218 rate study and contract negotiations with Centerville CSD.

16. Operations Oral Report

General Manager Mancino presented the Water Treatment Plant and Distribution reports, including production data, maintenance activities, service line repairs, and customer shut-off activity.

Director McVay requested future reports include water loss figures. Director Fickes and Director McVay requested that removed treatment totes be made available to customers, subject to appropriate liability waivers. Director Fickes commended Distribution staff on the appearance of District facilities..

17. STANDING COMMITTEES & AD HOC COMMITTEES REPORT OUTS

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- a. Agriculture Committee** – Met recently to discuss irrigation strategies. Next meeting scheduled for July 2026. A community member position remains open.
- b. Finance Committee** – Meeting scheduled for May 22, 2026 to discuss service fees, reconciliation progress, and the FY 2026-27 budget.
- c. Planning/Steering Committee** – *Next meeting on 06/02/26 at 4:00.*
- d. Personnel Committee** – *Met to review job descriptions. Will meet again following discussions with the union regarding the leave request policy.*
- e. Centerville Contract Ad Hoc Committee** – *GM will meet with Chris from Centerville on 06/05/26. Will reschedule the next Ad Hoc meeting.*
- f. Proposition 218 Advisory Committee** – *Meeting postponed to allow for updated financial information.*

18. BOARD ITEMS: *None.*

Next meeting is scheduled for June 17, 2026 at 6:00 pm.

19. ADJOURN THE MEETING: 7:36 PM

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Board of Directors

Directors - Beverly Fickes, Scott McVay

General Manager: Dale Mancino

FINANCE COMMITTEE

May 21, 2026, at 10:00 am: District Office Board Room

Committee Responsibility

The Board's standing Financial Committee shall be concerned with the financial management of the Clear Creek CSD including the preparation and oversight of an annual budget, and oversight of reserve accounts and major expenditures.

AGENDA

I. CALL TO ORDER

The meeting was called to order at 10:02 AM by Chair Scott McVay.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL : Director Beverly Fickes, Director Scott McVay, General Manager Dale Mancino, Bookkeeper Cindy Lopez, Committee Member Ron

4. OPEN TIME/PUBLIC COMMENT: None

5. General Fund Reconciliation Update Cindy Lopez provided an update on the General Fund reconciliation. She reported that she is approximately 50% complete with bringing the reconciliation current. The work is being done manually to ensure accuracy.

Key findings include:

Duplicate payments (one example was a \$7,000 duplicate payment to an HRA/employee health plan in June 2025 that was later corrected).

Missing or improperly recorded entries.

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Some expenses not updated in QuickBooks due to auto-pay issues.

Minor coding issues (e.g., expenses posted to the wrong department).

Cindy confirmed there were no indications of lost funds. Adjustments for items from the prior closed fiscal year (FY 2024-25) will be made in the current fiscal year. She stated she remains on track to complete the reconciliation by mid-to-late June 2026, consistent with the timeline previously discussed.

6. Reserve Account Implementation The Committee discussed updates to the Reserve Fund Policy, particularly the need to properly fund and document the Operational/Emergency Reserve.

Key points discussed:

- The District had previously committed to funding reserves (including 4.1% of water usage revenue and other allocations from the prior rate study), but these transfers had not been consistently made.
- The Committee reviewed historical commitments from the prior Prop 218 process and RCAC recommendations regarding reserve targets.
- There was agreement that the WIN Act repayment funds (approximately \$55,000 annually) should be redirected into the Operational/Emergency Reserve to help build it up, as this aligns with the original intent of the rate study.

Direction to Staff: The Committee directed the General Manager to add the following language to the Operational/Emergency Reserve section of the Reserve Fund Policy:

“To build the Operational and Emergency Reserve in 2026 and subsequent years, fifty-five thousand dollars (\$55,000) will be transferred from the General Fund on July 1, 2026, and each July thereafter until the reserve balance reaches five hundred thousand dollars (\$500,000) or until 2032, whichever occurs first.”

Staff was also directed to:

- Update the Director Handbook to reflect current reserve account names and descriptions.
- Prepare a quarterly reserve balance report for the Board showing actual balances versus target/goal amounts.

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7. Prop 218 Rate Study Update Dale Mancino reported that the Board approved the Water Treatment Plant Capital Improvement Projects at the May 20, 2026 Regular Board Meeting. These projects will now be incorporated into the Prop 218 rate study.

The distribution-side CIP (valve replacements, PRVs, etc.) is still being finalized and is scheduled for Board consideration at the June 2026 Regular Meeting.

The Committee discussed the importance of clearly communicating project needs, costs, and benefits to the public during upcoming outreach meetings. Staff was encouraged to prepare visual aids and simple explanations for customers.

8. Budget Preparation Timeline for FY 2026-27 The Committee discussed the timeline for preparing the FY 2026-27 Budget.

Key points:

- The current focus is completing the General Fund reconciliation.
- A rough draft budget is targeted for presentation to the Finance Committee around **June 18, 2026**.
- A more complete draft would then go to the full Board in mid-July, with a public hearing and adoption targeted for August 2026 (within the legal deadline of September 1).

Staff noted that some line items (especially those affected by the reconciliation) cannot be finalized until the reconciliation is further along. The Committee acknowledged the current workload and supported a realistic timeline focused on accuracy.

9. Next Meeting Date Tentatively scheduled for June 18, 2026, at 10:00 AM (subject to adjustment based on reconciliation progress).

10. ADJOURN THE MEETING adjourned at approximately 11:45 AM.

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Planning and Steering Committee Meeting

Directors – Logan Johnston, Scott McVay
Alternate – Terry Lincoln

General Manager: Dale Mancino

June 02, 2026 at 4:00 PM: District Office Board Room

Committee Responsibility

The Board's standing Planning and Steering Committee shall be concerned with the formulation of plans and policies for arranging, realizing, and/or achieving Clear Creek CSD goals.

AGENDA

- 1. CALL TO ORDER** The meeting was called to order at 4:00 PM by Scott McVay.
- 2. PLEDGE OF ALLEGIANCE**
- 3. OPEN TIME/PUBLIC COMMENT:** Pursuant to Gov. code S54950, persons wishing to address the Board of Directors on matters not listed on the agenda should notify the Secretary prior to the start of the meeting. To speak at this time and for any item listed on the agenda – raise your hand, and when recognized by the Chair – proceed to the podium to address the Board.
- 4. Roll Call** Director Scott McVay , Director Logan Johnston , General Manager Dale Mancino
- 5. Capital Improvement Program Update and Planning** Dale Mancino reported that the Water Treatment Plant portion of the CIP was approved by the Board at the May 20, 2026 Regular Meeting. The distribution-side CIP (primarily large-diameter valve replacements) is now complete and ready for Board consideration at the June 17, 2026 Regular Meeting. Morgan Rau has been assisting with final cost allocations for in-house execution. Once approved, the distribution CIP will be incorporated into the Proposition 218 rate study.
Direction: Staff will bring the Distribution CIP to the June 17, 2026 Board meeting for approval.
- 6. Review and Discussion of Reserve Fund Policy** The Committee reviewed the current Reserve Fund Policy. Minor verbiage updates are needed based on prior Board and Finance Committee direction.

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Key items discussed:

The need to properly document and fund the Operational/Emergency Reserve.

Consideration of adding or clarifying a Penalty/Drought Reserve to track funds collected from overuse penalties during drought periods. These funds are currently deposited into the general fund but should be clearly designated for future water purchases during drought or emergency conditions.

Direction to Staff:

Make the minor verbiage updates discussed.

Bring the revised Reserve Fund Policy to the Finance Committee for review before returning it to the full Board for approval.

Evaluate the creation or clarification of a Penalty/Drought Reserve account.

- 7. Discussion for Director’s Handbook Update** The Committee discussed the need to update the Directors’ Handbook to reflect current policies, reserve account descriptions, and director roles/responsibilities.

Key points raised:

The handbook should include clearer guidance on the role of directors versus the General Manager to avoid overstepping into operational matters.

Training requirements (Brown Act, ethics, harassment prevention) should be tracked by the Board Secretary, with reminders sent to directors when renewals are due.

New director orientation materials should be developed or identified.

Direction to Staff: Staff was directed to begin compiling necessary updates to the Directors’ Handbook for Board review later this summer.

- 8. Discussion for Fee Schedule** The Committee conducted a detailed review of the District’s current Schedule of Rates and Fees, comparing it with neighboring districts (Bella Vista, Centerville, City of Anderson).

Key Recommendations Discussed:

Will Serve Letters / Staff Time: Implement a clear minimum charge structure. Recommended: 0.5-hour minimum at \$108/hour, with all additional staff time billed at \$108/hour.

After-Hours Turn-On/Turn-Off: Already approved at \$100 (Board action January 2025). Staff should begin consistent enforcement.

Door Hanger Fees: Recommend adding a \$50 door hanger fee for delinquent accounts to create better incentive for timely payment and offset staff time.

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Cut Lock / Tamper Fees: Current fees are too low. Recommend significantly increasing these fees and implementing a tiered structure (e.g., first offense \$250, second \$500, third and subsequent \$1,000), similar to Bella Vista CSD. Repeated tampering should result in meter removal.

Capacity Charges: Current charges are outdated (last updated ~2019) and significantly lower than neighboring districts. Recommend applying approximately 4% annual inflation adjustment and updating all meter sizes accordingly. Also recommend clarifying that capacity charges are for system capacity only and do not include meter installation costs.

Fire Hydrant Installation Fees: No current fee exists for required fire hydrant installations (often mandated by the County for new development or parcel splits). Recommend developing a fee structure that includes staff time, materials, and installation costs.

Development / Large Project Fees: The current fee schedule lacks adequate protection for significant development projects. Recommend adding appropriate deposits and hourly rates for complex will-serve requests and development reviews.

Direction to Staff: Prepare a comprehensive updated Schedule of Rates and Fees incorporating the above recommendations, along with supporting justification, for Board consideration at the July 2026 Regular Meeting.

9. ADJOURN THE MEETING the meeting was adjourned at approximately 5:33 PM.

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Clear Creek Community Services District

Transaction Detail by Account

May 2026

| Type | Date | Name | Memo | Amount |
|--------------------------------|------------|---|--------------------------------------|-------------------|
| 8000 · Accounts Payable | | | | |
| Bill Pmt -Check | 05/01/2026 | Ability Answering & Paging Services | 05-1-8495 | 276.90 |
| Bill Pmt -Check | 05/01/2026 | Ace Hardware - Acct # 2186 | 2186 | 56.00 |
| Bill Pmt -Check | 05/01/2026 | Beaver, Patricia A | April Board Meeting | 150.00 |
| Bill Pmt -Check | 05/01/2026 | CA Department of Water Resources-WTP... | Cust #200037 Contract #E58342 | 10,669.13 |
| Bill Pmt -Check | 05/01/2026 | Computer Logistics Corp | April 2026 IT Service | 685.88 |
| Bill Pmt -Check | 05/01/2026 | D & H Water Systems | WTP: Annual Chlorine Service | 337.70 |
| Bill Pmt -Check | 05/01/2026 | Emily King | Emily King Mileage Feb-Apr 2026 | 382.54 |
| Bill Pmt -Check | 05/01/2026 | Fickes, Beverly | April Board Meeting | 150.00 |
| Bill Pmt -Check | 05/01/2026 | Hach Company | 110678 | 1,472.77 |
| Bill Pmt -Check | 05/01/2026 | Hansen Pressure Washer & Machinery | | 257.38 |
| Bill Pmt -Check | 05/01/2026 | J.F. Shea Construction, Inc. | | 1,333.97 |
| Bill Pmt -Check | 05/01/2026 | Johnston, Logan | April 2026 Board Meetings | 100.00 |
| Bill Pmt -Check | 05/01/2026 | McVay, Scott | April Board Meetings | 150.00 |
| Bill Pmt -Check | 05/01/2026 | Mission Linen Supply | | 587.16 |
| Bill Pmt -Check | 05/01/2026 | Pace Analytical Services LLC | 28-100128 | 1,080.65 |
| Bill Pmt -Check | 05/01/2026 | Rau, Morgan | D3 Operator Renewal | 90.00 |
| Bill Pmt -Check | 05/01/2026 | RCAC-Loan Fund (Dump Truck) | 6332-CCCS-01 | 1,696.07 |
| Bill Pmt -Check | 05/01/2026 | RCAC -Loan Fund BWP Grant | 1140-CCCS-02 | 16,211.62 |
| Bill Pmt -Check | 05/01/2026 | Simmons, Mason | Boot Allowance - Simmons, Mason | 100.00 |
| Bill Pmt -Check | 05/01/2026 | Valley Pacific | C850335 | 221.25 |
| Bill Pmt -Check | 05/01/2026 | AT&T | WTP 530-246-2316/530-246-7334 | 610.79 |
| Bill Pmt -Check | 05/01/2026 | Humana - Dental Ins | 412851-001 | 1,163.22 |
| Bill Pmt -Check | 05/01/2026 | O2 Staffing | | 3,265.56 |
| Bill Pmt -Check | 05/01/2026 | RCAC-Loan Fund (Dump Truck) | 6332-CCCS-01 | 1,696.07 |
| Bill Pmt -Check | 05/01/2026 | TDS | 530-357-2121 | 387.90 |
| Bill Pmt -Check | 05/01/2026 | Waste Management | 3-99477-15008 | 410.61 |
| Bill Pmt -Check | 05/05/2026 | Allen Gill Construction, Inc. | BWP Project #0104-64 App #16 | 47,250.96 |
| Bill Pmt -Check | 05/05/2026 | RCAC -Loan Fund BWP Grant | 1140-CCCS-02 | 400,000.00 |
| Bill Pmt -Check | 05/08/2026 | Harshwal & Company LLP | FY 2025 Audit Services ending Ju... | 1,050.00 |
| Bill Pmt -Check | 05/12/2026 | CalPERS 1800 Health Ins | Annual Unfunded Accrued Liability | 21,914.67 |
| Bill Pmt -Check | 05/14/2026 | Ace Hardware - Acct # 2186 | 2186 | 357.68 |
| Bill Pmt -Check | 05/14/2026 | Agile Occupational Medicine | Respirator Fit Test/WTP rcvd 7/29... | 370.00 |
| Bill Pmt -Check | 05/14/2026 | Badger Meter, Inc. | 41827 | 157.57 |
| Bill Pmt -Check | 05/14/2026 | Bay Alarm Company | 1201366 | 33.32 |
| Bill Pmt -Check | 05/14/2026 | Com-Pair Services | 10117 | 108.39 |
| Bill Pmt -Check | 05/14/2026 | Happy Stop Market | Dist: Monthly Fuel Expense Apr 20... | 2,154.87 |
| Bill Pmt -Check | 05/14/2026 | Mission Linen Supply | Uniforms/Mat Service 04/21/26 | 84.61 |
| Bill Pmt -Check | 05/14/2026 | Pace Analytical Services LLC | 28-100128 | 1,255.80 |
| Bill Pmt -Check | 05/14/2026 | United Public Employees of CA 792 | Union Member Dues | 525.00 |
| Bill Pmt -Check | 05/15/2026 | Amazon Capital Services, Inc. | A3SGCPAZF6QYSB | 676.28 |
| Bill Pmt -Check | 05/15/2026 | O2 Staffing | | 1,586.56 |
| Bill Pmt -Check | 05/21/2026 | Emily King | Emily King Mileage Feb-Apr 2026 | 3,839.36 |
| Bill Pmt -Check | 05/28/2026 | USBR - Water Payments | 14-06-200-489-A-P | 36,153.53 |
| Total 8000 · Accounts Payable | | | | 561,061.77 |
| TOTAL | | | | 561,061.77 |

11:39 AM

06/12/26

Accrual Basis

Clear Creek Community Services District

Transaction Detail by Account

May 2026

Filters applied on this Report:

Account: A/P or credit cards

Date: Custom

TransactionType: Bill Payment



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MEMO

Date: June 17, 2026
To: Board of Directors
From: General Manager – Dale Mancino
Re: 3 – Distribution CIP – In-House Cost Estimate (Discussion/Action)

BACKGROUND

At the May 20, 2026 Regular Board Meeting, the Board approved the Water Treatment Plant portion of the Capital Improvement Plan. Staff was directed to complete and present the distribution-side capital improvement projects for Board consideration as part of the Proposition 218 rate study.

DISCUSSION

Staff has prepared a detailed cost estimate for completing five critical large-diameter valve replacements using in-house labor and equipment. The valves included in this estimate are:

- 18-inch valve on Happy Valley Road (south of Taffy Lane)
- 16-inch valve at Hawthorn Ave. and Saddle Trail Road
- 16-inch valve at Palm Ave. and Monte Vista Road
- 16-inch valve at Happy Valley Road and Des Jardins
- 8-inch valve at Happy Valley Road and Flowers

A line-item cost breakdown was developed covering pre-planning, materials, traffic control, equipment, excavation, installation, disinfection, restoration, and closeout. The estimate assumes work will be performed by District staff with rented equipment where needed.

FISCAL IMPACT

The total estimated cost for in-house execution of the five valve replacements is:

- **Low end (if all goes well): \$317,499**
- **High end (with unforeseen conditions): \$326,808**

The primary cost drivers are materials (particularly the large-diameter valves and fittings) and equipment rental. A 10% contingency for tax and shipping on materials has been included in the higher range. All labor rates used in the estimate are non-prevailing wage. This project represents a significant portion of the overall distribution capital improvement needs and is intended to improve system reliability by restoring the ability to isolate sections of the distribution system during repairs.

RECOMMENDATION

Staff recommends the Board approve proceeding with the five valve replacements using in-house resources and authorize inclusion of this project in the Proposition 218 rate study and capital planning documents.

| 12 hours | Supervisor Notes / Conditions | Est. Qty / Time (Range) | Unit | Rate | Extension |
|--|--|---------------------------|------|-------------|--------------|
| 1. Pre-Planning & Engineering | | | | | |
| Site walk and verification | \$40.00 per/hour 2 labor | 7 hours/ 5 jobs | | \$560.00 | \$560.00 |
| Utility locates (811) | \$40.00 per/hour 2 labor | 5 hours/ 5 jobs | | \$400.00 | \$400.00 |
| Potholing / depth verification | Vac Trailer /labor/5 people | 13 hours/ 5 jobs | | \$4,550.00 | \$4,550.00 |
| Traffic control planning | \$35.00 per/hour 2 labor | 6 hours/ 5 jobs | | \$420.00 | \$420.00 |
| Shutdown planning & customer notices | \$40.00 per/hour 5 labor/office staff | 5 hours/ 5 jobs | | \$1,000.00 | \$1,000.00 |
| Subtotal - 1. Pre-Planning & Engineering (if all goes well) | Hour wage is not prevailing wages | | | | \$6,930.00 |
| If it goes wrong (extra time/cost): | pothole minimum hours could exceed if not found right away | | | | \$0.00 |
| Subtotal - 1. Pre-Planning & Engineering (with unforeseen conditions) | | | | | \$6,930.00 |
| 2. Materials | | | | | |
| Valves 18", 16" x 3, 8" valves= 5 total | 18"/\$19080., 16"/\$11650., 8"/\$2043. | 5 valves/5 jobs | | \$56,073.00 | \$56,073.00 |
| C900 Pipe | 18" \$69. per/ft., 16" \$54. per/ft., 8" \$25. per/ft | 5 valves 200 feet mininum | | \$10,240.00 | \$10,240.00 |
| Fittings (MJ, flanges, adapters) | All fittings for 5 valve replacement | 5 valves | | \$30,671.00 | \$30,671.00 |
| Restraints | Macro couplings 10 toal minimum all sizes | 5 valves | | \$32,445.00 | \$32,445.00 |
| Backfill material | bedding sand, 3/4 base=\$15.00 per/ton | 150 tons/5 jobs | | \$2,250.00 | \$2,250.00 |
| Surface restoration materials | Asphalt repair contractor \$22.33 Square foot | 2120 Squaree foot Approx. | | \$47,339.00 | \$47,339.00 |
| Subtotal - 2. Materials (if all goes well) | | | | | \$179,018.00 |
| If it goes wrong (extra time/cost): | Shipping NOT Included, 10% tax | | | \$23,256.40 | \$23,256.40 |
| Subtotal - 2. Materials (with unforeseen conditions) | | | | | \$202,274.40 |
| 3. Traffic Control | | | | | |
| Traffic control setup | \$100. per/hour | 12 hours | | \$1,200.00 | \$1,200.00 |
| Flaggers (daily) | \$35.00 per/hour 2 flaggers | 80 hours | | \$5,600.00 | \$5,600.00 |
| Subtotal - 3. Traffic Control (if all goes well) | Hours do not contain prevailing wage | | | | \$6,800.00 |
| If it goes wrong (extra time/cost): | overtime \$52.50 per/hour 2 flaggers | 5 hours approx. | | \$525.00 | \$7,325.00 |
| Subtotal - 3. Traffic Control (with unforeseen conditions) | | | | | \$7,325.00 |
| 4. Mobilization & Equipment | | | | | |
| Trucks 4 | 4 work trucks on job site \$90.00 per/day | 85 hours | | \$7,650.00 | \$7,650.00 |
| Excavator rental | \$175.00 per/hour rental, 1 Operator \$40.00 per/hour | 85 hours | | \$18,275.00 | \$18,275.00 |
| Dump truck | \$175.00 per/hour rental, 1 Operator \$40.00 per/hour | 60 hours | | \$12,900.00 | \$12,900.00 |
| Skid steer | \$150.00 per/hour rental, 1 Operator \$40.00 per/hour | 60 hours | | \$11,400.00 | \$11,400.00 |
| Vac trailer | \$150.00 per/hour rental, 3 Operators \$40.00 per/hour | 60 hours | | \$34,200.00 | \$34,200.00 |
| Subtotal - 4. Mobilization & Equipment (if all goes well) | Hours do not contain pervailing wage | | | | \$84,425.00 |
| If it goes wrong (extra time/cost): | Includes ONLY 5 hours Overtime | 5 hours/4 operators | | | \$1,040.00 |
| Subtotal - 4. Mobilization & Equipment (with unforeseen conditions) | | | | | \$85,465.00 |
| 5. Excavation & Trench Safety | | | | | |
| Saw cutting | \$40.00 per/hour 2 labor | 15 hours | | \$1,200.00 | \$1,200.00 |
| | | | | | \$0.00 |
| Trench safety (benching or shoring) | \$200.00 per/hour 5 labor | 10 hours | | \$10,000.00 | \$10,000.00 |
| AC pipe handling (if applicable) | \$500.00 per/hour Sacramento ship | 4 hours/load | | \$2,000.00 | \$2,000.00 |
| Subtotal - 5. Excavation & Trench Safety (if all goes well) | | | | | \$13,200.00 |
| If it goes wrong (extra time/cost): | | | | | \$0.00 |
| Subtotal - 5. Excavation & Trench Safety (with unfroeseen conditions) | | | | | \$13,200.00 |
| 6. Dewatering | | | | | |
| Pump | \$150.00 per/day | 11 days | | \$1,650.00 | \$1,650.00 |
| Generator | \$170.00 per/day | 11 days | | \$1,870.00 | \$1,870.00 |
| Labor to dewater with pump | \$35.00 per/hour | 30 hours/5 labor | | \$5,250.00 | \$5,250.00 |
| Subtotal - 6. Dewatering (if all goes well) | Hours do not contain prevailing wage | | | | \$8,770.00 |
| If it goes wrong (extra time/cost): | Overtime ONLY 5 hours approx. \$52.50 | 5 hours/5 labor | | \$1,312.00 | \$1,312.00 |
| Subtotal - 6. Dewatering (with unfroeseen conditions) | | | | | \$10,082.00 |
| 7. Installation | | | | | |
| Labor Pipe Install | \$35. per/hour | 50 hours 5 people | | \$8,750.00 | \$8,750.00 |
| Labor valve installation | \$35.00 per/hour | 50 hours 5 people | | \$8,750.00 | \$8,750.00 |
| | | | | | \$0.00 |
| Thrust block / restraint install | Concrete 30 bags/\$5.00, 5 people install | 10 hours | | \$500.00 | \$500.00 |
| Subtotal - 7. Installation (if all goes well) | Hour wage does not include prevailing wage | | | | \$18,000.00 |
| If it goes wrong (extra time/cost): | Overtime 20 hours/\$52.50 | 20 hours | | \$1,050.00 | \$1,050.00 |
| Subtotal - 7. Installation (with unfroeseen conditions) | | | | | \$19,050.00 |
| 8. Shutdown & Tie-In | | | | | |
| notifications to customers, fire departments,schools | | | | | \$0.00 |
| 2 total notifications done for 5 jobs | 7 labor and office staff | 10 hours | | \$2,800.00 | \$2,800.00 |
| | | | | | \$0.00 |

| | | | | | |
|---|--------------------------------------|--|-----------------------------|------------|-------------------|
| Subtotal - 8. Shutdown & Tie-In (if all goes well) | | | | | \$2,800.00 |
| If it goes wrong (extra time/cost): | | not accounted for notification for overtime worked | | | \$0.00 |
| Subtotal - 8. Shutdown & Tie-In (with unforeseen conditions) | | | | | \$2,800.00 |
| 9. Disinfection & Flushing | | | | | |
| Testing water prices/\$52.50 each | 4 per valve replacement | 20 total tests | \$1,040.00 | \$1,040.00 | |
| Sampling Labor | 1 person \$40. per/hour | 10 hours/5 jobs | \$400.00 | \$400.00 | |
| Flushing | 2 labor \$35. per/hour | 12 hours/ 5 jobs | \$840.00 | \$840.00 | |
| | | | | | \$0.00 |
| Subtotal - 9. Disinfection & Flushing (if all goes well) | | | | | \$2,280.00 |
| If it goes wrong (extra time/cost): | | Testing amount is at the minimum by state law | possibly more test required | \$52.50 | \$52.50 |
| Subtotal - 9. Disinfection & Flushing (with unforeseen conditions) | | | | | \$2,332.50 |
| 10. Backfill & Restoration | | | | | |
| sand and base install labor | \$40. per/hour 5 labors | 60 hours | \$2,400.00 | \$2,400.00 | |
| machine operator and cdl driver and skid steer | | | | | \$0.00 |
| | | | | | \$0.00 |
| | | | | | \$0.00 |
| Subtotal - 10. Backfill & Restoration (if all goes well) | | | | | \$2,400.00 |
| If it goes wrong (extra time/cost): | | | | | \$0.00 |
| Subtotal - 10. Backfill & Restoration (with unforeseen conditions) | | | | | \$2,400.00 |
| 11. Closeout | | | | | |
| Clean up | 5 labor/\$35. per/hour | 25 hours | \$625.00 | \$625.00 | |
| Spoils hauling | CDL driver \$40. per/hour | 10 hours | \$400.00 | \$400.00 | |
| Material disposal | \$100. per/load asphalt, dirt, roots | 10 loads | \$1,000.00 | \$1,000.00 | |
| GIS updates / documentation | Map input | 4 hours/1 person | \$160.00 | \$160.00 | |
| Subtotal - 11. Closeout (if all goes well) | | | | | \$2,185.00 |
| If it goes wrong (extra time/cost): | | | | | \$0.00 |
| Subtotal - 11. Closeout (with unforeseen conditions) | | | | | \$2,185.00 |

TOTAL PROJECT COST (RANGE)

If all goes well (low end) \$326,808.00
(high end) \$317,499.00



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: June 17, 2026
To: Board of Directors
From: General Manager – Dale Mancino
Re: 4 – Saddle Trail Private Road Erosion – Status Update (Discussion)

BACKGROUND

At the May 20, 2026 Board Meeting, the Board directed staff to send formal notification to property owners along Saddle Trail regarding erosion that has exposed a District water main on a private road.

DISCUSSION

Staff sent certified letters to all property owners along Saddle Trail. The letters notified owners of the erosion issue, outlined their responsibility under Article 6, Section H of the District's Regulations, and requested corrective action within 60 days.

Return receipts are being tracked. Staff remains available to meet with affected property owners on-site to review the exposed main and discuss solutions.

:



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121

Dear Property Owner:

The Clear Creek Community Services District (District) has identified a serious erosion issue along Saddle Trail, a private road, that is directly impacting District infrastructure. Specifically, erosion along the roadway has exposed a District water main, creating a risk of damage to the pipe and potential service disruption to customers.

Saddle Trail is a **private road** and is not maintained by Shasta County or the District. Maintenance and repair of private roads is the responsibility of the property owners who use and benefit from the road. The District has an easement for its water main; however, the District is not responsible for maintaining or repairing the private roadway itself.

Pursuant to **Article 6, Section H** of the District's Regulations, property owners are responsible for any damage to District facilities caused by the condition of private roads or by the failure to properly maintain those roads. The current condition of Saddle Trail is causing ongoing erosion that threatens District infrastructure.

Requested Action To protect the District's water main and avoid more extensive and costly repairs in the future, the District requests that the property owners along Saddle Trail take the following action within **sixty (60) days** of the date of this letter:

- Repair and stabilize the eroded areas of Saddle Trail in a manner that prevents further erosion around the District water main.
- Ensure the roadway is properly maintained going forward so that District infrastructure is protected.

The District is available to meet with property owners to discuss the issue, review the location of the exposed main, and answer any questions. Please contact the District office at (530) 357-2121 to schedule a meeting if desired.

If the necessary repairs are not completed within the timeframe stated above, the District may be required to take action to protect its infrastructure. Any costs incurred by the District to repair or protect the water main due to the condition of the private road may be charged to the responsible property owners in accordance with District Regulations.

Thank you for your prompt attention to this matter. The District is committed to working cooperatively with property owners to resolve this issue and protect reliable water service for the community.

Sincerely,

Dale Mancino
General Manager
Clear Creek Community Services District
(530) 357-2121



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: June 17, 2026
To: Board of Directors
From: General Manager – Dale Mancino
Re: 5 – EAGSA Fee Update (Discussion)

BACKGROUND

At the May 20, 2026 Board Meeting, Director McVay reported that with the expiration of grant funding, the District's share of Enterprise Anderson Groundwater Sustainability Agency (EAGSA) fees is projected to increase significantly over the next five years. Director McVay was directed to research the possibility of an exemption or reclassification from "Moderate at Risk" to "Minimal at Risk."

DISCUSSION

Director McVay continues to work on this matter and will provide a verbal update at the meeting.

RECOMMENDATION

This item is for discussion only. No action is requested at this time.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: June 17, 2026
To: Board of Directors
From: General Manager – Dale Mancino
Re: 6 – After Hours Call Out Fees – Implementation Update

Background

At the May 20, 2026 Board Meeting, the Board directed staff to ensure after-hours shut-off and turn-on fees are being charged in accordance with the rates previously approved in January 2025.

Discussion

Staff has implemented the Board-approved after-hours fees as follows:

- After-Hours Shut-Off Fee: **\$100.00**
- After-Hours Turn-On / Reconnection Fee: **\$100.00**

These fees apply to all service calls performed outside of normal business hours (Monday–Friday, 8:00 AM – 4:30 PM), including weekends and holidays. The published Schedule of Rates and Fees has been updated to reflect these rates and remove outdated language.

Recommendation

Staff recommends the Board confirm that after-hours fees are now being charged in accordance with the January 2025 Board action.



Clear Creek Community Services District

5880 Oak Street, Anderson, CA 96007

Phone: (530) 357-2121

Schedule of Rates and Fees

Effective July 1, 2025

Ordinance 2025-03

Domestic Service

Base Service Charge for Domestic Service is **\$59.31** per dwelling plus additional fees described below.

Total monthly Domestic Service Rates are \$70.12 + usage/HCF
($\$59.31 + \$7.55 + \$0.38 + \$1.88 + \$1.00 = \$70.12 + \text{usage } \$0.56/\text{HCF}$)

Agricultural Service

Base Service Charge for Agricultural Service is **\$59.31** per dwelling plus additional fees described below.

Total monthly Agricultural Service Rates are \$70.12 + usage/HCF
($\$59.31 + \$7.55 + \$0.38 + \$1.88 + \$1.00 = \$70.12 + \text{usage } \$0.53/\text{HCF}$)

Filtration Plant Repayment Fee

\$7.55 will be charged to all active and inactive service connections, including each additional unit. This rate also applies to hydrant meter installations.

Backwash Recycle Project Fee

\$0.38 will be billed to all active and inactive service connections, all dwellings on the property will be billed this fee. This fee also applies to hydrant meter installations.

WIIN Act Repayment Reserve Fee

\$1.88 will be billed to all active and inactive service connections, all dwellings on the property will be billed this fee. This fee also applies to hydrant meter installations.

State Loan Repayment Reserve Fee

\$1.00 will be billed to all active and inactive service connections, all dwellings on the property will be billed this fee. This fee also applies to hydrant meter installations.

CVP Restoration Fee/US Fish & Wildlife

The restoration fee for M&I and Ag deliveries is included in current HCF rate.

NSF Check/ACH Fee

\$37.00 fee charged for all returned items.

Credit Card Convenience Fee ~ All credit card and/or ATM/debit cards will be subject to a **3%** bank service fee on total transaction.

Backflow Devices Testing

Customers with backflow control devices will be charged **\$62.40** annually for testing and inspection. The annual testing fee will be added to the monthly billing at **\$5.20** per month.

Meter Turn on and Transfer Fee

\$55.00 turn on and transfer fee applies for all new accounts whether the meter is on or off.

Water Deposits

Homeowner's

\$70.00

Renter

\$120.00

Homeowner's Deposits

Deposits shall be retained by the District for two (2) years and will be returned, upon the customers request, providing the customer has not had a delinquent account during the two (2) years.

Renters Deposits

Deposits shall be held until the renter moves out and will credited to the account on their final bill.

Reconnection Fee

Once the District dispatches a service person to disconnect service due to delinquency (whether the services are disconnected or not) the District automatically bills **\$50.00**. Once services have been disconnected the total amount due on the account, including disconnection and reconnection fees of **\$50.00** must be paid in full before services will be restored. If the lock put on the meter has been tampered with and/or broken requiring the District to either re-lock or pull the meter, the customer will then be required to pay for the cut lock fee of **\$35.00** and meter pulling fee of **\$40.00** disconnection and reconnection fees in addition to the total balance on the account.

After Hours Service Fees After-hours service fees apply to all service calls performed outside of normal business hours (Monday–Friday, 8:00 AM – 4:30 PM), including weekends and holidays.

After-Hours Shut-Off Fee: \$100.00

After-Hours Turn-On / Reconnection Fee: \$100.00 These fees are in addition to the normal business hours reconnection fee. The total balance on the account plus the applicable after-hours fee(s) must be paid before service will be restored.

Late Charges

All bills for service become delinquent if not paid within twenty (20) days of billing. These bills are subject to a late charge of **1.5% of the balance on account**. The amount of any delinquent bill may be deducted from the customer’s water deposit. Service discontinued for non- payment shall not be resumed until the customer’s account is paid in full and water deposit is restored to the original amount. Persons responsible for delinquent accounts will be liable for all costs associated with collection.

Industrial and Fire Hydrant Meters

Customers will be required to pay minimum of **\$108.00** for installation and a **\$1,200.00** refundable security deposit for service meter replacement. Customer will be charged at the monthly rate of **\$108.00** plus the cost of water: **\$1.27** per 100 cu. ft. to be billed monthly. If installation of service is impractical or impossible, the rate shall be arrived at by mutual agreement **\$108.00 + 7.55 + 38 = \$115.93**.

County Water and Sewer Clearance Forms

There will be a charge of **\$38.00** for research and completion of all County water/sewer clearance forms.

Permit and Will Serve Letter

There will be a charge of **\$108.00 per hour** for all permit/will serve letters.

Annexation Fees

Annexation is time (**\$108.00 per hour**), and materials (**\$425.00 minimum deposit**), plus LAFCO, State Board of Equalization fees, and legal description fees.

Lot Engineering and Inspection Fees

There will be a charge of **\$108.00** per hour for engineering and inspections.

Job Estimates

One estimate and one revision will be completed at no charge to the customer. Thereafter, there will be a charge of **\$108.00 per hour** for estimates. Estimates are good for thirty (30) days.

Flow Test Fee - Flow testing a meter shall be charged as follows:

| | | | |
|--------|---------|----|---------|
| 3/4“ | \$30.00 | 2' | \$45.00 |
| 1“ | \$35.00 | 3' | \$60.00 |
| 1 1/2“ | \$40.00 | 4' | \$60.00 |

Backflow Prevention

Backflow assemblies shall be installed on the service connection to any premises having (a) internal cross-connections that cannot be permanently corrected and controlled to the satisfaction of the State or local health department and the district, or (b) intricate plumbing and piping arrangements or where entry to all portions of the premises are not readily accessible for inspection purposes, making it impractical or impossible to ascertain whether or not cross-connections exist.

In accordance with District Rules & Regulations, Revision X, all new connections to the District distribution system, including domestic, agricultural and commercial will be required to install a cross-connection device, effective January 1, 2010.

Capacity Charges

Capacity charges for first and subsequent service connections pursuant to Sections 31024, 31042, 31101 of California Water Code are as follows:

| Meter Code | Meter Size | Cost |
|------------|------------|--------------|
| 2 | 3/4“ | \$12,051.00 |
| 3 | 1” | \$20,087.00 |
| 4 | 1 ½” | \$40,174.00 |
| 5 | 2” | \$65,372.00 |
| 6 | 3” | \$192,836.00 |

Rates for Capacity Charges Effective October 18, 2019.

Ordinance 2019-06



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: June 17, 2026
To: Board of Directors
From: General Manager – Dale Mancino
Re: 7 – General Fund Reconciliation – Progress Report (Discussion)

BACKGROUND

At prior Board meetings, staff reported that the General Fund reconciliation was underway to clean up historical financial records and bring QuickBooks into alignment with actual account activity. The Board has been updated on the manual reconciliation effort being performed by the temporary bookkeeper.

DISCUSSION

The General Fund reconciliation has now been completed through April 2026, covering the full period from April 2025 through April 2026.

The reconciliation work was performed manually to ensure accuracy and to verify all account balances. Once verified, the reconciled information was entered into QuickBooks to align the system records with the corrected balances.

The remaining final review and reconciliation adjustments are on track to be completed by the end of the fiscal year (June 30, 2026), at which point the General Fund will have a fully finalized reconciliation.

This work is being led by Cindy Lopez, Bookkeeper/Accountant, who has made steady progress on cleaning up historical data and improving the accuracy of the District's financial records.

FISCAL IMPACT

There is no direct fiscal impact associated with this progress report. Completing the reconciliation strengthens the District's financial controls and provides a clean foundation for the upcoming fiscal year and the Proposition 218 rate study.

RECOMMENDATION

Staff recommends the Board receive and file this progress report. No action is required at this time.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: June 17, 2026
To: Board of Directors
From: General Manager – Dale Mancino
Re: 8 – Leave Request Policy Update (Discussion/Action)

BACKGROUND

At the May 20, 2026 Board Meeting, the Board discussed concerns regarding the current process for requesting and approving leave time. A communication gap existed between the payroll system and the Distribution Supervisor.

DISCUSSION

A hard-copy leave request form was developed to ensure both the Distribution Supervisor and General Manager are notified of approved time off. Staff met with the Union Representative to review the proposed form and process. Feedback was generally positive, with minor suggestions for clarification. Staff is incorporating the feedback and will finalize the form for implementation.

RECOMMENDATION

This item is for discussion. Staff will bring a final recommendation on the leave request form and process to the July Board Meeting.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: June 17, 2026
To: Board of Directors
From: General Manager – Dale Mancino
Re: 9 – General Managers Report

Operations Update

District operations continue to run smoothly and reliably. Water treatment facilities and distribution networks are performing effectively, with routine preventive maintenance on schedule. Staff responded to several service line repairs during the period with no significant service interruptions. Future Operations Reports will include water loss percentages, and staff is developing a process to make removed treatment totes available to customers.

Staff

Our team continues to perform well during this transition period. We are moving forward with a staffing plan that includes retaining Cindy Lopez and hiring a new Account Clerk.

Financial and Administrative Improvements

Progress continues on the General Fund reconciliation, with updated financial statements expected within the previously communicated timeline. The Distribution Capital Improvement Plan has been completed with cost allocations. Certified letters were sent to property owners along Saddle Trail regarding erosion impacting District infrastructure, consistent with the Board's direction at the May meeting.

Fee Schedule and Reserve Policy Review

The Planning & Steering Committee reviewed the District's fee schedule on June 2 and identified several areas for potential updates. Staff is finalizing recommendations and will bring a formal proposal to the Board in July. Updates to the Reserve Fund Policy, including clarification of the Drought Reserve and the Penalty Reserve category, will be reviewed by the Finance Committee on June 18 before being presented to the Board.

Contract Negotiations – Centerville CSD

Negotiations with Centerville CSD continue to progress positively. Work on updated O&M and Fixed Costs tables, along with discussion of volumetric costing options, is ongoing and will support a modernized long-term agreement.

Summary

The District remains in excellent standing. Operations are stable, our team is performing well, and we are making steady progress on financial reconciliation, the Distribution Capital Improvement Plan, the Proposition 218 rate study, and the Centerville contract. These efforts continue to strengthen the District's operational and financial position.



5880 Oak Street, Anderson, CA 96007
Phone: (530) 357-2121 cccsd@clearcreekcsd.org

MEMO

Date: June 17, 2026
To: Board of Directors
From: Account Clerk Mark Gray, Water Treatment Plant Operator Brandon Anderson and Distribution Supervisor Morgan Rau
Re: **10 – OPS Report**

Administration

There are 199 Accounts that are 121+ days delinquent totaling.....\$62,340.00
There are 64 Accounts that are 90-120 days delinquent totaling\$3,330.00
There are 135 Accounts that are 60-90 Days delinquent totaling.....\$6,695.00
There are 351 Accounts that are 30-60 Days delinquent totaling.....\$21,806.00

| Aging | May 2026 | June 2026 | Difference | |
|--------------|-------------------------|-------------------------|-------------------|----------|
| 121+ Days | 196 accounts – \$60,066 | 199 accounts – \$62,340 | +3 accounts | +\$2,274 |
| 90–120 Days | 64 accounts – \$2,947 | 64 accounts – \$3,330 | +0 accounts | -\$4,073 |
| 60–90 Days | 142 accounts – \$6,827 | 135 accounts – \$6,695 | -7 accounts | -\$132 |
| 30–60 Days | 311 accounts – \$16,958 | 351 accounts – \$21,806 | +40 accounts | +\$4,848 |

WTP OPERATIONS

The WTP produced 416.43 AF of SW
Clear Creek CSD used 273.88 AF of SW
579.19 AF total SW for WY 25/26 (M&I: 208 AF – Ag: 66 AF)
Well Water Production- 0 AF

- Staff have been busy with routine maintenance, monitoring, and operation of the WTP. The WTP is currently producing 6 MGD.
- Performed Filter Inspections on Filter 5 and Filter 7
- Prepared Pond 3 for sludge removal
- Rebuilt a chemical dosing feed pump
- On 6-3-26 Stewart from Condor Earth was on site for the Risk Management Plan (RMP) Audit
- John Rossie tested all flow and head loss transmitters

DISTRIBUTION OPERATIONS

- Asphalt work has been completed on China Gulch and Fortune Way in coordination with N&T Inc. Their bid was approximately 50% lower than competing contractor proposals, resulting in significant cost savings.
- Two planned leak repairs were successfully completed on La Ree Drive and Hawthorn Avenue. Both projects were executed efficiently with minimal service disruptions.
- Routine water sampling was completed on June 1, with all results returning absent, indicating compliance with quality standards.
- Summer work schedules have been implemented, including adjusted start times, to reduce employee exposure to high temperatures and enhance workplace safety.
- Coordination efforts with contractors installing fiber optic lines and telephone poles remain ongoing. Communication has been effective, with contractors maintaining direct contact with staff as needed. Additionally, their potholing activities have provided opportunities to identify and document previously unknown underground water lines, improving system records.

ADA Related Disabilities:

Contact the front office and speak with a Staff Member if special consideration is needed to attend any public meeting for disability related accommodations or aide is needed. Please give 72 hours - notice prior to the meeting to allow staff to meet your requests appropriately.

“This District is an Equal Opportunity Provider”
