

Clear Creek Community Services District						
SB 272 COMPLIANCE - Enterprise Systems						
					Frequency	
VENDOR	PRODUCT	PURPOSE	Description of Data Stored	Custodian	Collected	Updated
Microsoft corp.	Microsoft Office	Digital documents/work products, email, contacts	Correspondence -Account Related, BOD agenda - minutes, etc.	All departments	As needed	As needed
Microsoft corp.	Windows operating systems	Computer use	Operating Sys.	Information Tech	Daily	Daily
Microsoft corp.	SQL Server	Database exchange	Data Base	Records	Daily	Daily
Microsoft corp.	Windows Server	Operating System	Server O.S.	Information Tech	As needed	As needed
Badger Connect	Data Collection	Meter Reading	Mtr Read Records	Information Tech	Monthly	Monthly
Adobe	Acrobat Reader DC	Creating PDF files	Documents	Admin	Daily	Daily
CUSI - Utility Billing.	Utility Manager System	Customer Billing Payment collection	On and Off-Site	Admin	Daily	Daily